

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD 2 JUNE 2009

**Present:** Councillors: Mrs J Craven, P Crompton, P Daniels, Mrs C Norris, J Peebles (Chairman), Mrs C Platten, A Roe, K Wainwright

**District Councillors:** J Colley

**Apologies:** Councillor Mrs M Skinner, District Councillors Mrs J Drysdale and B Denson.

**47. APOLOGIES FOR ABSENCE**

Apologies were accepted.

**48. DECLARATIONS OF INTEREST**

None.

**49. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

The Chairman noted a letter from the Internal Auditor which would be dealt with under Item 15, Financial Matters.

**50. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 5 MAY 2009**

**Resolved:** That the minutes be approved as a correct record.

**51. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

The Clerk noted that Mrs Tomlinson had accepted the trough (Minute 37 09/10) and she asked Members to arrange a Personnel Committee meeting following the probationary interview she had conducted with the Responsible Financial Officer (Minute 46 09/10). Further to Minute 38 09/10, the Responsible Financial Officer noted that the finance course she had attended had been most useful.

**52. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

That members of the press and public be excluded from the meeting following agenda item 25.

**53. POLICE REPORT**

PC Laybourne noted that a total of 20 crimes had been recorded in May and reported that 39 hours had been spent in the Parish in the month. He noted that priority had been given to activities at Betty Eastwood Park and the One-Stop Shop, and HGV weight contraventions and speeding concerns. Following concerns raised about HGVs parked on the carriageway rather than the lay-by at Harratts, PC Laybourne had written to one of the transport companies requesting that their drivers use the lay-by. He had also contacted the owners of the One-Stop Shop regarding deliveries by Large Goods Vehicles contravening the weight restriction on Durkar Lane, vehicles obstructing driveways/parking on footways and possible breaches of planning approvals. This situation was unfortunate in view of the previous co-operation of the owner and manager which had allayed concerns at the time.

Officers on patrol in Betty Eastwood Park had noted young people building their own BMX track which could be considered criminal damage. The Police were, however, keen to achieve favourable youth/Police relationships and were therefore seeking advice from the Parish Council as leaseholders of the Park. PC Laybourne was informed that Members of the Parks and Open Spaces Committee had met some of the young people concerned and were discussing the way forward. Following lead thefts at St John's Church, Calder Grove this area had been prioritised for checks. Driving offences in the parish had included an uninsured driver whose vehicle was found to contain discarded cannabis bags, and 27 speeding offences on Bull Lane, Durkar Lane,

High Street and Denby Dale Road. A total of 26 youths had been subject to stop or stop/search legislation in respect of drugs or other crime.

Priorities for June would be speeding on Durkar Low Lane, Denby Dale Road and Dennington Lane and off road bikes in the Parish. Attention would be paid to The Close following burglaries in that area. It was felt that the police attitude over the BMX track built by local youths was helpful and Members would consider the matter later on the agenda.

**Resolved:** That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

#### **54. LENGTH OF PARISH COUNCIL MEETINGS**

Members discussed how business might be completed more efficiently. Members suggested reports from Committees and correspondence items previously circulated could be taken as read unless decisions were required. The agenda might be rearranged to take finance items earlier and details of payments to be approved could be circulated at the beginning of the meeting.

**Resolved:** That the above proposals be adopted.

*The Clerk called for a Fire Drill and Members left the Hall (7.30pm) and returned (7.34pm)*

#### **55. FEEDBACK FROM MEETINGS**

##### Parish Plan Steering Group

The Clerk tabled notes of a meeting held on 26 May together with a draft constitution for the Group. Councillor Pimm had been appointed as Chair, and the Group had received a presentation from Amy Robinson of Rural Action Yorkshire. Amy gave details of a project management package which could be purchased from RAY through a Service Level Agreement, and funding sources that the Parish Council could approach to meet the costs.

**Resolved:** (1) That the need for a new plan be confirmed.

(2) That additional community members are needed to join the steering group

(3) That an application should be made to Awards for All Lottery funding for up to £10,000

(4) That, subject to funding, a Service Level Agreement be drawn up with Rural Action Yorkshire

(5) That other potential costs be investigated

(6) That the draft constitution be approved.

##### Community Hero Committee

Councillor Daniels reported that the Community Hero Committee had met immediately before the Parish Council meeting and had confirmed the previously agreed criteria. The Committee had agreed to limit the Crigglestone scheme to an award to a single person rather than different categories. A nomination form had been drafted and this would be distributed on the back page of the newsletter in September/October.

**Resolved:** That the report be noted.

#### **56. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

The minutes of the meeting held on 26 May had been tabled and Councillor Platten noted that she had been appointed Chair. She drew attention to the BMX jumps created in the woods and noted that two of the youths involved had attended the Committee meeting. The Committee did not wish to discourage the project but were concerned at the health and safety implications. Councillor Platten noted that Tom Handley supported the youths' initiative and the Clerk reported that she had contacted Wakefield MDC officers for advice. The Committee had also discussed resurfacing the existing BMX track and watercourse matters. Councillor Platten presented a quote for additional grass cutting in the park, behind the Church View/Fishponds Drive area and on the existing BMX track.

**Resolved:** (1) That Members of the Parks and Open Spaces request a meeting with appropriate Wakefield MDC staff at the new BMX jumps site to discuss the way forward.

(2) That the quote of £135 from T&D Contractors for additional grass cutting at Betty Eastwood Park be accepted.

**57. TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE**

There was nothing to report.

**58. TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE**

Councillor Wainwright reported that he hoped to arrange an inspection walk with Andrew Fowler and his colleagues covering the Dennington area (Hoyle Lane).

**Resolved:** That the report be noted.

**59. TO DISCUSS HALL GREEN COMMUNITY CENTRE**

Councillor Wainwright reported that members of the Association's committee were disappointed with the lack of support from user groups in the management of the Centre. Further to Minute 341/09, the Clerk reported that she had written to the owner of the wall to the rear of the Centre but no action had been taken to repair the wall.

**Resolved:** (1) That the report be noted.

(2) That the Clerk write again to the owner of the wall to request that it be made good.

**60. VILLAGE INSTITUTE MATTERS**

Village Institute Trustees' minutes dated 5 May 2009 had been circulated.

**Resolved:** That the minutes be accepted as a true record.

**61. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The Responsible Financial Officer presented the following for payment:

	£
Wakefield MDC (remove chairs)	96.89
YPO (stationery)	30.07
Parish Clerk salary + expenses May 2009	355.87
Responsible Financial Officer (JF) salary May 2009	189.54
Responsible Financial Officer (MAC) salary + expenses May 2009	64.04

**Resolved:** That the accounts be approved for payment.

**62. FINANCIAL MATTERS: TO RECEIVE LETTER FROM INTERNAL AUDITOR**

The Responsible Financial Officer read a letter from the Internal Auditor confirming that the 2008/09 accounts had been approved.

**Resolved:** That the letter be noted.

**63. FINANCIAL MATTERS: GRANT AWARD TO HALL GREEN UNITED JUNIORS**

Further to Minute 35 09/10, the Clerk reported that the Club hoped to proceed with their fencing proposal before the next season and would seek other funding or use their own funds.

**Resolved:** That the report be noted.

**64. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM 45<sup>TH</sup> WAKEFIELD SCOUT GROUP**

Members considered an application for funding from the 45<sup>th</sup> Wakefield Scout Group towards the purchase of tents. It was noted that the tents had been purchased in April 2008.

**Resolved:** That, in view of the retrospective nature of the application, no grant be offered to the 45<sup>th</sup> Wakefield Scout Group.

- 65. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM TEDDY BEAR CLUB**  
Members considered an application for funding from the Teddy Bear Club for funding towards insurance and rent costs.
- Resolved:** That the Council in accordance with its powers under Section 137 of the Local Government Act, 1972 should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.
- |  |                |             |
|--|----------------|-------------|
| Grant towards insurance and rent costs | <b>Awarded</b> | <b>£250</b> |
|--|----------------|-------------|
- 66. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM POP IN CLUB**  
Members considered an application for funding from The Pop In Club for funding towards insurance and rent costs.
- Resolved:** (1) That the Council in accordance with its powers under Section 137 of the Local Government Act, 1972 should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.
- |                          |                |             |
|--------------------------|----------------|-------------|
| Grant towards rent costs | <b>Awarded</b> | <b>£250</b> |
|--------------------------|----------------|-------------|
- (2) That, when offering the grant, the Clerk encourage the group to take a more active role in the running of Hall Green Community Centre.
- 67. TO CONSIDER ALMSHOUSE/VILLAGE INSTITUTE RECHARGES**  
The Responsible Financial Officer noted that the Almshouse Trustees had agreed to pay recharges to the Parish Council in respect of officer time for the previous and current financial years. The recharges from 1 April 2009 would be £26.84 per month for the Charlesworth Almshouses and £17.50 per month for the Worrill's Almshouses. Members further discussed a recharge in respect of the Village Institute.
- Resolved:** (1) That recharges in respect of the Almshouse Trusts be noted.  
(2) That the recharge in respect of the Village Institute be discussed at the July meeting.
- 68. TO RECEIVE CHARLESWORTH CHARITY YEAR END ACCOUNTS**  
The Responsible Financial Officer tabled the Charlesworth Charity year end accounts.
- Resolved:** That the accounts be noted.
- 69. LOCAL DEVELOPMENT FRAMEWORK MATTERS**  
The Clerk gave details of two letters received from Wakefield MDC, one relating to the submission of the Waste Development Plan Document to the Secretary of State and one noting the adoption of the Core Strategy and Development Policies Documents.
- Resolved:** That the report be noted.
- 70. CORRESPONDENCE**
- |    |                        |   |
|----|------------------------|---|
| 1. | Rural Action Yorkshire | Subscription + Country Air                  |
| 2. | YCLA                   | The Clerk                                   |
| 3. | Metro                  | Acknowledgement re request for bus shelter  |
| 4. | CPRE                   | Branch Annual Report                        |
| 5. | YLCA                   | White Rose Update Branch meetings, seminars |
| 6. | CE Electric            | Priority services register                  |
| 7. | WMDC                   | Pugneys Country Park Waiting restrictions   |
| 8. | Metro                  | Request for bus passenger shelter           |

- |     |                                |   |
|-----|--------------------------------|---|
| 9.  | DEFRA                          | Big Lottery fund – Village SOS funding            |
| 10. | Wakefield Tree Wardens         | Grants towards hedge planting                     |
| 11. | Sutcliffe Play                 | Brochure  |
| 12. | CPRE                           | Fieldwork magazine                                |
| 13. | Barnsley MBC                   | Barnsley LDF – comments invited                   |
| 14. | WMDC                           | Mayor's Civic Parade and Service Saturday 13 June |
| 15. | Wakefield District Partnership | Invitation to 'Wakefield Speaks' events           |

**Resolved:** (1) That an expression of interest be submitted in respect of hedge planting at Betty Eastwood Park (10).

(2) That the remaining correspondence be noted.

## 71. PLANNING APPLICATIONS

The Parish Council noted the planning applications before them.

**Resolved:** (1) That the Clerk submit an objection in respect of application 09/00595 for a dwelling to the rear of 141 High Street, Crigglestone on the grounds discussed.

(2) That the approval of a three storey building at Calder Park be noted.

## 72. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Colley gave details of matters related to Wadhouse Lane, drainage issues at Kenton Drive and the wall between Kettlethorpe and Chapelthorpe which was to be rebuilt using the community payback scheme. He also hoped that Denby Dale Road East might be restricted to 'access only', but foresaw difficulties in enforcement.

**Resolved:** That the Parish Council thank Councillor Colley for his update.

## 73. UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

## 74. PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- (a) Recent resurfacing work at Denby Dale Road West was unsatisfactory
- (b) Potholes require attention at Broad Acres and Green Acres
- (c) Fishponds Drive being used as a cut through: 20 mph limit requested
- (d) Excessive litter around the lakeside at Newmillerdam
- (e) Willow Garth, Durkar Fields: potholes require attention
- (f) Miller Court: dropped crossings are not low enough for mobility scooters
- (g) Betty Eastwood Park: can WMDC dog wardens patrol to discourage dog fouling?

**Resolved:** That all matters be pursued with Wakefield MDC.

## 75. INPUT FOR PARISH LINK MAGAZINE

**Resolved:** That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

## 76. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

**Resolved:** That the May 2009 Parish Council minutes be placed on the website together with updates on the new Parish Plan and Community Hero proposals.

**77. PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk contact Dr Chowcat to update parish matters for the press.

**78. DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 7 July 2009.

**IN PRIVATE**

No items

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

# CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

**7.00 pm Crigglestone Village Institute, Tuesday 2 June 2009**

No members of the public attended.