



CRIGGLESTONE PARISH COUNCIL

Web site: www.crigglestonepc.org

Parish Clerk – Mrs S Knowles

104 Field Lane, Upton, Pontefract, West Yorkshire, WF9 1DB

Tel: 07419 585 227 Email: clerk@crigglestonepc.org

3rd January 2023

Dear Councillors

You are hereby summoned to attend the meeting of Crigglestone Parish Council to be held on Tuesday 10th January 2023 at 6pm in The Village Institute, High Street, Crigglestone, where the following business will be transacted:

Mrs Sarah Knowles
Clerk to Crigglestone Parish Council

Members of the public are welcome to attend a 15-minute Public Participation Session at 6pm.

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- 1. To receive apologies and accept reasons for absence**
- 2. To receive any declarations of interest from Members**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011**
- 4. To receive such items that the Chairman may wish to lay before the Council**
- 5. To approve as an accurate record the minutes of the council meeting held on 6th December 2022**
- 6. Financial Matters:**
 - 1.** To receive and approve account reconciliation to 31st December 2022
 - 2.** To receive and approve the schedule of payments inc Clerk and Deputy Clerk expenses reimbursements
 - 3.** To consider becoming a corporate member of the Wakefield Civic Society.
 - 3.1** To agree the recommended subscription level of £75
 - 3.2** To nominate a CPC representative
- 7. To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish**

8. **ASUS Notebook Multifactor security**
9. **Matters requested by Cllrs**
 1. Cllr Peter Daniels – To consider marking the Kings Coronation and suggestions for ways to do this in/for the community. (*The King will be crowned at Westminster Abbey on Saturday 6th May 2023, Monday 8th May will be a Bank Holiday*).
10. **To receive Clerks' report**
11. **Correspondence - to consider the following newly received and decide action where necessary**
 1. Resident regarding no mention in newsletter re land contamination affecting residents of Wood Moor
 2. Resident negative opinion re the Lamppost Christmas Trees
 3. Resident complaint re the removal of Arriva bus service 108 Calder Grove/Durkar
 4. Law and Governance Bulletin December 2022
 5. NALC Chief Executives Bulletin 16 December 2022
 6. Information Requests , Vacancies Bulletin and Training & Discussion Forum Bulletin
 7. End of Year message from Keith Stevens- Chair of National Association of Local Councils (NALC)
 8. CHIEF EXECUTIVE'S BULLETIN
 9. YLCA Training/Discussion Forum Bulletin and Information Requests and Vacancies Bulletin 2/12/22
 10. Notification of external auditor PKF Littlejohn, appointed for the 2022-23 financial year for the 5-year period until 2026-27
 11. YLCA WEBSITE – Councillors log-in updated
 12. YLCA WEBINAR TRAINING PROGRAMME JANUARY TO MARCH 2023
12. **Village Institute Charity Committee (VICC) matters**
 - 12.1 Verbal Update if required
13. **Planning & Rights of Way Committee (PROW)**

Verbal update if required
14. **Health Safety and Finance Committee**
 - 14.1 To consider recommendation re the Safe Scheme initiative from the Budget setting meeting in December 2022. Deferred from December full council meeting
15. **Planning applications for consideration**
 1. **22/02156/FUL** 157 High Street, Crigglestone, WF4 3EF, Proposed additional storey to existing domestic building to form new dwelling
 2. **22/02451/AGR** Blacker Hall Farm, Branch Road, Calder Grove, WF4 3DN
462.005 bay portal frame with gated openings at each end and mid bay on front elevation
 3. **22/02516/FUL** 17 Sandpiper Road, Calder Grove, WF4 3FE. Single storey rear extension
 4. **22/01232/NMC01** 23 Willow Garth, Durkar, WF4 3BX. Non-material amendment to approved application 22/01232/FUL, dated 02.08.22 (for a single storey extension to rear) to permit render material to the side elevations
 5. **22/01988/FUL** 28 Almshouse Lane, Newmillerdam, WF2 7ST. Two storey side extension.

6. **22/02190/FUL** 42 Almshouse Lane, Newmillerdam, WF2 7ST
Demolition of detached outbuildings and rear porch and construction of three storey and two storey side extensions, single storey extension to rear and canopy to front. Construction of dormer windows to front and side elevations. Increase in height of bou
7. **22/02350/TCA** School Hill (adj No.34), Newmillerdam, WF2 7SP. Felling 2 Elm Trees
8. **22/02392/ADV** Starbucks Coffee, Plot 17 Peel Avenue, Calder Park, WF2 7UA.
Internally illuminated totem pole.
9. **22/02396/FUL** 611 Denby Dale Road, Calder Grove, WF4 3DJ. Removal of exiting extension, single Storey rear extension. Single storey, side, conservatory extension. External access to basement. Replacement of shutter door, and new roofing to existing garage.
10. **22/02373/FUL** Asda Superstore, Asdale Road, Wakefield, WF2 7EQ
Head of Construction Erection of coffee drive thru unit and associated works

16. **Hall Green Community Centre matters – update**
17. **Hall Green Community Centre extension - update**
17.1 HGCA request a letter from CPC re confirmation of ownership and permission to build
18. **Parks & Open Spaces matters**
Update from committee or FBEP
19. **Police Safe Scheme**
1. To receive Safe Scheme report
2. To consider priorities.
20. **Community Hero Nominations**
To consider the recommended nomination from the 19th December 2022 working party meeting. Presentation to take place at February 2023 meeting
21. **To receive feedback from representatives of external committees or other meetings/training**
22. **To consider communication items:**
Press reports –Input to next Parish Link magazine, FB & Website.
23. **To confirm date and time of next scheduled meeting of the Parish Council**
Tuesday 7th February 2023 at 6pm in the Village Institute
24. **IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**
25. **To consider a request from the Clerk to procure permanent accounting support services**
26. **To consider the request from the Clerk to procure alternative payroll services**