



# **CRIGGLESTONE PARISH COUNCIL**

Web site: [www.crigglestonepc.org](http://www.crigglestonepc.org)

Parish Clerk – Mrs Sarah Knowles

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25<sup>th</sup> September 2023

**The next meeting of Crigglestone Parish Council to be held on  
Tuesday 3<sup>rd</sup> October 2023 at 6pm in The Village Institute, High Street,  
Crigglestone, where the following business will be transacted:**

Mrs Sarah Knowles  
Clerk to Crigglestone Parish Council

**Members of the public are welcome to attend a 15-minute Public Participation Session at 6.00pm.**

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- 1. To receive apologies and accept reasons for absence**
- 2. To receive any declarations of interest from Members**  
*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.*
- 3. To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011**
- 4. To receive such items that the Chairman may wish to lay before the Council**
- 5. To approve as an accurate record the minutes of the council meeting held on 5<sup>th</sup> September 2023**
- 6. Financial Matters:**
  1. To receive and approve account & budget reconciliation reports to 31<sup>st</sup> August 2023
  2. To receive and approve the schedule of payments inc Clerk and Deputy Clerk expenses reimbursements and additional hours
  3. Grant Aid - for FBEP annual insurance approved and retrospectively minuted.
  4. To receive Conclusion of External Audit from PKF Littlejohn for period April 2022 – March 2023
  5. To receive and approve Village Institute re-charge of £2068.20 as per minute 110 of 5<sup>th</sup> September 2023
- 7. To receive matters authorised by the Clerk in consultation with the Chair**
- 8 To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish**
  1. Update from Dist. Cllrs on WMDC's proposals to tackle littering and Flytipping in Painthorpe (Garden Terrace)
- 9 Matters requested by Cllrs**

1. Cllr G Maconachie – to inform the council (for information only) of the tension felt by residents after recent Anti-Social Behaviour incidents
2. Cllr G Maconachie – For Parish Council to consider, in principle, supporting the endeavours of the Painthorpe residents to establish a community hub initiative for the area, to promote community cohesion, address diversity and isolation.
3. Cllr P Denton – To make enquiries with Freedom contractors for replacement Christmas Tree at The Nelson
- 10 Police Safe Scheme**
  1. To receive Safe Scheme report
  2. To consider priorities
  3. Deferred from last meeting - To consider the effectiveness of the Safe Scheme
- 11 To receive Clerks' report**
- 12 Update on Possessory Title of Howard Crescent and adjacent resident's request**
- 13 To receive the Autumn 2023 Newsletter draft content for any additions and approval**
  1. To approve the use of DMP Solutions Printers & Distributors as in previous years
  2. To agree to only print 4,000 copies due to wastage in previous years
  3. To agree a delivery date of around the 1<sup>st</sup> November to facilitate more economic postage
- 14 Correspondence - to consider the following newly received and decide action where necessary**
  1. \*Resident request for a Pelican or Zebra crossing, Bull Lane/High Street area
  2. \*Resident enquiring about mobile speed sign for Denby Dale Road on the stretch after the British Oak going towards Blacker Hall Farm
  3. \*NALC Blue plaque scheme – levelling up scheme
  4. \*Invitation to the Chairman and Consort to Civic Service on Sunday 15<sup>th</sup> October 2pm
  5. \*YLCA - D Day 80- 6 June 2024 event guidance pack
  6. \*Slow Ways – National Walking network initiative to connect Britains Towns, Cities, parks
  7. WMDC - Winter Service 2022/23 - Salt Provision for Parish and Town Councils
  8. WMDC Climate Action Team – Solar energy in schools
  9. SLCC - News Bulletin - 19 September 2023
  10. NALC -Bulletins 7 Sept, 14 Sept & 21 Sept
  11. Wakefield Civic Society – Newsletter 03: 2nd September & 04: 14th September 2023
  12. YLCA – Bulletins Aug 2023, 4 Sept, 8 Sept & 22 Sept
  13. Neighbourhood Policing Team - NWS NEWSLETTER September 2023
  14. West Yorkshire Community Alert - September edition of OUR NEWS
  15. West Yorkshire Community Alert - Campaign Launches to Tackle Inappropriate Behaviour Towards Women and Girls (uploaded to FB)
  16. Yorkshire & Humber Association of Civic Services - Summer Newsletter
  17. WMDC Cosmetic Treatments - Copies of Byelaws
  18. WMDC Regeneration Priorities – Sth Elmsall to the City Centre
- 15 Finance & General Purposes Committee (F&GP)**
  1. For committee to approve and full council to receive the minutes of the meeting held Wednesday 13<sup>th</sup> September 2023 and consider for approval the recommendations presented.
  2. **To receive from the Council any other budget considerations for 2024 -25**
- 16 Personnel Committee**
  1. For committee to approve and full council to receive the minutes of the meeting held Wednesday 20th September 2023 and consider for approval the recommendations presented.

- 17 Village Institute Charity Committee (VICC) matters**  
To receive the minutes (if available) or outcome of the meeting held 25<sup>th</sup> September 2023 and consider any recommendations.
- 18 Planning applications for consideration**  
Please refer to the planning & ROW minutes of 13<sup>th</sup> September to see applications dealt with by the committee at that time.  
**23/01734/FUL** 54 Durkar Low Lane Durkar WF4 3BQ Demolition of existing bungalow and erection of detached bungalow, with detached garage.
- 19 Planning & Rights of Way Committee (PROW)**  
**1.** For committee to approve and full council to receive the minutes of the meeting held Wednesday 13<sup>th</sup> September 2023 and consider for approval the recommendations presented. *Next meeting Monday 18<sup>th</sup> December 11am*  
**2.** To arrange a meeting now that public footpaths map has been received electronically from WMDC
- 20 Hall Green Community Centre matters – update**
- 21 Hall Green Community Centre extension – update**
- 22 Parks & Open Spaces matters**  
**1.** For committee to approve and full council to receive the minutes of the meeting held Wednesday 27<sup>th</sup> September 2023 and consider for approval the recommendations presented.  
**2.** Update from committee or FBEP
- 23 To arrange initial meeting date for Community Hero Committee**  
**1.** Date of first meeting to be arranged
- 24 To initiate the Event Working Party for the 80<sup>th</sup> Anniversary of D Day June 2024**  
**1.** Date of first meeting to be arranged
- 25 To receive feedback from representatives of external committees or other meetings/training**  
**Update on recent Co-option procedure (closing date of 28th August 2023)**
- 26 To consider communication items:**  
Press reports – Input to next Parish Link magazine, FB & Website
- 27 Items for next agenda**  
Representatives for the respective Remembrance services, Sunday 12<sup>th</sup> November 2023 at St James' Church and Newmillerdam
- 28 To confirm date and time of next scheduled meeting of the Parish Council**  
Tuesday 7<sup>th</sup> November 6pm
- 29 IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**