

## CRIGGLESTONE PARISH COUNCIL

### Minutes of the meeting held on Tuesday 4<sup>th</sup> April 2023 at 6.10pm in The Village Institute, High Street, Crigglestone WF4 3EB

**Present:** Cllrs: P Daniels (Chair), C Binns, J Craven, P Crompton, P Denton, M Oxspring, A Roe, C Platten, G Maconachie, A Wilby,

**Attendees:** Sarah Knowles-Clerk to the Council

**Members of the public:** District Cllrs: Cynthia Binns, Ian Sanders,

250. **To receive apologies and accept reasons for absence**  
**None received**

251. **To receive any declarations of interest from Members**  
*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.*  
Hall Green community Centre – Cllrs M Oxspring, C Binns, J Craven

252. **To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011**  
**None received**

253. **To receive such items that the Chairman may wish to lay before the Council**  
**None**

254. **To approve as an accurate record the minutes of the council meeting held on 7<sup>th</sup> March 2023**  
Circulated prior. **Resolved:** That the minutes are approved as an accurate record and signed by the Chair.

255. **Financial Matters:**

1. To receive and approve account reconciliation to 31<sup>st</sup> March 2023. **Resolved:** That the 40p anomaly will be rectified during the year end process. That the account reconciliation is received and approved.
2. To receive and approve the schedule of payments inc Clerk and Deputy Clerk expenses  
**Resolved:** Schedule of Payments and reimbursements approved.

Staff	March 2023 salary	£2,469.86
Sarah Knowles	Expenses reimbursement	£12.78
Bradley Environmental	Asbestos Survey to HGCC	£300.00
Peter Duffy	Excavation to BEP/Links	£1,470.00
April Skies	interim internal audit 2022/3	£147.50
YLCA	Training Inv 1129-2223 accessible website	£25.00
A Towlerton associates	Planning consultancy services LDP 2036	£650.00
Cllr Peter Daniels	Expenses reimbursement	£4.49
School Bears/ Severn C Products	Kings Coronation gifts for schools	£2,919.12
Plus net	Broadband March2023	£30.83
Pro Logic	Email and IT Hosting March 23	£146.08
	<b>TOTAL PARISH COUNCIL</b>	<b>£8,175.66</b>

PD

3. To receive Grant Aid application from Hall Green United FC Crigglestone £800 for King's Coronation community event. **Resolved:** Approved.
4. To receive Grant Aid application from the Link Magazine for £500  
Cllr Craven declared an interest in the Grant Aid application from the Link Magazine  
**Resolved:** Approved.

**256. To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish**

**Cllr Daniels** – To raise the concern regarding train cancellation and rescheduling between Castleford, and replacement bus service – Huddersfield, via Normanton and Wakefield.

This severely affects Wakefield District residents and Green Head college students who are subjected to significant travel restrictions leading to missing exceptional education. How can Network rail justify this? District Cllrs when asked, agreed to support enquiries on this topic.

**Resolved: 1)** To write to Tracy Brabin and Yvette Cooper and John Tricket and Barry Sherman MP for Huddersfield and Jason Macartney – Colne Valley MP - requesting reinstating back to its former service that serves the community, Kettlethorpe High School as a feeder to Green Head College and is fit for purpose. **2)** Put a message out on FB for feedback from those that it does affect.

Enquire if the planning application for 423 <sup>Denby Dale Rd East. PD.</sup> ~~Durkar Lane~~ is indeed in breach of its conditions. Date of planning application and other details required to facilitate search.

Dist. Cllr Cynthia Binns - Openreach, telegraph pole on Denby Dale Road to arrange for lamppost to be re-sited. Success with flooding in beech view, council cleared and relined the pipes and mended manholes in residents garden and this seems to have alleviated it. Now waiting for rain to see if it has worked.

Dist. Cllr Ian Sanders – previously submitted a motion to WDC re Denby Dale road traffic & suggested park and ride provision, cycle routes, train provision stopping at Crigglestone. The controlling group moved an amendment which actually enhanced the proposal and was voted on both counts unanimously. Time will tell if the motion is followed through with by WMDC. This is the first time Labour and Conservative have worked together on an issue which is refreshing.

Had a meeting appointment with Wakefield MP re Bus service in the community, but he did not receive them for their appointment, even though he was in and had met with Dist. Cllr Samantha Harvey a couple of hours earlier.

The District Cllrs were asked what they knew about the recent climate change conference with WDC – they responded they were not aware of it.

**257. Matters requested by Cllrs**

**Cllr Maconachie** – to consider a Crigglestone Local Business Markets/Fayres to be held in the Village Institute.

Discussions took place and Cllr Maconachie spoke to his item. **Resolved:** That Cllr Maconachie and the Village Institute take on this initiative and gauge how well it is received.

**Cllr Maconachie** – First Aid Courses for the community

Discussions took place around the training and benefit of defib training and first aid courses for the community. **Resolved:** Approved that the parish council will part fund this initiative. Clerk to make enquiries with providers.

**Cllr Crompton** – Clarification of parish council boundary –Discussions took place over the confusion that had arisen. Map details were provided electronically prior to the meeting.



- 258. To receive Clerks' report**  
Benches update - working party meeting required  
ADAS tree report still awaited – suggest not using them again  
**Resolved:** Report received
- 259. Correspondence - to consider the following newly received and decide action where necessary**
1. Resolutions for debate by member councils and parish meetings to the YLCA joint annual meeting 2023
  2. NALC Chief Executive's Bulletin 10 March
  3. YLCA Bulletin 10 March and Training & Discussion Forum Bulletin
  4. Wakefield Local Plan INS11 - Inspector's Post Hearing Letter & INS11a Additional Information Note
  5. Police - NWS NEWSLETTER March 2023
  6. Zurich insurance details on building/s valuations
  7. Cheap Wildflowers for sale! Open Country (registered charity number 1107331)
  8. NALC Chief Executive's Bulletin 3 March 2023
  9. White Rose Bulletin 3 March 2023
  10. NALC Chief Executive's Bulletin 17 March
  11. NALC Chief Executive's Bulletin - 24 March
  12. YLCA Bulletins 24 March
  13. Member of public enquiring about family records from 1797
  14. Key Findings - The Mayor's Big Bus Chat
  15. West Yorkshire Combined Authority - Share your views - text message real time bus information
  16. White Rose Bulletin 17 March 2023
  17. Police - NWS NEWSLETTER March 2023
  18. Resident re Pig Sewerage on Stoney Lane. More evidence required, Police and Environment Health to be informed
  19. Arcadis – Information re Craggstone Colliery Remediation Works – Welfare Unit
- Resolved: Noted**
- 260. Village Institute Charity Committee (VICC) matters**
1. To receive the minutes of the meeting held Monday 20<sup>th</sup> March and any recommendations for approval  
**Resolved:** Circulated prior and taken as read. Market proposal dealt with earlier in agenda.
- 261. Planning applications for consideration**
1. **22/02114/FUL** 2A High Street, Craggstone, WF4 3EB  
Single storey extension to side, alterations to existing garage to front comprising increase in width, pitched roof and conversion to bedroom, alterations to existing roof and front facing dormer extension.
  2. **23/00125/FUL** Lakeside Methodist Church, Barnsley Road, Newmillerdam, WF2 6QQ  
Internal alterations to create a multi-purpose space for church functions and an art gallery. Works include a new side entrance and canopy and external pergolas, the installation of a new platform lift, new accessible toilet facilities and other external

3. **23/00343/FUL** 126 Hollin Lane, Crigglestone, WF4 3EG  
First floor extension and new roof to existing property, erection of two storey side extension and two storey front extension, boundary treatment works, alterations to vehicle crossing area and demolition of existing side and rear extensions.
4. **20/01723/S730** 645 Denby Dale Road Calder Variation of condition 2 (approved plans) of Application Reference Number: 20/01723/FUL Dated 08/02/2021 to increase the ridge height, amend the profile of the front dormer and dormer window, insert two new rooflights to the front dormer, alter the rear rooflights, render the dwelling and construct new side hallway and store in existing lean to.
5. **23/00528/TPO** 2 Haslegrave Park Crigglestone Removal of 18 trees- 14 owing to silvicultural thinning (2 x Beech, 1 x Silver Birch, 5 x Cherry Plum, 1 x Hawthorne, 2 x Hornbeam, 2 x Oak, 1 x Rowan); - 1 owing to proximity to dwelling (1 x Oak) - 3 owing to poor condition (2 x Beech, 1 x Cherry) Remaining trees to be allowed pruning of branches to lift the crowns in line with good horticultural practice.  
Recommendations are referenced in attached tree assessment conducted by MJB Landscaping
6. **23/00504/FUL** 74 Hollin Drive Durkar Proposed Hip to gable roof conversion with dormers to front/rear and single storey extension to rear.
7. **23/00447/FUL** 645 Denby Dale Road Calder Conversion of existing garage roof to form balcony with glazed balustrade and timber pergola/veranda (part retrospective)

**Resolved: Noted**

**261. Planning & Rights of Way Committee (PROW)**

**Resolved:** Committee approved as an accurate record minutes of 23<sup>rd</sup> March meeting. Full Council received and approved recommendations.

**262. Hall Green Community Centre matters – No update available**

**263. Hall Green Community Centre extension - update** asbestos survey undertaken; report awaited.

**264. Parks & Open Spaces matters**

1. Update from committee or FBEP – FBEP Volunteers are working to remove ivy from trees, have found trees that require further inspection. A Tree in park has split and is leaning on another tree over the man-made path. **Resolved:** To undertake remedial work as required.

2. To receive Tree Risk Assessment inspection report conducted 28 Feb 2023 -not received

**265. Finance and General-Purpose Committee**

Meeting arranged for Thursday 27<sup>th</sup> April 10.00am to receive 2022-23-year end accounts and budget monitoring report. Kings Coronation gifts being delivered to schools in the afternoon.

**266. To receive Internal Auditor's interim inspection report and consider recommendations**

Conducted Wednesday 15<sup>th</sup> March 2023, concluding inspection scheduled for 12<sup>th</sup> May 2023. **Recommendations:** Move to accounting software – Approved: Complete vat claim every 6mths – approved: Year-end budget report required and then Quarterly budget reports presented in 2023-24 – approved: Train Deputy to upload payments as back up in Clerks absence – approved: Consider a council debit card for purchases so Clerk does not have to use her own money and reclaim – declined, council and clerk to monitor situation.



**267. Police Safe Scheme**

PC Firth was unable to attend due to family commitments but had circulated the Safe Scheme report in advance. **Resolved:** Priorities to include St James Church check the property for drug takers and people collecting at dusk time under cover of darkness. Nuisance bikes and quads around Painthorpe and Daw Green during weekend and early evening.

**268. To receive feedback from representatives of external committees or other meetings/training**

1. Clerk – YLCA training with 'Aubergine' Real practical tips to get your website accessible Webinar - Tuesday, 14 March, Very interesting and has given pause for thought as to what the council can be doing with their website.
2. Cllr Daniels – YLCA Yorkshire and Humberside Climate Change Webinar re Climate Change (handouts to follow once received in the office. Cllr Daniels raised Planning and Public Transport issues. An Interesting meeting, but too much red tape so cannot see it being undertaken.

**269. To consider communication items:**

Press reports –Input to next Parish Link magazine, FB & Website  
Disruption to travel arrangements to Huddersfield and Green Head College of FE.

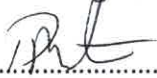
**270. To confirm date and time of next scheduled meeting of the Parish Council**

Annual meeting of the Council: Tuesday 16<sup>th</sup> May 6pm (due to requirements of LGA 1972 when an election year)

The Clerk informed the meeting she would be taking annual leave 17<sup>th</sup> April – 24<sup>th</sup> April

**IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**

As there were no further items for discussion, the Chair thanked everyone for their attendance and closed the meeting at 20.19 pm.

Signed..........Date.....16/05/2023.....  
Chairman of the Council

