



# **CRIGGLESTONE PARISH COUNCIL**

**Web site:** [www.crigglestonepc.org](http://www.crigglestonepc.org)

Parish Clerk – Mrs S Knowles

104 Field Lane, Upton, Pontefract, West Yorkshire, WF9 1DB

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29<sup>th</sup> November 2022

The next meeting of Crigglestone Parish Council will be held on Tuesday 6<sup>th</sup> December at 6pm in The Village Institute, High Street, Crigglestone, where the following business will be transacted:

**Mrs Sarah Knowles**  
**Clerk to Crigglestone Parish Council**

**Members of the public are welcome to attend a 15-minute Public Participation Session at 6pm.**

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- 1. To receive apologies and accept reasons for absence**
- 2. To receive any declarations of interest from Members**  
*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.*
- 3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011**
- 4. To receive such items that the Chairman may wish to lay before the Council**
- 5. To approve as an accurate record the minutes of the council meeting held on 6<sup>th</sup> November 2022**
- 6. Financial Matters:**
  - 1.** To receive and approve account reconciliation to 30<sup>th</sup> November 2022
  - 2.** To receive and approve the schedule of payments inc Clerk and Deputy Clerk expenses reimbursements
  - 3.** To note payment of staff wages for November and December
- 7. To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish**
- 8. Matters requested by Cllrs**
  - 1.** Cllr Peter Daniels – To consider marking the Kings Coronation and suggestions for ways to do this in/for the community. *(The King will be crowned at Westminster Abbey on Saturday 6th May 2023).*
  - 2.** Cllrs Daniels and Crompton – To consider becoming a corporate member of the Wakefield Civic Society.
    - 8.2.1** To agree the recommended subscription level of £75
    - 8.2.2** To nominate a CPC representative
- 9. To receive Clerks' report**

10. **Correspondence - to consider the following newly received and decide action where necessary (emailed prior)**
  - 1) WY Police NWS NEWSLETTER - November 2022
  - 2) NALC Chief Executive Bulletin - 4 November
  - 3) West Yorkshire Combined authority - Invitation to respond - Consultation on the West Yorkshire Mass Transit Vision 2040
  - 4) Resident requesting a Memorial seat in Betty Eastwood Park
  - 5) NALC Chief Executives Bulletin - 25 November 2022
  - 6) Wakefield Council's key communications campaigns during the FIFA Men's World Cup
  - 7) Information about Beam - A Mural & 2D Art Strategy for Wakefield District The strategy was commissioned by Wakefield Council and will be shared publicly very soon.
  - 8) Request for a donation to fuel poverty campaign 2022 from the Give the Gift of Warmth Campaign/Community Foundation. [wakefieldcf.org.uk](http://wakefieldcf.org.uk)
  - 9) WMDC Winter Wellness - November Toolkit for Social Media sites/information
  - 10) Resident offering their services to Hall Green Community Centre Extension, and monetary contribution for a further defib in the area
  - 11) YLCA - Training Bulletin and Information requests & Vacancies Bulletin
  - 12) YLCA - Civility and Respect - Latest newsletter
  - 13) YLCA - YHCC Climate Action Pledge Press Release
  - 14) YLCA - White Rose Bulletin 11 November and Training Bulletin
  - 15) YLCA - Law and Governance Monthly November 2022
  - 16) YLCA webinar training programme January to March 2023
11. **Village Institute Charity Committee (VICC) matters**
  - 11.1 Update from meeting held 28<sup>th</sup> November –from committee members
  - 11.2 To receive, approve and sign the updated Constitution and Terms of Reference
  - 11.3 To receive Christmas closure dates – Closed Wednesday 21st Dec re-opens Wednesday 4<sup>th</sup> January 2023
12. **Planning & Rights of Way Committee (PROW)**
  - 12.1 To receive the Minutes from meeting held 28<sup>th</sup> November 2022
  - 12.2 To receive the notes of the teams meeting with Andrew Towleron – for information only
  - 12.3 To approve PROW response to the WMDC LDP 2036 Pre-Main Modifications Consultation October 2022 for submission by 7<sup>th</sup> December 2022
13. **Health Safety and Finance Committee**
  - 13.1 To receive minutes of meeting held 28<sup>th</sup> November 2022 - Budget setting process
  - 13.2 To receive the recommendations
14. **Planning applications for consideration**
  - 1) **Pre-Planning Consultation Cornerstone 10959735** PROPOSED mobile infrastructure BASE STATION INSTALLATION UPGRADE AT CORNERSTONE 10959735, GREAT CLIFF, CLIFF ROAD, CRIGGLESTONE, WAKEFIELD, WEST YORKSHIRE, WF4 3HR, NGR: E: 430827 N: 416104 Proposed upgrade to the existing 21.0m High Swann Triangular Lattice Tower. Proposed installation of 6No. Antennas, existing Equipment Cabin to be upgraded internally and associated ancillary works. Before 13<sup>th</sup> Dec
  - 2) **22/01776/FUL** Land Off Broad Cut Road, Denby Dale Road, Calder Grove, WF4 3DH Proposed erection of a single detached dwelling with associated access on land off Broad Cut Road, Denby Dale Road, Calder Grove, Wakefield, WF4 3DH.

- 3) **22/02114/CPL** 2A High Street, Crigglestone, WF4 3EB, single storey side extension, and extension to existing garage to rear of property and rear facing dormer extension.
- 4) **22/02157/FUL** 157 High Street, Crigglestone, WF4 3EF. PROPOSED SUMMERHOUSE/GYMMs
- 5) **22/02203/FUL** 11 Kirkdale Drive, Calder Grove, WF4 3PS. Single storey garage extension to rear and side
- 6) **22/02222/FUL** 7 Painthorpe Lane, Hall Green, WF4 3LA, First Floor Extension to existing bungalow to form 2 storey dwelling and creation of new vehicular access to front
- 7) **22/02235/FUL** 23 Pugneys Avenue, Crigglestone, WF4 3FT" Single storey extension to side

**15. Hall Green Community Centre matters – update**

**14.1** To receive Roller Shutter Door inspection report of 28/11/22

**16. Hall Green Community Centre extension - update**

**17. Parks & Open Spaces matters**

Update from committee or FBEP

**18. Police Safe Scheme**

1. To receive Safe Scheme report

2. To consider priorities.

**19. To receive feedback from representatives of external committees or other meetings/training**

Cllr Daniels - PACT meeting of 15<sup>th</sup> November

Cllr Daniels - Town and Parish Liaison 15<sup>th</sup> November

Cllr Daniels - Better Bus Campaign 14 & 29<sup>th</sup> November

**20. To consider communication items:**

Press reports –Input to next Parish Link magazine, FB & Website.

**21. Christmas/New Year office closure dates for Clerk and Deputy Clerk**

Closed from 12 noon Wednesday 21<sup>st</sup> Dec re-opens 9am Wednesday 4<sup>th</sup> January 2023

**22. Community Hero**

To note that the recommended nomination will be revealed at the Jan meeting.

Presentation to take place at February 2023 meeting

**23. To confirm date and time of next scheduled meeting of the Parish Council**

Tuesday 10<sup>th</sup> January 2022 at 6pm in the Village Institute

(Due to when the Christmas and new year bank holidays fall)

**24. IN PRIVATE - Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**

**25. To receive minutes of the personnel committee meeting of 21<sup>st</sup> November 2022 and consider recommendations for approval**