

CRIGGLESTONE PARISH COUNCIL

Minutes of the meeting held on Tuesday 7th February 2023 at 6pm in The Village Institute, High Street, Crigglestone WF4 3EB

Present: Cllrs: P Daniels (Chair), C Binns, J Craven, P Crompton, M Oxspring, A Roe, P Denton, A Wilby

Attendees: Sarah Knowles-Clerk to the Council

Members of the public: District Cllrs: Ian Sanders, Sam Harvey, Cynthia Binns. 1 observer.

The Community Hero winners Holly Buxton, Ann Price and John Dickinson were in attendance to receive their presentations before the council meeting commenced, along with the Hero's Committee members, Terry Sykes, Peter Daniels and Michael Oxspring.

202. To receive apologies and accept reasons for absence

Cllr Grant Maconachie – prior commitment

Cllr Christine Platten – family commitment

Resolved: That the reasons for absence are approved.

203. To receive any declarations of interest from Members

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.

HG Community Centre Trustees– Michael Oxspring, Cynthia Binns, Jackie Craven

204. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011

None received

205. To receive such items that the Chairman may wish to lay before the Council

Thank you to those persons that took the time to nominate members of our community for the Hero's award.

206. To approve as an accurate record the minutes of the council meeting held on 10th January 2023.

Resolved: That the minutes are approved as an accurate record and signed by the Chairman.

With the agreement of the meeting the Chair moved the Police agenda item here.

207. Police Safe Scheme

PC Steven Firth was in attendance and the Safe Scheme report was circulated prior to the meeting. Discussions ensued around; the general public/school children wearing dark clothing making it difficult for drivers to see them at night, Police support in requesting additional weight restriction signage on High Street, well in advance of the Jct with Bull Lane/Durkar Lane, Police support in requesting smaller delivery vehicle's to the One Stop on Denby Dale Road, unreadable vehicle number plates will result in a £30 fine.

Resolved: That the Safe Scheme report is received, the priorities continue with the addition of early morning boy racers, Clerk to write to One Stop re delivery vehicles, Clerk to write to Highways for the additional signage.

208. Financial Matters:

1. To receive and approve account reconciliation to 31st January 2022. **Approved**

2. To receive and approve the schedule of payments inc. Clerk and Deputy Clerk expenses reimbursements

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The Clerk informed that an additional payment was required for Andrew Towleron Planning consultancy services that was omitted from last month for £650.00.

Resolved: That the schedule and additional is approved for payment.

Staff Salaries inc back pay	January 2023	£3693.82
Staff expenses	reimbursement	£129.13
West Yorkshire Police	Safe Scheme qtr 3	£1555.00
ACCLC	Precept and Budget support services	£336.00
Wakefield Web design	Amendments & Annual web hosting	£70.79
A Towleron	Planning Consultant – LDP 2036	£650.00
Plus net	Broadband	£30.83
Pro Logic	Email and IT Hosting	£146.08

3. To appoint councillor/s to carry out an Internal Controls check

Resolved: Cllrs Jackie Craven and Paul Denton.

4. To consider Grant Aid application from Rob Burrows Charity Football Match. **Not received - deferred**

5. To approve Clerks request to spend up to £1,000 on meeting/s with the solicitor regarding lease and conveyancing matters. **Resolved: Approved**

209. To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish

A written report from Sam Harvey was read out to the meeting with the available updates which covered Street lighting outages, Haveroid Lane/Bull Lane urgent pothole repairs, Denby Dale Road overgrown vegetation on signage, air quality concern from residents.

Ian Sanders spoke of the National Joint Services efforts in the illegal cigarette distribution and the solar panel proposal in the Ward.

Cynthia Binns spoke of the efforts for the community garden being delayed due to ground flooding and requested the column no. for the consistent street light outage.

210. Matters requested by Cllrs

1) Cllr Daniels – To ask Highways to reduce the weight limit sign on Durkar Lane. **Resolved:** Clerk to enquire with Highways for a reduction from 17t to 7.5t

2) Cllr Daniels - To ask Highways to install signage on High Street stating the Durkar Lane weight restriction, well in advance of the junction with Bull Lane/ Durkar Lane. **Dealt with under the Police item.**

3) Cllr Daniels - To check the planning agreement for the Methodist Chapel on Denby Dale Road East. **District Cllrs to enquire with Planning and report back.**

4) Cllr Daniels – To complain to Tesco's on Denby Dale Road East, regarding the size of vehicles both theirs and external contractors, that cause traffic congestion when delivering. **Dealt with under the Police item.**

211. To receive Clerks' report (circulated prior)

Additional information regarding the new waste bin installation and the interim bin logo was shared. **Resolved:** Received.

212. Correspondence - to consider the following newly received and decide action where necessary (emailed prior)

1. Resident - Painthorpe Summer Football Club. Resident has already been contacted for further information as to how the Parish Council can help.

2. Thank you from the Lamppost Christmas Tree contractor with enquiry re bracket. **Noted**

3. Resident - The Links Drainage works. **See Parks and Open Spaces**

4. Zurich Insurance re Coronation of King Charles III on 6th May 2023. **Noted**

5. Town & Parish Council Liaison Group Minutes - 15 November 2022. **Noted**

6. NALC Chief Executive's Bulletin 20 January 2023. **Noted**

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7. White Rose Bulletin and Training & Discussion Forum Bulletin 20 January 2022. **Noted**
8. Pro Logic Service Bulletin - Microsoft Price Increase. **Noted**
9. YLCA Bulletins - 13 January 2023. **Noted**
10. YLCA Wakefield Branch meeting 28 February 2023. **Cllr J Craven to attend**
YLCA Training Bulletin and Discussion Forums & Vacancies Bulletin E: 27/1/2023 **Noted**
Yorkshire and Humber Climate Commission (YHCC) survey E:25/1/23. **Noted**
NALC Parliamentary briefing- Levelling Up and Regeneration Bill- Lords second reading 17 January 2023 E: 25/1/23. **Noted**
NWS NEWSLETTER January 2023 E: 17/1/23. **Noted**
NALC Chief Executive's Bulletin 13 January 2023 E 16/1/2023. **Noted**
NALC Chief Executive's Bulletin 27 January 2023 E:30/1/23. **Noted**

213. Village Institute Charity Committee (VICC) matters

Update on Clerks report. **Noted**

214. Health Safety and Finance Committee

To consider future of the Safe Scheme initiative deferred from December 2022 full council meeting. Background information from the Clerk and Cllr Crompton had been circulated prior. Discussions took place. Proposal to continue the Safe Scheme was seconded and a recorded vote saw; Cllr Denton-against, Cllr Craven-for, Cllr Binns-for, Cllr Wilby-for, Cllr Roe-for, Cllr Crompton-for, Cllr Oxspring-for, Cllr Daniels-for.

Resolved: 1) That the Safe Scheme will continue in 2023-24, with the budget of £7,000 per annum and an ongoing review. 2) That a meeting with the chief constable is requested to convey dissatisfaction of various aspects of how the force is managed.

For committee to approve as an accurate record and full council to receive minutes of meeting held 27th January 2023 **Resolved:** 1) Approved and received. 2) That the following recommendations are approved - to change the Health, Safety & Finance Committee to a Finance and General-purposes Committee, to approve the draft F&GP Terms of Reference, to approve the replacement Internal Auditor, April Skies.

215. To consider and approve the recommendation from HS&F committee meeting of 27/1/2023 regarding the 2023-24 Budget and Precept request.

An explanation of the required income and expenditure and Precept options had been circulated prior to the meeting electronically and were also tabled this evening.

Questions and answers were dealt with. **Resolved:** That full council approve Option 1 which results in a budget of £141,105 and a Precept amount of £79,799.00 (a 0% increase on last year), for the financial period 2023-24. Resulting in the annual amount of £23.98, a 19p increase per year for a Band D property (due to the reduction in the tax base through the recent boundary change).

216. Planning applications for consideration

1. **23/00013/FUL** 26 Woolley View, Hall Green, Single storey extension to side and front
2. **20/02488/NMC01** 43 Slack Lane, Newmillerdam, to alter the roof from flat to mono-pitched and to amend the approved openings
3. **23/00054/FUL** Broad Cut Road, Calder Grove, Demolition of existing storage building and erection of 2 detached bungalows with associated ground works
4. **23/00076/TPO** 23 Pugneys Avenue, Crigglestone, WF4 3FT
5. Removal of 5 no. trees along site boundaries 1 holly 2 conifers 1 oak 1 unidentified species
LOCATION: The Old School House, Hall Lane, Chapelthorpe

Resolved: Noted

Standing Order 3X was moved.

217. Planning & Rights of Way Committee (PROW)



Cllr Crompton spoke to the recent *Consultation 17 - pre main modifications consultation on 5-year housing land supply statement and local plan housing trajectory - post examination*.

Planning Consultant Andrew Towlerton had been engaged to provide a detailed submission to address the parish councils position and concerns. A meeting for Monday 13th February at 12 noon with the Planning and Rights of Way committee and Andrew Towlerton was arranged to consider and approve the submission as per the Committee's Terms of Reference.

218. **Hall Green Community Centre matters – update.** Jumble Sale 11/3/23, Coronation Event 8/5/23. **Noted**
219. **Hall Green Community Centre extension – update.** Asbestos Survey required, delays with Capital Grant funding, build responsibility query. **Noted**
220. **Parks & Open Spaces matters**
1. Update from committee or FBEP. No further movement of the footpath adjacent the Toiletries factory. Gulley clearance works required, WMDC have commenced pond clearance of Bullrushes and other overgrowth, but more is required.
 2. To consider continuing the drainage works to The Links/BEP. (update in Clerks report)
Cllr Andrew Wilby in his professional capacity, shared his findings after reading the BEP lease and raised a query around the BMX track. Discussions continued. **Resolved: 1)** Continuation of drainage works at 16 The Links and the adjoining section of the BEP are approved, but only on a case-by-case basis, this does not set a precedent. **2)** The Clerk is to arrange to meet the solicitor in order to translate into understandable terms the conditions of the lease.
 3. To receive and consider 2023-24 renewal grounds maintenance and hanging basket costings. The renewal quotations had been circulated prior for consideration. Discussions took place. **Resolved:** That the quotations from T&D Contractors for BEP, WG + open spaces, and hanging baskets for 2023/24 is approved.
221. **To receive feedback from representatives of external committees or other meetings/training**
Cllr Daniels - Police Pact meeting – **very well attended by members of the public**
Cllr Daniels - YLCA - Chairs Forum – **an informative meeting**
222. **To arrange 1st Kings Coronation Event working party meeting and 'New Benches in the Community' working party meeting**
Resolved: That the Clerk will arrange a working party meeting to execute the Kings Coronation and the New Benches project at a mutually agreed time and date.
223. **To consider communication items:**
Input to next Parish Link magazine, FB & Website; Precept and Safe Scheme continuation
224. **To confirm date and time of next scheduled meeting of the Parish Council**
Tuesday 7th March 2023 at 6pm in the Village Institute
225. **IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**
No items for discussion.

As there was no further business to be transacted the Chair thanked everyone for attending and closed the meeting at 20.23

Signed..........Date 7/3/2023
Chair of Crigglestone Parish Council