

MINUTES OF THE CRIGGLESTONE PARISH COUNCIL MEETING

HELD ON 2nd October 2018 AT 6.00pm IN THE VILLAGE INSTITUTE

Present: Councillors Mrs C Binns, Ms S Colley, Mrs J Craven, P Crompton P Daniels (Chair), P Denton M Oxspring, Mrs C Platten, Cllr R Reah, Mrs M Skinner.

In attendance: Clerk - Ms S Mozer, Admin support assistant – Ms A Moran

District Councillors: Ian Sanders, Cynthia Binns, 5 members of public.

129 To receive and accept apologies for absence

Cllr A Roe – on holiday

Dist. Cllr Harvey – prior commitment

RESOLVED: That the apologies are accepted.

130 Declarations of interest in items on the agenda

Cllrs Binns, Oxspring and Craven as members of the Hall Green Community Association

Cllr Binns as Governor of Dane Royd School

131 To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None received

132 To receive such items that the Chairman may wish to lay before the Council.

Resolved to send flowers to ex Cllr June Drysdale to wish her well in her recovery. £25 Expenditure from Chairman's allowance

133 To approve accuracy of minutes of Parish Council meeting held on 4th September 2018

RESOLVED: The minutes were approved as a true and accurate record and were signed by the Chair.

134 To approve policies (circulated prior)

Resolved: That the Rules for a public session and Rules and expectations of the public during the formal council meeting are approved and implemented immediately.

135 Police matters

Inspector Moizer and his NPT colleagues had been invited to attend. Inspector Moizer had had to submit last minute apologies, however his colleagues were due to attend the meeting at 7.30pm.

PC Brumby was in attendance and spoke of various issues previously raised for which he had circulated a report for Cllrs attention. A further question and answer session ensued with information given to the police to further their enquiries. Thoughts on how the Safe Scheme could better cover the Parish was discussed, it was noted that Calder park businesses appear not to be reporting the ASB occurring there.

Priorities: Boy racers on Denby Dale Road, inconsiderate parking and parking wrong way on roads, Parking on Painthorpe Lane down to Daw Lane, HGV's going down Durkar Lane, ASB in Betty Eastwood Park, HGV's parking in laybys on Denby Dale Road.

Cllr Platten left the meeting at 6.50pm, returned 6.55pm

136 Financial Matters

i. To approve a) Clerks expenses b) Clerks additional hrs in RFO role.

RESOLVED: Clerks expenses and additional hours verified and approved for payment.

ii. To approve payment of accounts for CPC and VICC (list tabled) RESOLVED: Approved for payment.

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|------------------------|-------------------------------------|---------|
| Staff Salaries | for Sept inc add hours | 1762.31 |
| Blaze Fireworks | Balance for attendance at WW1 event | 200.00 |
| WMDC | Licence for WW1 event | 43.00 |
| PKF Littlejohn | Annual external audit fee | 360.00 |
| Poppy Appeal | 3x wreaths | 51.00 |
| PPL/PRS | Music licence for VI | 155.65 |
| SLCC | Annual membership renewal | 147 |
| Information com office | Data Protection fee | 35 |

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|------------------------|---|--------|
| Bullfinch | Beacon Brazier | 432.00 |
| HMRC | 3 rd qtr. PAYE | 905.30 |
| Catterall's Solicitors | Restrictive Covenant Indemnity for HGCC | 295.00 |
| Clerks | Expenses reimbursement | 20.09 |
| Village Inst recharge | 1 st , 2 nd qtr. charge for CPC meeting space | 660.00 |
| Plusnet | Telephone /broadband | 21.52 |
| Gaz prom | VI Gas bill | 12.57 |
| Eon | VI electricity bill | 36.00 |

- iii. **To receive notification re HMRC Employment Allowance** It has transpired through the interim accountant that CPC have for the last 2 yrs. inadvertently claimed an Employment Allowance against Employer National Insurance Contributions. This has now been corrected for the current tax year. Members were made aware that HMRC could request this repayment. **Resolved:** That the information is noted and await any further direction from HMRC.
- iv. **To consider Grant Aid application from Dane Royd School PTA for £350.** As Cllr Binns had declared an interest in this item, she did not take part in the vote. **Resolved:** That the Grant Aid application from Dane Royd School PTA for £350 is approved.
- v. **To receive Annual Governance & Accountability Return (AGAR) Conclusion of Audit for period ending 31 March 2018.**
The conclusion of Audit states that sections 1 & 2 of the AGAR is in accordance with Proper Practices and no other matters have come to their attention giving cause for concern.
Resolved: That the conclusion is noted.

137 To receive updates from District Cllrs

Cllr Sanders spoke of his dismay re a current planning app which was contributing to the over development of the green belt and hoped for CPC support, Dog fouling is still a constant issue all over the district from irresponsible dog owners and requested vigilance from residents who, if they have a name and address can help the dog wardens immensely using the online reporting form or calling in the details, Wooley Grange has seen a fantastic working partnership with the farmer and WMDC in spite of the negative comments found on Face book.

138 Barrier to Village Institute Car park

Clerk informed the meeting that whilst there had been a slight hiccup over a Monday evening's parking between the Church and VI, which had been dealt with straight away, over the past month has not seen any complaints from VI user groups having difficulty parking. It appeared that the dance class at the Church were making concerted efforts to minimise their parking in the VI. The Church had requested if when the Women's Institute meet on a Monday their less abled ladies could use the disabled spaces?

Resolved: 1) As long as the Monday VI hirer does not have anyone that use the disabled car parking spaces, then the Women's Institute hiring the Church can use them for their less abled ladies to park in. **2)** That the use of the car park is to be monitored for a further 4 months, to be reviewed at February 2019 meeting. **3)** That the installation of the barrier is put on hold until the review in February 2019.

139 Parks and Open Spaces matters

- i. For committee to approve and council to receive minutes of meeting held 17th September 2018
These were unavailable – Deferred to next meeting
- ii. To receive and consider any issues from the Health and Safety inspections of open spaces. WMDC Footbridge near The Links had 2 slats broken. **Resolved:** The footbridge to be reported to WMDC for repair.
- iii. To consider for approval payment of FBEP annual insurance policy of £264. Cllrs Oxspring, Skinner and Platten had declared an interest as members of the Friends of Betty Eastwood Park and did not take part in the vote. **Resolved:** Approved
- iv. To approve FBEP request to install metal sign posts from WMDC. **Resolved:** Approved

140 Health and Safety and Finance Committee matters

No items – next meeting Oct 22nd 10am

141 Village Institute Charity Committee matters

Next meeting Monday 15th October 2018 at 1pm.

142 Barrier to the Village Institute Car Park

- i. To resolve to suspend Standing Orders 9 to allow for further debate and alteration of a decision in the matter of the barrier. **RESOLVED:** Approved
- ii. To discuss the provision of a barrier for the Village Institute car park
Affected members of the public attended the public participation session and shared their views, thoughts and offered suggestions. A copy of the church's letter to its dance user group was shared with the councillors. Detailed discussions took place around all views, understandings and suggestions.
Resolved: 1) The Parish Council agree with the overall requirement of the Church's correspondence dated 29th August 2018, in that the dance group's use of the VI car park should only happen in a way that does not cause problems to the VI user groups. **2)** That the parking in the VI car park between now and the next council meeting will be monitored and will be an agenda item for a further review and decision at the 2nd October Parish Council meeting. **3)** That the Dance group are written to with the outcome of the council's decision. **4)** The installation of the barrier is on hold until further discussion at the October council meeting where it will be reviewed again.

143 Hall Green Community Centre matters

Cllr Binns spoke of the upcoming meeting with the architect and the proposed plans for the extension to the HGCC. Jumble sale on 13 October, Quiz night on 15 October, Coffee morning 11 October.

144 To approve Autumn 2018 newsletter and costing

Resolved: That the cost of £1320 and the newsletter content is approved.

145 Cllr Daniels – to request WMDC consider a 7.5-ton weight limit both ways on Durkar Lane.

Discussions were entered into over the amount of HGV's that ignore or do not pay attention to the restriction and the safety implications. **Resolved:** That the Clerk is asked to write to WMDC Highways with the Council's request.

At this point the officers from the Neighbourhood Policing Team NPT arrived and the council agreed to change the order of the agenda to accommodate this item.

Sgt Andy Dickinson, PC Jake Goodenough and PCSO Thomas Corcoran for the Rural ward were in attendance. A list of questions from members had previously been submitted to Inspector Moizer for his response. Sgt Dickinson was able to give those responses and further discussions took place on the effectiveness of the rural ward policing and the Safe Scheme effectiveness in light of many cut backs. Better communication avenues, Policing initiatives, suggestions and complaints about contacting 101 were exchanged along with the dates for the community events where a police presence would be welcomed.

8pm Standing orders were suspended

146 To receive items of correspondence (list circulated prior)

All correspondence items noted.

147 To receive Clerk's report, for information only

Resolved: Received and noted

148 Planning Applications for consideration (circulated prior)

New Lane Footpath is ongoing but WMDC chasing agent for a decision. **Resolved:** That the applications are received and noted

149 To update on overgrown trees on Haveroid Way and agree any further action.

No response from land owner, Clerk to pursue.

150 To receive update re request with WMDC Highways to provide double yellow lineage to identified areas and address the continued dangerous parking.

WMDC Highways had responded giving the statistics for the accidents at the locations. The assessment process that they follow does not class them as a priority site and therefore cannot progress them as a TRO (traffic regulation order). **Resolved:** Update noted.

151 Purchase of land at rear of 56 Stoney Lane.

The restrictive covenant indemnity insurance had now been purchased and was effective. **Resolved:** Update noted.

152 To consider alternative email and website hosting (report circulated prior).

Discussions and comparisons took place. **Resolved:** That Pro Logic for £22.56 per mth with back up on a rolling mthly contract is engaged as the new IT provider and Wakefield Web Design are engaged to provide an improved, user friendly website at the cost of £2144.99.

153 To consider arrangements for Remembrance Sunday 11th November 2018

Resolved: Cllr P Crompton to lay the wreath at Newmillerdam at 9.45am and Cllr Daniels to lay the wreath at St James' Church 10.30 am.

154 Battle's Over, A Nations Tribute Sunday 11th November 2018 Update – Dummy run to be held Monday 29th 1pm at Crigglestone cemetery, all to attend. Ensure Bereavement Services have no funerals that day/time.

155 To receive feedback from representatives of external committees or other meetings

None attended

156 To consider communication items:

RESOLVED: Police report, approved minutes, Notification of WW1 Battle's Over event, What's on at the Village Institute, Grant application

157 To confirm date and time of next meeting Tuesday 6th November 2018 6.00pm in the Village Institute, High Street, Crigglestone, WF4 3EB.

IN PRIVATE - Public bodies (admission to meeting act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted

No items

As there was no further business to be transacted, the chairman thanked all for attending and closed the meeting at 8.35pm.

SIGNED _____

DATE _____

CHAIRMAN _____

CRIGGLESTONE PARISH COUNCIL - PUBLIC PARTICIPATION SESSION

- Representative from Dane Royd PTA gave more information in support of their Grant Aid application.
- Local College Student requested councillor interviews on his college documentary Anti-social behaviour topic.
- Local resident reiterated safety issues, damage to property and whether the proposal to install a barrier to the VI car park is worthwhile.
- Representative from the Methodist Church offered their update re their user groups using the VI car park in that the dance class are monitoring their parking, that he is more than happy to attend Monday evenings to ensure parking runs smoothly, that most of the Women's Institute are using the Working Men's club car park but to ask council if the Women's Institute ladies with mobility issues could use the VI disabled spaces on their meeting nights.