

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD 2 DECEMBER 2008

Present: Councillors: Mrs J Craven, P Crompton, P Daniels, A Roe, J Peebles (Chairman), D Pimm, Mrs C Platten, Mrs M Skinner, K Wainwright

Apologies: Councillors J Garthwaite and Mrs C Norris, District Councillors J Colley, J Drysdale and B Denson

228/08 APOLOGIES FOR ABSENCE

Apologies were accepted.

229/08 DECLARATIONS OF INTEREST

None.

230/08 TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman thanked those Members who had attended the Remembrance Day services at Newmillerdam and Chapelthorpe. He also agreed to add an urgent item to the agenda in respect of the Charlesworth Charity.

231/08 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4 NOVEMBER 2008

Resolved: That the minutes be approved as a correct record.

232/08 MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Further to the note of the Public Session held on 4 November, the Clerk reported that Wakefield MDC traffic officers were to pursue the matter of barriers on footpath no 9 from High Street to Hollin Lane.

233/08 TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

That members of the press and public be excluded from the meeting following agenda item 30.

234/08 POLICE REPORT

PC Laybourne noted that a total of 25 crimes had been recorded in November and he mentioned that satellite navigation systems were the most common item to be stolen from vehicles. He reported that 36 hours had been spent in the Parish in November and noted that attention had been given to the priorities identified at the previous meeting including checks at St James' and St John's churches and speeding enforcement on Denby Dale Road, Durkar Lane and Hollin Lane. This latter work had led to two motorists being reported for summons, 22 endorsable fixed penalty tickets being issued and ten motorists being warned about their speed. In addition vehicle defect forms and warnings had been issued in respect of vehicles with defective lights. One vehicle was seized and the driver prosecuted for driving without a licence and insurance and two males were searched under the Misuse of Drugs Act. At the Kingfisher Restaurant seven motorists were issued with fixed penalty tickets and five motorists were warned for parking offences. PC Laybourne had requested copies of recent 'golden river' surveys and these were still awaited. He had received the outcome of a manual speed survey carried out on Denby Dale Road which showed average speeds of 37mph. Following an approach from a resident on Cliff Road, PC Laybourne proposed to carry out speed checks in the vicinity.

Priorities for December would be anti-social behaviour at the ginnel at Aberfield Road, parking at the Kingfisher Restaurant and speeding especially on Durkar Lane where there had been two recent accidents.

Resolved: (1) That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

(2) That the Clerk write to the Chief Executive indicating the Parish Council's concerns regarding the lack of response regarding the golden river surveys on Durkar Lane, Denby Dale Road and Hollin Lane.

235/08 FEEDBACK FROM MEETINGS

Meeting with Arriva: Councillors Daniels and Craven reported on meeting with Mr Featham at Arriva. They had drawn attention to the inadequacies of local bus services but had been told services had to merit continuation. The possible diversion of services through Calder Park was discussed and Members had invited Mr Featham to attend a Parish Council meeting. A further meeting at Arriva would be held in a year's time.

236/08 TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The draft minutes of the meeting held on 1 December were tabled. Councillor Craven noted the outcome of a survey of park users and confirmed that Wakefield MDC had recently carried out pond management works. The first woodland care day in the park, led by Tom Handley, had been successful and the next would take place on 10 January. Further quotes were to be obtained for work to the BMX track and it was hoped to upgrade the footpaths and bridges. Tenders would be sought for park maintenance and general maintenance works in 2009/10.

237/08 TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE

The Committee had met immediately before the Council meeting and had updated the Risk Register.

238/08 TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE

The draft minutes of the meeting held on 20 November had been circulated. It was noted that a number of rights of way improvements had been discussed and it was proposed to carry out a survey seeking footpath priorities. Members would inspect footpaths at Calder Grove on 13 December.

Resolved: That the report be noted.

239/08 TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Wainwright reported that Mears proposed to replace the timber fascias and guttering. Urgent works had been undertaken to remove and make good a flue grille and to fit a guard rail for the fire exit ramp. A quote would be obtained to replace the front door.

Resolved: That the report be noted.

240/08 VILLAGE INSTITUTE MATTERS

Village Institute Trustees' minutes dated 4 November 2008 had been circulated.

Resolved: That the minutes be accepted as a true record.

241/08 CHARLESWORTH CHARITY

The Clerk to the Charlesworth Trustees noted that following the last Trustees' meeting, she had obtained a quote of £1,400 to carry out work to remedy the rising damp problems at No 4 The Almshouses. Further external minor works would be required to complete the renovation.

Resolved: That the proposed work be approved and an order placed.

242/08 FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Parish Clerk salary + expenses Nov 2008	395.74
Responsible Financial Officer salary Nov 2008	240.23
Tom Handley	215.00

T D Booker (Hall Green Community Centre)	395.00
Batemans	4,770.08
SLCC	94.00

Resolved: That the accounts be approved for payment.

243/08 FINANCIAL MATTERS: BUDGETS AND ESTIMATES 2009/10

The Responsible Financial Officer presented the budgets and estimates for 2009/10 and Members discussed details of the proposals. She recommended maintaining the precept at £38,500.

Resolved: (1) That the budgets and estimates for 2009/10 be approved.

(2) That the Responsible Financial Officer submit the necessary precept application for 2009/10 to the District Council.

(3) That the Responsible Financial Officer be thanked for the budget preparation work.

244/08 FINANCIAL MATTERS: GRANT APPLICATION FROM NEWMILLERDAM COMMUNITY AND CONSERVATION ASSOCIATION

Members considered an application from the Newmillerdam Community and Conservation Association.

Resolved: That the Council in accordance with its powers under Section 137 of the Local Government Act, 1972 should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.

Grant towards membership communications and Village Green application costs

Awarded £500

245/08 WAKEFIELD MDC LOCAL DEVELOPMENT FRAMEWORK ISSUES

Further to Minute 215/08, the Clerk reported that since the proposals were under consideration by the Planning Inspector, officers at Wakefield MDC were unable to discuss them further. Members considered the legal advice which had been circulated and discussed the desirability of employing a consultant to represent the Parish Council at the hearing into the LDF Site Specific proposals. It seemed likely that the outcome of the Core Strategy would be available in February 2009 with the Site Specific Proposals document being submitted to the Secretary of State in autumn 2009. Hearings for these proposals would be in late 2009. It was noted that the Durkar Residents' Association were likely to attend the hearings into the Site Specific proposals.

Resolved: (1) That the matter be considered again in February 2009.

(2) That the budgets and estimates for 2009/10 include a contingency of £2,000 for LDF legal fees.

(3) That the Parish Council share information with the Durkar Residents' Association.

(4) That the Clerk contact the Royal Town Planning Institute for advice on the possible appointment of a consultant.

During discussion of the above item, Councillors Mrs Craven, Crompton and Wainwright declared personal and prejudicial interests and withdrew from the room (8.50 – 8.55pm).

246/08 TO CONSIDER AWARD TO COMMUNITY HEROES

Members discussed how they might set criteria for the award scheme.

Resolved: That information be sought on similar award schemes.

247/08 APPOINTMENT OF TRUSTEE TO HALL GREEN UNITED

Councillor Roe informed Members that he had been unable to make further contact with the Chairman of Hall Green United Juniors.

Resolved: That the matter be deferred until Councillor Roe can contact the Chairman of Hall Green United Juniors.

248/08 REVISED CODE OF CONDUCT FOR COUNCILLORS/EMPLOYEES CODE

The Chair reported on the contents of the consultation document.

Resolved: That no action be taken.

249/08 NEW MANDATORY PUBLICATION SCHEME

A copy of the new Mandatory Publication Scheme had been circulated and the Clerk outlined the guidelines for the publication of information on the website and in hard copy format.

Resolved: (1) That the Parish Council adopt the Mandatory Publication Scheme.
(2) That photocopying charges of 10p per sheet (black & white) and 40p per sheet (colour) be approved together with actual cost of 2nd class postage.
(3) That the information available be published on the web site.

250/08 NEWMILLERDAM COMMUNITY AND CONSERVATION ASSOCIATION

Details of the Newmillerdam Community and Conservation Association's proposal to request Village Green status for the Old Colliery site at School Hill, Newmillerdam had been circulated.

Resolved: That the proposal to register the Old Colliery site, School Hill as a Village Green be supported.

251/08 PARISH PLAN INTERIM UPDATE

It was recalled that the Parish Plan had been published in 2004 and reviewed in 2006. The Clerk had circulated an update document based on amendments proposed by Members together with the outcome of an audit of leisure and entertainment facilities carried out through the Parish Newsletter.

Councillor Platten left the meeting (9.10pm)

Councillor Platten rejoined the meeting (9.15pm)

Resolved: (1) That the update document be approved and posted on the Parish Council website.
(2) That, at their next meeting, Members consider the preparation of a new Parish Plan.

252/08 CORRESPONDENCE

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|-----|-------------------------------|---|
| 1. | CPRE | Stop the Drop litter toolkit |
| 2. | SLCC | The Clerk journal |
| 3. | Y&H Assembly | Mini Essentials |
| 4. | Wayne Fletcher | Re broadband speeds in Durkar |
| 5. | RoSPA | Training |
| 6. | REKK | Youth shelters publicity |
| 7. | Rural Action Yorkshire (YRCC) | AGM agenda and Country Air |
| 8. | CE Electric UK | Posters for information |
| 9. | Mary Creagh MP | Re LDF |
| 10. | VOX | Annual Review 2007/08 |
| 11. | WMDC | The Sentinel Newsletter |
| 12. | WMDC | Reminder re notification of changes in Members' interests |
| 13. | WMDC | Co-option to Overview and Scrutiny Committee |

Resolved: (1) That the clerk write to BT regarding the poor broadband speed in Durkar (4).

- (2) That Mary Creagh be thanked for her response (9).
- (3) That the remaining correspondence be noted.

253/08 PLANNING APPLICATIONS

The Parish Council noted the planning applications before them.

254/08 TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

No District Councillors were present.

255/08 UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

256/08 PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- (i) The 'give way' sign at the bottom of Hollin Lane was leaning
- (ii) Two accidents, one involving a pedestrian, had occurred recently at the bend at Denby Dale Road East/Durkar Lane. Measures such as a rumble strip were requested.
- (iii) Road sweeping was required at Howard Crescent (highway and footways)

Resolved: That the matters be pursued with Wakefield MDC.

257/08 INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Clerk prepare the Parish Council insert for the next Parish Link magazine.

258/08 TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the November 2008 Parish Council minutes be placed on the website.

259/08 PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk contact Dr Chowcat to update parish matters for the press.

260/08 DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7pm on Tuesday 6 January 2009.

IN PRIVATE

261/08 PERSONNEL MATTERS

The Chairman reported that the Responsible Financial Officer had indicated her wish to relinquish her post in March 2009.

- Resolved:** (1) That, in view of the circumstances of the last appointments, the Clerk seek advice on what recruitment process might be appropriate.
- (2) That, subject to the advice received, an appointment process be pursued as soon as possible.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

7.00 pm Crigglestone Village Institute, Tuesday 2 December 2008

Three members of the public were present. Two reiterated previous concerns regarding a ginnel behind Aberfield Drive where young people were causing damage to property. PC Laybourne was aware of the problem and recalled that Inspector Bailes had visited the area. It was not however possible to pursue a gating order because some residents wanted to use the footpath. PC Laybourne would ensure the area was prioritised, visiting at different times of the day, and the residents were advised to make a log of incidents to pass on to the police. It was agreed to write to the District Council about the problem with copies to Mary Creagh MP and the Chief Constable.

A representative of Newmillerdam Community and Conservation Association drew attention to the application they had made for the Old Colliery site at Newmillerdam to be registered as a Village Green. He had numerous witness statements as evidence of the use of the site for recreational purposes for more than 20 years and he hoped the Parish Council would support their application for Village Green status. He also noted that the Association had submitted an application for a grant towards application and membership costs. It was confirmed that both matters would be considered later on the Council's agenda.