

**Minutes of the Crigglestone Parish Council meeting held on  
Tuesday 7<sup>th</sup> September 2021  
at 6pm in The Village Institute, High Street, Crigglestone.**

**Members Present:** Cllrs J Craven, P Daniels (Chair), P Crompton, Cynthia Binns, Michael Oxspring, Paul Denton

**Attendees:** Sarah Knowles Clerk to the Council, Claire Cooper - Deputy Clerk

**Members of the public:** District Cllr Sam Harvey, District Cllr Cynthia Binns, 2 members of the public

- 43. To receive apologies and accept reasons for absence**  
Cllr A Wilby – on Holiday, Cllr Roe – on holiday, Cllr Platten – on holiday  
**Resolved:** That the reasons for absence are received and approved
- 44. To receive any declarations of interest from Members**  
(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011). **None received**
- 45. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None received**
- 46. To receive such items that the Chairman may wish to lay before the Council**  
From the chairs allowance – flowers for ex Cllr Margaret Skinner on her leaving hospital.  
bottle of whiskey for the Clerk for all her efforts over the lockdown period.  
Introduction of Claire Cooper the successful applicant for the Deputy Clerk to CPC and VI position.
- 47. To consider the applications for the 2 casual vacancies to be filled by Co-option**  
Questions and answers were shared. **Resolved:** That the Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted, was invoked for discussions to take place.  
1. To vote for the preferred applicant/s by a show of hands. The members of the public were invited to re-join the meeting. Voting took place by a show of hands which saw a unanimous response. **Resolved:** That Nathan Spencer and Grant McConachie are duly co-opted onto Crigglestone Parish Council as of today's date. The Co-opted Councillors sign their acceptance of office and join the remainder of the meeting.
- 48. To receive the YLCA Wakefield Branch introduction and encouragement for better attendance at meetings from the newly elected chairman (circulated prior). Noted**
- 49. To appoint the Council's representatives to other bodies.**  
1. **Yorkshire Local Council's Association (YLCA) Resolved:** That Cllr Binns, Cllr Craven, Cllr Oxspring are re-appointed for 2021/22.  
2. **National Association of Local Councils (NALC) Resolved:** That Cllr Binns, Cllr Craven, Cllr Oxspring are re-appointed for 2021/22.  
3. **Campaign to Protect Rural England (CPRE) Resolved:** That Cllr Craven, is re-appointed for 2021/22.
- 50. To approve as an accurate record the minutes of the Annual council meeting held on 4<sup>th</sup> May 2021 (circulated prior). Resolved:** That the minutes are received and approved as an accurate record and were duly signed by the chairman.
- 51. To approve as an accurate record the minutes of the extra ordinary council meeting held on Monday 16<sup>th</sup> August 2021 (circulated prior)**



**Resolved:** That the minutes are received and approved as an accurate record and were duly signed by the chairman.

**52. Financial Matters:**

1. Annual membership of Society of Local Council Clerks (SLCC) £185. **Resolved:** Approved
2. Bank account/budget reconciliation/statement, period 1 April 2020 – 31 July 2021 (circulated prior). **Resolved:** That the documentation issued was received and approved as an accurate account of the financial position to 31 July 2021 of £189,226.70 in credit.
3. Payment of accounts schedule (circulated prior) **Resolved:** checked for accuracy by nominated Cllr, approved for payment. b) Clerks' expenses (not submitted)
4. Grant Aid request from Friends of Betty Eastwood Park (FBEP) for annual insurance and gardening equipment. Cllr Binns declared an interest as her husband had applied for the funding as treasurer of the FBEP and took no part in the process.

**53. To receive updates from District Councillors regarding matters in our Parish**

Huge disappointment all round that the 5G mast installation directly outside Dane Royd School has been approved. **Resolved:** Crigglestone Cllrs requested that the Clerk appeal the decision on their behalf on the grounds of the previous objection. District Cllr Harvey stated that she would be appealing also.

District Cllr Cynthia Binns - Hall Green community centre, with funding from WMDC has provided school holiday activities for approx. 18 children per Thursday and Friday and provided a meal. Attended meetings regarding the Newmillerdam Chapel for which proposals for its alternative use are being considered e.g Workshop/gallery. An area of open space on Beech Street is being considered as a community garden. Discussions are ongoing and it is hoped that this will join forces with the Hall Green Community Association committee.

Volunteers are needed. Contact Cynthia Binns for more details

District Cllr Sam Harvey – Attended the Miners Memorial Anniversary service in Betty Eastwood Park arranged by the Parish Council. Working with a Hollin Lane resident with neighbouring tree issues. Is working with WMDC in resolving the fly tipping of commercial waste on Crigglestone Industrial Estate, all being well a court case is being brought against those responsible. Has been supporting the Green Flag awards for Newmillerdam. Is involved with the development on Calder Park and hopes to attend a meeting at the end of the month.

**54. To receive Clerk's report and decisions taken during the approved period of delegated authority** (circulated prior). **Resolved:** That the Clerks report is received, and the decisions taken during the approved period of authority are ratified.

**55. To receive items of correspondence**

1. Safe Scheme report for May June 2021 (emailed 29<sup>th</sup> June) **Noted**
2. To consider request from Willow Garth resident for 'slow down-children playing' signs. Clerk has made preliminary enquiries with WMDC, but no response to date. **Resolved:** that the request is approved, and the Clerk requested to chase up
3. Correspondence from resident re reduction in services of buses in Hall Green and Durkar. Clerk has already responded with the information from Cllr Harvey's communication between herself and West Yorkshire Combined Authority. **Noted**
4. Wakefield Local Plan 2036 - New Document - INS02 - Prehearing Note 2 - Sent from the Inspector to the Council. **Noted**
5. To receive and note complaint from resident re banner advertising on bend of Durkar Lane. Clerk has already actioned; banners have been removed. **Noted**
6. Wakefield Local Plan 2036 - New Document EX.WDC09 Flood Risk Technical Paper (exception test part b) (emailed 2/8/21) **Noted**



6. 21/01702/FUL 564/568 Denby Dale Road, Durkar, first floor extension to side & part single/part two storey extension rear including Juliet balcony to rear and insertion of windows at first floor level to other side elevation
7. 21/02047/FUL 281 Denby Dale Road, Proposed garage to side.
8. 21/02092/FUL Chapelthorpe Hall, Hall Lane, change of use from offices to dwelling
9. 21/02093/LBC Chapelthorpe Hall, Hall Lane, Chapelthorpe, change of use from offices to dwelling, associated internal alterations."

**Resolved:** That the planning applications are noted

**60. Hall Green Community Centre matters**

Hall Green Community Association representative, Cynthia Binns told the meeting the centre had reopened, groups were returning, and the next jumble sale is to be held 9<sup>th</sup> October 1pm, but with no refreshments available. **Noted**

**61. Hall Green Community Centre extension**

Hall Green Community Association representative, Cynthia Binns told the meeting that planning permission had been granted on 10<sup>th</sup> June 2021. T&D Contractors were on with clearing the land and felling the tree currently obstructing the access point for which prior permission had been applied for and granted. Boundary fencing is scheduled for the very near future. A fellow business owner had expressed their concern via solicitor's letter about encroachment of land. However the meeting was informed that communication between both parties was underway to allay these concerns.

**62. Parks & Open Spaces matters**

1. To receive resignation of Cllr Platten from the Parks & Open Spaces committee, now resulting in 4 vacancies. Remaining members; Cllrs Oxspring, Wilby, Non-Cllr Pearson.

**Resolved:** Received and noted.

2. Update generally from Parks and Open spaces committee for information only.

That the Friends of Betty Eastwood Park have new volunteers and their AGM is scheduled for 12<sup>th</sup> September 2021 to be held free of charge in the Village Institute. **Noted**

**63. Health Safety and Finance Committee** No meetings held since 26<sup>th</sup> April 2021

Next meeting - Budget setting Monday 18<sup>th</sup> October 2021. **Noted**

**64. The Queen's Platinum Jubilee Beacons - 2nd June 2022**

To appoint the events working party to oversee these matters and set the first meeting date. Current Events working party members - Cllrs Daniels, Craven, Platten, Crompton, Denton and any other from the community if so desired.

**Resolved:** That the Parish Council agree to acknowledge this event and arrange the first meeting for November 2021. Reverend Kevin Greaves to be invited also.

**65. To consider a Christmas Tree for Calder Grove for 2021 and future years.**

Site location dependant on WMDC site survey, advice sought, awaiting response. This has come from POS committee. **Resolved:** Approved

**66. To consider appointing a working party of 3 to research the cost, design and installation companies of lamppost Christmas trees throughout the parish, for 2021.**

**Resolved:** That Cllrs Spencer, Craven, Maconachie and Platten are appointed onto the working party.

**67. To approve placing the order for 22ft community Christmas trees for Hall Green, Durkar Stone, Newmillerdam and Calder Grove**

The Clerk suggested to the meeting that larger size tree at Durkar Stone reverts to its previous installation, as the root ball trees keep failing.

7. To receive residents concern at the overhanging trees on the boundary of his property and Betty Eastwood Park. Clerk had advised resident of CPC's tree policy and next round of maintenance due in the Autumn. Resident submitted additional comments which were shared with the council. **Resolved:** Noted
8. CPRE – Hedgerow petition campaign (emailed 3/8/21) **Noted**
9. Arriva Yorkshire and Yorkshire Tiger re bus service changes in Ward 18, in response to District Cllr Harvey's letter of concern. (Emailed 20/8/21 to Cllrs and the resident that had submitted his concern) **Noted**
10. YLCA - HM Land Registry – Parish Land ownership survey (emailed 5/7/21) **Noted**
11. The Queens Platinum Jubilee Beacons 2<sup>nd</sup> June 2022 (emailed). This is an Agenda item and will be discussed in detail in due course.
12. Correspondence from a business on Crigglestone Ind Estate re dumping of combustible materials. **See Clerks report.**
13. YLCA – invitation to attend the annual remote conference to be held 17-18 September 2021 £40 per delegate for the 2 days. (Details from Clerk on request) **Noted**
14. YLCA – White Rose Updates June/July/August 2021 (emailed on receipt) **Noted**
15. Correspondence from Normanton Legal Solicitors re Hall Green Community Centre extension. Clerk has responded requesting they forward their concerns to the Hall Green Community Association. **Noted**
16. Resident concerned about abandoned land on Denby Dale Rd West, Calder Grove-next to public footway leading to Rock wood Crescent anti-social behaviour and eye sore. Clerk has requested specific location details. Ownership of land required and involvement of District Cllrs.
17. Wakefield Local Plan 2036 - Next Stage - Inspectors Matters Issues and Questions (emailed 20/8/21) **Noted**

56. **Matters requested by Councillors – None received**

57. **Village Institute Charity Committee (VICC)**

1. **For committee to approve and full council to receive the minutes of the meetings held 30<sup>th</sup> April 28<sup>th</sup> May and 30<sup>th</sup> July 2021 (all circulated prior)**

**Resolved:** That the minutes for the above meetings are received by full council and approved as an accurate record and duly signed by the Committee Chairman.

58. **Planning & Rights of Way Committee (PROW)**

1. **For committee to approve and full council to receive the notes of the meetings held 28<sup>th</sup> June 27<sup>th</sup> July**

**Resolved:** That the minutes for the above meetings are received by full council and approved as an accurate record and duly signed by the Committee Chairman.

59. **Planning Applications for consideration**

1. 21/01890/FUL 6 Patch Wood View, Newmillerdam, Relocation of (residents) Boundary Wall
2. 21/01995/ADV 339 Denby Dale Road, Durkar, Harratts Internally illuminated signage scheme
3. 21/01779/FUL 29 Blacker Lane, Crigglestone Raised platform to residential annex (decking-retrospective)
4. 21/01870/FUL 23 Low Moor Lane, Woolley, Conversion and extension of existing outbuilding into annexe and associated external alterations
5. 21/01607/CPL 63 Grove Park, Calder Grove Single storey rear and side extension



**Resolved:** That the usual installation of Christmas trees is ordered for the above locations for Christmas 2021. Calder Grove is subject to WMDC returning a response re approval and location.

68. **Police Safe Scheme** - Tracy Collins WYP Partnership & Collaboration Officer will be in attendance. PC Firth is unavailable. A miscommunication had occurred, and it was in fact the October meeting that they will be attending.

1. To receive Safe Scheme report and feedback from operation to address breach of weight restrictions for HGVS on Durkar Lane, and other priorities highlighted by the Parish Council.

**Resolved:** That the Safe Scheme report is received for August, but the update was not available.

69. **To receive feedback from representatives of external committees or other meetings, and training sessions attended.** The Clerk gave a verbal report of training attended by herself and Cllr Craven. **Noted**

70. **To consider if Community Hero Award should resume for 2021**

A vote by a show of hands was taken, which saw 6 for, 2 against.

**Resolved:** That the Community Hero Award for 2021 will resume.

71. **To consider communication items:**

1. Press reports – Wakefield Express, Input to next Parish Link magazine, FB & Website. The usual items along with the 5G mast at Dane Royd and The Queens Jubilee event.

2. To consider if the newsletter should resume in the Autumn of 2021

**Resolved:** That the Autumn/Winter Newsletter is resumed. That any items the council wish to include should be forwarded to the Clerk as soon as possible for a distribution date of 29<sup>th</sup> November.

72. **To consider removing the delegated authority to the Clerk/RFO after the 7<sup>th</sup> September 2021.** **Resolved:** Approved.

73. **Remembrance Sunday 14<sup>th</sup> November 2021 and service arrangements (if known)**

1. Ordering of the wreath x2. **Resolved:** That the usual 2 wreaths are required

2. Representatives from CPC on the day **Resolved:** Cllr Peter Daniels at Crigglestone Crematorium and Cllr Paul Crompton at Newmillerdam, the Reverend Cotton to be advised of the proceedings at Newmillerdam.

74. **To receive and approve appointment recommendation from the interviews held for Deputy Clerk to CPC and Village Institute, held Tuesday 10<sup>th</sup> August. The personnel and VI committee have appointed**

**Resolved:** That the appointment of Claire Cooper as Deputy Clerk to the Parish Council and The Village Institute on the terms of 12 hrs per week, split between the 2 roles at the discretion of the Clerk, from Monday 13<sup>th</sup> September 2021, is approved.

75. **To confirm date and time of next scheduled meeting of the Parish Council**

Tuesday 5<sup>th</sup> October 2021 at 6pm in the Village Institute

76. **IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**

As there was no further business to be transacted, the Chairman thanked all for attending and closed the meeting at 19.57pm

SIGNED

*Peter Daniels*

DATE

*7/9/2021*

CHAIRMAN

*P. Daniels*

CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

Members of the public present – 2 Co-option candidates

