

**Minutes of the Crigglestone Parish Council meeting held on Tuesday 1<sup>st</sup> March 2022  
at 6.00pm  
In The Village Institute, High Street, Crigglestone**

**Members Present:** Cllrs J Craven, P Crompton, P Daniels (Chair), Grant Maconachie, C Platten, A Roe, Cynthia Binns, Paul Denton

**Attendees:** Sarah Knowles-Clerk to the Council,

**Members of the public:** District Cllrs Sam Harvey, Cynthia Binns and Ian Sanders

**196. To receive apologies and accept reasons for absence**

A Wilby – Family commitments

**Resolved:** That the reasons for absence are received and accepted

**197. To receive any declarations of interest from Members**

*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011).*

Hall Green Community Association – Cllrs Jackie Craven, Michael Oxspring are Trustees

**198. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.**

**None received**

**199. To receive such items that the Chairman may wish to lay before the Council**

The Chairman welcomed Cllr Oxspring back after his spell of ill health.

**200. To approve as an accurate record the minutes of the council meeting held on 1<sup>st</sup> February 2022 (circulated prior)**

**Resolved:** That the minutes are approved as an accurate record and duly signed by the Chairman

**201. To receive Clerks report for information only**

The Clerk informed the meeting that the most recent correspondence from CPC to A Balchin of WMDC re Broadcut land has been received and council can expect a response from WMDC by 11<sup>th</sup> March

**Resolved: That the report is Noted**

**202. Financial Matters:**

1. To receive and approve bank and account reconciliation/statement, for period 1 April 2021 to 28 February 2022

**Resolved:** That the documents are approved as representing an accurate indication of the parish council's accounts and note the balance of £159,756.72

**District Cllr Sanders and Parish Cllr Binns arrived at 6.08pm**

2. To approve: a) payment of accounts schedule b) Clerk and Deputy Clerk expenses.

**Resolved:** That the accounts and expenses are approved for payment after being independently scrutinised for accuracy by a councillor in attendance.

Staff	February salary	2414.11
Sarah Knowles	Clerk's expenses reimbursement	63.54

T&D Contractors	Tree Work High street and Hopewell Way	1320.00
YLCA inv 1190-2122	Planning enforcement training	45.00
Pro Logic	Email and IT Hosting Dec 21	£87.85
Plus net	Broadband Jan 2022	£30.08

3. To consider the opening of an additional bank account, as per the recommendations of the internal auditor's report for the purpose of reserves.

Discussions took place. **Resolved: That a community account is opened with Barclays Bank for the purpose of reserve monies.**

3.1 To nominate 3 bank signatories

**Resolved:** Clerk, Cllr Denton, Cllr Daniels and Cllr Craven

4. Grant Aid request from Parish link magazine for £500.00

Cllr Craven declared her interest as a member of the PCC and took no part in this agenda item. **Resolved: Approved**

5. Grant aid request from Wombles litter pickers of £250 to supply refreshments for their members on their 1<sup>st</sup> year anniversary. (Section 137 power can be used "improvement of appearance of villages"). **Resolved: Approved**

203. **Clerks delegated authority transactions in consultation with chair and Vice chair**  
None presented

204. **To receive updates from and submit issues to the Ward District Councillors regarding matters in our Parish**

Covid cases testing has slowed down, Hollin Lane resident is still battling with tree roots invading his property which WMDC are unwilling to help with, residents are complaining about the money being spent on the Pugneys roundabout skid surfacing works and ask where is the money coming from? The Parish Council spoke of their support of these works, as previous installations have proved effective, however, to continue to be effective Highways must regularly and properly maintain them. The Rural Road Network meeting between parish/town councils and Highways was a very informative meeting which helped both parties understand better, the road surfacing condition at Haveroid Lane/Bull Lane has been reported again, the Rhubarb Festival was well attended if poorly advertised. Beech View and Chapelthorpe had been subjected to flooding due to blocked gully's, WMDC attended quickly and hopefully now remedied, Lakeside Creative Arts are planning an exhibition in Newmillerdam end April beginning of May, a consultation is due to be circulated to gauge the residents feelings about streetlights being turned off from midnight to 5am to conserve energy and costs, WMDC are refurbishing Wooley hall and are no longer selling it, Crigglestone High Street is experiencing a burst water pipe which is resulting in excess water travelling down onto Durkar Lane and in freezing temperatures is making the road treacherous, Yorkshire Water are in attendance.

205. **Correspondence - to consider the following newly received and decide action where necessary** (emailed prior)

1. Planning Breaches, YLCA – White Rose weekly bulletin including 'Levelling Up' documentation  
Microsoft price increase from May 2022, YLCA – Remote annual conference details, YLCA – White Rose weekly bulletin 18<sup>th</sup> Feb 2022, The Big Conversation Community Newsletter, YLCA – White Rose weekly bulletin 4<sup>th</sup> February, WMDC Anti-Skid Surfacing Works - A636 Denby Dale Road, Wakefield FB post scheduled to advise residents, Royal British Legion - Planting a Tree for

the Jubilee, INS06 - Inspectors Post Hearings Letter to Wakefield Council, YLCA White Rose bulletin 25th Feb. **Resolved: Noted**

Response from Chief Inspector Neighbourhoods and Partnerships to CPC letter to Deputy Mayor for Policing and Crime West Yorkshire – **Resolved: To accept the suggestion from the Safe Scheme manager for a meeting to discuss the contents of the letter.**

Wakefield Council Housing Plan 2022 – 2025 – consultation method preferences submitted

## **206. Matters requested by Councillors**

### **1 Cllr Grant Maconachie – to consider alternative provider for Community Christmas Trees at Newmillerdam, Durkar Stone and Hall Green**

Cllr Maconachie spoke to his agenda item. Raising concerns about the substantial expense they currently present. Discussions ensued which explained the WMDC land, 22ft tree supply, public liability insurance, storage of lights, siting and removal, receiving pot installation, electrical installation all of which needed to meet WMDC standards, as the locations are their responsibility. Any contractor used would need to meet these standards, hence why WMDC are used in the first instance. The Clerk reminded the meeting that they had previously agreed that Durkar Stone was to revert back to the 22ft tree for Christmas 2022, as the root ball trees continued to fail. Cllr Maconachie was content with this explanation and felt no need to pursue the matter further. It was however **Resolved:** to ask WMDC to provide an updated breakdown of the costs for reference.

### **2. Cllr Grant Maconachie – To consider using the Village Institute as an Information HUB for a variety of eventualities, but initially as somewhere where the community can renew their bus passes.**

Discussions took place. **Resolved:** That this item is raised at the next VI meeting with input from the Clerk to the VI, who has contacts that may be able to assist.

### **3. Cllr Christine Platten – To ask WMDC for an update on the findings of the Contamination Investigation on the Fishponds Estate.**

Discussions took place, reminding the meeting of the investigative works that took place in Betty Eastwood Park. The Clerk had managed to gain a response from the department at WMDC concerned, who have confirmed they will attend and provide a full briefing at 5th April meeting.

## **207. Village Institute Charity Committee (VICC) matters**

### **1. For committee to approve and full council to receive the minutes of the meeting held Friday 28<sup>th</sup> January 2022.**

**Resolved:** That the minutes are approved as an accurate record by the committee, signed by the Chairman and received by full council.

## **208. Planning & Rights of Way Committee (PROW)**

Cllr Crompton gave a verbal account of issues to date, these included Easy Bathrooms on Calder Park and the flooding and drainage issues in the parish. Notes of the meeting held 28<sup>th</sup> Feb to follow. **Agreed:** That a meeting between the relevant agencies regarding flooding and drainage should be arranged. That WMDC are asked to provide more information on the drainage/storage tanks system for Easy Bathrooms.

**209. Planning Applications for consideration**

**21/03010/FUL** "Alcudia" Woolley Low Moor Lane WF4 2LN Change of use from mixed use agriculture/residential to mixed use plant hire/residential including demolition of agricultural buildings, construction of 1no. office building and siting of 3no. containers and associated works including push walls (Retrospe) **Noted**

**22/00092/FUL** 25 Low Moor Lane WF4 2LJ Demolition of the existing dwelling and rebuild 4 bedroom detached dwelling with associated access, parking, hard and soft landscaping.

**Noted**

**22/00239/FUL** 157 Hollin Lane Crigglestone WF4 3EG Two Storey Rear Extension. **Noted**

**22/00281/FUL** 21 Colleen Road, Durkar, WF4 3PX, Proposed retrospective loft conversion with dormer. **Noted**

**22/00303/FUL** Kentucky Fried Chicken, Peel Avenue, Durkar, WF2 7BL R4 Auto Cleans Limited Erection of drive thru carwash in car park.

**Resolved: Object** on the grounds of increased traffic causing additional pollutants, increased rubbish deposits that are not effectively monitored as it is, not in keeping with the 'uses' allocated with this site and has no place in a high tec business park. It is surplus to requirements considering how many are available within a short distance of KFC. We support the Highways 'refusal' recommendation, stating loss of parking and no evidence of a Transport Note or Transport Statement being undertaken.

**22/00304/ADV** Kentucky Fried Chicken, Peel Avenue, Durkar, Wakefield, WF2 7BL R4 Auto Cleans Limited 4 No Moonbeam signs, 1 No pylon sign

**Resolved: Object** on the grounds that we are objecting to the car wash in its entirety anyway. This is not in keeping with the 'uses' allocated with this site. Any additional lighting contributes to the light pollution already suffered here.

**22/00350/FUL** 28 Hollingthorpe Road, Hall Green, Wakefield, WF4 3NL Proposed single storey extension to rear. **Noted**

**210. Hall Green Community Centre matters**

**1.** To address the shortage of parish council trustees on the Hall Green Association committee as per its constitution.

Discussions informed the meeting that it had always been a given that 3 members of the Parish Council would be trustees to ensure consistent governance of a parish council owned building, even though the association committee manages it. The Hall Green Community Association intends to update its constitution to reflect this properly at their AGM in May 2022. The PAT testing has been completed and the guttering is in need of attention. Jumble Sale 2<sup>nd</sup> April 1pm at the centre.

**Resolved: 1)** That Cllr Grant Maconachie is approved as the third trustee along with Cllr Jackie Craven and Cllr Michael Oxspring. **2)** That the Clerk actions the guttering maintenance request.

**211. Hall Green Community Centre extension**

Building regulation documentation is being finalised for submission, progress cannot continue until then. Tentative enquiries with contractors for build quotations are being made and grant funding is being sourced and applied for.

**212. Parks & Open Spaces matters**

- 1.** Update from Parks and Open spaces committee for information only.

Storm Drain leaf clearance actioned by T&D Contractors in order to minimise flooding on Haveroid Lane. 3mtre boundary clearance to 157 High Street and 19 New Hall close completed, including substantial overhanging removed. Residents happy, contractors thanked. Evidence of further ground movement on BEP footpath near toiletry factory.

**Resolved:** 1) Clerk to inform WMDC representative of further ground movement.

2) Clerk to request WMDC clear the gulley's on the opposite side of the Haveroid Lane to facilitate the rainwater run off/drainage and prevent the road flooding.

- 2.** To consider the viability of the POS committee

**Resolved:** Defer to next meeting

- 3.** Update from Friends of Betty Eastwood Park

2 storm damaged/fractured trees require attention. Hedgehog houses are being built and sited in BEP. The intention is to hold an Easter event this year.

**Resolved:** T&D Contractors to be asked to carry out remedial works to the aforementioned trees.

**213. To receive the notes of the Defibrillator working party meeting held on 17<sup>th</sup> February 2022 and consider the recommendation regarding installation**

**Resolved:** That the recommendation to award the contract to MAW Electrical is approved.

**214. Queens Jubilee Events committee meeting – For information only.**

To receive the notes of the meeting held Tuesday 15<sup>th</sup> Feb - **Received**

Next meeting scheduled for 15<sup>th</sup> March 6.30pm via zoom - **Noted**

**215. Police Safe Scheme** -To receive Safe Scheme report and feedback from operations conducted, other priorities highlighted by the Parish Council.

PC Firth had sent his apologies. The Safe Scheme report had been circulated prior and was taken as received.

Priorities to remain the same with the addition of patrols around Painthorpe Lane, Daw Green Avenue and Garden Terrace of an evening re anti-social behaviour.

**Resolved:** To arrange a meeting between PC Firth and the Parish Council to discuss their requirements for the Safe Scheme and the items raised in a recent letter to the Chief Inspector Neighbourhoods and Partnerships.

**216. To receive update on possession of corner plot of land at Howard Crescent**

An update of the Solicitors findings had been circulated prior. Discussions ensued.

To consider next course of action – item to be taken In Private. There were no members of the press or public present.

**Resolved:** That the Clerk and Deputy Clerk are tasked with applying for Possessory Title and making further enquiries with local residents.

- 217. To receive feedback from representatives of external committees or other meetings, and training sessions attended.**
- a. Cllrs Daniels, Wilby, Maconachie - Rural Road Network with WMDC – Weds 16th Feb - A positive and informative meeting. Minutes awaited from WMDC.
  - b. Cllr Craven - YLCA Branch meeting 24th Feb – Jack Hemingway WMDC Climate Guest speaker had given last minute apologies. Meeting was otherwise informative.
  - c. Cllr Daniels – Better Bus campaign meeting Friday 4th March. Update to follow.
  - d. Cllrs Daniels & Wilby – Planning Appeals training with Andrew Towler 24th February. Training informative.

**Noted**

- 218. To consider communication items:**

**1.** Press reports –Input to next Parish Link magazine, FB & Website.  
Usual information and also Defibrillators, Queens Jubilee.

- 219. To confirm date and time of next scheduled meeting of the Parish Council**  
**Tuesday 5<sup>th</sup> April 2022 in the Village Institute**  
**6pm** Annual Parish meeting  
**6.10pm** Full Council meeting

- 220. IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**