

CRIGGLESTONE PARISH COUNCIL

Minutes of the meeting held on Tuesday 5th December 2023 at 6pm in The Village Institute, High Street, Crigglestone, WF4 3EB

Present: Cllrs: P Denton (Chair), J Craven, P Crompton, P Daniels, J Ellis, M Oxspring, A Roe, C Binns

Attendees: Claire Cooper – Deputy Clerk to the Council

Members of the public: District Cllrs: Jordon Bryan & Sam Harvey. 1 member of the public.

174. To receive apologies and accept reasons for absence

Cllr Maconachie, Cllr Wilby.

Resolved: That the reasons for absence are accepted.

175. To receive any declarations of interest from Members

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.

Hall Green CC – Cllrs Oxspring, and Craven as trustees, Cllr Binns as secretary.

176. To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011.

None received.

177. To receive such items that the Chairman may wish to lay before the Council

That the Parish Council would like to thank the Clerk and the Deputy Clerk for all of their hard work in 2023. **Noted.**

178. To approve as an accurate record the minutes of the council meeting held on 7th November 2023

Resolved: That the minutes are approved as a correct record following the clarification of item 148 {that the dispensation from Cllr Maconachie relates to matters unrelated to Hall Green Community Centre} and were signed by the Chairman.

179. Financial Matters:

1. To receive and approve account & budget reconciliation reports to 31st October 2023

Deferred to next meeting due to absence of the RFO.

2. To receive and approve the schedule of payments. **Resolved:** Approved

Staff	Nov Salaries inc add hrs, salary review back pay	4352.86
ACCLC	Accountancy service inv 0187	144.00
Plus net	Broadband November 2023.	16.40
Pro Logic	Email/IT Hosting	148.96
ICO	Membership renewal	35.00

180. To receive matters authorised by the Clerk in consultation with the Chair

Purchase of new office mobile phone (one off payment of £149) and phone tariff of £12 per month due to existing mobile phone fault/ failure.

Resolved: Noted.

181. To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish

Cllr Bryan apologised for his absence from recent meetings and advised that he had been unable to make progress with installing a pedestrian crossing on Bull Lane but was willing to champion any other alternative locations the Council or residents proposed. Cllr Bryan also advised that whilst WMDC were not supplying grit bins this year they were championing a snow warden scheme and he should be contacted if the council required any further details. Cllr Harvey advised that road safety concerns on Durkar Lane and Howard Crescent were still on her agenda and consideration was being given to consultations with residents over the proposal to install sleeping policemen. Cllr Harvey further advised that there was a Cost of Living event planned at Hall Green Community Centre for 19 February 2024 and she also has plans to run further surgeries in 2024. Cllr Binns advised that the changes made to Woolley crossroads seem to be working, that she had attended three Xmas tree lighting events and similarly a number of Xmas lunches. Cllr Binns also reported she is currently progressing two grant applications, one for the West Bretton Cricket Club and the second for Hall Green Community Centre.

182. Matters requested by Cllrs

1. Cllr Daniels - WMDC LDP 2026 Inspectors final report. Cllr Daniels requested that the Parish Council object to the inspector's decision re public transport statements on pages 60-61, section 293. Cllr Compton requested that the discussion be deferred until item 17 on the agenda. **Resolved:** To defer to discussion under item 17 on the agenda.
2. Cllr P Compton - Boundary Commissions proposals to review WMDC ward boundaries/ composition. Cllr Compton requested that the Parish Council consider submitting a return ahead of the closing date in January 2024. A discussion took place. **Resolved:** To draft a response for consideration at the next full Parish Council meeting.
3. Cllr C Binns - Worrall Almshouses. Cllr Binns reported that there was a need to appoint new positions as trustees and also some planning required for future meetings. A discussion took place. **Resolved:** Almshouses do not sit under the responsibilities of the Parish Council and that enquires should be referred to the Almshouses Association.

183. Police Safe Scheme

The Safe Scheme report had been circulated prior. PC Steven Firth was not in attendance but asked within the report for feedback from the Parish Council. General discussions took place. **Resolved:** To Approve the suggested time changes and to further thank the Police for their continued support.

184. Clerks' report (circulated prior)

To receive Clerks' report. Discussions took place and updates were given. **Resolved:** That the item pertaining to the hotels and their continued use for immigrants be closed as matters have moved on and are being addressed by the District Cllrs.

185. Correspondence - to consider the following newly received and decide action where necessary

1. Residents phone message complimenting and thanking the parish council for the Christmas Tree and Bench in Calder Grove

Discussion took place on the successful installation of this years lamppost xmas trees with some councillors feeling additional locations should be considered for 2024. **Resolved:** That a working party be formed to revisit all lamp post locations for both Xmas trees and hanging baskets in 2024.

2. NALC Chief Executive's Bulletin 9 November emailed 10/11/23
3. YLCA Information Bulletin & Training 9 November emailed 24/11/2023
4. Wakefield District Council Local Plan 2036 - INSPECTOR'S FINAL REPORT emailed 11/11/23

5. YLCA - Analysis of parish precepts 2023/2024 emailed 13/11/23
6. Charity Commission News Nov 2023 emailed 13/11/23
7. West Yorkshire Community Alert the November edition of OUR NEWS emailed 13/11/23
8. Residents' response to the Autumn Newsletter
9. White Rose Bulletin - 17 November emailed 24/11/2023
10. NALC Chief Executive's Bulletin 16 November emailed 24/11/2023
11. Wakefield Town Hall Bus Reform Event emailed 20/11/2023
12. SLCC News Bulletin - 15 November 2023 emailed 24/11/2023
13. Community First Yorkshire News 17th November emailed 24/11/2023
14. YLCA Finance & Budgeting Webinar emailed 24/11/2023
15. YLCA Training Programme Jan - March 2024 emailed 24/11/2023
16. Community First Rural News November 2023 emailed 24/11/2023
17. Community First November Training Guide emailed 24/11/2023
18. YLCA Parish Online Mapping & Websites Introduction Online Event emailed 24/11/2023
19. YLCA Chief Executives Bulletin 23rd November emailed 24/11/2023
20. Agenda for Council meeting 29/11/2023 emailed 24/11/2023
21. YLCA Financial training webinar dates emailed 24/11/2023
22. Community First Yorkshire News 24 November 2023 emailed 24/11/2023
23. YLCA Information and training bulletin 24 November 2023 emailed 24/11/2023
24. Our Wakefield Regen Round Up emailed 24/11/2023

Resolved: That unless otherwise indicated, the items were **Noted**.

186. 80th Anniversary of D-Day Working Party

To arrange first Events Working Party and confirm members (Cllrs Craven, Crompton, Denton) in January 2024 when the Clerk returns. **Resolved:** To enquire with a named ex councillor if they would like to join the committee in a resident capacity.

187. Finance & General Purposes Committee (F&GP)

The next meeting of the committee for 18 December is rescheduled to 23 January at 6pm. **Noted**.

188. Village Institute Charity Committee (VICC) matters

To receive notes of the meeting held 27 November 2023 and consider any recommendations. Circulated prior. Discussions took place around the predicted budget deficit and measures to address this. **Resolved:** That the requested subsidy from the Parish Council of £4,000 is noted and CPC will take this into consideration in their budget/precept setting process in January.

189. Planning applications for consideration

1. 23/02191/TPO West Lodge, Barnsley Road Newmillerdam - Tree works
2. 23/02158/FUL 52 - 54 Hendl Lane - Detached house conversion to two houses

Resolved: Noted.

190. Planning & Rights of Way Committee (PROW)

1. Cllr Ellis provided a verbal report that good progress was being made by the footpath mapping working party, that next steps would be to walk the footpaths and consider the plantation. The next meeting is scheduled for 8 January 2024. **Noted**.
2. WMDC Local Development Plan 2036. To receive the final inspectors report which confirms that, subject to Main Modifications set out in the report, the Plan is sound and legally compliant.

Discussion took place including Cllr Daniels earlier comments on re public transport statements on pages 60-61, section 293. **Resolved** :That advise should be sought on the avenues available to the Council in raising an objection to a statement in the final report.

191. Hall Green Community Centre matters – update

Cllr Binns reported that the Xmas Tree lighting event was a great success, and that there were an additional two user groups making enquiries with the venue for 2024. **Noted.**

192. Hall Green Community Centre extension

To receive a report following the meeting with WMDC and consider the motion that Crigglestone Parish Council take over full ownership of Hall Green Community Centre to move forward with the planned extension of the building. Cllr Binns requested that this item be deferred to the next full Parish Council meeting due to the absence of a number of councillors.

Resolved: Deferred to 9 January 2024

193. Parks & Open Spaces matters

The next Parks & Open Spaces Committee meeting is scheduled for 13 December 2023. **Noted.**

194. To receive feedback from representatives of external committees or other meetings/training

Deputy Clerk has completed the Clerks Induction training supplied by YLCA. Clerk and Deputy Clerk are currently undertaking the ILCA to CILCA training. **Noted.**

195. To consider communication items:

Press reports – Input to next Parish Link magazine, FB & Website

Resolved: Police report, Christmas wishes, Community Hero and other usual items.

196. Items for next agenda

Crossing schemes for High Street and Bull lane to January 2024 meeting

Working Party for Hanging Baskets and Lamppost Xmas trees in 2024

Receive and approve account & budget reconciliation reports to 31st October 2023

Boundary Commissions proposals to review WMDC ward boundaries/ composition.

Arrange first Events Working Party and confirm members

197. To note dates of office Christmas closure

Thursday 21st December to Wednesday 3rd January 2024

198. To confirm date and time of next scheduled meeting of the Parish Council

Tuesday 9th January 6pm

199. IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

As there was no further business to be transacted the Chair thanked everyone for attending and closed the meeting at 19.19

Signed.....Date.....

Chair of Crigglestone Parish Council