

**Minutes of the Crigglestone Parish Council meeting held on Tuesday 1<sup>st</sup> February  
2022 at 6.00pm  
In The Village Institute, High Street, Crigglestone**

**Members Present:** Cllrs J Craven, P Crompton, P Daniels (Chair), Grant Maconachie, C Platten, A Roe, A Wilby,

**Attendees:** Sarah Knowles-Clerk to the Council, Claire Cooper – Deputy Clerk to CPC and VI

**Members of the public:** District Cllrs Sam Harvey, Cynthia Binns and Ian Sanders

**171. To receive apologies and accept reasons for absence**

Cllr P Denton – Covid illness in the family

Cllr M Oxspring – on holiday

**Resolved:** That the reasons for absence are received and accepted

**172. To receive any declarations of interest from Members**

*(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011). None received*

**173. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None received**

**174. To receive such items that the Chairman may wish to lay before the Council**  
**None**

**175. To approve as an accurate record the minutes of the council meeting held on 11<sup>th</sup> January 2022 (circulated prior)**

**Resolved:** That the minutes are approved as an accurate record and duly signed by the Chairman

**176. To receive Clerks report for information only (tabled)**  
**Noted**

**The Chairman agreed to move the agenda items around to facilitate prior commitments of the Police and District Cllrs**

**177. Police - Safe Scheme**

PC Steven Firth was in attendance and spoke to the Safe Scheme Report. Reported activities included suspicious 'cold callers', Anti-social behaviour at the disused building on Denby Dale Road West and addressing the concerns of the residents of Denby Dale Road East. Councillors shared their priority concerns around cyclists generally who don't make themselves visible either with lights or bright clothing, Durkar Low Lane late night ASB and littering, Boy racers on Denby Dale Road, mixed views on the newly installed energy efficient LED lampposts creating pockets of darkness and youths ASB at the Village Institute disrupting the evening classes.

**178. To receive updates from and submit issues to the Ward District Councillors regarding matters in our Parish**

Cllr Harvey spoke of her delight in celebrating the Chinese New Year with her family this evening. That the WMDC budget was being drawn up and residents were encouraged to share any thoughts they have. Regrettably the Levelling Up funding was not being allocated to our parish as there isn't a traditional High Street, there are bus service cuts destined for our area in July and WYCA are issuing new tenders. Cllr Harvey asked if the parish council could keep her informed on any developments they have, so that she is working in collaboration on this issue, and that the portfolio officer at WMDC is finally taking up the issue of public transport inadequacies. Covid cases stand at 1,200 per 100,000 people. A

resident on Hollin Lane is being helped with the issue of a tree affecting the foundations of her property.

Cllr Binns spoke of the Fire Authority's initiative to exchange portable oil filters for community members, WMDC have release grant funding for Solar Panels, Crigglestone Nursery have been successful in their funding application for playground improvements, land to the end of Beech View is being discussed as a community garden (although the flooding issues need to be looked into first), additional funding has been allocated to continue to run the Green Striders and the Youth Projects.

Cllr Daniels – raised the issue of bus pass services for residents of Wakefield, without the need for travel to Pontefract. Cllr Binns advised that this was being looked into by WMDC for offices either in Libraries or Access Hubs.

**179. Financial Matters:**

1. To receive and approve bank and account reconciliation/statement, Budget monitoring for period 1 April 2020 31<sup>st</sup> January 2022 . **These were unavailable, deferred to next meeting**
2. To approve: a) payment of accounts schedule b) Clerks expenses **Resolved:** That the accounts and expenses are approved for payment after being independently scrutinised for accuracy by a councillor in attendance.

Staff	January salary	£2105.74
Sarah Knowles	Clerks expenses reimbursement	24.59
T&D Contractors	BEP Storm damage and sink hole	£720.00
T&D Contractors	Durkar Christmas tree installation	£252.00
T&D Contractors	General Annual Grounds maintenance	£792.00
T&D Contractors	BEP Annual Grounds Maintenance	£3,972.00
Village Institute	Annual room hire charge	£1,400.00
Andrew Deptford	community defibrillators x 2	£3,444.00
Diane Brown	Audit Budget Precept work	£120.00
YPO inv SI-1627456	copy paper	£39.36
T&D Contractors	Tree work to St James Way/Durkar Lane	£1,400.00
Pro Logic	Email and IT Hosting Dec 21	£92.53
Plus net	Broadband Jan 2022	£29.54

3. Village Institute administration recharge for 2021-22 of £3,395.09  
The Village Institute Charity Committee had met and agreed to ask the parish council not to submit their invoice due to their insufficient funds. **Resolved:** That the request is approved and no recharge will be made for 2021-22.
4. To note receipt of the Section 106 Agreement monies from Pipers Green development of £10,00 with accumulated interest the total received is £11687.81.  
Clarification as to where all the Section 106 was being spent not just the allocation to the parish council. **Resolved:** Receipt of the monies Noted, but to ask WMDC where the other section 106 monies have been allocated to within the district.

**180. To receive and consider for approval the Health & Safety & Finance committee recommendation re Budget and Precept proposal for 2022-23. (circulated prior)**

The budget and precept for 2022-23 documentation was considered by the full council. The Clerk answered questions that arose and offered clarification when required. The Health, Safety and Finance committee recommended a Budget of £194,222.03, a Precept of £79,999.00 resulting in a slight reduction from the previous financial year. For a Band D property the annual charge will be £23.79, a weekly amount of 0.45p.

**Resolved:** That the recommendation from the HSF committee of a 2022-23 Budget of £194,222.03 and a Precept of £79,999.00 is approved.

1. **To receive the minutes and recommendations of the HSF meeting held Thursday 27th January**

**Resolved:** That the minutes are approved as an accurate record by the committee, signed by the Chairman and received by full council.

**181. Clerks delegated authority transactions in consultation with chair and Vice chair**

1. **Tree works to Haveroid Lane & Bull Lane as per Order from WMDC.**

**Resolved:** That the quotation of £5,370.00 from Coxley Tree Care approved via delegated authority is received by full council.

**182. Correspondence - to consider the following newly received and decide action where necessary (emailed prior)**

1. **White Rose Weekly Bulletin 21 January 2021**
2. **CPRE Please can you donate today to our urgent appeal?**
3. **Broadening your Planning Knowledge – Andrew Towler, Planning Consultant – Thursday, 27 January 2022 7.00pm to 8.30pm**
4. **Bus Fare Changes & Service Changes - Arriva Yorkshire also uploaded to the website and FB page**
5. **Notification of YLCA Wakefield Branch Meeting – 24 February 2022**
6. **Response from Closed Church, St John the Devine, Calder Grove, Wakefield - Diocese of Leeds**

**Resolved:** That item 4 is actioned in terms of bus pass renewal office alternatives, and the rest of the correspondence is **NOTED**

**183. Matters requested by Councillors None received**

**184. Village Institute Charity Committee (VICC) matters**

1. For committee to approve and full council to receive the minutes of the meeting held Friday 28<sup>th</sup> January 2022. **These were unavailable – deferred to next meeting.**

**185. Planning & Rights of Way Committee (PROW)**

1. For committee to approve and full council to receive the minutes of the meeting held Tuesday 18<sup>th</sup> January 2022.

**Resolved:** That the minutes are approved as an accurate record by the committee, signed by the Chairman and received by full council

**186. Planning Applications for consideration**

1. **21/03047/FUL** Crigglestone 17 Durkar Fields, Durkar, WF4 3BY Single storey extension to front and two storey extension to rear (including juliet balcony)
2. **17/00463/S7301** 673 Denby Dale Road Calder Grove Wakefield WF4 3DL Removal of condition 4 (removal of PD rights within Schedule 2, Part 1, Classes A, B and E of the Town and Country Planning (General Permitted Development) (England) Order 2015) of approved application 17/00463/FUL dated 13.7.2017
3. **22/00188/FUL** 76A High Street WF4 3EE Crigglestone Proposed new vehicular access

**187. Hall Green Community Centre matters**

Portable Appliance Testing (PAT) is now due, but having difficulty in finding a contractor. Most groups have returned after Covid but some have now closed permanently. School holiday activities are hoped to resume. Queens Platinum Jubilee celebrations are scheduled to take place on Friday 3<sup>rd</sup> June with a street party on Copeworth Drive. Additional trustees from the parish council are required.

**188. Hall Green Community Centre extension**

Build quotations are now being sourced

**189. Parks & Open Spaces matters**

1. Update generally from Parks and Open spaces committee for information only.

**Committee had not met due to being inquorate**

2. Update from Friends of Betty Eastwood Park – Generally their works are ticking over, it was noticed that WMDC have cleaned out the ditch. Events with Incredible Edible are being discussed. Next meeting March 2022

3. Grounds maintenance contract for 2022, new contractor or revised contract with current provider?

In the absence of a functioning parks and open spaces committee the clerk recommends that the current contractor is agreed to continue for 2022-23. **Resolved:** Approved

**190. To consider the recommendation of the working party regarding model of Defibrillators and inclusion of Hall Green Community Centre**

The notes of the meeting held 24<sup>th</sup> January 2022 had been circulated prior in which it gave the proposed make and model. Working party to meet again once the installation quotations have been received. **Resolved:** That the recommendation as stated in the meeting notes of 24<sup>th</sup> January 2022 is approved

**191. Queens Jubilee Events committee meeting – For information only.**

No meeting has taken place to date. After discussions of availability the next meeting is to be arranged for 15<sup>th</sup> February via zoom at 6.15pm.

**192. To receive feedback from representatives of external committees or other meetings, and training sessions attended.**

Cllr Daniels - YLCA Cllr forum meeting had proved to be most informative.

**193. To consider communication items:**

1. Press reports – Wakefield Express, Input to next Parish Link magazine, FB & Website. Precept, Community Hero, Queens Platinum Jubilee, Defibrillators and Police report

**194. To confirm date and time of next scheduled meeting of the Parish Council**

Tuesday 1<sup>st</sup> March 2022 at 6pm in the Village Institute

**195. IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**

As there was no further business to be transacted, the Chair thanked all for attending and closed the meeting at 19.51pm

SIGNED  
CHAIRMAN

DATE

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**CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION**

Jordan Bryan the prospective Labour Candidate and his agent were in attendance. He spoke of his intentions should he be elected and why he was visiting the Town and Parish Councils.