

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 12TH JANUARY 2021 AT 6pm, REMOTELY VIA ZOOM

Members Present: Cllrs J Craven, P Daniels (Chair), C Binns, A Roe, P Crompton, M Oxspring, A Wilby, M Skinner, C Platten

Attendees; S Mozer Clerk to the Trustees

District Cllrs: Sam Harvey, Cynthia Binns

Members of the public: 1 candidate for the councillor vacancy

394. To accept apologies and approve reasons for absence

None received

395. Declarations of interest in items on the agenda

None received

396. To receive any declarations of interest from Members

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Crigglestone Parish Council Code of Conduct for Members and by the Localism Act 2011.

Cllrs Craven, Binns and Oxspring as members of Hall Green Community Association

397. To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None received

398. To receive such items that the Chairman may wish to lay before the Council

The chairman recommended that remote meetings should continue for the see-able as the coronavirus restrictions do not appear to be relenting any time soon. For the Clerk to enquire with the local painting group and ask if they have any of the note cards previously supplied available to purchase.

399. Councillor vacancies x 2 – Co-option process

One application had been received. Councillors considered the applicant and asked any questions they had via zoom this evening. The Clerk informed that he had fulfilled the eligibility criteria.

Resolved: That Mr Paul Denton is approved to be co-opted as a councillor will be invited to attend February's meeting after signing their acceptance of office and Register of Interests documentation.

400. To approve as an accurate record the minutes of the meeting held on 1st December 2020

Amendment: Minute no. 375.1 should read £1765.06 and not £14.39. Minute no. 379.2 should read Wood Lane, not Bull lane. **Resolved:** That with the amendments the Minutes are approved as an accurate record and will be wet signed later.

401. Financial Matters:

1. To approve payment of accounts (circulated prior) **Approved for payment.**
2. To receive and approve account reconciliation for December 2020 (circulated prior). The Clerk informed the meeting that there was a discrepancy in the accounts which she had found after the Cllrs copies had been sent out. This was now rectified, and updated accounts would be provided.

402. To receive updates from District Councillors

Their verbal report was given. Particular interest/feedback in the 18th Dec meeting with Highways, 20% of over 80's have got their vaccines, 5 centres have been set up for the programme and if still on target over 70's should receive theirs by the end of Feb 2021, proposed Zebra Crossing on Bull Lane, Cllr Roe reported the pot holes on Bull Lane near Torque that were dangerous, flooding on Denby Dale West due to new building works, 2021 elections may be postponed, was noted.

- 403. To receive mid-term internal auditor's report and recommendations (circulated prior)**
Resolved: 1) That the report and recommendations are received and approved for action in the timescales mentioned.
- 404. To review and approve internal controls as per mid-year internal audit recommendation**
 The Clerk had spent time updating the document to show examples of how the check listed items had been achieved. **Resolved: 1)** That the document layout and content is reviewed and approved that the actions have been carried out effectively where appropriate. **2)** That Cllrs Craven and Wilby are approved as the council's representatives for upholding the financial controls and quarterly sample testing, remotely at present.
- 405. To receive Clerk's report – unavailable**
- 406. Correspondence**
1. WMDC Energy and Homeowner support team Newsletter **Noted**
 2. West Yorkshire's PCC newsletter. A message for Christmas and the New Year **Noted**
 3. Resident complaint re height of conifer hedge backing onto his property
 4. Resident complaint re height of conifer hedge in the parish
 5. Resident no 3 complaint re height of conifer hedge backing onto property
 6. Resident complaining about the height and width of a hedge neighbouring his property
Resolved: That the concerned residents in correspondence items 3,4,5,6 are advised accordingly of the Parish Councils stance and are sent the booklet 'high hedges complaining to the council' (WMDC), for their information and guidance.
 7. Resident enquiry re more information on Betty Eastwood. Clerk has responded with the help of the local historian. **Noted**
 8. Resident enquiring about upkeep responsibility of open space at the old Durkar Colliery site near sharp bend on Durkar Low Lane. **Clerk to respond with the additional information the Councillors have given.**
 10. 8th January 2021 White Rose update and electronic training schedule emailed 11th January 2020. **Noted**
- 407. Matters requested by Councillors**
1. **Cllr Crompton - Public Accounts Committee recommendations. Propose that the Parish Council write to our Local MP in support of the two recommendations (circulated prior) and ask that he make sure Parish Councils are recognised as a key stakeholder.**
 Discussions and a recorded vote took place which saw FOR: Cllrs Roe, Craven, Wilby, Daniels, Crompton, Skinner. ABSTAINED: Cllrs Platten, Oxspring, Binns
Approved: To write to MP to support the two Public Accounts Committee recommendations and that Parish Councils are listed as key stakeholders.
 2. **Cllr Crompton – To consider a video documentary/aerial footage recording, to support the Parish Council's Local Development Plan 2036 submission, in readiness for the public examination opportunity.**
Resolved: Using the power to spend LGA 1972 S222 Legal Proceedings, the procurement of a video documentary/aerial footage is approved. Cllrs Crompton and Platten to provide contact details of contact details they are aware of but have no connection to.
 3. **Cllr Crompton - Pugneys Planning Application and associated Lease. Propose that WMDC are written to, to seek assurance that the Lease to enable the planning application for the 98 Timber Lodges is now null and void.** District Cllrs to be asked for their assistance.

The Clerk updated the meeting with the latest information she had received in that the application had been refused, no appeal from the applicant had been received nor had the requested surveys and that WMDC now had no intention of offering the land at this moment in time for development. **Resolved:** To go ahead and contact WMDC for confirmation that the lease has been withdrawn.

4. Cllr Daniels – To consider donation to support Calder Grove Food Bank £1,000.00 would facilitate items for food parcels and items for the building internal furnishings.

Discussions and a recorded vote took place which saw FOR: Cllrs Daniels, Wilby, Skinner, Binns. AGAINST: Cllr Roe, Oxspring. ABSTAINED: Cllrs Platten, Craven, Crompton. **Resolved:** That the donation of £1,000.00 is approved.

408. Village Institute Charity Committee (VICC)

1. To receive and approve as an accurate record the minutes from the meeting held 9th December 2020 (enc) **Resolved:** That full council receive, and committee approved the minutes as an accurate record.

2. To receive and approve the recommendations from the above minutes at minute no. 8.1 and 8.2. **Resolved:** That the recommendations at minute no. 8.1 and 8.2 are approved by full council.

409. Planning & Rights of Way Committee (PROW)

1. To receive and approve minutes of meetings held 26th November 2020 and 7th December 2020 (full council) **Resolved:** That the minutes of the meetings 26th November and 7th December 2020 are received and approved as an accurate record.

2. To note that CPC's response to the Local Development Plan 2036 Volume 1 and 2, was submitted 22nd December 2020 and that confirmation of its receipt has been received by WMDC 31/12/2020 and is currently being validated. **Noted.**

Thanks to the Clerk for submitting this onto WMDC planning portal.

410. Planning Applications for consideration

Resolved: That applications: 20/02663/CPL, 20/02699/FUL, 20/02773/ADV, 20/02608/FUL, 20/02747/FUL, 20/02783/FUL, 20/02686/FUL 27, 20/02401/OUT, 20/02661/TCA, 20/02590/FUL, 20/02367/FUL are **Noted.**

20/02695/FUL Land to North Peel Avenue Durkar, Wakefield WF2 7BL Erection of a single employment building for B8 use with ancillary Class E offices, access and landscaping.

Time extension requested and approved till 15th Jan 2021.

Resolved: To defer to Planning & PROW committee for a more detailed discussion and response.

411. Hall Green Community Centre matters

Centre still closed, insurance company querying empty building status, HGCA need to check building on monthly basis according to insurers. Youth project – activities envisaged.

412. Hall Green Community Extension update

Planning department are currently 4 months behind, no further update available

The Council agreed to move Standing Orders 3X, for 15 minutes

413. Parks & Open Spaces matters

1. To receive and approve the minutes of the meeting held 16th December 2020

Resolved: That the minutes are received by full council and approved by committee members as an accurate record

2. Update generally from Parks and Open spaces committee

Propose that the Hanging baskets lampposts are used for Christmas lights in 2021. 'Nelson' tree lights are damaged and need replacing. Quotes for revised Bull Lane entrance gates are being sourced.

414. To receive feedback from representatives of external committees or other meetings

1. Feedback from meeting held Friday 18th Dec 2020 between Parish Cllrs, WMDC Highways and Ward District Cllrs.

Chair gave thanks and stated it was very helpful. Other Cllrs happy too. Hopefully, this way forward is supported, and it becomes a regular occurrence. District Cllrs added it would be beneficial to include neighbouring authorities. Propose to arrange every 3mths if possible.

415. Health Safety and Finance Committee meeting

1. To receive and approve the minutes of the meeting held 9th December 2020

Resolved: That the minutes are received by full council and approved by committee members as a correct record.

2. To receive and approve the recommendations at minute no. 4.1, **Approved.**

4.2 **Approved** and 5 **Approved:**

416. To consider communication items:

Press reports – Wakefield Express, Input to next Parish Link magazine, Items for the web site/FB. Agreed that the usual items are included with the addition of the Scam COVID-19 injections awareness.

417. To approve extra ordinary meeting to be held Wednesday 20th January 2021 to facilitate the 2021/22 Precept and Budget setting outcomes for approval and subsequent submission to WMDC. Approved.

418. To confirm date and time of next meeting of the Parish Council meeting

Resolved: Tuesday 2nd February 2021 6pm via Zoom

419. IN PRIVATE- Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

No item

As there was no further business to be transacted the chairman thanked everyone for attending and closed the meeting at 20.20.

SIGNED

DATE

CHAIRMAN

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CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

None present