



# **CRIGGLESTONE PARISH COUNCIL**

**Web site:** [www.crigglestonepc.org](http://www.crigglestonepc.org)

Parish Clerk – Mrs Sarah Knowles

104 Field Lane, Upton, Pontefract, West Yorkshire, WF9 1DB

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30<sup>th</sup> May 2023

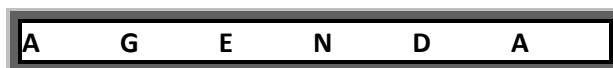
Dear Councillors

You are hereby summoned to attend the meeting of Crigglestone Parish Council to be held on Tuesday 6<sup>th</sup> June 2023 at 6pm in The Village Institute, High Street, Crigglestone, where the following business will be transacted:

Mrs Sarah Knowles

Clerk to Crigglestone Parish Council

**Members of the public are welcome to attend a 15-minute Public Participation Session at 6.00pm.**



- 1. To receive apologies and accept reasons for absence**
- 2. To receive any declarations of interest from Members**  
*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.*
- 3. To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011**
- 4. To receive such items that the Chairman may wish to lay before the Council**
- 5. To approve as an accurate record the minutes of the council meeting held on 16<sup>th</sup> May 2023**
- 6. Financial Matters:**
  - 1.** To receive and approve account reconciliation to 31<sup>st</sup> May 2023
  - 2.** To receive and approve the schedule of payments inc Clerk and Deputy Clerk expenses reimbursements
  - 3.** To receive Grant Aid application from the South Wakefield Village Community Market
- 7. To receive matters authorised by the Clerk in consultation with the Chair**
  - 1.** Abson Blaza land and buildings valuation quotation £600+vat

**8. External Audit**

- 8.1** To consider for approval, the statements of Section 1 Annual Governance & Accountability Return 2022-23
- 8.2** To consider for approval the Section 2 Annual Governance & Accountability Return 2022-23 accounting statement
- 8.3** To receive 'Confirmation of the dates of the period for the exercise of public rights of unaudited Annual Governance & Accountability Return'
- 8.4** To receive Internal Auditors final report of 12<sup>th</sup> May for 2022-23 period and consider any additional recommendations

**9 To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish**

Haveroid Lane junction with Bull Lane road repairs

**10 Matters requested by Cllrs**

Cllr Ellis - Banking on Blacker Lane needs attention.

Cllr Ellis - Continued issue over water leak opposite the Station Pub Cliff Rd.

Cllr Denton – Children playing signage for Common Way, Painthorpe

**11 To receive Clerks' report**

**12 Correspondence - to consider the following newly received and decide action where necessary**

- 1.** Glantus UK Ltd have been instructed by Wakefield Council to carry out a full Accounts Payable Audit
- 2.** WMDC CIL survey re expenditure allocation timeframes
- 3.** WAKEFIELD DISTRICT LOCAL PLAN 2036 - MAIN MODIFICATIONS CONSULTATION MAY 2023
- 4.** NALC Chief Executive's Bulletin - 18 May
- 5.** White Rose Bulletin and Training & Discussion Forum Bulletin
- 6.** News from Wakefield Council's climate change team

**13 Village Institute Charity Committee (VICC) matters**

- 1.** To receive an update of the 5<sup>th</sup> June meeting and any recommendations for approval

**14 Planning applications for consideration**

**15 Planning & Rights of Way Committee (PROW)**

- 1.** Verbal update if required
- 2.** To receive the Local Development Plan 2036 'Main Modifications consultation May 2023' submission for approval.

**16 Hall Green Community Centre matters – update**

**17 Hall Green Community Centre extension**

Update from meeting of 5<sup>th</sup> June with WMDC Grants officer

**18 Parks & Open Spaces matters**

- 1.** Update from committee or FBEP.

- 19 Police Safe Scheme**  
1. To receive Safe Scheme report  
2. To consider priorities.
- 20 To receive feedback from representatives of external committees or other meetings/training**  
Cllr Daniels – attended 2 meetings re the Better Bus Campaign
- 21 To consider communication items:**  
Press reports –Input to next Parish Link magazine, FB & Website
- 22 To confirm date and time of next scheduled meeting of the Parish Council**  
Tuesday 4th July 6pm
- 23 IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**