

# CRIGGLESTONE PARISH COUNCIL

## **MINUTES OF THE PARISH COUNCIL MEETING HELD** **3 MARCH 2009**

**Present:** Councillors: Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs C Norris, J Peebles (Chairman), D Pimm, Mrs C Platten, A Roe, Mrs M Skinner.

**District Councillors:** J Colley

**Apologies:** Councillor K Wainwright

### **328/09 APOLOGIES FOR ABSENCE**

Apologies were accepted.

### **329/09 DECLARATIONS OF INTEREST**

Councillors Daniels and Roe declared personal interests in Item 15 (ii) grant aid application from the Friends of Pugneys.

### **330/09 TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

None.

### **331/09 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 27 JANUARY AND 3 FEBRUARY 2009**

**Resolved:** That the minutes be approved as a correct record.

### **332/09 MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

Further to Minute 301/09, the Clerk noted that she hoped to arrange a meeting between Councillor Daniels, highways officers and Sgt Haley in the near future.

### **333/09 TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

That members of the press and public be excluded from the meeting following agenda item 27.

### **334/09 POLICE REPORT**

PC Laybourne noted that a total of 21 crimes had been recorded in February and reported that 51 hours had been spent in the Parish in the month. He noted that priority had been given to anti-social behaviour in Chapelthorpe, speeding concerns on Denby Dale Road and Durkar Lane, possible drug use in Betty Eastwood Park and parking/youth issues outside the One-Stop-Shop. Youths had been stopped in the Park and other locations under the Misuse of Drugs Act and one had been arrested for the possession of cannabis. During the half term week, hours had been allocated to the Police Off-Road Motorcyclists and they had dealt with incidents including a youth riding a quad bike, with a young child as pillion, on Crigglestone All Blacks playing fields.

A total of 19 endorsable tickets had been issued for speeding and two motorists had been reported for summons for driving at 72 mph in the 40 mph zone on Denby Dale Road. A further three motorists had been warned on Denby Dale Road and five on Durkar Lane at school leaving time. One young motorist who had passed his test in October 2008 was issued with two speeding tickets on successive days which meant he would revert to provisional licence holder status. Two tickets were issued and one motorist reported for mobile phone use and a further 15 vehicles were stopped and checked.

Officers had warned motorists about indiscriminate parking at the Kingfisher Restaurant and outside the Co-op at Hall Green, with 13 tickets issued and 10 motorists warned. Following concerns about wheel clamping warning signs at the new lay-by opposite the Kingfisher

Restaurant, PC Laybourne suggested the Parish Council should write to Wakefield MDC for clarification.

Priorities for March would be speeding on Denby Dale Road, quad bikes in Betty Eastwood Park and concerns regarding HGV's on High Street and Durkar Lane.

**Resolved:** (1) That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

(2) That the Clerk write to Wakefield MDC for clarification of the status of the new lay-by at Calder Grove.

### **336/09 PRESENTATION BY NORAH KEANY-CORR**

Norah Keany-Corr introduced herself as the recently appointed Community Centre Co-ordinator for Wakefield MDC, having formerly worked at Yorkshire Rural Community Council. She was keen to reenergise the use of the Community Centre on Cliff Road which was currently hired by a limited number of community groups. Facilities included a large hall with sprung dance floor and a small room.

**Resolved:** (1) That Ms Keany-Corr be thanked for her presentation.

(2) That a list of activities at the Community Centre be included on the Parish Council web site.

### **337/09 FEEDBACK FROM MEETINGS**

Town and Parish Councils Liaison Group:

The Clerk gave details of the meeting that the Chairman and she had attended. There had been presentations on a Rural Strategy for Wakefield, the submission of the Waste Development Plan and a final draft of the proposed Parish Charter.

**Resolved:** That the report be noted.

### **338/09 TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

Councillor Craven confirmed that the next Woodland Care Day would be held on 7 March and that Tom Handley had also agreed to work an extra day on his own on 6 March. The Committee would carry out a health and safety inspection of the Park on Saturday 21 March and a meeting with Tim & Darren regarding contracts for 2009/10 was to be rearranged. The licence for the hanging basket scheme had been granted.

**Resolved:** That the report be noted.

### **339/09 TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE**

The Committee had met immediately before the Parish Council meeting. Members had discussed the outcome of an inspection of the Village Institute by a Fire Safety Inspector from WY Fire and Rescue Service, and had arranged inspections for all properties owned/maintained by the Parish Council. They had reviewed the Risk Assessment document with a view to presenting it at the Annual Meeting of the Council in May.

**Resolved:** (1) That, in respect of the Village Institute, the Parish Council update the current testing and documentation systems, consider any training required, arrange for the emergency lights to be tested and obtain a price to install a mains smoke alarm system.

(2) That an annual fire safety check be arranged with Wakefield MDC.

(3) That Councillor Craven follow up similar checks at Hall Green Community Centre.

(4) That the other matters be noted.

### **340/09 TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE**

Councillor Norris reported on an inspection walk undertaken with Andrew Fowler on 14 February in the Calder Grove and Crigglestone areas.

**Resolved:** That the report be noted.

### **341/09 TO DISCUSS HALL GREEN COMMUNITY CENTRE**

It was reported that the wall at the rear of the Centre was in need of repair as it was potentially dangerous for children playing outside the Centre. The Clerk reported that a window had been broken by vandals and Mr Binns had arranged boarding up. She had received a price of £75 +VAT for the boarding up and £75 + VAT for a replacement window.

**Resolved:** (1) That the Clerk write to the owner of the wall requesting that it be made good.  
(2) That the boarding up and replacement window in the sum of £172.50 including VAT be approved.  
(3) That an estimate for shutters be obtained.

### **342/09 VILLAGE INSTITUTE MATTERS**

Village Institute Trustees' minutes dated 3 February 2009 had been circulated.

**Resolved:** That the minutes be accepted as a true record.

### **343/09 FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The Responsible Financial Officer presented the following for payment:

	£
Parish Clerk salary + expenses Feb 2009	364.05
Responsible Financial Officer (MAC) salary + expenses Feb 2009	181.07
Responsible Financial Officer (JF) salary + expenses Feb 2009	217.21
K Halliday (roof repair)	745.00

**Resolved:** That the accounts be approved for payment.

### **344/09 FINANCIAL MATTERS: GRANT AID APPLICATION FROM THE FRIENDS OF PUGNEYS**

Members considered an application for funding towards bulbs and miscellaneous costs for local schoolchildren to plant bulbs at Pugneys Country Park.

**Resolved:** That the Council in accordance with its powers under Section 137 of the Local Government Act, 1972 should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.

Grant towards bulb planting project	<b>Awarded</b>	<b>£100</b>
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### **345/09 FINANCIAL MATTERS: GRANT AID APPLICATION FROM HALL GREEN UNITED JUNIORS**

Members considered an application from Hall Green United Juniors for a contribution towards fencing around their car park to deter vehicles from driving onto the pitches.

**Resolved:** That consideration be deferred pending sight of a budget and annual accounts for the group.

### **346/09 FINANCIAL MATTERS: TRAINING RESOURCES**

The Responsible Financial Officer (JF) requested the purchase of a book.

**Resolved:** That the Clerk order a copy of 'Local Council Finance' at a cost of £13.60.

### **347/09 LOCAL DEVELOPMENT FRAMEWORK MATTERS**

Councillor Crompton reported on a meeting convened with a potential consultant who might assist the Parish Council regarding the Site Specific stage of the Local Development Framework. The consultant had offered preliminary advice on research the Council could pursue. The Clerk noted that the Inspector's findings in respect of the Core Strategy and Development Policies had been received by the District Council.

**Resolved:** That contact be maintained with the consultant and that the Inspector's findings be reported when received.

### **348/09 TO CONSIDER AWARD TO COMMUNITY HEROES**

The Clerk noted that she had drafted a letter to representatives of churches, sports clubs, schools Guides/Scouts and other community groups who might wish to join an award committee. It was felt nominations might be sought at the public meeting already convened to promote the new Parish Plan.

**Resolved:** (1) That the appointment of a committee be pursued at the public meeting to be held on 21 April 2009.

(2) That the newsletter be amended to reflect this resolution.

### **349/09 APPOINTMENT OF TRUSTEE TO HALL GREEN UNITED JUNIORS**

Councillor Roe had met the Chair of Hall Green United Juniors and recommended that it would not be appropriate for a Parish Councillor to become a Trustee of the club.

**Resolved:** That no further action be taken.

### **350/09 CORRESPONDENCE**

- |     |                  |   |
|-----|------------------|---|
| 1.  | WMDC             | Creation of Public Footpath between High Street and Hollin Lane, Crigglestone |
| 2.  | SLCC             | West Yorkshire Training Day 13 March South Kirkby                             |
| 3.  | WMDC             | Street light testing – hanging baskets and banners                            |
| 4.  | YLCA             | Wakefield branch meeting 7.30pm 5 March South Kirkby                          |
| 5.  | WMDC             | Footpath no 9 Proposed barriers   |
| 6.  | WMDC             | Standards committee 19 February agenda  |
| 7.  | Mr & Mrs Fowler  | Speeding vehicles in Crigglestone area  |
| 8.  | Mr Whiteley      | Closure of Hollin Lane 5 days commencing 2 March                              |
| 9.  | English Heritage | Boundary Stone, Broad Cut Road, Crigglestone not to be listed                 |
| 10. | Mary Creagh MP   | Re anti-social behaviour/gating orders Painthorpe                             |
| 11. | Trevor Iles      | Leaflet for Dog Hygiene bins  |
| 12. | Mrs Winter       | Resurfacing area behind Methodist Church                                      |
| 13. | CE Electric      | Community Update  |
| 14. | Amberol          | Leaflet re planters and bins  |
| 15. | WMDC             | Consent to display hanging baskets on lighting columns                        |
| 16. | NALC             | Journal   |
| 17. | VOX              | 'Partners in Tackling Crime' conference                                       |

**Resolved:** (1) That no objection be made to the proposed creation of a public footpath (1).

(2) That the Clerk attend the training day on 13 March (2).

(3) That the Clerk write to English Heritage to request a review of the decision regarding the boundary stone on the grounds suggested (9).

(4) That no objection be made to Mrs Winter's proposal to resurface the area behind the Methodist Church (12).

(5) That the remaining correspondence be noted.

### **351/09 PLANNING APPLICATIONS**

The Parish Council noted the planning applications before them.

**Resolved:** That the Clerk submit an objection to Application No 09/00103 for a three storey building at Calder Park on the grounds discussed.

### **352/09 TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

Councillor Colley gave details of drainage issues which the District Council was addressing on Fishponds Drive and he noted that only highway drains were adopted. He described a proposal to survey the drains and for a company to make claims via the residents' insurance policies.

**Resolved:** That the Parish Council thank Councillor Colley for his update.

### **353/09 UPDATE ON PARISH MATTERS**

The Clerk had circulated the Parish Matters register and updated members on progress.

### **354/09 PARISH MATTERS**

The following items were brought to the attention of the Parish Council:

- (a) Footway at Dennington Lane needs cleaning.
- (b) Trees at St John's Calder Grove require crown lifting
- (c) Betty Eastwood Park – trees overhanging property on Hopewell Way
- (d) Betty Eastwood Park - excessive litter/grass burning/gas bottle in pond.
- (e) Durkar Lane – sunken manhole cover needs attention.

**Resolved:** (1) That the items regarding Betty Eastwood Park be inspected on the Parks and Open Spaces Committee walk.

(2) That the other matters be pursued with Wakefield MDC.

### **355/09 INPUT FOR PARISH LINK MAGAZINE/NEWSLETTER**

The Clerk tabled a draft newsletter for Spring 2009.

**Resolved:** (1) That the RFO (JF) prepare the Parish Council insert for the next Parish Link.

(2) That, subject to the amendment of the newsletter as Minute 348/09 above, the newsletter be approved for printing.

### **356/09 TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the February 2009 Parish Council minutes be placed on the website.

### **357/09 PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk contact Dr Chowcat to update parish matters for the press.

### **358/09 DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone on Tuesday 7 April 2009 following the Parish Meeting which commences at 7.00 pm.

**Councillors Roe and Platten left the meeting (9.50pm) and returned (9.53pm)**

### **IN PRIVATE**

### **359/09 REPORT FROM THE PERSONNEL COMMITTEE**

The minutes of the Personnel Committee meeting on 17 February 2009 had been circulated and the outcome of the survey of users was noted. Councillor Norris reported on a personnel review she had undertaken, and the Clerk drew attention to other issues relating to the Institute which the survey had revealed.

**Resolved:** (1) That hall users be thanked for their participation in the survey.

(2) That issues relating to the running of the Village Institute be pursued as discussed.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

# CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

**7.00 pm Crigglestone Village Institute, Tuesday 3 March 2009**

Six members of the public were present. Steve Smith spoke about the application submitted by Hall Green United Juniors seeking funding towards fencing round the club's car park. A representative of the Friends of Pugneys then gave details of their proposals for bulb planting at Pugneys Country Park for which they were seeking grant aid.