



## **CRIGGLESTONE PARISH COUNCIL**

Web site: [www.crigglestonepc.org](http://www.crigglestonepc.org)

Parish Clerk – Mrs S Knowles

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24th August 2022

**The next meeting of Crigglestone Parish Council will be held on Tuesday 6<sup>th</sup> September at 6pm in The Village Institute, High Street, Crigglestone, where the following business will be transacted:**

**Mrs Sarah Knowles**  
**Clerk to Crigglestone Parish Council**

**Members of the public are welcome to attend a Public Session at 6pm for a maximum of 15 minutes.**

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- 1. To receive apologies and accept reasons for absence**
- 2. To receive any declarations of interest from Members**  
*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.*
- 3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011**
- 4. To receive such items that the Chairman may wish to lay before the Council**
- 5. To approve as an accurate record the minutes of the council meeting held on 5<sup>th</sup> July 2022**
- 6. Financial Matters:**
  - 1.** To receive and approve account reconciliation to 23rd August 2022  
To approve; a) payment of accounts schedule b) Clerk's/VI Clerk's expenses (tabled)
  - 2.** To receive and consider the costing for immediate attention to the entrance lobby of the Village Institute flooring
  - 3.** To consider Clerks request for a new 13<sup>th</sup> Edition of The Local Council Administration Bible, by Charles Arnold-Baker
- 7. To receive updates from and submit issues to the Ward District Councillors regarding matters in and affecting our Parish**

8. **Matters requested by Cllrs**
  1. Cllr Denton – To consider upgrade to Microsoft 365 Business Standard package that will give all members of the council and staff more capacity for storage and document access.
  2. Cllr Wilby – To consider information relating to Cedar Court Hotel and agree any actions necessary.
9. **To receive Clerks report and notification of outcomes between 6<sup>th</sup> July to 4<sup>th</sup> September 2022**
10. **Clerks delegated authority transactions in consultation with Chair and Vice chair over the Summer break**
  1. To send a letter to Spatial Policy Team at WMDC and the Programme Officer Miny Schofield supporting James Donlon's and Wakefield Civic Society's response (in particular sections 32.2, 5.4 and 5.5) to the Consultation 12 document EX. WDC80
11. **Correspondence - to consider the following newly received and decide action where necessary (emailed prior)**
  1. YLCA White Rose Update of 11th July
  2. NALC dementia friendly community centres survey
  3. To consider the request for support from the Better Bus Campaign
  4. To receive and consider request from residents for support in the Noise Abatement Notice of the New Inn, Durkar.
  5. NALC Chief Executives bulletin of 19<sup>th</sup> August 2022
  6. White Rose Update of 19<sup>th</sup> August 2022
  7. To consider request from resident for siting of a memorial bench in BEP
  8. NALC Annual Conference - 7th November 2022 London or remote attendance.
  9. Co-opted member recruitment for WMDC
  10. Civility and Respect newsletter
12. **Village Institute Charity Committee (VICC) matters**
  1. To receive the update report
  2. To arrange the next committee meeting
  3. To request the parish council approve a £1500 layout for energy efficient lighting as per the report
  4. To receive and consider for approval cost of £728 for redecoration of pink wall at Village Institute and fence painting
13. **Planning & Rights of Way Committee (PROW)**
  1. For committee to approve and full council to receive the minutes of the meeting held July 19<sup>th</sup> 2022
14. **Planning applications for consideration**

**22/01239/FUL** "10 Stoney Lane, Chapelthorpe, WF4 3JN Proposed Single Storey Side Extension, Loft Conversion with Roof Lights to Front. Solar Panels to the Rear.

**22/01577/FUL**"7 Hall Lane, Chapelthorpe, WF4 3JE Change of use of land to residential and erection of ancillary granny annexe

**22/01690/TPO** Pruning of 2 branches on a mature Beech Tree to give clearances to a neighbouring structure. Boyne Hill House, Boyne Hill, Chapelthorpe. Respond by 12<sup>th</sup> Sept

**21/00410/S7301** 5 Painthorpe Lane, Hall Green, WF4 3LA

Variation of Condition 2 (Approved Plans) of application 21/00410/FUL dated 27/01/2022  
[which granted full planning permission for the demolition of existing building and construction of two storey building accommodating hot food takeaway on ground floor

**22/01504/FUL** Land Adj 1 Hollingthorpe Road, Hall Green, WF4 3NQ

Erection of two dwellings

**22/01648/FUL** 37 Hollingthorpe Road, Hall Green, WF4 3NL

Side extension to existing bungalow incorporating domestic loft and dormer to front

17. **Hall Green Community Centre matters**
18. **Hall Green Community Centre extension update**
19. **Parks & Open Spaces matters**
  1. For committee to approve and full council to receive minutes of meeting held 12th July 2022
20. **Police Safe Scheme**
  1. To receive Safe Scheme report
  2. To consider priorities
21. **To consider the option to 'opt-out' of the central procurement and appointment scheme and appoint our own external auditor for the next 5-year period beginning on 1 April 2022 and ending on 31 March 2027.**
22. **To pass a resolution to sign up to the civility and respect pledge'**
23. **To receive feedback from representatives of external committees or other meetings/training.**  
Cllr Daniels and Craven – attended Better Bus Campaign Friday 12<sup>th</sup> Aug
24. **To consider communication items:**  
Press reports –Input to next Parish Link magazine, FB & Website.
25. **To confirm date and time of next scheduled meeting of the Parish Council**  
Tuesday 4<sup>th</sup> October 2022 at 6pm
26. **IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**
27. **Personnel** - To receive feedback re the changes to hours of work and responsibilities for the Deputy Clerk.  
**Personnel committee meeting** scheduled for Monday 12<sup>th</sup> September at 10am is now cancelled.