

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD 2 SEPTEMBER 2008

**Present:** Councillors: Mrs J Craven, P Crompton, P Daniels, J Garthwaite, J Peebles (Chairman), Mrs C Platten, A Roe, Mrs M Skinner, K Wainwright

**District Councillor:** J Colley

**Apologies:** Councillors Mrs C Norris and D Pimm.

### **143/08 APOLOGIES FOR ABSENCE**

Apologies were accepted.

### **144/08 DECLARATIONS OF INTEREST**

Councillors Mrs Craven and K Wainwright declared non-pecuniary interests in Item 22 Planning.

### **145/08 ITEMS DEALT WITH DURING AUGUST**

None.

### **146/08 TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

The Chairman noted a request from District Councillor Colley for an item on future agendas when ward councillors could present matters they had been involved with in the parish.

**Resolved:** That an item for District Councillors' reports be included in future agenda.

### **147/08 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1 JULY 2008**

**Resolved:** That the minutes be approved as a correct record.

### **148/08 MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

The Clerk reported that Wakefield MDC considered the signage for the weight restriction on Hollin Lane to be satisfactory. Members felt there should be advance signage on Denby Dale Road and the Clerk would contact the Local Authority.

### **149/08 TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

That members of the press and public be excluded from the meeting following agenda item 28.

### **150/08 POLICE REPORT**

PC Laybourne apologised that no crime figures were available for the meeting. He reported that 55 hours had been spent in the Parish in July and August. He noted that officers had prioritised Hollin Lane for drug searches, speeding and HGV concerns and had continued to target parking problems at the Kingfisher and anti social behaviour in Betty Eastwood Park. Speeding concerns on Denby Dale Road, Durkar Lane and Wood Lane had also been followed up. Officers had checked schools, especially St James, during the holidays and had moved on youths congregating to the rear of the Village Institute.

In respect of the graffiti in Betty Eastwood Park, one male had been arrested and another had been traced. Another male was arrested being in possession of drugs. A total of 23 people had been subject to stop and search powers mainly in respect of suspicion of drug offences. Motoring offences had included driving without a licence, uninsured or without an MOT certificate. Four goods vehicles were dealt with in respect of the weight restriction on Hollin Lane. Officers had issued 14 endorsable speeding tickets and had warned 11 further motorists.

Priorities for September would be speeding on Denby Dale Road and Durkar Lane and antisocial behaviour at St John's Church, Calder Grove.

Members had received a letter from Inspector Bailes requesting views on the SAFE Scheme. The Clerk also noted a message from Inspector Bailes regarding a venue for proposed police and community meetings in the area.

**Resolved:** (1) That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

(2) That Inspector Bailes be informed that the Parish Council continues to be happy with the operation of the SAFE scheme.

(3) That Inspector Bailes be informed that unfortunately the Village Institute is booked at the times suggested for police meetings.

#### **151/08 FEEDBACK FROM MEETINGS**

In relation to the LDF Independent Examination hearing sessions, Councillors Wainwright, Daniels and Crompton reported that they had attended the Core Strategy sessions related to settlement hierarchy/green belt issues and protected areas of open land. Cllr Wainwright had prepared a presentation pack for the hearing. They had also represented local residents' views on a proposed development site in Durkar and Members agreed to support the work undertaken by the residents' group. The Clerk noted further information received incorporating changes made since the hearings which might require a further response.

**Resolved:** (1) That Cllr Wainwright be reimbursed for the costs of the presentation pack in the sum of £19.92 and any other costs relating to the printing of materials advertising the LDF hearing to residents of the parish, invoice to be presented to the next Parish Council meeting.

(2) That a meeting be held with local District Councillors at 6.00pm on 7 October to discuss the Parish Council's strategy with regard to the LDF.

(3) That any further comments on the amendments be forwarded to Wakefield MDC.

#### **152/08 TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

The draft minutes of the meeting held on 5 August had been circulated. Councillor Craven reported that a meeting with Tom Handley and local young people had been held in Betty Eastwood Park to discuss the future of the BMX track and a further meeting was planned for 6 September. Further to Minute 123/08, Tom Handley had also provided costings for three 'woodland care days' using district tree wardens and local volunteers, but Members were concerned that this approach might not achieve a significant outcome for the Council. Councillor Wainwright reported that he had again been approached by Mr Oliver of The Links regarding an overflowing drain in the park adjoining his property. He reminded Members that Yorkshire Water had previously attended to the problem but he had been unable to contact anyone. It was noted that the pond required clearing out.

**Resolved:** (1) That the report be noted.

(2) That the Clerk consult Steve Forster at Wakefield MDC about the proposed tree management works.

(3) That the Clerk ask Yorkshire Water to deal with the drainage problem adjoining Mr Oliver's property.

(4) That the Clerk ask Mark Cropley at Wakefield MDC to arrange for the pond to be cleared.

#### **153/08 TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE**

The Committee had met immediately before the Council meeting and had updated the Risk Assessment. A quote of £720 had been received to clear trees in Betty Eastwood Park which were adversely affecting neighbouring houses/garages.

**Resolved:** (1) That the report be noted.

(2) That, subject to the trees not being covered by a Tree Preservation Order, Wakefield Tree Services be instructed to carry out the work as discussed at a cost of £720.

#### **154/08 TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE**

Minutes of the meeting held on 31 July had been circulated detailing proposals under Wakefield MDC's Rights of Way Improvement Plan. On 7 August Members had walked the bridleway from Wood Lane to Barnsley Road and agreed locations for up to four benches. The next meeting would be held on 25 September.

**Resolved:** That the report be noted.

#### **155/08 TO DISCUSS HALL GREEN COMMUNITY CENTRE**

Councillor Wainwright reported that Mears had decorated the interior of the Centre at no cost to the Association and it was hoped the exterior would also be redecorated. Groups meeting at the Centre were thriving and it was hoped to form a youth group.

**Resolved:** That the report be noted.

***Councillor Roe left the meeting (8.16pm)***

#### **156/08 VILLAGE INSTITUTE MATTERS**

Village Institute Trustees' minutes dated 1 July 2008 had been circulated.

***Councillor Roe rejoined the meeting (8.17pm)***

***Councillor Daniels left the meeting (8.32pm)***

***Councillor Daniels rejoined the meeting (8.34pm)***

**Resolved:** That the minutes be accepted as a true record.

#### **157/08 FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The Responsible Financial Officer presented the following for payment:

	£
Parish Clerk salary + expenses August 2008	364.20
Responsible Financial Officer salary August 2008	190.73
Mazars	334.88
Scarborough Conference fees	299.00
WMDC - BEP works	70.50
YPO	33.49
Cllr Wainwright	19.92

The Responsible Financial Officer noted that the annual accounts had been approved by Mazars.

**Resolved:** That the accounts be approved for payment.

#### **158/08 FINANCIAL MATTERS: QUARTERLY ACCOUNTS**

The Responsible Financial Officer presented the balance sheet and bank statement for April, May, June and July 2008.

**Resolved:** That Members agree the balance sheet and countersign the bank statement as a correct record of the Parish Council accounts for April, May, June and July 2008.

#### **159/08 FINANCIAL MATTERS: WORRILLS QUARTERLY BALANCE SHEET**

The Responsible Financial Officer presented the balance sheet and bank statement for April, May and June 2008. She also presented the following for payment:

Batemans	10.50
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**Resolved:** (1) That Members agree the Worrills balance sheet and countersign the bank statement for April, May and June 2008.

(2) That the accounts be approved for payment.

#### **160/08 APPOINTMENT OF TRUSTEE TO HALL GREEN UNITED**

**Resolved:** That the item be deferred pending the receipt of further information.

#### **161/08 SUBMISSION OF PLANNING APPLICATION AT CRIGGLESTONE SPORTS CLUB**

A letter from Crigglestone Sports Club had been circulated requesting the Parish Council to make a planning application on their behalf in order that the Club could benefit from the reduced fee charged to parish councils. The reduced application fee, which the Club would reimburse, was £167.50.

**Resolved:** That the planning application be submitted by the Parish Council on behalf of the Club.

#### **162/08 TO REVIEW PARISH PLAN**

Members had met on 23 July to consider how the Plan might be reviewed and notes of the meeting had been circulated. A draft update document had been prepared but an audit of leisure facilities had yet to be carried out.

**Resolved:** (1) That a questionnaire regarding leisure facilities be circulated with the next newsletter.

(2) That an interim update to the Plan be issued in the near future.

(3) That a new parish plan be instigated in January 2009 with a public meeting and the appointment of a steering committee.

#### **163/08 LDF SITE SPECIFIC PROPOSALS DOCUMENT**

A comprehensive response to the Site Specific Document Preferred Options, drafted by Councillor Crompton, had been circulated. It covered Housing proposals, the Role and Function of Places, Green Belt proposals, Protected Areas of Open Land and Sustainability.

**Resolved:** That the response be approved and forwarded to Wakefield MDC.

#### **164/08 LDF CORE STRATEGY: MINOR AMENDMENTS**

A document detailing Minor Changes to the Core Strategy had been received and a draft response was tabled.

**Resolved:** That the response be approved and forwarded to Wakefield MDC.

#### **165/08 CORRESPONDENCE**

- |     |   |   |
|-----|---|---|
| 1.  | BT  | Removal of payphone at Stoney Lane, Hall Green                                    |
| 2.  | J Parker                                    | Bulb catalogue  |
| 3.  | CE Electric UK                              | PC Liaison  |
| 4.  | YLCA  | Standards Committee: additional representatives elected – Cllrs Garbutt and Heald |
| 5.  | YLCA  | New Multi Area Agreement For The Leeds City Region                                |
| 6.  | NALC  | Conference London 20/21 November 2008   |
| 7.  | WMDC  | Standards Committee agenda  |
| 8.  | WY NHS Central Services Agency              | Acknowledgement re proposed pharmacy in Calder Grove                              |
| 9.  | Denby Dale Parish Council                   | Invitation to Chair to attend Civic Service 21 September                          |
| 10. | Normanton & Wakefield Road Safety Committee | Agenda for meeting 21 July 2008   |

11.	Mary Creagh MP	Response re GP Surgeries
12.	WMDC	Acknowledgement of Central Wakefield Area Action Plan representation
13.	WMDC	Planning application for redevelopment of waste transfer station, Denby Dale
14.	Barnsley MBC	Strategic Waste Development Plan Document
15.	WY NHS Central services Agency	Copy comments received re application for pharmacy at Calder Grove
16.	YLCA	Department for Communities and Local Government: Transforming Places; changing lives: a framework for regeneration Consultation
17.	Jean and Joe Clarke	Parking hazards at One Stop Shop
18.	Wakefield District NHS PCT	Re provision of GP services
19.	Blanchere Illuminations	New Project Manager
20.	Dept of Health	Response re GP Surgeries
21.	WY Rural Transport Partnership	Notice of meeting 14 October 10.00 am
22.	WMDC	Confirmation of Cycle Track Order No 1 2008 Wrenthorpe
23.	Mencap	Request for donation towards Pathway
24.	WMDC	The Sentinel Newsletter
25.	YLCA	Conference on Employment Issues 18 Nov South Kirkby
26.	YCLA	Councillor Training Programme
27.	YLCA	Info from Y & H Assembly
28.	YRCC	Country Air
29.	LDF Examination	Core Strategy and Development Policies Document
30.	LDF Examination	Central Wakefield Area Action Plan – Hearings Feb 2009
31.	Glasdon	Catalogue
32.	WMDC	LDF Waste Development Plan – Preferred Options
33.	WMDC	LDF Waste Development Plan Information session
34.	CPRE	Fieldwork magazine
35.	Normanton & Wakefield Road Safety Committee	Agenda for 8 September meeting
36.	NALC	Journal
37.	LDF Examination	Proposed changes Hearing 4
38.	LDF Examination	Proposed changes Hearing 5

**Resolved:** (1) That the Chairman attend the Denby Dale Parish Council Civic Service (9).  
(2) That the Clerk inform Mr and Mrs Clarke of the steps already taken in respect of parking near the One Stop Shop (17).  
(3) That Councillors Daniels and Mrs Craven attend the next WY Rural Transport Partnership meeting (21)  
(4) That Councillor Daniels attend the LDF extra Hearing session on 8 December 2008 (29).  
(5) That the questionnaire in respect of the Central Wakefield Area Action Plan be returned as discussed (30)  
(6) That the LDF Waste Development Plan be considered at the next meeting (32).  
(7) That the remaining correspondence be noted.

#### **166/08 PLANNING APPLICATIONS**

The Parish Council noted the planning applications before them.

**Resolved:** That the Clerk submit an objection to the application in respect of a car park at Pugneys on the grounds discussed.

***Councillor Wainwright left the meeting (9.20pm)***

#### **167/08 UPDATE ON PARISH MATTERS**

The Clerk had circulated the Parish Matters register and updated members on progress.

***Councillor Wainwright rejoined the meeting (9.25pm)***

#### **168/08 PARISH MATTERS**

The following items were brought to the attention of the Parish Council:

- (i) Further details requested of proposed maintenance works to the A636 Denby Dale Road
- (ii) When will the gully grates be replaced on Broad Cut Road?
- (iii) Vehicles are offered for sale on verges at Denby Dale Road East and Broad Cut Road, Calder Grove.
- (iv) Possible installation of Christmas tree near the Durkar stone.

**Resolved:** That the Clerk contact WMDC in respect of these items.

#### **169/08 INPUT FOR PARISH LINK MAGAZINE/NEWSLETTER**

A draft autumn newsletter was tabled.

**Resolved:** (1) That the Clerk prepare the Parish Council insert for the next Parish Link magazine.

(2) That the draft newsletter be approved.

#### **170/08 TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the July 2008 Parish Council minutes be placed on the website.

#### **171/08 PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk contact Dr Chowcat to update parish matters for the press.

#### **172/08 DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7pm on Tuesday 7 October 2008.

#### **IN PRIVATE**

None.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

# CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

**7.00 pm Crigglestone Village Institute, Tuesday 2 September 2008**

One member of the public was present. He drew attention to vehicles using Barker Road, Durkar thinking it is a through route. He thought a cul-de-sac sign would be appropriate. The Clerk would bring this matter to the attention of the Highway Authority.