



CRIGGLESTONE PARISH COUNCIL

Web site: www.crigglestonepc.org

Parish Clerk – Mrs S Knowles

104 Field Lane, Upton, Pontefract, West Yorkshire, WF9 1DB

Tel: 07419 585 227 Email: clerk@crigglestonepc.org

28 February 2023

The next meeting of Crigglestone Parish Council will be held on Tuesday 7th March 2023 at 6pm in The Village Institute, High Street, Crigglestone, where the following business will be transacted:

Mrs Sarah Knowles
Clerk to Crigglestone Parish Council

Members of the public are welcome to attend a 15-minute Public Participation Session at 6pm.

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- 1. To receive apologies and accept reasons for absence**
- 2. To receive any declarations of interest from Members**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 3. To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011**
- 4. To receive such items that the Chairman may wish to lay before the Council**
- 5. To approve as an accurate record the minutes of the council meeting held on 7th February 2023**
- 6. Financial Matters:**
 - 1.** To receive and approve account reconciliation to 28th February 2023
 - 2.** To receive and approve the schedule of payments inc Clerk and Deputy Clerk expenses reimbursements
 - 3.** To note that HMRC have advised the PAYE payments are out of sync.
 - 4.** To consider increase in hanging basket recurring sponsor fee
- 7. To receive feedback from the Internal Controls check, carried out by Cllr P Denton and Cllr J Craven**
- 8. To receive recommendation from Cllr P Denton re review of Financial Regulations**
- 9. To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish**
- 10. Matters requested by Cllrs**
Cllr Daniels - Between 460 and 1 Durkar Court, Denby Dale Road East bollards removed, remedial attention urgently required
- 11. To receive Clerks' report**

- 12. Correspondence - to consider the following newly received and decide action where necessary**
 - 1) Resident v CPC. Zurich have received no further correspondence from resident's solicitor. Case reviewed and closed.
 - 2) YLCA TRAINING PROGRAMME APRIL TO JUNE 2023
 - 3) YLCA Bulletin 24 February and March Training programme (emailed 24/2/23)
 - 4) Community Donation-AES
 - 5) The Role of the Principal Authority Monitoring Officer Webinar - Thursday, 2 March
 - 6) Major projects newsletter
 - 7) Unity Trust Bank – cessation of cash deposits at Post Office counters
 - 8) Invitation to attend virtual Engagement meeting with Yorkshire and Humber Climate Commission (YHCC)- Thursday 23 March 2023 (emailed 22/2/23)
 - 9) YLCA Law and Governance Bulletin
 - 10) Bus Service Changes - Arriva Yorkshire (circulated and uploaded to FB for resident information)
 - 11) WMDC confirmation of Precept demand
 - 12) YLCA Bulletins - 10 February
 - 13) Enquiry received re area of land off Haveroid Lane – research being conducted
 - 14) White Rose Bulletin - 3 February and Training & Discussion Forum Bulletin
 - 15) To receive the important information regarding Voter ID for this year's May elections
- 13. Village Institute Charity Committee (VICC) matters**
- 14. Health Safety and Finance Committee**
- 15. Planning applications for consideration**
 1. **20/00664/S7301** 133 Cliff Road, Crigglestone, WF4 3EL. Variation or removal of conditions 2 (approved plans), 6 (Construction management plan), 9 (materials), 11 (noise mitigation), 12 (bin storage), 17 (security measures) and 18 (external lighting) of approved application 20/00664/FUL dated 12.11.2020
 2. **20/02444/S7301** 198 Painthorpe Lane, Crigglestone, WF4 3HF. Variation of condition 3 (opening hours) of approved application 20/02444/FUL dated 18.3.2021 [which granted permission for a change of use from beauty salon with flat above to hot food takeaway with manager flat above, external flue to rear
 3. **23/00103/FUL** 599 Denby Dale Road, Calder Grove, WF4 3DJ. Part first floor rear and second floor extension.
 4. **23/00143/FUL** 122 Painthorpe Lane, Crigglestone, WF4 3HE. Two storey extension to front
 5. **23/00196/TCA** The Old School House, Hall Lane, Chapelthorpe, WF4 3JE. Removal of 5 no. trees along site boundaries - 1 holly, 2 conifers, 1 oak, 1 unidentified species"
- 16. Planning & Rights of Way Committee (PROW)**
 1. Verbal update if required
 2. Committee to approve as an accurate record and full council to receive and approve recommendations of the minutes of 13th February meeting
- 17. Hall Green Community Centre matters – update**
- 18. Hall Green Community Centre extension - update**
- 19. Parks & Open Spaces matters**
 1. Update from committee or FBEP.
 2. Update on the drainage works to The Links/BEP. (See Clerks report)
 3. To receive Tree risk assessment inspection report carried out 27 Feb 2023 (if available)
- 20. Police Safe Scheme**
 1. To receive Safe Scheme report
 2. To consider priorities.

- 21. To receive feedback from representatives of external committees or other meetings/training**
Cllr Daniels - Police Pact meeting
Cllr Daniels - YLCA - Chairs Forum
Cllr Daniels and Clerk – Town and Parish liaison Council meeting
- 22. To receive feedback from events/project working party**
- 23. To consider communication items:**
Press reports –Input to next Parish Link magazine, FB & Website
- 24. To confirm date and time of next scheduled meeting of the Parish Council**
Annual Parish meeting Tuesday 4th April 6pm
Council meeting Tuesday 4th April 2023 at 6.10pm in the Village Institute

IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.