

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD 3 FEBRUARY 2009

Present: Councillors: Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs C Norris, J Peebles (Chairman), Mrs C Platten, A Roe, Mrs M Skinner, K Wainwright

District Councillors: J Colley, Mrs J Drysdale and B Denson

Apologies: Councillor D Pimm

294/09 WELCOME

The Chairman welcomed Julia Ford, the new Responsible Financial Officer, to the meeting.

295/09 APOLOGIES FOR ABSENCE

Apologies were accepted.

296/09 DECLARATIONS OF INTEREST

Councillor Mrs Craven declared a personal interest in Item 12 Hall Green Community Centre.

297/09 TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

None.

298/09 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 6 JANUARY 2009

Resolved: That the minutes be approved as a correct record.

299/09 MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Further to Minute 280/09, the Clerk noted that she had contacted Gladmans regarding a possible meeting. There appeared to be little to report on at this time so a meeting later in the year was deemed more appropriate.

300/09 TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

That members of the press and public be excluded from the meeting following agenda item 28.

301/09 POLICE REPORT

PC Laybourne noted that a total of 24 crimes had been recorded in January and reported that 27 hours had been spent in the Parish in the month. He noted that attention had been given to speeding concerns on Denby Dale Road, Durkar Lane and Wood Lane as well as vehicle lighting offences. One motorist had been reported for summons for travelling at 69 mph in the 40 mph area on Denby Dale Road. They had also continued to monitor youths congregating at the One Stop Shop and other locations nearby. A total of 19 endorsable tickets had been issued to motorists. They had visited the area around St James' School following concerns raised about indiscriminate parking on Durkar Lane. Officers had spoken to the School and to parents to advise and warn them, and a site meeting was to be arranged with the School and District Council Highways officers with a view to addressing road safety problems. PC Laybourne noted a motorist stopped for speeding who provided a positive breath test and gave a false identity: he turned out to be disqualified from driving and on licence from prison. Other incidents included a vehicle and occupants searched for cannabis and persons subject to stop or stop/search legislation. Officers were continuing to warn motorists about indiscriminate parking at the Kingfisher Restaurant. Members drew attention to the number of recent accidents at the Denby Dale Road East/Durkar Lane bend and it was suggested that a meeting might be convened with highways officers and Sgt Haley, traffic officer. Members also queried the status of the lay by opposite the Kingfisher Restaurant where a private clamping company had attached signs to street lighting columns.

Priorities for February would be speeding, parking at the Kingfisher Restaurant and antisocial behaviour in the Chapelthorpe area.

Resolved: (1) That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

(2) That Sgt Haley, together with highways officers, be invited to a meeting as noted above.

(3) That the Police community meeting on 11 February be noted.

302/09 FEEDBACK FROM MEETINGS

Local Development Framework – Central Wakefield Action Area: Councillors Crompton reported on the hearing session which Councillor Daniels and he had attended. They had represented the Parish Council's views on the non-inclusion of Crigglestone in the Wakefield urban area, flooding matters and journey to work patterns.

303/09 TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Councillor Craven reported that the Committee had met on 27 January and immediately before the Parish Council meeting. She noted that Tom Handley had led another Woodland Care Day on 10 January and the next would be on 7 March. He had also suggested working an extra day on his own. Wakefield MDC had resurfaced a public footpath in the Park and had been asked to quote for further work on other paths. The Clerk informed Members that she had submitted the TPO application in respect of Willow Garth trees and hoped to have a site meeting soon. The next meeting would be held on 21 March incorporating a health and safety inspection in the Park.

Resolved: That, subject to his availability, Tom Handley be asked to undertake a day's work on 6 March at a cost of £215.

304/09 TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE

The Committee would next meet on 3 March.

305/09 TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE

Councillor Wainwright reported that he hoped work on the Intake path at Woodmoor would start soon and that the benches on the Midland path would be installed soon. He noted a request to close a path in Chapelthorpe and he was pursuing bird hide proposals for Wadhouse Lane. The footpath inspection at Calder Grove would be held on 14 February.

Resolved: That the report be noted.

306/09 TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Wainwright reported that the fascia work was complete and a new hinge on the door was awaited. He gave details of estimates received for the window sill replacement.

Resolved: (1) That the report be noted.

(2) That the price for the steel plate sills be accepted.

307/09 VILLAGE INSTITUTE MATTERS

Village Institute Trustees' minutes dated 6 January 2009 had been circulated.

Resolved: That the minutes be accepted as a true record.

308/09 FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Parish Clerk salary + expenses Jan 2009	434.69
Responsible Financial Officer salary Jan 2009	219.58
J M Bateman	3,381.00
Cultrix	25.30
Tom Handley	215.00

Resolved: That the accounts be approved for payment.

309/09 FINANCIAL MATTERS: BALANCE SHEET 15 OCTOBER 2008 TO 15 JANUARY 2009

The Responsible Financial Officer presented the balance sheet for 15 October 2008 to 15 January 2009.

Resolved: That the balance sheet be agreed as a correct record and signed and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

310/09 ANNUAL GRANT TO VILLAGE INSTITUTE

Resolved: That a grant of £3,000 be agreed to the Village Institute.

311/09 ARRANGEMENTS FOR INPUT TO PARISH LINK MAGAZINE

The Responsible Financial Officer reported that the Parish Council had now provided two pages of copy for the St James Church Link Magazine for two years.

Resolved: (1) That the Parish Council continue to provide two pages of copy for the Parish Link magazine and make a donation of £275.

(2) That the Clerk prepare the Parish Council insert for the next Parish Link magazine.

(3) That the arrangement be reviewed in February 2010.

312/09 ATTENDANCE AT NALC CONFERENCE YORK

Resolved: That Councillor Mrs Craven attend the NALC conference on 21 February 2009 at a cost of £75.20.

313/09 UPDATE ON LOCAL DEVELOPMENT FRAMEWORK MATTERS

The Clerk reported that the Inspector's report on the Core Strategy and Development Policies was expected at the end of February 2009. The District Council would submit a second draft of their Site Specific proposals in summer 2009 and it was anticipated that hearings for the Site Specific proposals would be held in early 2010. Further to Minute 245/08, she had contacted a number of consultants, some of whom might be prepared to assist the Parish Council at the hearings into the Site Specific proposals. Members confirmed their desire to seek professional advice.

Resolved: That the Clerk and Councillor Crompton and/or Councillor Daniels meet one of the consultants for an informal discussion.

314/09 TO CONSIDER AWARD TO COMMUNITY HEROES

Councillor Daniels tabled a proposal for the proposed award. This would be an annual award for a resident who had done outstanding voluntary work in the community for the residents of the Parish. Only parish residents would be eligible to nominate people for the award. Members discussed the formation of a committee to consider nominations.

Resolved: That the Clerk arrange a meeting for representatives of churches, sports clubs, schools and Guides/Scouts to appoint an award committee of seven including two Parish Councillors.

315/09 APPOINTMENT OF TRUSTEE TO HALL GREEN UNITED JUNIORS

Councillor Roe hoped to meet the Chairman of Hall Green United Juniors in the near future.

Resolved: That consideration be deferred.

316/09 PREPARATION OF NEW PARISH PLAN

Members agreed to hold a public meeting and to appoint a steering committee to prepare a new Parish Plan. The meeting would be advertised through the next newsletter which the Parish Council would consider in March.

Resolved: That a public meeting to promote the preparation of a new Parish Plan be held on at 7.00pm on Tuesday 21 April at the Village Institute.

317/09 CORRESPONDENCE

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|----|------------------------|---|
| 1. | SLCC | The Clerk |
| 2. | Mrs Lloyd | Letter re Newmillerdam Ladies group |
| 3. | Network Rail | New Pipe bridge |
| 4. | WMDC | Barriers at footpath no 9 |
| 5. | YLCA | Notice of branch meetings |
| 6. | WMDC | Re British Oak junction |
| 7. | Metro | Rural Transport Conference
Weds 18 March 10.30 – 2.00 Leeds |
| 8. | Metro | Wakefield District Partner Roadshow
Town Hall, 11 March 2009 |
| 9. | Rural Action Yorkshire | Country Air Magazine |

Resolved: (1) That Councillor Norris send a card to Mrs Lloyd (2).
(2) That the remaining correspondence be noted.

318/09 PLANNING APPLICATIONS

The Parish Council noted the planning applications before them.

319/09 TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Colley noted problems of antisocial behaviour in the Chapelthorpe area and said it was proposed to hold a public meeting at Kettlethorpe Community Centre. He informed Members that Wakefield MDC proposed to install street lights on Durkar Low Lane and noted that WMDC officers were collating the Golden River speed surveys that the Parish Council had requested. Councillor Colley had advised Hall Green Juniors Football Club on proposals for new fencing and he had procured material to assist Crigglestone All Blacks to extend their car park.

Councillor Crompton left the meeting (8.45)

320/09 UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

Councillor Skinner left the meeting (8.48)

321/09 PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- a. Sand buckets had been refilled on Hollin Drive but no sand applied to the snow
- b. The salt bin at Chapelthorpe should be moved back to its original position
- c. Resident at Church Lane has driveway obstructed by parked cars
- d. Cars are parked on footways at The Close
- e. No parking sign at ginnel at Calder Grove has worn away
- f. Road treatment requested to encourage vehicles to keep to the left on Durkar Lane
- g. VOX questionnaire to be completed
- h. Grate sunk on M1 south bound slip road
- i. Street name plate broken on Howard Crescent

- j. Fence at Hollin Lane playground needs repair
- k. Flashing sign 30 mph sign at Newmillerdam not working
- l. Inspector Brear has been appointed to Wakefield Rural Neighbourhood Policing Team

Councillor Skinner rejoined the meeting (8.52)

- Resolved:** (1) That (d) be pursued with the police.
 (2) That the Clerk complete the VOX questionnaire
 (3) That the Clerk contact the Highways Agency re (h)
 (4) That the Clerk invite Inspector Helen Brear to a Parish Council meeting
 (5) That other matters be pursued with Wakefield MDC.

322/09 INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Clerk prepare the Parish Council insert for the next Parish Link magazine.

323/09 TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the January 2009 Parish Council minutes be placed on the website.

324/09 PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk contact Dr Chowcat to update parish matters for the press.

325/09 DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7pm on Tuesday 3 March 2009.

Councillors Roe and Peebles left the meeting (9.01pm)

Councillors Roe and Peebles rejoined the meeting (9.08pm)

IN PRIVATE

326/09 REPORT FROM THE PERSONNEL COMMITTEE

The Clerk tabled the minutes of the Personnel Committee meeting on 20 January 2009. Councillor Norris reported on issues related to the Village Institute and actions proposed including a survey of users. The Clerk tabled references received in respect of the new Responsible Financial Officer.

- Resolved:** (1) That, subject to the outcome of the survey, the Personnel Committee be delegated to take action as discussed.
 (2) That Members accept the references and confirm Julia Ford in post.

Julia Ford left the room during discussion of the above item.

327/09 TO CONSIDER RECOMMENDATIONS FROM THE PARKS AND OPEN SPACES COMMITTEE REGARDING CONTRACTS FOR 2009/10

Councillor Craven gave details of the tendering process and the Committee's recommendations.

Park Maintenance Contract 2009/10

- Resolved:** (1) That the Parks and Open Spaces Committee hold discussions with T & D Contractors regarding the standard of work expected.
 (2) That, subject to the satisfactory outcome of these discussions, the quotation received from T&D in the sum of £1,450 plus £15 per hour for work to the pond, watercourses and boundaries be accepted by the Parish Council.

General Maintenance Works Contract 2009/10

Resolved: (1) That the Committee hold discussions with T & D Contractors regarding the standard of work expected.

(2) That, subject to the satisfactory outcome of these discussions, the quotation received from T&D in the sum of £620 be accepted by the Parish Council.

Hanging Basket Contract 2009/10

Resolved: (1) That the quotation from T & D in the sum of £80 per basket for existing sites and £95 for new sites plus the cost of new plaques be accepted by the Parish Council.

(2) That Cllr Craven seek a price for new plaques from Multi Visuals.

During the discussion of sponsorship levels, Councillors Mrs Craven, Mrs Platten, Peebles and Mrs Norris declared personal interests. Councillor Daniels took the Chair during discussion of this item.

(3) That sponsorship levels be agreed at £60 for existing sponsors and £99 for new sponsors.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

7.00 pm Crigglestone Village Institute, Tuesday 3 February 2009

No members of the public were present.