

Minutes of the Crigglestone Parish Council meeting held on Tuesday 2nd November 2021 at 6pm in The Village Institute, High Street, Crigglestone.

Members Present: Cllrs J Craven, P Daniels (Chair), P Crompton, C Binns, P Denton, M Oxspring, G Maconachie C Platten, A Roe, N Spencer,

Attendees: Sarah Knowles-Clerk to the Council, Claire Cooper - Deputy Clerk

Members of the public: District Cllrs Harvey and Sanders

100. To receive apologies and accept reasons for absence

Cllr– Wilby prior commitments.

Resolved: That the reason for absence is received and approved

101. To receive any declarations of interest from Members

(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011).

Cllrs Cynthia Binns, Michael Oxspring and Jackie Craven as members of Hall Green Community Centre.

102. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None received

103. To receive such items that the Chair may wish to lay before the Council

None received

104. To approve as an accurate record the minutes of the council meeting held on 5th October 2021

(circulated prior). **Resolved:** That the minutes are received and approved as an accurate record and were duly signed by the chair.

105. To receive clerks report

The report was circulated prior, the clerk gave updates and further information were needed. **Resolved:** 1) That regarding the boundary changes/elections review, the parish council submit an initial statement to WMDC to request that Crigglestone Boundary remains as it is. 2) That regarding title deed search for land at Howard Crescent the solicitor costs of £750 + vat and £50 disbursements are approved, and the solicitor instructed. 3) That the report is received.

106. Financial Matters:

1. To receive and approve bank account reconciliation/statement, period April - October 2021 (tabled). **Resolved:** That the documentation tabled was received and approved as an accurate account of the financial position to 31st October 2021 of £177,526.75 in credit.

2. To approve a) payment of accounts schedule (circulated prior) b) Clerks' expenses. The clerk informed the meeting of the amended salary amount for a staff member. **Resolved:** These were checked for accuracy by delegated Cllr and approved for payment.

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|--------------------------------|----------|
| September salaries | £2105.74 |
| Clerks' expenses reimbursement | £187.03 |

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|---------------------------------|---------|
| YLCA training inv 733, 587, 782 | £142.50 |
| Cllr Daniels – Printer ink | £28.99 |

3. To approve cost of Autumn 2021 newsletter printing and delivery.

The clerk had tabled the draft of the proposed newsletter along with an indication of cost.

Resolved: 1) that with the discussed amendments the newsletter was approved to go to print.
2) That the cost for printing and distribution of £2278.86 was approved.

107. To receive updates from District Councillors regarding matters in our Parish

In their report the district Cllrs spoke of the Levelling Up Fund designed to invest in community infrastructure and includes help towards regenerating town centre and high streets, upgrading local transport, and investing in cultural and heritage assets and that frustratingly Crigglestone will not receive this, traffic difficulties at the junction of Denby Dale Road and Low Lane, Cherry Tree initiative as a Covid memorial, sadly only one tree per parish, continued appeals regarding the 5G mast a Dane Royd school, tree encroachment issues for resident on Hollin Lane, Climate change initiative regarding Air Pump installations for residents that could see funding offered, WMDC's Money Roadshow to help residents with any difficulties they may be facing, Details on website, local venue St James Church 19th November. The 'Light Lunch' scheme has resumed at St James Church every 4th Thursday of the month. WMDC are offering an additional garden bin collection this year, WMDC gritting service has requested notification of parishes that can accept the offer of grit salt, however there are conditions attached which most Town and Parishes are unable to accommodate. Update on the closure of the information centre at Wakefield bus station, plans to conduct a change of use to the Methodist church at Newmillerdam into a Creative Arts centre, first exhibition to be held 27/27th Nov 10.30am-7.30pm. Newmillerdam Remembrance Day service will be held at 10am.

108. To receive items of correspondence

1. Wakefield Masterplan - Have your Say.
2. YLCA -WEBINAR TRAINNG PROGRAMME NOVEMBER 2021
3. WMDC - Benefits Campaign events around Wakefield District (already uploaded to FB)
4. Dist. Cllr Harvey - Annual Rural Road Network Update
5. Winter Service 2021/22 - Salt Provision for Parish and Town Councils
6. Notification from WMDC of Extra Garden collection in November
7. Notification from WMDC of WordFest half term activities
8. Email of thanks for the grant aid towards Painthorpe Community Christmas tree.

Resolved: All Noted

109. Matters requested by Councillors

None received

110. Village Institute Charity Committee (VICC)

1. For committee to approve and full council to receive the minutes of the meeting held 1st October 2021 (circulated prior) **RESOLVED: Deferred to next Village Institute meeting.**

- 111. Planning & Rights of Way Committee (PROW)**
1. For committee to approve and full council to receive the minutes of the meetings held 5th October 2021.
Resolved: With the amendment to minute no. 2 which should read Cllr Wilby was appointed vice chair the minutes were approved as an accurate record.
- 112. Planning Applications for consideration**
21/02427/FUL 8 Calder Mount Crigglestone WF4 3ED Two storey rear extension
21/02428/FUL 173 Hollin Lane Crigglestone WF4 3EG Loft conversion to include dormer to side
Resolved: All Noted
- 113. Hall Green Community Centre matters**
Hall Green Community Association representative, Cynthia Binns told the meeting the Youth Association Halloween event had been an enormous success. Christmas Tree light switch on 3rd December 6pm. 6th December - quiz night. PAT Testing requirements are being undertaken. WMDC Community Ambassadors (formerly Covid Wardens) had visited the centre to introduce themselves and speak of their aims and objectives. **NOTED**
- 114. Hall Green Community Centre extension**
Cynthia Binns informed the meeting the adjacent landowner still had concerns of encroachment on their land. Beginning of November saw the boundary fencing erected. **NOTED**
- 115. Parks & Open Spaces matters** – Nothing to report no meetings held.
The Clerk spoke of a ‘footpath pothole’ that the FBEP had brought to her attention and advised that T&D contractors had been instructed to attend and remedy. **Noted**
- 116. Health Safety and Finance Committee** this item was in fact a typing error and was disregarded.
- 117. Police Safe Scheme** – West Yorkshire Police did not attend. Safe Scheme report unavailable. Clerk to make enquiries.
- 118. To receive feedback from representatives of external committees or other meetings, and training sessions attended.** Cllr Spencer attended the new Cllr training ‘Off to a flying start.’ Cllr Daniels hopes to be meeting with Arriva once a meeting is set up, although a response has not been forthcoming so far despite their offer to meet. **Noted**
- 119. To consider communication items:**
1. Press reports – Wakefield Express, Input to next Parish Link magazine, FB & Website.
The usual items and updates for the community’s benefit
- 120. To confirm date and time of next scheduled meeting of the Parish Council**
Tuesday 7th December 2021 at 6pm in the Village Institute
- 121. IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**

As there was no further business to be transacted, the Chair thanked all for attending and closed the meeting at 19.16pm

SIGNED
CHAIRMAN

DATE

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CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

No members of the public were present