

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 NOVEMBER 2009

Present: Councillors: Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs C Norris, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner, K Wainwright.

District Councillor: B Denson

Apologies: Councillor D Pimm and District Councillor Mrs J Drysdale

171. APOLOGIES FOR ABSENCE

Apologies were accepted.

172. DECLARATIONS OF INTEREST

None.

173. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman referred to the recent distribution of the latest newsletter and Councillor Daniels confirmed that there had not been enough copies to cover all households in the parish. Further consideration would be given under Item 21.

The Chairman adjourned the meeting and suspended Standing Orders to allow further members of the public to speak (7.08pm)

The meeting was resumed and standing orders reinstated (7.15)

174. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 6 OCTOBER 2009

Resolved: That the minutes be approved as a correct record.

175. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

There were no matters arising.

176. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following agenda item 24.

177. POLICE REPORT

PC Laybourne noted that 16 crimes had been recorded in October, notably a number of thefts from motor vehicles of items such as sat navs. He reported that 34 Safe Scheme hours had been spent in the Parish in the month. He noted that following concerns, priority had been given to problems caused by youths congregating to the rear of the Village Institute. As a result, one youth whose car was often parked in the car park during the night, had been traced and visited. A further six youths had been found drinking alcohol behind the Institute. They had secreted a significant number of bottles/cans of alcohol in the shrubbery. The youths were strongly advised, the alcohol seized and parental visits would be arranged. Elsewhere two youths were stopped and searched under the Misuse of Drugs Act.

With regard to driving matters, one driver was to be prosecuted for having no insurance, and 25 endorsable speeding tickets were issued to drivers on Denby Dale Road/Durkar Lane and Wood Lane. Speeds of up to 89 mph were recorded. One driver stopped on Wood Lane was travelling at 73 mph and appeared to be under the influence of alcohol. He provided a roadside test of over three times the legal limit and was arrested. Three fixed penalty tickets for parking were issued near the Kingfisher Restaurant and at the Co-op at Hall Green.

Priorities for November would be youths congregating near Hall Green Community Centre, speeding on Durkar Low Lane, inconsiderate parking at Denby Dale Road East including cars parked with headlights left on.

Resolved: That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

178. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Draft minutes of the meeting held on 2 November had been tabled. Councillor Platten noted that the Committee had discussed further woodland care days with Tom Handley and the use of a Community Payback team in Betty Eastwood Park. They had noted the budget position for 2009/10 and suggested that figures for open spaces work in 2010/11 and reserves might be increased. They also felt that Wakefield MDC should take some responsibility for the maintenance of the Park as there were few amenities maintained by the District Council in the parish. The Committee had received two quotes to supply and plant replacement trees at Willow Garth.

Resolved: (1) That Tom Handley be asked to carry out two further care days in the Park in March 2010 at a cost of £355 with or without community volunteers.

(2) That the use of a Community Payback team to carry out minor tree works in the central area of the park be investigated.

(3) That the Committee further consider the future maintenance of the Park using Community Payback, WMDC Community Engagement or by asking the District Council to take over the park.

(4) That T & D be instructed to carry out further weeding around the Durkar stone and to cut back overhanging branches on the Baptist Hill site.

(5) That a quote of £520 + VAT from AMS Lawn Cutting Services to supply and plant five trees at Willow Garth be approved.

179. TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE

There was nothing to report.

180. TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE

There was nothing to report.

181. TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Wainwright reported that following an approach to the Parish Council's insurer regarding the current drainage problems, a loss adjuster had visited the Centre and approved a quote to remove the damaged woodwork, treat the affected areas and provide new joists and floorboards. It was hoped work would commence in the near future. He also noted that Environmental Health officers were still visiting the premises with regard to the vermin problem. Drainage shared with the Pizza premises next door might also require attention. Councillor Wainwright further reported on an attempt to break into the Centre. This had resulted in a locksmith attending at a cost of £68 (call out) and £150 (replacement lock). The door had also been damaged and it was proposed to obtain quotes for the replacement of the door and to make an insurance claim for this work.

Resolved: (1) That the report be noted.

(2) That a claim to the insurers for a new door be submitted along with two quotes.

182. TO DISCUSS COMMITTEE MEMBERSHIP

The Clerk noted that two recent committee meetings had been inquorate and suggested that additional members might join the Parks and Open Spaces Committee and the Health and Safety Committee.

Resolved: That no action be taken.

183. FEEDBACK FROM MEETING WITH METRO

Councillor Craven had attended a meeting with Metro where she had met the new Rural Accessibility Advisor, Peter Coello. He had described two funding streams: the Transport Delegated Fund for projects to improve transport to employment or training and the Access to Services Delegated Fund which assisted with non-transport projects to improve accessibility. Mr Coello was willing to attend a meeting in Crigglesstone, either with the Council or in a public meeting.

Resolved: That the report be noted.

184. FINANCIAL MATTERS: TO RECEIVE OUTCOME OF EXTERNAL AUDITOR'S REPORT

A copy of the external auditor's report had been circulated and Members noted that the information contained in the annual return did not give the auditor any cause for concern. Other matters were drawn to the attention of the Council relating to an annual review of the appointment of the internal auditor, the future recording of assets and the completion of the annual return.

Resolved: That a Notice of Conclusion of Audit and Right to Inspect the Annual Return be prepared and displayed for 14 days together with a certified copy of the Annual Return.

185. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk salary + expenses	370.31
Responsible Financial Officer salary + expenses	378.75
Mazars audit fee	483.00
Printforms newsletter printing	315.00
YPO stationery & signs	17.08
R Sunderland appliance testing	51.00
Cultrix Ltd website fee	110.40
Ben Parker newsletter delivery	180.00
Lockdown Locksmith	150.00

Resolved: That the accounts be approved for payment.

186. FINANCIAL MATTERS: TO NOTE MINUTES OF THE FINANCE AND AUDIT COMMITTEE

The minutes of the inaugural meeting of the Finance and Audit Committee had been circulated and Councillor Daniels noted that the Committee had agreed a calendar of tasks and considered reserves and contingencies together with draft budgets and estimates for 2010/11.

Resolved: (1) That the report be noted.

(2) That the Responsible Financial Officer and the Clerk be thanked for their inputs.

187. FINANCIAL MATTERS: TO CONSIDER DRAFT BUDGETS AND ESTIMATES 2010/11

The Responsible Financial Officer explained the draft budget that had been circulated and responded to queries.

Resolved: (1) That a rise in the level of the precept be agreed in principle.

(2) That the Responsible Financial Officer prepare budget options for consideration at the December meeting.

188. VILLAGE INSTITUTE MATTERS

Village Institute Trustees' minutes dated October 2009 had been circulated.

Resolved: That the minutes be accepted as a true record.

189. CORRESPONDENCE

- | | | |
|-----|--|--|
| 1. | YLCA | Employment issues for small councils - aimed at chairs, members, clerks
Course at Pickering, Skipton, or Northallerton |
| 2. | CPRE | Email – local Democracy bill, opencast mines, British food, climate change |
| 3. | WYPTE | Email - Metro's new Rural Accessibility Advisor |
| 4. | CPRE W Yorks | Email – WY Newsletter |
| 5. | Westminster Briefing | Email – invitation to conference – support for the third sector through recession £295 London |
| 6. | WMDC | Response re play area Hollin Lane |
| 7. | WMDC Mayor's office | Mayor's charity concert at King's Croft Hotel |
| 8. | Roger Parkinson | Tree related events |
| 9. | WMDC | Weekly Homesearch paper |
| 10. | NALC | Email – fringe events at party conferences, Energy Saving Trust, conference London |
| 11. | YCLA | Conference: Delivering Rural Affordable Housing 10 Nov |
| 12. | WMDC | Copies of Homesearch paper |
| 13. | Record RSS | Playground inspection service |
| 14. | Institute of Groundsmanship | IOG show 11-12 Nov Edinburgh |
| 15. | Yorks and the Humber Rural Affairs Forum | Email newsletter – Regional rural network, Post offices govt response, Rural regeneration & affordable rural housing, food security, campaign for the farmed environment |
| 16. | Rural Action Yorkshire | AGM 21 Nov 2009 Hoylandswaine |
| 17. | Newmillerdam CC Assoc | Nudemillerdam calendar sold 500 - into reprint
Old Colliery site granted Village Green status |

Resolved: That the correspondence items be noted.

190. PLANNING APPLICATIONS

The Parish Council noted the planning applications before them. Councillor Wainwright drew attention to an approach from agents acting for Taylor Wimpey who had requested a meeting with the governors of St James' School regarding draft proposals for the development of the site to the rear of the School.

Resolved: That the information regarding the Durkar site be noted.

191. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Denson noted a Breakfast Club had started at St James' School and that 'access only' signs would shortly be installed at Denby Dale Road East. The Fishponds area drainage survey was progressing and he said that proposals for additional dwellings on the Bowlee site were available for consultation.

Resolved: That Councillor Denson be thanked for his input.

192. UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

193. PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- (a) A sum of £45,000 had been made available from Lafarge for environmental improvements at Calder Park.

(b) Bigger litter bins were required at Kettlethorpe Green and bins should be emptied more frequently.

Resolved: (1) That the use of the funds be monitored.
(2) That the Clerk contact WMDC regarding the litter bin situation.

194. TO RECEIVE UPDATE ON COMMUNITY HERO AWARD

The Clerk reported that the forms had been distributed on the latest newsletter and would be considered by the Hero Committee with a view to announcing the award winner on 1 December. Councillor Daniels regretted that it had not been possible to deliver newsletters throughout the parish but it was too late to obtain further copies.

Resolved: (1) That a meeting of the Community Hero Committee be convened in the near future.
(2) That the distribution of newsletters and possible advertising be an agenda item for the next meeting.

195. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk contact Dr Chowcat to update parish matters for the press.

196. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

197. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the October 2009 Parish Council minutes be placed on the website.

198. TO CONFIRM ARRANGEMENTS FOR REMEMBRANCE SUNDAY – LAYING OF WREATHS

Resolved: That Councillor Daniels lay a wreath at the Newmillerdam Memorial at 10.00 am and that Councillor Peebles lay a wreath at St James Church, Chapelthorpe at 10.30 am on Sunday 8 November 2009.

199. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 1 December 2009.

IN PRIVATE

None.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

7.00 pm Crigglestone Village Institute, Tuesday 3 November 2009

Two members of the public spoke about the planning application for change of use to hot food take away shop at Calder Grove: they were concerned at possible parking problems. They were informed that the Parish Council had already objected to the proposal.

Other members of the public asked about street lighting at Durkar Low Lane and were informed that these were to be provided. They were also concerned about the deterioration of the 443 bus service: this had been addressed at the last meeting. They thought additional litter bins might be provided on Durkar Low Lane: an approach would be made to the District Council. They drew attention to traffic hazards at the Denby Dale Road/Durkar Low Lane/Durkar Lane junction, wondering if traffic lights could be installed, and District Councillor Denson said he pursue this matter.