

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD 8 JANUARY 2008

Present: Councillors: Mrs J Craven, P Crompton, P Daniels (Chairman), J Garthwaite, J Lumb, Mrs C Norris, J Peebles, D Pimm, Mrs C Platten, A Roe, K Wainwright.

District Councillors: J Drysdale, B Denson and P Harvey

Apologies: None.

241/08 APOLOGIES FOR ABSENCE AND WELCOME

The Chairman noted that Councillor Lumb had submitted belated apologies for the December meeting when he was detained by an emergency at work. Councillor Craven noted that she intended to leave the meeting for a short period from 7.20pm in order to attend a church meeting. The Chairman welcomed Wajid Khan from VOX to the meeting.

242/08 DECLARATIONS OF INTEREST

None.

243/08 TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman noted that Item 17 (ii) should read 'November – December'.

244/08 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4 DECEMBER 2007

Resolved: That the minutes be approved as a correct record.

245/08 MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk reported that further to minute 219/07 sample pooper scooper bags had been received and would be referred to the Grounds Maintenance Committee.

246/08 TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

That members of the press and public be excluded from the meeting following agenda item 26.

247/08 POLICE REPORT

PC Laybourne had sent his apologies. PC McMahon noted that 26 hours had been spent in the Parish in December. They had looked into ongoing concerns regarding anti-social behaviour in Betty Eastwood Park, lead thefts at St James' Church and St James' School where there had been no recent problems. Patrol time had been spent at Willow Garth/Durkar Fields following concerns raised at the last meeting. Parking issues at the One Stop Shop were still a problem and a meeting had been arranged with a WMDC traffic officer for 10 January to discuss long term options. Councillors Wainwright and Platten hoped to attend this meeting. A total of 15 endorsable fixed penalty tickets had been issued to drivers over the speed limit on Denby Dale Road and Durkar Lane, and three fixed penalty tickets for parking at the Kingfisher Restaurant, with eight motorists warned. A goods vehicle driver had been reported for summons for contravening the weight restriction on Durkar Lane and three motorists had provided negative breath tests in the parish. The crime statistics for December showed 27 crimes, again mainly in the Crigglestone area.

Councillor Craven left the meeting (7.20pm)

Priorities for January would be parking problems near St James' School, at the One Stop Shop and near the Kingfisher Restaurant, speeding on Denby Dale Road and football playing at Willow Garth. Members also asked for problems on High Street associated with possible under age drinking to be pursued together with vandalism/unlawful activities at the Newmillerdam car park.

Resolved: (1) That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

(2) That the SAFE Scheme payment of £2,500 for January, February and March be approved.

248/08 TO RECEIVE PRESENTATION FROM VOX

Information packs on VOX had been tabled for Members. Wajid Khan introduced himself as a Community Engagement Officer with VOX. He explained that VOX was the Community Empowerment Network for Wakefield district and provided a voice for community groups and individuals in the area. VOX supported groups and agencies to help them work together to achieve outcomes for the greater good. They adopted a multi-agency approach and set up forums of groups in specific neighbourhoods. The Kettlethorpe, Crigglestone, Durkar and Chapelthorpe forum (KCDC) which was the local forum, also included Hall Green, Calder Grove, Painthorpe and Newmillerdam. He gave examples of a major project where several groups had worked together and one where VOX had brokered assistance from Fit4Funding and Voluntary Action Wakefield District. They hoped to foster community pride and neighbourhood spirit. Mr Khan drew attention to forthcoming meetings of the KCDC Community Network and to the next VOX convention to be held in Wakefield on 6 February.

Resolved: That Mr Khan be thanked for his presentation.

249/08 TO RECEIVE UPDATE REGARDING PARISH POLL

The Clerk tabled the result of the parish poll which showed that 481 electors had voted in favour of requesting a referendum on the European Treaty with 23 voting against and one spoilt paper. The turnout was 6.8%.

Resolved: That the result be noted.

250/08 FEEDBACK FROM MEETINGS

Councillor Pimm had attended the VOX meeting in December. She felt that there was potential for further interaction between the KCDC Community Network and the Parish Council.

Councillor Lumb left the meeting (7.55 pm)

Councillor Wainwright reported that he and Councillor Daniels had had a further meeting with the Calder Park developers and local residents and some useful progress had been made with regard to the development adjoining Wadhouse Lane. The developers had undertaken to clear the drainage ditch but it was unclear who would have responsibility for the ditch in the long term.

Resolved: (1) That the Clerk ask VOX how productive links might be developed with the Parish Council.

(2) That Councillors Pimm and Craven attend the VOX convention on 6 February.

(3) That the Clerk ask Peter Davis at Wakefield MDC who might be responsible for the maintenance of the drainage ditch adjoining Wadhouse Lane.

251/08 TO RECEIVE REPORT FROM THE GROUNDS MAINTENANCE COMMITTEE

The Clerk requested that the Committee consider a date to meet T & D regarding general maintenance works in the parish. This would be done after the meeting. The Responsible Financial Officer noted that one sponsorship payment for 2007 was outstanding.

252/08 TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE

The minutes of the meeting held on 4 December were noted. The next meeting of the Committee would be held on 4 March.

253/08 TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE

The Committee would next meet on 14 January when it was hoped Wakefield MDC officers would attend.

254/08 HALL GREEN COMMUNITY CENTRE

Councillor Wainwright reiterated his concerns about the future administration of Hall Green Community Association.

Resolved: That the matter be an agenda item for the next meeting.

255/08 TO RECEIVE REPORT FROM THE VILLAGE INSTITUTE EXTENSION COMMITTEE

Notes of the meeting held on 6 December had been circulated. The architect had been informed that the extension proposal had been deferred for the time being.

Resolved: That the notes be received.

256/08 VILLAGE INSTITUTE MATTERS

Village Institute Trustees minutes dated 4 December 2007 had been circulated.

Resolved: That the minutes be accepted as a true record.

257/08 FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following:

	£
Responsible Financial Officer salary Dec 2007	100.99
Parish Clerk salary + expenses Dec 2007	312.82
YRCC Conference	411.24
SAFE Scheme Jan, Feb, Mar 2008	2,500.00
Ben Parker (newsletter distribution)	160.00
Printforms	315.00
Wakefield MDC (bulbs)	129.25
XMA	59.70
Xerox	26.27
Inland Revenue (JM, MAC,TC)	332.84
Village Institute Annual Grant	2,500.00

Resolved: That the accounts be approved for payment.

258/08 FINANCIAL MATTERS: TO APPROVE BALANCE SHEET NOVEMBER – DECEMBER 2007

The Responsible Officer presented the balance sheet. She also confirmed that the precept application had been submitted.

Resolved: That the balance sheet be agreed as a correct record and signed and that the bank statement be initialled by all members present as a correct record of the Parish Council's financial position.

259/08 TO DISCUSS ATTENDANCE AT YRCC CONFERENCE MARCH 2008

Resolved: That Councillors Craven and Peebles attend the conference.

260/08 CORRESPONDENCE

- | | | |
|----|----------------|---|
| 1. | CPRE | Fieldwork magazine |
| 2. | CE Electric UK | Information leaflets and posters – order form |
| 3. | WMDC | Youth Opportunity Fund/Youth Capital Fund – for groups of young people aged 13 – 19 |
| 4. | WMDC | Climate Change Seminar 24 Jan 2008 |
| 5. | Adrian Withill | Re EU Referendum Vote |
| 6. | YLCA | Local Government Act 2007 |
| 7. | WMDC | Nominations for Wakefield Cultural Partnership |

- | | | |
|-----|------------|-----------------------------------|
| 8. | NALC | Journal |
| 9. | WDH | Homesearch |
| 10. | Bob Wolton | Thank you for newsletter and book |
| 11. | WMDC | Funding Information Day |
| 12. | YLCA | Re parish poll |

Resolved: (1) That a copy of the Council's statement on the parish poll be forwarded to Mr Withill.

(2) That the item relating to the parish poll be discussed in private.

(3) That the remaining correspondence be noted.

261/08 PLANNING APPLICATIONS

The Parish Council noted the planning applications before them. The Clerk noted that the revised application for 24 apartments at the Vulcanite site had been refused.

262/08 UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

263/08 PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- (i) Presence of rats in the High Street area in the vicinity of the Gardeners' Arms
- (ii) Road sign at Howard Crescent had been defaced and coping stones were missing
- (iii) There had been a lack of information regarding the new year arrangements for waste collection
- (iv) Response to the Council's letter to the Chief Executive of Wakefield MDC regarding waste collection was still awaited
- (v) There were not enough dog litter bins at Newmillerdam

Resolved: That the matters be pursued with appropriate officers at Wakefield MDC.

264/08 INPUT PARISH LINK MAGAZINE

Resolved: That the Clerk prepare the insert for the next Parish Link magazine.

265/08 TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the December 2007 Parish Council minutes be placed on the website.

266/08 PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk contact Dr Chowcat to update parish matters for the press.

Councillor Craven returned to the meeting (8.45pm)

267/08 DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone on Tuesday 5 February 2008 commencing at 7.00pm.

IN PRIVATE

268/08 TO DISCUSS THE PARISH POLL

Advice received from the YLCA regarding the poll was tabled.

Resolved: That the matter be an agenda item for the next meeting.

269/08 TO DISCUSS PERSONNEL ISSUES: CLERK'S HOURS

The Chairman proposed that the recent additional hours worked by the Clerk be discussed at the next meeting.

270/08 TO DISCUSS PERSONNEL ISSUES: RESPONSIBLE FINANCIAL OFFICER POST

Further to Minute 240/07, Members discussed the Responsible Financial Officer post.

Resolved: (1) That the post of Responsible Financial Officer be advertised in the Wakefield Express and other appropriate outlets.

(2) That the Personnel Committee meet to short list applicants on 5 February and the Council meet to interview candidates on 19 February.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

7.00 pm Crigglestone Village Institute, Tuesday 8 January 2008

Two members of the public were present. They had concerns about indiscriminate parking on Durkar Rise by parents taking their children to and fetching them from St James School. They noted road safety issues in that the drivers had little regard for other road users in their quest for a parking space and drivers often parked across driveways so that the residents could not access their drives. Access for emergency vehicles was also impaired. The problem was worse in the afternoon when parents arrived very early to wait for their children. PC McMahon undertook to speak to the residents and the Clerk would contact Wakefield MDC to ask what action could be taken.