

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD 1 APRIL 2008

Present: Councillors: Mrs J Craven, P Crompton, P Daniels (Chairman), J Garthwaite, Mrs C Norris, J Peebles, D Pimm, Mrs C Platten, A Roe, K Wainwright.

District Councillors: P Harvey

Apologies: None

1/08 APOLOGIES FOR ABSENCE

None

2/08 DECLARATIONS OF INTEREST

Councillor Platten declared a personal interest in Item 22, Planning.

3/08 TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman welcomed Lesley Holdsworth, the new Responsible Financial Officer, to her first meeting. He also paid tribute to the work of the outgoing Responsible Financial Officer, Maureen Cummings.

4/08 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4 MARCH 2008

Resolved: That the minutes be approved as a correct record.

5/08 MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk clarified queries regarding the sewage pumping station at Denby Dale Road and off-street parking at the One Stop Shop. She circulated a letter from the Fire and Rescue Service giving details of the fire incident on Durkar Lane on 28 February 2008. Members requested further details of the sewerage system from Yorkshire Water.

6/08 TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

That members of the press and public be excluded from the meeting following agenda item 29.

7/08 POLICE REPORT

PC McMahon had sent his apologies. PC Laybourne noted that 39 hours had been spent in the Parish in March. Fixed penalty tickets had been issued for speeding offences on Denby Dale Road and warnings and tickets had been issued for indiscriminate parking at the Kingfisher Restaurant. Other road safety offences included mobile phone use, misuse of fog lights and non use of seat belts. Two males had received official warnings in respect of the use of motorcycles/quad bikes in Betty Eastwood Park. The police had also dealt with a youth carrying an air rifle in a public place and had arrested males on default warrants and others in possession of Class A and Class C drugs. The police had made visits to off licences to remind staff of their obligations and had visited local schools including St James where no recent problems were reported. Checks had been made to the rear of the Village Institute following requests from the Parish Council. The crime statistics for March showed 19 crimes, a significant decrease from previous months.

PC Laybourne updated Members with regard to the funding provided under the Safe Scheme and assured them that the operation of the scheme, including his role, would continue as previously. A letter received from Inspector Karen Bailes had been circulated and Members were assured that the funding provided under the Scheme would continue to be used for activities in the Parish.

Members were particularly concerned at the damage caused to the Crigglestone All Blacks' pitch at Painthorpe. Priorities for April would be parking at Denby Dale Road East, anti-social behaviour at the ginnel off Denby Dale Road East, vandalism at the All Blacks' ground, parking at the One Stop Shop and the Kingfisher Restaurant and speeding on Denby Dale Road and Dennington Lane.

Resolved: (1) That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

(2) That the Safe Scheme payment of £2,500 for April, May and June be approved.

8/08 CASUAL VACANCY UPDATE

There was nothing further to report.

9/08 FEEDBACK FROM MEETINGS

Neither Councillors Craven nor Pimm had attended the VOX meeting. The Clerk reported on the meeting of the West Yorkshire Rural Transport and noted items regarding real time bus information and changes to service 435 which would no longer serve West Bretton. Councillors Craven and Peebles had attended the YLCA conference which had concentrated on 'green' issues.

10/08 TO RECEIVE REPORT FROM THE GROUNDS MAINTENANCE COMMITTEE

Councillor Craven reported on the Committee meeting held on 29 March which had included a Health and Safety inspection of Betty Eastwood Park. Members had identified a number of items requiring attention in the Park, and discussed a possible survey of park users to identify needs and appropriate improvement work. A quote had been received to upgrade the BMX track but it was felt usage should be assessed first. It was noted that some hanging basket sites were no longer being sponsored. Members also discussed a new name for the Committee.

Resolved: (1) That WMDC be asked to carry out a risk assessment of the BMX track.

(2) That Neighbourhood Action be asked to clear items dumped in the Park.

(3) That possible work to the BMX track should be considered under item 15, reviewing the Parish Plan.

(4) That sponsorship of additional hanging baskets by the Parish Council be considered at the next meeting.

(5) That the Committee be renamed the Parks and Open Spaces Committee.

11/08 TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE

The Chairman reported that the Committee had met immediately before the Council meeting. They had received the Health and Safety checks for all locations and had recommended actions to be taken. They had updated the Risk Register.

Resolved: That amended Risk Register be submitted to the Parish Council at its annual meeting for approval.

12/08 TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE

Councillor Wainwright reported that he was researching the diversion of the footpath from Hole Lane to Bretton Lane and would invite Virginia Moulton to the next meeting of the Committee to discuss the proposal.

13/08 HALL GREEN COMMUNITY CENTRE

Councillor Wainwright reported that Mears, who were working on the adjoining estate, were carrying out refurbishment works to the Community Centre as their contribution to the quality of life of the community. The proposed amalgamation of the Tenants and Residents Association with the Hall Green Community Association would be considered further at the April meeting.

14/08 TO CONSIDER REOPENING OF CRIGGLESTONE RAILWAY STATION

Members considered a letter from Denby Dale Parish Council regarding the possible reopening of Crigglestone Railway station together with a park and ride scheme. Members were supportive

of the idea and it was suggested that a meeting of representatives of both councils should be arranged.

Resolved: (1) That a meeting with representatives of Denby Dale Parish Council be held at 7.00pm on 22 April 2008 at the Village Institute, Crigglestone to discuss the reopening of Crigglestone railway station.

(2) That Councillors Wainwright, Garthwaite and Craven represent Crigglestone Parish Council at the meeting.

(3) That local District Councillors, representatives of West Bretton Parish Council and a representative of VOX be invited to attend.

15/08 TO CONSIDER REVIEW OF THE PARISH PLAN

The Clerk noted that the Parish Plan had been published in 2004 and updated in 2006. Members agreed to look again at the previous documents and to consider a further revision in the light of current circumstances. The Clerk reported that Wajid Khan of VOX had offered support for such revision work.

Resolved: (1) That Members receive copies of the original plan and update document.

(2) That Members submit ideas for a review of the Plan at the June meeting.

16/08 VILLAGE INSTITUTE MATTERS

Village Institute Trustees minutes dated 4 March 2008 had been circulated.

Resolved: That the minutes be accepted as a true record.

17/08 FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Responsible Financial Officer (MAC) salary Mar 2008	88.99
Parish Clerk salary + expenses Mar 2008	459.87
Responsible Financial Officer (LH)	62.10
Allianz Insurance	2,588.08
Cllr Peebles expenses	103.49
Inland Revenue	327.27
West Yorkshire Police	2,500.00
T&D	3,178.37
Planning Aid (conference)	15.00

Resolved: That the accounts be approved for payment.

18/08 TO CONSIDER ATTENDANCE AT YORKSHIRE PLANNING AID SEMINAR

Further to Minute 321/08 (2), the Clerk gave further details of the seminar in Leeds on 10 April.

Resolved: That Councillor Craven's attendance at the conference at a cost of £15 be confirmed.

19/08 TO CONSIDER WMDC WASTE DEVELOPMENT PLAN

Councillor Crompton gave details of the Issues and Options report received from Wakefield MDC.

Resolved: That the document be noted.

20/08 CORRESPONDENCE

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|----|------------------|---|
| 1. | English Heritage | Query re boundary stone Calder Grove |
| 2. | WMDC | Health Impact Assessment of Alternate Week Collection |
| 3. | YRCC | Country Air newsletter |
| 4. | WMDC | Charity Ceilidh 18 April |
| 5. | Rural Arts | Arts in Your Village Event 12 April Thirsk |

6.	YLCA	Information sheet
7.	WMDC	The Sentinel
8.	Mary Creagh MP	Traffic calming + sentencing of offenders
9.	WMDC	Acknowledgement of comments re planning application
10.	WMDC	Advert for Co-opted Members of Overview and Scrutiny Committee
11.	CPRE	Fieldwork journal
12.	YLCA	Clerk of the year + council communication awards
13.	WMDC/Entec	Waste Management info session 7 April 5.45pm
14.	LDF Programme Officer	Re examination process
15.	YLCA	Y&H Rural Affairs Forum: Parish Climate Change Adaptation Conference 13 May
16.	Barbara Dennison	Parking at Denby Dale Road East
17.	Cancer Research UK	Promotion of Pontefract Race for Life event
18.	WMDC	Contaminated Land feedback
19.	Sutcliffe Play	Brochure
20.	CPRE	Countryside Voice

Resolved: That the correspondence be noted.

21/08 TO CONSIDER RENEWAL OF STREET NAME PLATES

Councillor Wainwright suggested a number of street name plates which required renewal.

Resolved: That Wakefield MDC be requested to renew the street name plates.

22/08 PLANNING APPLICATIONS

The Parish Council noted the planning applications before them. The Clerk confirmed that dates had been suggested for a meeting with Ian Thomson at WMDC. She also noted that interested parties were invited to speak at the Planning and Highways Committee meeting regarding the application for ten two-storey office buildings at Calder Park.

Resolved: (1) That the Clerk submit an objection to the application to replace landscaping with car parking at the Mercedes dealership on Calder Park, on the grounds discussed.
(2) That Councillors Wainwright, Crompton, Roe and Daniels attend a meeting with Ian Thomson on 8 April 2008.

23/08 UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

24/08 PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- (i) Carriageway resurfacing required on Broad Acres
- (ii) Excessive dog fouling on High Street and Fishponds Drive
- (iii) Introduction of car parking charges at Pugneys Country Park
- (iv) Football playing at Durkar Fields
- (v) Proposed meeting with Mary Creagh MP

Resolved: (1) That the Clerk contact WMDC in respect of (i) and (ii)
(2) That the Clerk write to the Leader of Wakefield MDC expressing the Parish Council's profound concerns at the parking charges proposed at Pugneys.
(3) That Members prepare items for a meeting with Mary Creagh, to be considered at the May meeting.

25/08 INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Clerk and Responsible Financial Officer prepare the Parish Council insert for the next Parish Link magazine.

26/08 TO CONSIDER INPUT FOR THE NEXT NEWSLETTER

The Clerk tabled a draft document which would be finalised at the May meeting.

27/08 TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the March 2008 Parish Council minutes be placed on the website together with the Chairman's Annual report.

28/08 PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk contact Dr Chowcat to update parish matters for the press.

29/08 DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7pm on Tuesday 6 May 2008.

30/08 DISTRICT COUNCILLOR PAUL HARVEY

It was noted that this would be Councillor Harvey's last meeting before he stood down from the District Council. Members wished him well for the future and thanked him for his attendance at Parish Council meetings.

IN PRIVATE

31/08 TO RECEIVE UPDATE ON APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER

The Clerk confirmed that Lesley Holdsworth had accepted the post of Responsible Financial Officer, her start date being 27 March 2008.

32/08 TO CONFIRM CLERK'S BONUS AND REGRADING

Resolved: That the Clerk's bonus in respect of completion of the Working With Your Council course and regrading be confirmed.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

7.00 pm Crigglestone Village Institute, Tuesday 1 April 2008

Six members of the public were present. One group of residents requested an update on flooding issues at Hollin Lane and Councillor Harvey confirmed that he had raised the problem with Rob Fyfe.

Other residents representing the Denby Dale Road East Action Group informed Members that, despite making suggestions for solutions to the parking problems in January, Wakefield MDC officers had said the issue was now in the hands of local councillors. They reiterated the problems caused for waste collection as well as residents' vehicles. In response the Parish Council would invite a Wakefield MDC officer to the next meeting to address the issues.

A resident asked for clarification of action taken by the police in the area, following her emails to the Parish Council. PC Laybourne explained the remit of the SAFE Scheme and gave details of the circumstances under which parking tickets could be issued. He assured the residents that the Police would prioritise the parking problems and he would provide feedback at the next meeting.