

MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING

HELD ON 6th November 2018 AT 6.00pm IN THE VILLAGE INSTITUTE

Present: Councillors Mrs C Binns, Ms S Colley, Mrs J Craven, P Daniels (Chair), M Oxspring, Mrs C Platten, Cllr R Reah, A Roe, Mrs M Skinner.

In attendance: Clerk - Ms S Mozer, Admin support assistant – Ms A Moran

District Councillors: Ian Sanders, Cynthia Binns, 5 members of public.

158 To receive and accept apologies for absence

Cllr P Crompton – Hospital appointment

Cllr P Denton – Family commitment

RESOLVED: That the apologies are accepted.

159 Declarations of interest in items on the agenda

Cllrs Binns, Oxspring and Craven as members of the Hall Green Community Association

Cllr Binns as Governor of Dane Royd School

Cllrs Platten, Skinner, Oxspring as FBEP

160 To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None received

161 To receive such items that the Chairman may wish to lay before the Council.

None received

162 To approve accuracy of minutes of Parish Council meeting held on 2nd October 2018

RESOLVED: The minutes were approved as a true and accurate record and were signed by the Chair.

163 Financial Matters

i. **To approve a) Clerks expenses b) Clerks additional hrs in RFO role.**

RESOLVED: Clerks expenses and additional hours verified and approved for payment.

ii. **To approve payment of accounts for CPC and VICC (list tabled) RESOLVED:** Approved for payment.

Staff Salaries	for Oct inc add hours	1762.21
R Sunderland	Repairs to VI lighting	25.00
YLCA	Finance& budget training x 2 delegates	90.00
Shred it	Secure disposal of paperwork	97.65
PCC	Safe Scheme 2 nd qtr. July – Sept 2018	2000.00
T&D Contractors	Ann ground works and hanging baskets	5478.00
S Mozer	Expenses reimbursement	69.26
J Hepworth Accountancy	Payroll & accounts service	80.50
DC Print	Autumn 2018 newsletter	1230.00
PlusNet	Telephone /broadband	22.55
Gaz prom	VI Gas bill 1/9/18-30/9/18	75.98
Eon	VI electricity bill 12/7/18-22/10/18	72.76

iii. **To receive CPC and VI accounts to 30th September 2018 & HSF committee's recommendation**

Copies of accounts were distributed to members prior to the meeting. Members signed the original bank statement which concurred with the accounts presented.

Resolved: To approve HSF Committees recommendation that the accounts are received and approved.

iv. **To approve payment of staff Christmas bonus in Dec payroll**

Resolved: That £50 each to Admin assistant and caretaker and £100 to Clerk are approved.

v. **To approve Clerk and Cllr Craven training of 15th October 2018 £90**

Resolved: Approved

vi. **To approve the increase in the new website provider quotation £500**

Resolved: Approved

vii. **To approve quotation for secure disposal of paperwork. Resolved:** Approved

164 Police matters

PC Brumby was on leave, but had submitted the Safe Scheme report which had been circulate prior to members. Priorities: Boy racers on Denby Dale Road, inconsiderate parking and parking wrong way on roads, HGV's going down Durkar Lane, ASB in Betty Eastwood Park, HGV's continuing to breach regulations and parking in laybys on Denby Dale Road, Anti social behaviour in BEP, speeding as per the rotation.

165 To consider suggestion from Sitlington Parish Council to meet re Safe Scheme Service Level Agreement

Resolved: To agree to meet. Clerk to arrange mutually agreeable date and time. That Cllrs Platten and Daniels will attend on CPC's behalf.

166 To receive updates from District Cllrs

District Cllrs spoke of the acquisition of Smiley SIDS for the Ward and their intention to chase these up, fly tipping was becoming a problem on Gallows Lane and in Woolley on the Bewing site causing damage to the highway. The proposal to purchase surveillance cameras for the ward was being investigated. They advised CPC to lodge their objection to the Pugney's pods application to Monica Graham, who is the District Cllr for that area and is able to speak on their behalf. Community events were being held to help raise funds for the Hall Green Community Centre extension.

167 Parks and Open Spaces matters

- i. For committee to approve and council to receive minutes of meeting held 17th September 2018
Resolved: That the minutes are approved and signed by the committee chairman as an accurate record, and that they are received by council.
- ii. To consider recommendations from the meeting of 17th September 2018
Resolved: That recommendations at minute no. 12 is approved.
- iii. To consider FBEP request to take up Orchard Project with West Yorkshire Helping Britain Blossom. Cllr Oxspring spoke of the project and its aims to train a selection of appropriate persons to prune and nurture fruit trees in Betty Eastwood Park. Additionally, a demonstration of how to juice the fruit would be available. This project is Government backed, has links with the Incredible Edible project and comes at no cost to the Friends of BEP or the Parish Council.
Resolved: That the council give its support and approval for the training and engagement with the Orchard project to take place. It was requested that enquiries are made with the WMDC Landlord to ensure they have no objections as a matter of courtesy.

168 Health and Safety and Finance Committee matters

- i. For committee to approve and council to receive minutes of meeting held 22nd October 2018. **Resolved:** That the minutes are approved and signed by the committee chairman as an accurate record, and that they are received by council.
- ii. To consider recommendations from the meeting of 22nd October 2018. **Resolved:** That recommendations at minute no. 7.1.2, 7.1.3, 8.2.1, are approved.
- iii. To note next meeting 20th December to prepare budget and precept for approval at January full council meeting. **Noted**

169 Village Institute Charity Committee matters

- i. For committee to approve and council to receive minutes of meeting held 15th October 2018.
Resolved: That the minutes are approved and signed by the committee chairman as an accurate record, and that they are received by council.
- ii. To consider recommendations from the meeting of 15th October 2018. **None received.**

170 Hall Green Community Centre matters

Cllr Binns spoke of the upcoming events Table Top 21 November, 7th December Tree Lighting event at Hall Green 6pm

171 Hall Green Community Centre extension update (working party)

Meeting with the architect and the proposed plans for the extension to the HGCC rescheduled for 7th November.

172 To receive items of correspondence (list circulated prior)

All correspondence items received and noted.

173 To receive Clerk's report, for information only (circulated prior)

Resolved: Received and noted

174 Planning Applications for consideration (circulated prior)

i. To consider meeting with the agents for the Pugney's development. Extension for responses confirmed as 7th Dec. Discussions were held around the application. **Resolved: 1)** Not to meet with the agent as their decision to object would not be changed. **2)** That CPC are to object to the application and the circulated objection document is to be submitted as the basis of CPC's objection. **3)** Cllr Platten declared an interest in that Mr Platten is a family member. That CPC support the already submitted objections from Mr Donlon and Mr Platten. **4)** That CPC contact the District Cllr for this ward with their objection and ask that they speak on their behalf.

All other Planning applications **Noted**

175 To update on overgrown trees on Haveroid Way and agree any further action.

The Parish Council have had no response from land owner. Further letter due to be sent. **Resolved:** That the Parish Council have taken this as far as they are able and the residents are to be advised to now take up conversations with the District Council and the legal help they can offer.

176 Battle's Over, A Nations Tribute Sunday 11th November 2018

i. To receive final update/running order.

Running order and layout map tabled. **Noted**

177 To receive feedback from representatives of external committees or other meetings

i. To receive report from finance and budget training attended by Clerk and Cllr Craven.

The Clerk tabled a detailed report for Cllrs information and future reference of the topics covered. **Noted**
Cllr Daniels informed Cllrs that a meeting with West Yorkshire Combined Authority had been arranged for 23 Nov 2018, and if anyone had any questions they would like him to raise then please forward them by 22 Nov. Cllr Daniels also informed that he had been made aware that toilets and an overflow car park are due for installation at Kirkgate train station by end of December 2019.

178 To consider donating projector found in VI office to Wakefield Museum with caveat

So far no one has come forward with any idea of who or where it has come from. **Resolved:** The council give their approval to donate it to the Wakefield Museum, but with the caveat that if anyone can prove it is theirs and they want it back then the museum will need to oblige.

179 To consider communication items:

RESOLVED: Police report, approved minutes, Notification of WW1 Battle's Over event, What's on at the Village Institute,

180 To confirm date and time of next meeting Tuesday 4th December 2018 6.00pm in the Village Institute, High Street, Crigglestone, WF4 3EB.

IN PRIVATE - Public bodies (admission to meeting act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted

No items

As there was no further business to be transacted, the chairman thanked all for attending and closed the meeting at 7.53pm.

SIGNED _____

DATE _____

CHAIRMAN _____

CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

- Residents concerned about the New Lane Footpath registration and revised proposal spoke of their findings and asked if CPC had any further update. The Clerk informed them that she was waiting for WMDC PROW officer to come back to her with the diversion proposal.
- Resident of Fishponds Drive spoke to Council regarding the replanting of trees at the Torque distribution centre of which to date there was no evidence, despite being assured by Torque of an Autumn installation. Clerk was requested to enquire with Torque distribution as to the time scale for replacement tree installation. This resident who is also a member of the Women's Institute which meet in the Church next door made an appeal on behalf of the group for the council to reconsider their decision to ask them to park elsewhere when they meet and not in the Village institute car park. The Chairman explained the Council had already agreed that in the spirit of good will and community cohesion, the Women's Institute ladies with mobility issues can use the disabled spaces when they meet on the 2nd Monday of each month and were disappointed to note that this information had not been conveyed to them.
- Resident spoke of his concerns about the recent planning application for holiday pods at Pugney's, his suspicions regarding the lease of the land. Chairman explained that this was an agenda item and would be discussed then.
- Resident spoke of certain community events he had attended recently and that he would be putting himself forward as the Wakefield Rural candidate in the 2019 elections.