



# **CRIGGLESTONE PARISH COUNCIL**

Web site: [www.crigglestonepc.org](http://www.crigglestonepc.org)

Parish Clerk – Mrs S Knowles

104 Field Lane, Upton, Pontefract, West Yorkshire, WF9 1DB

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27th March 2023

**The next meeting of Crigglestone Parish Council will be held on Tuesday 4<sup>th</sup> April 2023 at 6.10pm in The Village Institute, High Street, Crigglestone, where the following business will be transacted:**

Mrs Sarah Knowles  
Clerk to Crigglestone Parish Council

**Members of the public are welcome to attend a 15-minute Public Participation Session at 6.10pm.**

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- 1. To receive apologies and accept reasons for absence**
- 2. To receive any declarations of interest from Members**  
*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.*
- 3. To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011**
- 4. To receive such items that the Chairman may wish to lay before the Council**
- 5. To approve as an accurate record the minutes of the council meeting held on 7<sup>th</sup> March 2023**
- 6. Financial Matters:**
  - 1.** To receive and approve account reconciliation to 31<sup>st</sup> March 2023
  - 2.** To receive and approve the schedule of payments inc Clerk and Deputy Clerk expenses reimbursements
  - 3.** To receive Grant Aid application from the Link Magazine for £500
  - 4.** To receive Grant Aid application from Crigglestone Sports Club £800 for King's Coronation community event
- 7. To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish**

**CLlr Daniels** – To raise the concern regarding train cancellation and rescheduling between Castleford – Huddersfield, severely affecting Wakefield District residents.

**8. Matters requested by Cllrs**

**CLlr Maconachie** - Crigglestone VI Local Business Markets/Fayres - Working Party

**CLlr Maconachie** – First Aid Courses for the community

**CLlr Crompton** – Clarification of parish council boundary

**9. To receive Clerks' report**

**10. Correspondence - to consider the following newly received and decide action where necessary**

1. Resolutions for debate by member councils and parish meetings to the YLCA joint annual meeting 2023
2. NALC Chief Executive's Bulletin 10 March
3. YLCA Bulletin 10 March and Training & Discussion Forum Bulletin
4. Wakefield Local Plan INS11 - Inspector's Post Hearing Letter & INS11a Additional Information Note
5. Police - NWS NEWSLETTER March 2023
6. Zurich insurance details on building/s valuations
7. Cheap Wild flowers for sale! Open Country (registered charity number 1107331)
8. NALC Chief Executive's Bulletin 3 March 2023
9. White Rose Bulletin 3 March 2023
10. NALC Chief Executive's Bulletin 17 March
11. NALC Chief Executive's Bulletin - 24 March
12. YLCA Bulletins 24 March
13. Member of public enquiring about family records from 1797
14. Key Findings - The Mayor's Big Bus Chat
15. West Yorkshire Combined Authority - Share your views - text message real time bus information
16. White Rose Bulletin 17 March 2023
17. Police - NWS NEWSLETTER March 2023

**11. Village Institute Charity Committee (VICC) matters**

1. To receive the minutes of the meeting held Monday 20<sup>th</sup> March and any recommendations for approval

**12. Planning applications for consideration**

1. **PROW - 22/02114/FUL** 2A High Street, Crigglestone, WF4 3EB  
Single storey extension to side, alterations to existing garage to front comprising increase in width, pitched roof and conversion to bedroom, alterations to existing roof and front facing dormer extension.
2. **PROW - 23/00125/FUL** Lakeside Methodist Church, Barnsley Road, Newmillerdam, WF2 6QQ  
Internal alterations to create a multi-purpose space for church functions and an art gallery. Works include a new side entrance and canopy and external pergolas, the installation of a new platform lift, new accessible toilet facilities and other external
3. **PROW - 23/00343/FUL** 126 Hollin Lane, Crigglestone, WF4 3EG  
First floor extension and new roof to existing property, erection of two storey side extension and two storey front extension, boundary treatment works, alterations to vehicle crossing area and demolition of existing side and rear extensions.

4. **20/01723/S730** 645 Denby Dale Road Calder Variation of condition 2 (approved plans) of Application Reference Number: 20/01723/FUL Dated 08/02/2021 to increase the ridge height, amend the profile of the front dormer and dormer window, insert two new rooflights to the front dormer, alter the rear rooflights, render the dwelling and construct new side hallway and store in existing lean to.
5. **23/00528/TPO** 2 Haslegrave Park Crigglestone Removal of 18 trees- 14 owing to silvicultural thinning (2 x Beech, 1 x Silver Birch, 5 x Cherry Plum, 1 x Hawthorne, 2 x Hornbeam, 2 x Oak, 1 x Rowan); - 1 owing to proximity to dwelling (1 x Oak) - 3 owing to poor condition (2 x Beech, 1 x Cherry) Remaining trees to be allowed pruning of branches to lift the crowns in line with good horticultural practice.  
Recommendations are referenced in attached tree assessment carried out by MJB Landscaping
6. **23/00504/FUL** 74 Hollin Drive Durkar Wakefield WF Proposed Hip to gable roof conversion with dormers to front/rear and single storey extension to rear
7. **23/00447/FUL** 645 Denby Dale Road Calder Conversion of existing garage roof to form balcony with glazed balustrade and timber pergola/veranda (part retrospective)
13. **Planning & Rights of Way Committee (PROW)**
  1. Verbal update if required
  2. Committee to approve as an accurate record and full council to receive and approve recommendations of the minutes of 23<sup>rd</sup> March meeting
14. **Hall Green Community Centre matters – update**
15. **Hall Green Community Centre extension - update**
16. **Parks & Open Spaces matters**
  1. Update from committee or FBEP.
  2. To receive Tree risk assessment inspection report carried out 28 Feb 2023 (if available)
17. **Health Safety and Finance**
  1. To arrange a meeting for Thursday 27<sup>th</sup> April 10.30 am to receive 2022-23 year end accounts and budget monitoring report
18. **To receive Internal Auditor's interim inspection report and consider recommendations**  
(Carried out Wednesday 15<sup>th</sup> March 2023, concluding inspection scheduled for 12<sup>th</sup> May 2023)(supporting)
19. **Police Safe Scheme**
  1. To receive Safe Scheme report
  2. To consider priorities.
20. **To receive feedback from representatives of external committees or other meetings/training**
  1. Clerk – YLCA training with 'Aubergine' Real practical tips to get your website accessible Webinar - Tuesday, 14 March
  2. Cllr Daniels – YLCA Webinar re Climate Change (handouts to follow once received in the office. Interesting items re Planning and Public Transport)
21. **To consider communication items:**  
Press reports –Input to next Parish Link magazine, FB & Website
22. **To confirm date and time of next scheduled meeting of the Parish Council**  
Annual meeting of the Council: Tuesday 16<sup>th</sup> May 6pm (due to requirements of LGA 1972 when an election year)

**IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**