

CRIGGLESTONE PARISH COUNCIL

Minutes of the Extra-ordinary meeting held on Friday 14th July 2023 at 12 noon in The Village Institute, High Street, Crigglestone WF4 3EB

Present: Cllrs: P Denton (Chair), J Craven, Paul Crompton, J Ellis, M Oxspring, G Maconachie.

Attendees: Sarah Knowles-Clerk to the Council, Claire Cooper-Deputy Clerk

Members of the public: None

Drainage contractor Duffy's, Residents Mr and Mrs Oliver and WMDC Land Drainage had also been invited, but were unable to attend.

87. To receive apologies and accept reasons for absence

P Daniels – prior commitment

A Roe – prior commitment

A Wilby – family commitment

C Binns – prior commitment

Resolved: That the reasons for absence are accepted.

88. To receive any declarations of interest from Members

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011. None received

89. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None received

90. To approve as an accurate record the minutes of the meeting held on Tuesday 4th July 2023 – These were unavailable

91. To receive the reports from Clerk, Deputy Clerk, external agencies regarding the issue of flooding of land to rear garden at 16 The Links.

A timeline of events to date and the relevant reports had been uploaded to the website and circulated prior to the meeting. Member's each had their IT devices to enable them to call up the reports and enlarge the diagrams. As the deputy clerk had undertaken more of the groundwork on this issue it was agreed that she would lead and asked for any questions first, before giving her report.

Resolved: That the supporting documentation is received.

92. IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

There were no public or press present – the meeting continued.

93. To discuss the findings in the reports

The Deputy Clerk gave her report, various questions were raised which led to further detailed discussions and clarification of the issue as it stands. For the next round of the works proposed by the contractor Duffy's a quotation of £15,000 has been received. The Clerk informed the meeting that as this has not been budgeted for, it would have a knock

on effect for the 2024-25 budget/precept of approximately £4.99 per year for a Band D property, assuming nothing else changes in the budget precept calculations.

94. To approve the next course of action required in addressing the issue found at agenda item 5

Resolved: 1) That the original planning application is requested from WMDC Planning Department archives. In this it is expected to find the Operation and Maintenance manual which would have been handed over to WMDC on completion of the Development. Should this not be the case, then the principal contractor, developer, possibly WMDC Land Drainage and planning enforcement need to be contacted to ascertain who holds a copy of this document.

(Planning application 02/99/63366 was for the 2 additional properties applied for).

2) That a Teams meeting is arranged with those cllrs and staff present today and the representative from WMDC Land Drainage for Wednesday 26th July or thereabouts, to confirm the land drainage and wetland identification areas amongst other things.

3) Deputy clerk to compose a letter to the residents outlining the situation to date and the proposed next actions once the meeting with WMDC Land Drainage has taken place.

4) Clerk to contact residents with a summary of today's meeting in order to keep lines of communication open.

5) That once the meeting with WMDC Land Drainage has been held, the supporting documents of todays meeting are sent to Wellers Hedleys for their guidance as to the terms of the lease and the parish council's liability, it is understood this will be a chargeable service of approx. £700+vat.

95. To confirm date and time of next scheduled meeting of the Parish Council
Tuesday 5th September 2023

As there were no further items for discussion, the Chair thanked everyone for their attendance and closed the meeting at 1.15pm

Signed.....
Chairman

Date.....