

**Minutes of the Crigglestone Parish Council meeting held on Tuesday 6th December 2022
at 6.00pm In The Village Institute, High Street, Crigglestone**

Members Present: Cllrs: M Oxley, P Crompton, P Daniels (Chair), G Maconachie, A Roe, P Denton
Attendees: Claire Cooper Deputy Clerk to the Council
Members of the public: District Cllr Samantha Harvey, 2 residents, PC Steven Firth (police safe scheme)

- 155. To receive apologies and accept reasons for absence**
 G Maconachie - Family commitments, J Craven - ill health, A Wilby - Work commitments, C Binns -Work commitments, C Platten - Family emergency.
Resolved: That the reasons for absence was received and accepted
- 156. To receive any declarations of interest from Members**
Noted: Hall Green Community Association –M Oxspring - Trustee
- 157. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.**
None received
- 158. To receive such items that the Chairman may wish to lay before the Council**
None received
- 159. To approve as an accurate record the minutes of the council meeting held on 1st November 2022 (circulated prior)**
Resolved: That the minutes are approved as an accurate record and were duly signed by the Chairman.
- 160. Financial Matters:**
- **To receive and approve bank and account reconciliation/statement, to 31st November.**
Resolved: Approved and signed as an accurate record.
 - **To approve: payment of accounts schedule.**
Resolved: The accounts are approved for payment after being independently scrutinised for accuracy by Cllr P Denton.

Staff Salaries	November	£2155.91
Sarah Knowles	Expenses reimbursement	£55.40
DMP Solutions	Autumn Newsletter	3087.55
Village Institute	Council meeting annual room hire charge	1480.50
John Scott Fencing	Car park fencing to Village Institute	4014.00
First Impressions	Lamppost Christmas trees	5527.20
C&S Roller Shutter	Hall Green Community Centre	126.00
Mrs D Margrave	Batteries for Nelson Christmas tree	10.00
Information Comm Office	Annual Data Protection Fee	35.00
Pro Logic	Email & IT Hosting Nov 2022	145.00
Plus net	Broadband Sept	£30.83

- **Note:** Payment of staff wages for November and December are released from the banking system in December due to Christmas and New Year bank holidays.

161. To receive updates from and submit issues to the Ward District Councillors regarding matters in our Parish

Cllr Binns and Cllr Sanders submitted their apologies.

Cllr Harvey proposed appointing an independent surveyor to review air pollution levels in the vicinity of Calder Park.

Resolved: Cllrs agree to the proposal and further discussed establishing costs for permanent air pollution monitor(s) being installed and gaining expert advice on how much they cost and where they should be positioned.

162. Matters requested by Cllrs

- Cllr Daniels requested Cllr Harvey's support in the street lighting outage repairs on Denby Dale Road by WMDC as soon as possible as they have been out for a considerable amount of time (lampposts- 189, 199 & 202). Cllr Harvey responded that she would look into this.

- Cllr Peter Daniels requested that the council consider options for marking the Kings Coronation on Saturday 6th May.

Resolved: Parish Clerk to schedule a working party to address this topic

- Cllr Peter Daniels and Paul Compton requested consideration of a membership to the Wakefield Civic Society at a cost of £75.

Resolved: Cllr Michael Oxley requested that this be re-tabled in January and that the Wakefield Civic Society be invited to explain their function and how the Parish would benefit.

163. To receive Clerks report for information only

Noted: No comments received.

164. Correspondence - to consider the following newly received and decide action where necessary (emailed prior)

- WY Police NWS NEWSLETTER - November 2022
- NALC Chief Executive Bulletin - 4 November
- West Yorkshire Combined authority - Invitation to respond - Consultation on the West Yorkshire Mass Transit Vision 2040

Noted: Cllr P Compton interested in further details and directed back to the website.

- Resident requesting a Memorial seat in Betty Eastwood Park .

Resolved: That the request is approved. That this is passed to the POS Committee to agree a location.

- NALC Chief Executives Bulletin - 25 November 2022
- WMDC key communications campaigns during the FIFA Men's World Cup
- Beam - A Mural & 2D Art Strategy for Wakefield District.
- Request for a donation to FUEL POVERTY CAMPAIGN 2022 from the Give the Gift of Warmth Campaign/Community Foundation.wakefieldcf.org.uk

Resolved: Cllrs unanimously agreed to contribute to the sum of £400.

- WMDC Winter Wellness - November Toolkit for Social Media sites/information
- Resident offering their services to Hall Green Community Centre Extension, and monetary contribution for a further defib in the area

Resolved: That the details are passed to Hall Green Community Association Trustees for consideration. It was noted that consideration on installing a further defibrillator

must take into consideration who's the responsibility of the running costs, position and maintenance will be.

- YLCA - Training Bulletin and Information requests & Vacancies Bulletin
- YLCA - Civility and Respect - Latest newsletter
- YLCA - YHCC Climate Action Pledge Press Release
- YLCA - White Rose Bulletin 11 November and Training Bulletin
- YLCA - Law and Governance Monthly November 2022
- YLCA - Webinar training programme January to March 2023

Correspondence Noted unless indicated otherwise.

165. Village Institute Charity Committee (VICC) matters

Cllr J Craven VIC Chair was absent and therefore unable to provide an update.

- **To receive, review and sign the updated Terms of Reference and Constitution.**

Resolved: Reviewed by all councillors present, signed by Parish Council Chair. To be signed by Village Institute committee chair at Village Institute Committee meeting in January 2023.

- **To receive Christmas closure dates** - closed Wednesday 21st December re-opens Wednesday 4th January 2023. Out of office will be on during these times. **Noted:**

166. Planning & Rights of Way Committee (PROW)

- To receive the Minutes from meeting held 28th November 2022 **Received**
- To receive the notes of the teams meeting with Andrew Towleron **Received**
- To approve P&ROW response to the WMDC LDP 2036 Pre-Main Modifications Consultation October 2022 for submission by 7th December 2022 **Resolved:** Draft approved by all councillors.

167. Health Safety and Finance Committee

- **To receive minutes of meeting held 28th November 2022 - Budget setting process** **Resolved:** Received and approved as an accurate record
- **To receive the recommendations: Resolved: was it approved to remove the Neighbourhood Plan.**
- **That the recommendation regarding the Safe Scheme is brought back to the next meeting when more cllrs are in attendance.**

168. Planning Applications for consideration

Pre Planning Consultation Cornerstone 10959735 PROPOSED mobile infrastructure BASE STATION INSTALLATION UPGRADE AT CORNERSTONE 10959735, GREAT CLIFF, CLIFF ROAD, CRIGGLESTONE, WAKEFIELD, WEST YORKSHIRE, WF4 3HR, NGR: E: 430827 N: 416104 Proposed upgrade to the existing 21.0m High Swann Triangular Lattice Tower. Proposed installation of 6No. Antennas, existing Equipment Cabin to be upgraded internally and associated ancillary works.

22/01776/FUL Land Off Broad Cut Road, Denby Dale Road, Calder Grove, WF4 3DH.

Proposed erection of a single detached dwelling with associated access on land off Broad Cut Road, Denby Dale Road, Calder Grove, Wakefield, WF4 3DH.

22/02114/CPL 2A High Street, Crigglestone, WF4 3EB, single storey side extension, and extension to existing garage to rear of property and rear facing dormer extension.

22/02157/FUL 157 High Street, Crigglestone, WF4 3EF. PROPOSED SUMMERHOUSE/GYM

22/02203/FUL 11 Kirkdale Drive, Calder Grove, WF4 3PS. Single storey garage extension to rear and side

22/02222/FUL 7 Painthorpe Lane, Hall Green, WF4 3LA, First Floor Extension to existing bungalow to form 2 storey dwelling and creation of new vehicular access to front
22/02235/FUL 23 Pugneys Avenue, Crigglestone, WF4 3FT" Single storey extension to side
Resolved: Noted

168. Hall Green Community Centre matters

To receive Roller Shutter Door inspection report of 28/11/22.

Inspection report found no issues, next service arranged for May 2023 **Resolved: Noted:**

169. Hall Green Community Centre extension

Cllr Binns was absent from the meeting. No report provided.

170. Parks & Open Spaces matters

Cllr M Oxley advised there are ongoing incidents of ASB particularly late at night in BEP. There has been no FBEP or committee meeting to report. **Noted:**

171. Police Safe Scheme Was this item moved to earlier in the meeting? If so where abouts please

To receive Safe Scheme report and consider priorities. Report distributed prior to meeting. PC Steven Firth was in attendance and advised councillors of recent activity noting the successful intervention to an incident on the M1, that only occurred due the Parish's involvement in the safe scheme. **Noted.**

- PC Firth asked the chairman if there was any progress in the decision around funding for 2023. The chairman advised it had been discussed and the decision was to be presented to full council later in the agenda.
- The decision on spend in 2023 was tabled **Resolved:** Cllr Paul Compton requested consideration of the effect that could be felt if it ceases. Cllr Michael Oxley requested the topic be carried to the January meeting when all councillors should be present to consider.

172. To receive feedback from representatives of external committees or other meetings/training

- Cllr Daniels - PACT meeting of 15th November – this was well attended. Some attendees had expressed an interest in attending the Parish Council meeting to further discuss topics they raised with PACT. **Noted**
- Cllr Daniels - Town and Parish Liaison meeting 15th November. This meeting revealed that the Five Towns have only one gully wagon to share between them. It was felt this was inappropriate and should be investigated further.
- Cllr Daniels - Better Bus Campaign 14 & 29th November Cllr Daniels informed that the event was well attended.

173. To consider communication items:

Press reports –Input to next Parish Link magazine, FB & Website.

Resolved: Parish Clerk requested to create detail of content using elements of the Annual Parish Newsletter and any further news arising since.

IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

174 Personnel - To receive minutes of the personnel committee meeting of 21st November 2022 and consider recommendations for approval

Resolved: That the minutes of the Personnel Committee meeting are approved as an accurate record and are received by full council.

Resolved: That the recommendations from this meeting are approved.

175 To confirm date and time of next scheduled meeting of the Parish Council as:
Tuesday 10th January 2023 at 6pm in the Village Institute.

As there was no further business to be transacted the Chair thanked everyone for attending and closed the meeting at 19.53pm.

Signed **Date.....**

Chair of Crigglestone Parish Council

.....
Public Participation Session

Two residents were in attendance and requested support on traffic driving too fast along Durkar Low Lane (residents on Broadacres). One resident advised she had made progress with the Police now engaged and advising they are looking into their complaints. The Police have investigated the number plates supplied and written to their owners.

Resolved: Chairman advised that the Parish Councillors appreciate the predicament for the residents and are actively participating in a Police Safe Scheme. The Parish Council were heartened by the residents progress and will also continue to monitor the situation.