

CRIGGLESTONE PARISH COUNCIL

Minutes of the meeting held on Tuesday 7th November 2023 at 6pm in The Village Institute, High Street, Crigglestone, WF4 3EB

Present: Cllrs: P Denton (Chair), J Craven, P Crompton, P Daniels, J Ellis, M Oxspring, A Roe, G Maconachie, A Wilby

Attendees: Sarah Knowles-Clerk to the Council Claire Cooper – Deputy Clerk

Members of the public: 2 members of the public

147. To receive apologies and accept reasons for absence

Cllr Binns - unwell

Resolved: That the reasons for absence are accepted

148. To receive any declarations of interest from Members

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.

Hall Green Community Centre – Cllrs Michael Oxspring & Jackie Craven. Cllr G Maconachie – Grant Aid application as he has submitted the request in a resident capacity.

149. To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011

None received

150. To receive such items that the Chairman may wish to lay before the Council

That the Methodist Church are reminded to advise their user groups that the car park is for VI users in the first instance.

151. To approve as an accurate record the minutes of the council meeting held on 3rd October 2023

Resolved: That the minutes are approved as a correct record and signed by the Chairman

152. Financial Matters:

1. To receive and approve account & budget reconciliation reports to 30th September 2023

Resolved: That the reports are received and approved. Cllrs each signed the bank statement and reconciliation to indicate they have physically seen the documents.

2. To receive and approve the schedule of payments. Resolved: Approved

Staff	Oct Salaries inc add hrs and expenses reimbursement	2673.20
ACCLC	Accountancy service inv 0180	144.00
SLCC inv QL203932-1 & QL203860-1	ILCA – CILCA training Clerk and Dep Clerk	288.00
YLCA inv 1131	Talking Tables event	140.00
Yorkshire Office Group	Office chairs x2 inv 00279855	443.86
D&M Print Solutions	Autumn Newsletter inv 04806	3328.36
WMDC inv 91315196926	Uncontested May 2023 election fee	150.00
YPO inv SI-2808482	Office document shredder	261.59
Plus net	Broadband October 2023.	6.75
Pro Logic	Email/IT Hosting	148.96

3. **To note receipt of £7,424.76 CIL funding from planning applications 23/00709/FUL and 20/00664/S7301. Resolved: Noted**
4. **To receive Grant Aid application from Painthorpe Community for annual Christmas Tree costing £180 approx.**
Resolved: Approved. Payment to be made directly to Woolley Edge Christmas Tree Farm

154 To receive matters authorised by the Clerk in consultation with the Chair

Planning app 14 Mill Farm Drive, Newmillerdam, removal of Palm tree in front garden as non- native and will allow me to replace with native plants.

Office chairs x 2 from Yorkshire Office Group £443.86 **Resolved: Noted**

155 To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish

Written reports had been received from D Cllr Binns and Bryan and were read out.

Cllr Paul Crompton shared the item that he had hoped to raise which was the issue of Flooding on the A636 Denby Dale Road. Discussion with council members took place which resulted in the following course of action being approved. To ask the local MP to call and attend a meeting with District Cllrs, Yorkshire Water, WMDC and Crigglesstone Parish Council to find out why the flooding is happening, what is the solution and how long is it likely to take.

156 Matters requested by Cllrs

1. Cllr Daniels - Lo's Chemist Standbridge Lane. Cllr Daniels reported that there had been some improvements recently in the standard of service since the new company (Lo's) took over and it is felt that monitoring is sufficient for the time being. **Resolved: Agreed**
2. Cllr Daniels as a member of the RMT Union and on behalf of the RMT shared the sincere appreciation of the parish council in completing copies of the consultations to keep ticket offices open and the need for guards on trains.

157 Police Safe Scheme

The Safe Scheme report had been circulated prior. PC Steven Firth was in attendance and spoke giving further details. General discussions took place.

The agreed additional priorities were; educating general public of correct headlight procedure when parked facing in the wrong direction of the flow of traffic at the One Stop shop on Durkar Lane and layby and slip road at Kingfisher.

158 Clerks' report (circulated prior)

1. **To receive Clerks' report.** Discussions took place and updates were given. **Resolved: Received**
2. **To receive a previous error in communication re: community benches.**
Resolved: That the Glasdon invoice for £2805.47 for 3 benches is retrospectively ratified.

159 Correspondence - to consider the following newly received and decide action where necessary

1. WMDC - Search for potential sites for public electric vehicle charging infrastructure. **Clerk to respond to the queries raised.**
2. WYCA Bus Reform - Have Your Say consultation runs till January 24 emailed 12/10/23
3. Wakefield Civic Society Note 5 emailed 5/10/23
4. October edition of OUR NEWS is here [#157753954] emailed 5/10/23
5. YLCA - Royal Garden Party 2024 Nominations
6. YLCA Information Bulletin 29 September and Training Programme emailed 5/10/23

7. WMDC newsletter emailed 5/10/23
8. SLCC - News Bulletin - 5 October 2023
9. The Big Conversation Newsletter - 06.10.23 emailed 9/10/23
10. White Rose Bulletin - 6 October
11. To receive the Environment Agency letter re: Willow Farm, Hollingthorpe **Noted but monitor**
12. West Yorkshire Alert Do you own a moped or a motorbike - think about security. Posted to FB 12/10/23
13. YLCA Information Requests Bulletin and Training Bulletin 13 October emailed 13/10/23
14. Letter from resident regarding safe crossing on Bull Lane – Clerk responded 13/10/23
15. West Yorkshire Combined Authority Bus Reform - Join our Drop In Events emailed 19/10/23
16. Wakefield Civic Society Notes 06: 17th October 2023 Emailed 19/10/23
17. Response from resident re crossing on Bull Lane/High Street
18. NALC Chief Executives Bulletin - 19 October emailed 20/10/23
19. YLCA White Rose Bulletin 20 October. Emailed 20/10/23
20. Overview of Data Protection for Local Councils Webinar - Monday, 6 November emailed 26/10/2023
21. Wakefield Civic Society Autumn Dinner - Friday, 24th November at 7 for 7.30pm. **Resolved: Cllr Ellis approved to attend on behalf of the Parish Council.**
22. **To consider and agree that items of correspondence will be emailed as and when they come in, will continue to be listed on the agenda for reference, and will indicate the date emailed. Resolved:** that either the suggested process or sending them once a week is trialled.

160 Finance & General Purposes Committee (F&GP)

1. *Next scheduled meeting 18th December 10.30 am* **Noted**

161 Personnel Committee

1. *Next scheduled meeting Wednesday 20th March 2024 6pm* **Noted**

162 Village Institute Charity Committee (VICC) matters

1. *Next scheduled meeting 27th November 11am* **Noted**

163 Planning applications for consideration

23/01879/LBC Horseshoe Cottage, 70 - 72 Slack Lane, Newmillerdam

WF2 7SW Retrospective replacement of failed window mullion and associated repairs to stone pillar

23/01984/FUL 41 Fishponds Drive Crigglestone Wakefield West Yorkshire WF4 3PB Detached outbuilding to rear

23/01734/FUL 54 Durkar Low Lane Durkar WF4 3BQ Demolition of existing bungalow and erection of detached bungalow, with detached garage.

23/01930/TCA 708 Barnsley Road Newmillerdam Wakefield WF2 6QQ Various Tree Works

23/01920/FUL 27E Stoney Lane Hall Green Wakefield WF4 3JP Detached Double Garage

23/01906/TCA 14 Mill Farm Drive Newmillerdam Wakefield WF2 6QP Removal of Palm tree in front garden as non native and will allow me to replace with native plants

23/01911/TCA 24 School Hill Newmillerdam Wakefield WF2 7SP Remove 2 Limbs from T1 Conifer

23/01867/FUL 249 Painthorpe Lane Crigglestone Wakefield WF4 3HR Erection of 2 storey rear extension

23/01863/FUL Former St Johns Church, 511 Denby Dale Road West, Calder Grove Conversion of former church to a two storey single dwelling and associated work

23/01933/Listed Building Consent Former St Johns Church, 511 Denby Dale Road West, Calder Grove Conversion of former church to a two storey single dwelling and associated work

23/01687/FUL Hawthorn House 23B Low Moor Lane Woolley Wakefield WF4 2LJ Erection of Stable Building
23/01809/FUL 34 Stoney Lane Hall Green Wakefield WF4 3JP Part single, part 2 storey extension to rear
23/01890/CPL 7 Woollen Well Way, Crigglestone, WF4 3GE Construction of a single storey rear extension 3m wide 3.4m in depth eaves below 3m ridge below 4m,

Resolved: Noted

23/01927/ADV A636, by property no 301 Denby Dale Road Central Reservation, WF2 7BH 2 x Non illuminated advertising signage scheme. Height to the top of the sign approximately 800mm and fixed.

Resolved: To object on the grounds that the advertising signage will create an unnecessary distraction to motorists on a busy section of Denby Dale Road, where motorists need to have their wits about them rather than trying to read signage. This will add to the clutter of the highway of non-essential signage already in situ and sets a precedent for other advertising – where will it stop?

Planning & Rights of Way Committee (PROW)

1. To receive verbal update from footpaths/public rights of way meeting held Monday 6th November 2023. The Chair gave a summary of the work undertaken. This to continue at the next footpaths meeting arranged for Monday 20th November 11 am.

2. *Next scheduled meeting Monday 18th December 11am*

Resolved: Noted on both counts

164 Hall Green Community Centre matters – update

Christmas Tree lighting on Friday 1st December 6pm. **Noted**

165 Hall Green Community Centre extension – update ‘see Clerks report’

Meeting with WMDC funding and legal team arranged for 22nd November Wakefield One 10.30 am with Cllrs Binns & Oxspring, Trustee Keith Wainwright and Clerk & Deputy Clerk. **Noted**

166 Parks & Open Spaces matters

1. For committee to approve and full council to receive the minutes of the meeting held Wednesday 27th September 2023 (circulated prior/website) recommendations approved at last months meeting. **Resolved: That committee approve them as an accurate record and full council receive.**

2. Friends of Betty Eastwood Park request for tree to be planted and a plaque sited on a bench for an ex-council member and committed helper of Betty Eastwood Park. **Resolved: Approved. Bench to receive a new top before plaque sited.**

167 To nominate Remembrance Sunday representatives for the respective Remembrance services, Sunday 12th November 2023 at St James’ Church and Newmillerdam.

Resolved: Chair Cllr Paul Denton will attend St James’ and Crigglestone Cemetery. Cllr Paul Crompton will attend Newmillerdam on behalf of the Parish Council.

168 To receive feedback from representatives of external committees or other meetings/training

Cllr Andrew Wilby and Jackie Craven attended the recent YLCA branch meeting at which a representative from the National Association of Home Builders spoke about inadequate Local Development Plans, Housing provision required in Wakefield over the next 5yrs, an increase in biodiversity consideration and windfarms. Overall the meeting was very informative. Clerk and Deputy Clerk are currently undertaking the ILCA to CILCA training.

169 Community Hero – to receive notes of meeting held 11th October 2023

To receive and approve the following

Certificate and Cash prize same as last year - £30 to winner £25 to runner up

Closing date for nominations – Friday 1st December 12 noon

5th Jan CPC receive committee recommendation

6th Feb CPC makes presentation before full council meeting

Resolved: Approved

170 To consider communication items:

Press reports – Input to next Parish Link magazine, FB & Website

Resolved: Police report, Christmas wishes, Community Hero and other usual items.

171 Items for next agenda

Crossing schemes for High Street and Bull lane to January 2024 meeting

Intake Lane -speed cushions and unlit road for the district cllrs

172 To confirm date and time of next scheduled meeting of the Parish Council

Tuesday 5th December 6pm

173 IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

As there was no further business to be transacted the Chair thanked everyone for attending and closed the meeting at 19.48

Signed.....Date.....

Chair of Crigglestone Parish Council

CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

A resident brought to the attention of the council and requested their help in addressing a flooding issue and blocked highway drains on Daw Lane and Woolley Low Moor Lane. Clerk to speak to the resident to gain more information and to send in to WMDC a request for action and conversation with the resident.

A resident approached the council to thank them for the recent installation of a community bench on the land adjacent Primrose Lane, Calder Grove as this area of the Parish is often forgotten about.