

**Minutes of the Crigglestone Parish Council meeting held on Tuesday 11th January 2022 at 6.00pm in
The Village Institute, High Street, Crigglestone.**

Members Present: Cllrs J Craven, P Daniels (Chair), P Denton, C Platten, A Roe, A Wilby

Attendees: Sarah Knowles-Clerk to the Council

Members of the public: District Cllrs Sam Harvey and Ian Sanders

143. To receive apologies and accept reasons for absence

Deputy Clerk Claire Cooper – prior commitment

Cllr Oxspring – recovering from ill health

Cllr Maconachie – Work commitments

Cllr Binns – unfit to attend

Cllr Crompton – Hospital appointment

Resolved: That the reasons for absence are received and accepted

The clerk informed the meeting that a letter of resignation had been received from Cllr Spencer that day, and forwarded to the Chairman, the contents of which were shared with the meeting. **Resolved:** That the resignation is received and accepted.

144. To receive any declarations of interest from Members

(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011). **Cllr Craven – Hall Green trustee**

145. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None received

146. To consider passing a resolution to approve non-attendance due to Covid - 19 Government restrictions, for the purposes of preventing breaches of the 6-month rule under s85(1) of the Local Government Act 1972

The Clerk elaborated to explain that some Town and Parish Councils have been caught out by the 'disqualification due to non-attendance' rule in previous lockdowns.

Resolved: Approved

147. To execute the 'Power' to delegate decision making in order to discharge the functions of the parish council to the Clerk, but in consultation with the Chairman and Vice Chairman for a period of 6months, due to Covid - 19 Government restrictions disruptions.

The Clerk elaborated to explain that should the Government announce the need to cease face to face meetings, but then not allow the Town and Parish sector not to meet remotely, CPC will be lawfully covered to continue to carry out its duties via the Clerk.

Resolved: That the delegation of decision making is Approved and will run until July 4th council meeting where it will be reviewed.

148. To receive such items that the Chairman may wish to lay before the Council

The chairman shared a BBC news story regarding the inability to meet remotely for Town and Parish Councils. Chairman proposed the Parish Council writes to their MP to garner support.

Resolved: Approved

149. To approve as an accurate record the minutes of the council meeting held on 7th December 2021 (circulated prior)

Resolved: That the minutes are approved as an accurate record and duly signed by the Chairman

150. To approve as an accurate record the minutes of the Extra Ordinary council meeting held on 16th December 2021 (circulated prior)

Resolved: That the minutes are approved as an accurate record and duly signed by the Chairman

151. To receive Clerks report for information only - Unavailable

152. Financial Matters:

1. To receive and approve bank and account reconciliation/statement for period 1 April 2020 to 31st December 2021

Resolved: That the accounts are approved as representing an accurate indication of the parish council's accounts and note the balance of £169,404.55

2. To approve: a) payment of accounts schedule b) Clerks expenses **Resolved:** That the accounts are approved for payment after being independently scrutinised for accuracy by a councillor in attendance.

Salaries	2105.74
Staff/Cllr Expenses reimbursements	265.26
YLCA training	22.50
Andrew Towlerton consultancy services	2280.00
Pro Logic replacement laptop	618.00
M Bateman- remedial repairs to Village Inst	234.00

3. To approve payment of Clerks Display Screen Equipment i.e. computer screen lenses/glasses for work £177.00. **Resolved:** Approved

153. To receive updates from and submit issues to the Ward District Councillors regarding matters in our Parish

1. Cllr P Crompton – WMDC Tree Planting initiative why hasn't our Parish and Rural Ward received any allocations? Cllr Crompton is asked to direct his enquiry in writing to the District Cllrs.
2. Rural Network Roads meeting – District Cllr Harvey is trying to arrange another meeting with WMDC and other agencies. **Agreed:** That Cllrs Wilby, Daniels and Maconachie will attend for the council giving the preferred date of Wednesday 16th February 4-6pm.

The District Cllrs continued to share their updates which included their disappointment in the cancellation of the face-to-face meeting with the West Yorkshire Mayor Tracy Brabin. The opportunity to ask what benefits Wakefield could expect had been greatly anticipated especially as the other main cities the WY Mayor is responsible for appear to be having their needs met. 18th January 12 noon sees the live Facebook question and answer session with the leader of WMDC for residents. WMDC Childrens Services has received a 'Good' rating from their recent Ofsted inspection, an improvement of their previous rating 'in special measures'. Frustratingly, getting in touch with officers at WMDC is proving difficult with the majority all working from home, this is impacting on their caseload resolution time. The District Cllrs were thanked for their report.

154. To receive the recommendation from the Community Hero meeting held Monday 20th December 2021 of the 2021 winner

The committee chairman spoke to this item and shared the recommendation. **Resolved:** That Sharon Box is declared the winner for her efforts regarding the Crigglestone and Durkar Wombles litter picking initiative during the pandemic. Fiona Clough is declared runner up for her efforts towards her neighbour and the Food Bank during the pandemic. Presentation to be made at the 1st February 2022 council meeting.

- 155. To consider the Parish Council's response to the Community Governance Review of Town and Parish Councils Consultation** (proposed response enclosed)
Working party members met Tuesday 14th December at 6.30pm to discuss this in further detail and subsequently recommended that the document prepared by Cllr Crompton serves as the parish councils' response for submission before the deadline of 31 January 2022. **Resolved:** That the Parish Council minute their appreciation to Cllr Crompton in drafting the document and approve that it is sent as the parish councils' response.
- 156. Correspondence - to consider the following newly received and decide action where necessary**
1. Response to parish council's letter of 17th Dec from WMDC Chief Executive Mr A Balchin (enc) **Resolved:** Defer to the planning committee to respond
 2. Statutory Consultation under the Mission and Pastoral Measure 2011 - The closed church building of Calder Grove St John the Divine. **Resolved:** Defer to the planning committee to respond
 3. YLCA - Law and Governance Bulletin 23 December 2021 **Noted**
 4. YLCA - White Rose Weekly Bulletin 17 December 2021 **Noted**
 5. YLCA - Weekly White Rose Bulletin 10 December 2021 **Noted**
- 157. Matters requested by Councillors**
Cllr P Crompton – to ask of WMDC why hasn't our Parish and Rural Ward received any tree planting allocations? Cllr Crompton to be asked to email the District Cllrs direct.
- 158. Village Institute Charity Committee (VICC) matters - verbal update**
The Clerk read out the report from the Clerk to the Village Institute. **Noted**
- 159. Planning & Rights of Way Committee (PROW)**
1. To arrange a date for the next meeting
Resolved: To liaise with Cllr Crompton for the next available date/time
- 160. Planning Applications for consideration**
1. **21/02800/FUL 28 Grove Park, Calder Grove, WF4 3BZ, Proposed Front and Rear Dormers to Bungalow.**
 2. **21/02911/FUL "The Stables", 180A Hollin Lane, Crigglestone, WF4 3EG. Detached domestic garage (retrospective).**
 3. **21/02925/FUL141 Hollin Lane, Crigglestone, WF4 3EG, Two storey extension to side and rear and single storey extension to rear**
Resolved: That the applications are noted.
- 161. Hall Green Community Centre matters** No report available
- 162. Hall Green Community Centre extension** No report available
- 163. Parks & Open Spaces matters**
1. To receive quotations for Haveroid Lane tree work **none received - deferred**
 2. Update generally from Parks and Open spaces committee for information only.
Update unavailable as the committee was inquorate. A member of the FBEP reported that there is evidence of movement of the sunken hole on the footpath near the Toiletries factory, and that a further Silver Birch tree has snapped and requires attention.
 3. Grounds maintenance contract for 2022, new contractor or revised contract with current provider? **Deferred**
 4. 157 High Street and 17 New Hall Close – complaints from residents re overgrown trees. The Clerk had attended the properties and shared the details of remedial works required.
Resolved: That the clerk actions the remedial works.

- 164. To arrange Queens Jubilee Event working party committee meeting**
The first meeting of 14th Dec had only 2 attendees. Appointment of chairman Cllr Peter Daniels was the only item of business concluded before the meeting closed.
Resolved: That the next meeting is to be held on Friday 28th January after the Village Institute meeting, via zoom, time to be confirmed. Reverend Greaves and VI Clerk to be invited.
- 165. Police Safe Scheme** -To receive Safe Scheme report and feedback from operations carried out other priorities highlighted by the Parish Council.
The Police were not in attendance. **Resolved: 1)** That the Safe Scheme report is received.
2) That a letter of complaint is sent to the Police & Crime Commissioner Alison Lowe OBE regarding the frequent change-over of inspectors for our area and how the Police force do not communicate effectively with other Police departments when reporting incidents.
- 166. To receive feedback from representatives of external committees or other meetings, and training sessions attended.**
Town and Parish Liaison meeting Nov 2021 – Tree planting initiative (circulated prior)
Arriva buses – Cllrs Daniels and Craven attended with Arriva’s Dwayne Wells - Clerk to chase the promised documentation from Arriva.

The Chairman spoke of the positive and well attended meeting that morning with multiple agencies, to address the requirements of the residents on Denby Dale Road East. **Noted**
- 167. To consider communication items:**
1. Press reports – Wakefield Express, Input to next Parish Link magazine, FB & Website. Buses, Community Hero, Newsletter on Website, Community Hero, letter to Police and Crime Commissioner for West Yorkshire.
- 168. To arrange HSF meeting re Budget and precept proposals for 2022**
Resolved: Thursday 27th January at 6.15pm in the Village Institute
- 169. To confirm date and time of next scheduled meeting of the Parish Council**
Resolved: Tuesday 1st Feb 2022 at 6.10pm in the Village Institute. Community Hero presentation being held at 6pm
- 170. IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**
None

As there was no further business to be transacted, the Chair thanked all for attending and closed the meeting at 19.37pm

**SIGNED
CHAIRMAN**

DATE

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CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

None present