

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
TUESDAY 6<sup>th</sup> April 2021 AT 6.10pm, REMOTELY VIA ZOOM**

**Members Present:** Cllrs J Craven C Binns, P Daniels (Chair), M Oxspring, A Wilby, C Platten, P Denton

**Attendees:** S Knowles (was Mozer) Clerk to the Council

**District Cllrs:** Sam Harvey, Cynthia Binns

**Members of the public:** None

**478. To receive apologies and accept reasons for absence**

Cllr Platten - unwell

Cllr Crompton – family commitment

Cllr Skinner -resigned

**479. To receive any declarations of interest from Members**

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.*

Cllrs C Binns, M Oxspring and J Craven as member of the Hall Green and Village Institute committees

**480. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011.**

**None received**

**481. To receive such items that the Chairman may wish to lay before the Council**

The Chairman announced receipt of the resignation letter from Mrs Margaret Skinner dated 5<sup>th</sup> April 2021 due to personal and medical grounds. It was agreed that flowers and a card should be sent in recognition of Margaret's long service record.

The Chairman shared his disbelief at the recent rule changes to recycling centres and the restriction on the amount that can be taken per visit. It was agreed to ask the leader of the council, copying District Cllr Maureen Cummings in as to how this decision had come about because this was without a doubt going to add to the misery of fly tipping happening now.

**482. To approve as an accurate record the minutes of the meeting held on 2nd March 2021**

**Resolved:** That the minutes are approved as an accurate record and will be wet signed at a future date. It was requested that any items still unactioned on the Clerks report are carried over to the following agenda to ensure they are not forgotten about.

**483. To approve as an accurate record the minutes of the extra-ordinary meeting held on 22<sup>nd</sup> March 2021**

**Resolved:** That the minutes are approved as an accurate record and will be wet signed at a future date.

**484. Financial Matters:**

**1. To approve a) payment of accounts b) Clerks expenses**

**Resolved:** Approved for payment

S. Mozer Parish Clerk	Salary + allowance	£1,529.58
S Mozer	Expense's reimbursement	£20.39
Darran Burke Ltd	Tree Works to BEP Survey of March 2020	£2,200.00
YLCA training	inv 966-2021	£10.00
YLCA training	inv 1684-2021	£30.00
YLCA	Annual membership	£1,158.00
Darran Burke Ltd inv 175	BEP buffer zone works 1,3,4,6	£500.00
YLCA training	inv 1747-2021	£30.00
Door Maintenance 2003 Ltd	VI fire exit & boiler room doors deposit	£2,307.60
WMDC	BEP annual rent	£25.00
Darran Burke Ltd inv 176	TPO works to WG from ADAS March 2020	£200.00
Pro Logic Computers	Hosted exchange and back up,	£28.24
Plus net	Telephone and Broadband	£19.80

## **2. To receive and approve account reconciliation to 31 March 2021**

**Resolved:** That the Bank statement and reconciliation are approved as an accurate record, which shows that the bank balance as of 31 March is £ 131,574.83

## **3. To consider annual membership to YLCA & NALC**

**Resolved:** That the annual membership to YLCA & NALC is renewed for 2021-22

### **485. To receive updates from District Councillors regarding matters that affect or involve our Parish**

#### **1. Any update on Devolution vote and Mayor of West Yorkshire process?**

The process is progressing. Candidates nominated. It means that West Yorkshire will have access to national funding to invest in public transport, support business, improve skills and living standards while tackling the climate emergency. The elected Mayor will also assume the powers currently held by the Police and Crime Commissioner.

District Cllr Binns reported that she had attended a covid briefing session which told of those still in hospital at the end of February 2021 had been over 100 but had now dropped to 57. The majority are between 30-50 yr. olds, 2 x free lateral flow tests now available.

Mental health forum is looking at changes for the West Yorkshire mental health trust. Online PACT meeting for Hall Green, Crigglestone is scheduled for 14 May 6.30pm. Those interested in attending should email the team beforehand for the link. Dinosaurs are present in Betty Eastwood Park via an app and the public are enjoying it. Repairs are taking place on Hollinhorpe Lane.

District Cllr Harvey –spoke of the litter picking initiative The Wombles. There is concern about an increase in fly-tipping with the recent changes to the tip rules. Cllr Harvey praised Cllr Binns on her recent speech for Women's Rights.

Cllr Roe raised the issue of the potholes on Bull Lane and the wholly unsatisfactory repair works carried out.

### **486. To consider continuing with the Safe Scheme service from WY Police in 2021-2022**

It was reiterated that the previously held meeting with PC Steven Firth and Tracey Collins had been the opportunity to ask questions and query the answers. The agenda item went to the vote, a recorded vote was requested. For: Cllrs Craven, Binns, Oxspring, Roe. Against: Cllrs Wilby, Daniels. Abstained: Cllr Denton.

**487. To receive Clerk's report**

1. Log in difficulties with HMRC have now been rectified. Outstanding vat claims for 2019, 2020, 2021 have now been completed.
2. Solicitors are still looking into the registered ownership and any restrictions of the land at Howard Crescent and grass verge on Durkar Lane.
3. 4<sup>th</sup> March 2021 Resident of Willow Garth advised the office of dangerous hanging branch in the copse – clerk instructed tree surgeon to deal with this straight away. Works carried out resident aware.
4. Resident previously enquiring about purchasing some of BEP land to enlarge her land has been refused by WMDC. Resident informed.
5. Durkar Lane traffic survey – no progress yet  
**Resolved:** That the clerks report is noted

**488. To receive items of correspondence**

1. Response from WMDC re Bull Lane Zebra Crossing proposal.
2. YLCA invite to attend Section 137 Training emailed
3. YLCA invite to attend Off to a Flying Start training emailed
4. YLCA White Rose update 19<sup>th</sup> March emailed 22/3/21
5. The NEW CODE OF CONDUCT PRODUCED BY THE LOCAL GOVERNMENT ASSOCIATION.
6. PCSO McGuire- Request for a Key Individual network (KIN) representative. **Deferred to next meeting**
7. Crigglestone resident submitted photographic evidence of HGV travelling wrong way down Durkar Lane thus breaching weight restriction
8. Crigglestone resident concerned about mobility scooter access to Betty Eastwood Park.
9. Crigglestone resident concerned about the height of trees to the bottom of her property from a neighbouring property. **Agreed:** District Cllr Harvey to contact her and see if she can offer any help
10. Crigglestone resident advising of the newly formed community litter pick initiative Crigglestone & Durkar Wombles
11. YLCA training bulleting 26 March 2021
12. Notification from WMDC on how to vote in the 2021 Elections
13. Instructions from PKF Littlejohn, External Auditor re 2021-22 External Audit
14. Letter from WMDC Cllr Jack Hemingway regarding Climate Change Declaration **Agreed:** To respond giving reasons why the parish council do not believe in the efforts made, especially when nothing is questioned about the developments on Calder Park which contribute to pollution are not challenged.
15. NPT Newsletter North East and Rural
16. WMDC Energy and Homeowner support team – March newsletter
17. YLCA WRU of 1 April which included an update about remote meetings and the 12-week call for evidence on the benefit of remote meetings. **Agreed:** That the council members and the Clerk will complete the call for evidence.

**489. Matters requested by Councillors**

None

**490. Village Institute Charity Committee (VICC)**

The agenda item to receive the minutes of 19<sup>th</sup> March meeting had been omitted, however the minutes were circulated for information only. Cllr Oxspring attended the last meeting to discuss

the merits of the boiler quotations at which he agreed to fill the current vacancy. This now needs to be ratified at full council.

1. To note that the replacement boiler works will be carried out w/b 12<sup>th</sup> April 2021. The Village Institute will re-open to user groups and public from 19<sup>th</sup> April 2021. **Noted**

**491. Planning & Rights of Way Committee (PROW)**

To receive and consider updates from councillors and clerk on previously discussed planning issues and decide further action where necessary. **None received**

**492. Planning Applications for consideration**

1. **16/03010/S7301** Blacker Hall Farm Shop Ltd Branch Road Calder Grove Wakefield WF4 3DN Variation of condition 2 (approved plans) of application reference number 16/03010/FUL dated 1.06.2018 (Restoration of existing malthouse and change of use to offices, extension to existing farm shop, extension to existing cafe barn).
2. **20/02378/TPO** 1 Willow Garth Durkar Wakefield WF4 3BX Darran Burke T41 Sycamore T42 Sycamore Fell. Please read page 20 of arb report attached and map of page 27 for location.
3. **21/00410/FUL** 5 Painthorpe Lane Hall Green Wakefield WF4 3LA Demolition of existing building and construction of two storey building accommodating hot food takeaway on ground floor and residential flat on first floor.
4. **21/00444/FUL** 5 Charles View Hall Green Wakefield WF4 3QH Erection of 2nd storey extension to the front elevation, internal remodelling to ground floor, addition of dormer to rear incorporating balcony to enable loft conversion.
5. **21/00608/FUL** 22 Durkar Lane Durkar Wakefield WF4 3AF First floor extension to create a study, replacing a balcony within recently approved application Ref: 20/02590/FUL. Two storey side extension and internal alterations (as previously approved).
6. **21/00667/FUL** 3 Cliff Drive Crigglestone WF4 3EN Demolition of garage and rear/side extension.
7. **21/00685/TCA** 21 Micklewait Avenue Crigglestone W F4 3FX T1 Sycamore - Crown lift over garden area to 6m. Draw back canopy growing towards property by 2m to suitable growth points leaving it shapely
8. **21/00724/FUL** 2 High View Crigglestone WF4 3HS single storey front and rear extension with raised decking area to the rear.
9. **21/00098/FUL** Durkar Low Lane Substation Northern Powergrid (Yorkshire) plc Change of use of site to form a 360m<sup>2</sup> extension to the existing operation compound. Construction of new modular switchgear building, associated hardstanding and 1.8m high palisade fence
10. **21/00581/TPO** The Chalet Boyne Hill Chapelthorpe WF4 3JH We have been contacted by Amey as the lime trees are obscuring light from a streetlight located directly outside the boundary wall of the property. We are currently having our drains lined and repaired due to tree roots destruction.
11. **20/02706/LBC** Blacker Hall Farm Shop Ltd Branch Road Calder Grove WF4 3DN Restoration of existing Malthouse and change of use to offices - revised details for the malthouse phase of a wider redevelopment scheme previously approved under 16/03011/LBC
12. **21/00498/FUL** Stoney Lane Chapelthorpe WF4 3JN Single storey side porch extension and single storey rear extension
13. **21/00499/FUL** 303 Denby Dale Road WF2 7BN Two storey and single storey extensions to side and rear
14. **21/00519/FUL** The Old School House Hall Lane Chapelthorpe WF4 3JE Single storey rear extension and detached garage

**Resolved:** That the above applications are noted.

**15. 21/00653/FUL** Plots D93 - D94 Grove Court Calder Park Wakefield WF4 3FL Full planning permission for the erection of sixteen two and three storey office buildings [Use Class E(g)(i)], with associated vehicular access, car and cycle parking facilities, vehicular electric charging points, electric substation, air conditioning.

The Clerk informed the meeting of additional information in that this had previously been applied for in June 2008 under 07/01980/FUL, 2012, 2017 under 12/01730/FUL where it was subsequently withdrawn. This is now a revisit of the original application as the 3yr time limit expired. Class Egi covers retail, light industry i.e. joinery workshop and offices, which the previous planning app was for too, just offices.

**Resolved: To object** on the grounds of a). This proposal is sited opposite application 20/02695/FUL Land To North Peel Avenue Durkar Wakefield WF2 7BL Erection of a single employment building for B8 use with ancillary Class E offices, access and landscaping. This will contribute to the increased level of traffic congestion around Calder Park and onto Denby Dale Road, which will increase the air pollution.

b) Development in this area will contribute to the flooding problems because of the water table, and the increase of water flow into the drainage system. This is especially a concern for the adjacent houses.

c) The 3 storey office developments will overlook the houses which back onto Wadhouse Lane and affect their privacy.

d) The size of the proposal has increased from 10 to 16 office buildings. 16 office buildings will result in an unacceptable high-density development.

**493. Hall Green Community Centre matters**

A meeting had been arranged for 8th of April to discuss re-opening the centre.

**494. Hall Green Community Centre extension – Nothing to report**

**495. Parks & Open Spaces matters**

The agenda item to receive the minutes of 18th March meeting had been omitted, however the minutes were circulated for information only.

A resident of WG had complained about the felled tree waste being left on site to support a natural wildlife habitat. It was agreed that the POS committee take professional advice as to the nationally preferred and beneficial option for WG based on factual evidence rather than what looks the nicest! Update generally from Parks and Open spaces committee for information only

1. Buffer zone works highlighted in the Health and Safety inspection report of August 2020 were carried out 25<sup>th</sup> 26<sup>th</sup> March 2021, except the works identified along The Links, as one section is too flooded, however this will be carried out once the flooding has receded sufficiently and it is safe to do so. The other section, adjoining BEP is under the responsibility of WMDC not CPC. Tree works required in the survey to be carried out on Weds 31 March. The flooded area would benefit from further investigation as to the source and any previous works carried out to rectify this. The resident it affects has already submitted a letter of complaint to both CPC and WMDC.

2. Maintenance work to the path from High Street into the park is now completed. Surface far more even and accessible, all overhanging trees and bushes trimmed to create a more open area. FB comments prove this has been well received.

3. New disabled access gate ordered for Bull Lane entrance. Contractor appointed. Works will be carried out once gate delivered, 6-7 weeks approx.

**496. Health Safety and Finance Committee – Nothing to report**

497. **To nominate a representative for the Sandal Magna Relief in Need and Harrison's Almshouses Charities.**  
Mr Ian McCourt is standing down as CPC representative due to ill health. A nominative trustee must be an elected Parish Councillor as part of the Almshouse's constitution and Charity Commission guidance.  
**Resolved:** Cllr Jackie Craven is approved to the parish council's representative.
498. **To nominate a representative for the Worrill's Alms-houses Charities.**  
**Resolved:** That Cllr Andrew Wilby is provisionally approved as the parish council representative. This will depend on the level of commitment required which he is to be advised about after the meeting.
499. **To consider for approval 'Donated Bench Policy'**  
**The policy had been circulated prior to the meeting and was taken as read.**  
**Resolved:** That the presented policy is approved as fit for purpose
500. **To receive feedback from representatives of external committees or other meetings, training**  
Clerk and Cllr Craven attended the Local Council Powers, Section 137 and General Power of Competence training 24<sup>th</sup> March 2021 held remotely via zoom, which furthered the understanding of what is and is not covered under the power.
501. **To consider communication items:**  
1. Press reports – Wakefield Express, Input to next Parish Link magazine, Items for the web site/FB.  
**Resolved:** Grant payments, Safe Scheme, Village Institute, Planning applications objected to.
502. **To confirm date and time of next scheduled meeting of the Parish Council**  
Tuesday 4th May 2021 6.00pm via Zoom Annual meeting of the Parish Council
503. **IN PRIVATE-** Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

**As there was no further business to be transacted, the Chairman thanked all for attending and closed the meeting at 19.51.**

**SIGNED**

**DATE**

**CHAIRMAN**

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**CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION**

**No members of the public were present**