

MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING

HELD ON 4th September 2018 AT 6.00pm IN THE VILLAGE INSTITUTE

Present: Councillors Mrs C Binns, Ms S Colley (arrived 6.10pm), Mrs J Craven, P Daniels (Chair), M Oxspring, Mrs C Platten, Cllr R Reah, Cllr A Roe, Mrs M Skinner.

In attendance: Clerk - Ms S Mozer, Admin support assistant – Ms A Moran

District Councillors: Ian Sanders, Cynthia Binns, Samantha Harvey, 27 members of public.

103 To receive and accept apologies for absence

Cllr Crompton – prior commitment

Cllr P Denton – work commitments

RESOLVED: That the apologies are accepted.

104 Declarations of interest in items on the agenda

Cllrs Binns, Oxspring and Craven as members of the Hall Green Community Association

105 To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None received

106 To receive such items that the Chairman may wish to lay before the Council.

None received

107 To approve accuracy of minutes of Parish Council meeting held on 25th July 2018

RESOLVED: The minutes were approved as a true and accurate record and were signed by the Chair.

108 Financial Matters

i. To approve a) Clerks expenses b) Clerks additional hrs in RFO/purchase of land role.

Clerk had no expenses to submit. **RESOLVED:** Clerks additional hours verified and approved for payment.

ii. To approve payment of accounts for CPC and VICC (list tabled) **RESOLVED:** Approved for payment.

Staff Salaries	for August inc add hours	1955.84
Blaze Fireworks	Deposit for attendance at WW1 event	50.00
ADT TYCO	Annual intruder alarm service 31/8/18 - 30/8/19	241.80
SDW Plumbing	Cap off and remove old gas cooker	117.60
Chubb Fire & security	Annual fire extinguisher testing	201.96
J Hepworth	book keeping/accounts services CPC, VI	184.00
Gaz Prom energy	Gas bill for VI - 30/6/18 - 31/7/18	12.53
Eon	£94 32 in credit as of 3/8/18 being refunded	
Clean Supreme	Relief cleaner 13/8/18 - 24/ 8/18	40.50

iii. To receive 1st quarter accounts for VI and CPC inc bank reconciliation

These were unavailable, deferred to HS& Finance meeting. Clerk advised council of up to date account balance for CPC and VI.

iv. Cllr Roe - To consider and approve CPC debit bank card and set limit for use by clerk only.

Cllr Roe spoke to his agenda item, Clerk informed only credit facility available and the associated bank charges. The proposal received no seconder, motion fell. **RESOLVED:** To be revisited should the Clerk feel the amount of expenses being claimed is becoming prohibitive on her own personal financial resources.

109 To receive updates from District Cllrs

Cllr Samantha Harvey clarified her position in terms of recent Facebook posts/activity that were circulating in the community over a Parish Council matter and that she wished to work with the Parish Council not against them. Cllrs Sanders and Binns spoke of their work on cases in the community and the recent Exhibition put on by local historian Keith Wainwright which was an exceptional showcase of Crigglestone history. It was very well attended by the community and others and raised more than their target of £1,000 which will be used to pay to send people to the school that is twinned with Church in Mara in Africa.

District Cllrs Sanders and Harvey left the meeting

110 Parks and Open Spaces matters

The committee informed that they had reported Anti-social behaviour in BEP in the form of burning of seating, bird boxes pulled down to the Police and crime no. received. Next Park and Open Spaces meeting 2pm 17th September 2018.

111 Health and Safety and Finance Committee matters

No items – next meeting Oct 22nd 10am

112 Village Institute Charity Committee matters

- i. For council to receive and committee to approve minutes from meeting of 25th July 2018 (circulated prior). **RESOLVED:** The minutes were approved as a true and accurate record and were signed by the Chair.

113 Barrier to the Village Institute Car Park

- i. To resolve to suspend Standing Orders 9 to allow for further debate and alteration of a decision in the matter of the barrier. **RESOLVED:** Approved
- ii. To discuss the provision of a barrier for the Village Institute car park
Affected members of the public were in attendance at the public participation session and shared their views, thoughts and offered suggestions. A copy of the church's letter to its dance user group was shared with the councillors. Detailed discussions took place around all parties views, understandings and suggestions.
Resolved: 1) The Parish Council agree with the overall requirement of the Church's correspondence dated 29th August 2018, in that the dance group's use of the VI car park should only happen in a way that does not cause problems to the VI user groups. **2)** That the parking in the VI car park between now and the next council meeting will be monitored and will be an agenda item for a further review and decision at the 2nd October Parish Council meeting. **3)** That the Dance group are written to with the outcome of the council's decision. **4)** The installation of the barrier is on hold until further discussion at the October council meeting where it will be reviewed again.

114 Hall Green Community Centre matters

The meeting was informed that black spray painting vandalism to the shutters had taken place over the last 3 weekends. The police have been notified and instances logged. 11th October 10am McMillan Coffee morning, 13th October Jumble sale, all donations greatly appreciated, but not porcelain dolls.

115 Police matters

PC Brumby had submitted his apologies as he was on annual leave. The July and August Police report had been circulated prior and was taken as received and noted.

The following priorities were approved – Anti social behaviour on Denby Dale Road East, the side where the old Post Office was, Clerk to forward the resident's concerns raised in the public participation session. Parking on the bend on Painthorpe Lane and Woodmoor Drive, Vehicles parking in the bus layby's on Denby Dale Road, Boy- racers on Denby Dale Road, Anti-social behaviour and criminal damage in Betty Eastwood Park.

116 To receive items of correspondence (list circulated prior)

Item 13 – Invitation to renew annual SLCC subscription £147 – **Approved**

Item 14 – Clerk to inform resident of current update

All other correspondence items noted.

117 To receive Clerk's report, for information only

Resolved: Received and noted

118 To receive notification of Clerks delegated authority decisions (circulated prior)

Resolved: Received and approved

119 Planning Applications for consideration (circulated prior)

Resolved: That the applications are received and noted

- 120 Cllr Roe- To consider additional war memorial trough at Newmillerdam for 2018 Remembrance Day**
Discussions were held over the merits of an additional trough, previous supplier, who the current small troughs belong to, and the time scales. **Resolved:** Motion received no seconder, motion fell.
- 121 To update on overgrown trees on Haveroid Way and agree any further action.**
Clerks report detailed the latest update.
Resolved: Clerk to contact known address held by Land Registry again, pursuing a response to the first letter and giving a 'respond by' date in order to move the situation forward.
- 122 Cllr Oxspring – To consider placing a request with WMDC Highways to provide double yellow lineage to tight bend on Painthorpe Lane/Woodmoor Drive, One Stop shops in Durkar and High Street – Crigglestone, Co Op at Hall Green and slip road to Kingfisher fish and chip shop, to address the continued dangerous parking.**
Discussions took place and the requirement was clarified as lineage only on one side of the road in all instances, except for Kingfisher fish and chip shop where there was already double yellow lineage.
Resolved: That the request is placed with WMDC Highways.
- 123 Purchase of land at rear of 56 Stoney Lane.**
As detailed in the Clerks report, the meeting was advised the sale had completed on 10th August 2018. The registration of the ownership was still being undertaken by the solicitors and could probably take a couple of months before the process was completed, the solicitor would advise accordingly. Manual amendments to the sale documentation had been necessary in the absence of a corporate seal and inclusion of amendments to reflect the agreement of a single storey building only and the erection of a boundary fence within a time scale, again this was detailed in the clerks report.
Resolved: That the information is received and noted.
- i. **To consider purchasing the insurance policy for the restrictive covenant indemnity**
Solicitors response to Council's questions re this requirement was detailed in the Clerks report circulated prior. Discussions were held.
Resolved: That the restrictive covenant indemnity policy is taken out at the cost of £295.00 for a policy limit of £10,000 with Liberty Legal Indemnities.
- The Hall Green committee spoke of their recent engagement with the architect and that a meeting was arranged for 16th October to view plans drawn up for the extension to the community centre.
- 124 Battle's Over, A Nations Tribute Sunday 11th November 2018**
Clerk informed the meeting that final confirmation was awaited from WMDC events department, which the Asst would chase up. Next working party meeting would be held on 11th September where the advertisement flyer was due to be finalised. Full update and inclusion of details in the Link magazine would be provided after the 11th.
- i. To request CPC Cllrs attendance for car parking duties.
The chairman outlined the requirement of responsible adults to help with directing the flow of traffic into the car parking area and spoke of the help he had already lined up. **Agreed:** That those members that were able to attend agreed to do so on the night.
- 125 To receive feedback from representatives of external committees or other meetings**
None attended
- 126 To arrange Community Hero Working Party schedule**
Resolved: That the first meeting will be held on Monday 24th September at 6pm in the VI office.
- 127 To consider communication items:**
- i. **RESOLVED:** Police report, approved minutes, Notification of WW1 Battle's Over event, What's on at the Village Institute, Items for the Newsletter
- 128 To confirm date and time of next meeting** Tuesday 2nd October 2018 6.00pm in the Village Institute, High Street, Crigglestone, WF4 3EB.

IN PRIVATE - Public bodies (admission to meeting act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted

No items

As there was no further business to be transacted, the chairman thanked all for attending and closed the meeting at 8.06pm.

SIGNED _____

DATE _____

CHAIRMAN _____

CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

- Residents were in attendance re the removal of hedgerow at the Torque distribution centre, to offer a card of thanks to the Council and the Clerk for all the letter writing help, listening and support in gaining the outcome of replanting of the hedgerow.
- Residents were in attendance to share their update as to how the planning applications at Arnold Clark were being dealt with by WMDC, namely regrading and reprofiling of land to the west of Peel Avenue which included the removal of a hedgerow already actioned but not granted permission for and the New Lane footpath which could see a diversion being considered. Chairman requested that the written information is forwarded to the Clerk who can then make further enquiries with WMDC.
- Resident from Denby Dale Road East, (opposite Hampson's garden centre), on behalf of all the residents of that area, spoke of Anti social behaviour, littering, indiscriminate parking of non residents, boy racers. This has culminated in the residents now needing to reach out for support as they feel they are forgotten. Chairman requested that all the concerns are emailed through to the Clerk giving as much detail as possible.
- Nearby resident spoke of his objection to the installation of a barrier to the Village Institute car park, on the grounds of lack of consultation, cost, safety, installation open to damage claims, barrier not alleviating the problem, but better communication could.
- A user group of the adjacent Church who use the Village Institute car park were in attendance and spoke about their views, their feelings of cross purpose information and concerns of what a barrier installation would bring for them. Suggestions for compromise were raised as was clarification over points around the ownership and agreement of use of the Village Institute car park by the Church. The Chairman thanked everyone for their information which would be taken in to account when the council discussed the agenda item at tonight's meeting.