



CRIGGLESTONE PARISH COUNCIL

Web site: www.crigglestonepc.org

Parish Clerk – Mrs S Knowles

104 Field Lane, Upton, Pontefract, West Yorkshire, WF9 1DB

Tel: 07419 585 227 Email: clerk@crigglestonepc.org

26th August 2021

The next meeting of Crigglestone Parish Council Tuesday 7th September 2021 at 6.00pm in The Village Institute, High Street, Crigglestone WF4 3EB, where the following business will be transacted:

Mrs S Knowles
Clerk to Crigglestone Parish Council

Members of the public are welcome to attend a Public Session at 6pm for a maximum of 15 minutes.

Preventing the spread of COVID 19 and keeping everyone safe!

Whilst face masks are currently not mandatory, the Parish Council's risk assessment for meetings includes the request for everyone to wear a mask until invited to speak by the Chairman.

Hand sanitiser available when entering/leaving the building and the one-way system is to be observed.

A G E N D A

- 1. To receive apologies and accept reasons for absence**
- 2. To receive any declarations of interest from Members**
(Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011).
- 3. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.**
- 4. To receive such items that the Chairman may wish to lay before the Council**
- 5. To consider the applications for the 2 casual vacancies to be filled by Co-option**
 1. To hear from the applicants and for any questions to be answered.

2. To discuss the merits of the applicants in private
3. To vote for the preferred applicant/s by a show of hands.
4. For the Co-opted Councillors to sign their acceptance of office and join the rest of the meeting.

6. To receive the YLCA Wakefield Branch introduction and encouragement for better attendance at meetings from the newly elected chairman (enc).

7. **To appoint the Council's representatives to other bodies.**

1. **Yorkshire Local Council's Association (YLCA)** *currently Binns, Craven, Oxspring*
2. **National Association of Local Councils (NALC)** *currently Binns, Craven, Oxspring*
3. **Campaign to Protect Rural England (CPRE)**

8. **To approve as an accurate record the minutes of the Annual council meeting held on 4th May 2021** (enc)

9. **To approve as an accurate record the minutes of the extra ordinary council meeting held on Monday 16th August 2021** (enc)

10. **Financial Matters:**

1. To approve annual membership of Society of Local Council Clerks (SLCC) £185.
2. To receive and approve bank and account reconciliation/statement, Budget monitoring for period 1 April 2020 – 31 July 2021 (enc)
3. To approve: a) payment of accounts schedule (enc) b) Clerks expenses (enc)
4. To consider Grant Aid request from FBEP for annual insurance and gardening equipment

11. **To receive updates from District Councillors regarding matters in our Parish**

12. **To receive Clerk's report and decisions taken during the approved period of delegated authority** (enc)

13. **To receive items of correspondence**

Safe Scheme report for May June 2021 (emailed 29th June)

2. To consider request from Willow Garth resident for 'slow down-children playing' signs.
3. Correspondence from resident re reduction in services of buses in Hall Green and Durkar.
4. Wakefield Local Plan 2036 - New Document - INS02 - Prehearing Note 2 - Sent from the Inspector to the Council
5. To receive and note complaint from resident re banner advertising on bend of Durkar Lane
6. Wakefield Local Plan 2036 - New Document EX.WDC09 Flood Risk Technical Paper (exception test part b) (emailed 2/8/21)
7. To receive residents concern at the overhanging trees on the boundary of his property and Betty Eastwood Park.
8. CPRE – Hedgerow petition campaign (emailed 3/8/21)
9. Arriva Yorkshire and Yorkshire Tiger re bus service changes in Ward 18, in response to District Cllr Harvey's letter of concern. (Emailed 20/8/21)
10. YLCA - HM Land Registry – Parish Land ownership survey (emailed 5/7/21)
11. The Queens Platinum Jubilee Beacons 2nd June 2022 (emailed)

1.

12. Correspondence from a business on Crigglestone Ind Estate re dumping of combustible materials.
13. YLCA – invitation to attend the annual remote conference to be held 17-18 September 2021 £40 per delegate for the 2 days. (Details from Clerk on request)
14. YLCA – White Rose Updates June/July/August 2021 (emailed on receipt)
15. Correspondence from Normanton Legal Solicitors re Hall Green Community Centre extension.
16. Resident concerned about abandoned land on Denby Dale Rd West, Calder Grove-next to public footway leading to Rock wood Crescent
17. Wakefield Local Plan 2036 - Next Stage - Inspectors Matters Issues and Questions (emailed 20/8/21)

14. Matters requested by Councillors – None received that weren't already included

15. Village Institute Charity Committee (VICC)

1. For committee to approve and full council to receive the minutes of the meetings held 30th April 28th May and 30th July 2021 (all enc)

16. Planning & Rights of Way Committee (PROW)

1. For committee to approve and full council to receive the notes of the meetings held 28th June 27th July

17. Planning Applications for consideration

1. 21/01890/FUL 6 Patch Wood View, Newmillerdam, Relocation of (residents) Boundary Wall Nazia Shah: naziashah@wakefield.gov.uk 28-Sep-21 26-Aug-21 03-Aug-21
2. 21/01995/ADV 339 Denby Dale Road, Durkar, Harratts Internally illuminated signage scheme 28-Sep-21 03-Aug-21
3. 21/01779/FUL 29 Blacker Lane, Crigglestone Raised platform to residential annex (decking-retrospective) Hannah Lyth: hlyth@wakefield.gov.uk 02-Sep-21 10-Aug-21 08-Jul-21
4. 21/01870/FUL 23 Low Moor Lane, Woolley, Conversion and extension of existing outbuilding into annexe and associated external alterations Nia Thomas: niathomas@wakefield.gov.uk 11-Sep-21 20-Aug-21 17-Jul-21
5. 21/01607/CPL 63 Grove Park, Calder Grove Single storey rear and side extension Katie Oldroyd: Kolroyd@wakefield.gov.uk 16-Sep-21 22-Jul-21

18. Hall Green Community Centre matters

19. Hall Green Community Centre extension

20. Parks & Open Spaces matters

1. To receive resignation of Cllr Platten from the Parks & Open Spaces committee, now resulting in 4 vacancies
2. Update generally from Parks and Open spaces committee for information only.

21. Health Safety and Finance Committee No meetings held since 26th April 2021

22. **The Queen's Platinum Jubilee Beacons - 2nd June 2022**
To appoint the events working party to oversee these matters and set the first meeting date
23. **To consider a Christmas Tree for Calder Grove for 2021 and future years.**
24. **To consider appointing a working party of 3 to research the cost, design and installation companies of lamppost Christmas trees throughout the parish, for 2021.**
25. **To approve placing the order for 22ft community Christmas trees for Hall Green, Durkar Stone, Newmillerdam and Calder Grove**
26. **Police Safe Scheme** -Tracy Collins WYP Partnership & Collaboration Officer will be in attendance. PC Firth is unavailable
1. To receive Safe Scheme report and feedback from operation to address breach of weight restrictions for HGVS on Durkar Lane, and other priorities highlighted by the Parish Council.
27. **To receive feedback from representatives of external committees or other meetings, and training sessions attended.**
28. **To consider if Community Hero Award should resume for 2021**
29. **To consider communication items:**
1. Press reports – Wakefield Express, Input to next Parish Link magazine, FB & Website.
2. To consider if the newsletter should resume in the Autumn of 2021
30. **To consider removing the delegated authority to the Clerk/RFO after the 7th September 2021.**
31. **Remembrance Sunday 14th November 2021 and service arrangements** (if known)
1. Ordering of the wreath x2
2. Representatives from CPC on the day
32. **To receive and approve appointment recommendation from the interviews held for Deputy Clerk to CPC and Village Institute, held Tuesday 10th August. The personnel and VI committee have appointed**
33. **To confirm date and time of next scheduled meeting of the Parish Council**
Tuesday 5th October 2021 at 6pm in the Village Institute
34. **IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.**