

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD 1 SEPTEMBER 2009

**Present:** Councillors: Mrs J Craven, P Crompton, P Daniels, J Garthwaite, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner, K Wainwright

**District Councillors:** J Colley, B Denson

**Apologies:** Councillors Mrs C Norris and D Pimm, District Councillor Mrs J Drysdale.

### **111. APOLOGIES FOR ABSENCE**

Apologies were accepted.

### **112. DECLARATIONS OF INTEREST**

Councillor Garthwaite declared an interest in Item 17 (planning).

### **113. TO RATIFY ITEMS DEALT WITH IN JULY AND AUGUST**

The Clerk reported that the following payments had been made under delegated powers:

	£
R Sunderland – Installation of Soap Dispensers and other minor works	120.00
K Holliday – Roof Repairs	265.00

**Resolved:** That the payments be ratified.

### **114. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

None.

### **115. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 7 JULY 2009**

**Resolved:** That the minutes be approved as a correct record.

### **116. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

Councillor Daniels reported that the newsletter had been printed on lighter weight paper than ordered which had caused delivery problems. The printers had apologised and given a reduction on the invoice.

### **117. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following agenda item 24.

### **118. POLICE REPORT**

PC Laybourne noted that a total of 53 crimes had been recorded in July and August and reported that 69 Safe Scheme hours had been spent in the Parish in the two month period. Over half the crimes related to burglaries from dwellings and other premises. He noted that since the period covered the school holidays, priority had been given to patrols at school grounds and known problem areas. Checks were carried out at Betty Eastwood Park and to the rear of the Village Institute where a number of youths were subject to Stop and Account legislation. Three males were searched under crime preventative measures and three under the Misuse of Drugs Act. Driving offences included driving whilst using a mobile phone: this man was uninsured and his vehicle untaxed resulting in the vehicle being seized.

Regarding speeding concerns, 33 endorsable fixed penalty tickets had been issued to motorists for exceeding speed limits and three motorists were reported for summons. These drivers were

stopped on various roads including Denby Dale Road and Durkar Lane. Eleven further vehicles were stopped and checked and three vehicle defect forms were issued. Eight items of intelligence were submitted in relation to anti social behaviour or road traffic matters. With regard to the parking of HGVs outside Harratts on Denby Dale Road at night, PC Laybourne had spoken to the logistics manager who had undertaken to ensure that vehicles were parked in the lay-by rather than on the carriageway.

Priorities for September would be speeding on Barnsley Road and Wood Lane at Newmillerdam, Durkar Lane and Denby Dale Road and parking at the bus stop on Stoney Lane. Inspector Brear would be asked to prioritise actions to deter burglaries with patrols in the evening.

**Resolved:** That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

**119. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

The minutes of the meetings held on 7 and 21 July had been circulated and Councillor Platten reported that the handrail on the bridge in Betty Eastwood Park had again been vandalised. The Clerk would inform Wakefield MDC officers. Members noted an article and letter in the Wakefield Express regarding the removal of the unauthorised BMX track.

**Resolved:** That the minutes and report be noted.

**120. TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE**

The Committee would next meet on 8 September.

**121. TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE**

Councillor Wainwright reported on a walk held on 1 August in the Dennington area with Andrew Fowler, Footpaths Development Officer. A long demolished footbridge over the railway had severed the connection between footpaths 16 and 18, and footpath 18 was very overgrown. It was hoped to reopen the paths using a new route around the tunnel portal and rerouting footpath 18.

Councillor Daniels drew attention to the site notice regarding Public Path Creation Order No 11, 2009 which referred to a path off Hollin Lane rather than Hollin Drive. This and the absence of a plan with the notice had made identification of the proposal difficult for local residents.

**Resolved:** (1) That the Footpaths Development Officer be informed that Parish Council supports the reopening of footpaths 16 and 18 in the manner described.

(2) That, with regard to footpath 34, the Clerk write to Wakefield MDC drawing attention to the discrepancy in the notice and suggesting that a location plan should be included in site notices in future.

**122. TO DISCUSS HALL GREEN COMMUNITY CENTRE**

Councillor Wainwright reported that the Teddy Bear Club wished to erect a metal storage container to the rear of the Centre. The Club were currently seeking funding for the project and investigating the need for planning permission. They had requested that the Parish Council support them with their grant application. With regard to the derelict wall to the rear of the Centre (Minute 59 09/10), the Clerk reported that she had made contact with the Community Payback scheme.

**Resolved:** (1) That the report be noted.

(2) That, subject to any planning permission that may be required, the Teddy Bear Club be supported in their application for funding towards a storage container at the Centre.

***At this point it was resolved to suspend Standing Orders to allow Members to deal with a disturbance to the rear of the building 8.00 – 8.03pm***

**123. PARISH PLAN FUNDING APPLICATION**

The Clerk reported that the application to the Big Lottery Fund had been unsuccessful on the grounds that the application was a repeat activity previously funded in 2003.

**Resolved:** That a further meeting of the Parish Plan Steering Group be arranged to consider the way forward.

**124. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The Responsible Financial Officer presented the following for payment:

	£
Clerk salary + expenses	357.76
Responsible Financial Officer salary+ expenses	255.54
Printforms – Newsletter	300.00
British Legion – Wreaths	33.00
Ben Parker – Delivery of newsletter	180.00
WMDC – VI Fire extinguisher test	66.53
ADT – VI Alarm maintenance	166.04

**Resolved:** That the accounts be approved for payment.

**125. FINANCIAL MATTERS: TO DISCUSS VILLAGE INSTITUTE RECHARGES**

Further to Minute 96 (09/10), the Responsible Financial Officer recommended that the agreed recharge amount for 2008/09 be noted but that no actual recharge take place. In respect of the agreed recharge for 2009/10, it was recommended that the charge be implemented at a later date in conjunction with consideration of the annual grant to the Village Institute Trust.

**Resolved:** That the Village Institute recharges be dealt with as detailed above.

**126. FINANCIAL MATTERS: TO NOTE THE AMENDED ANNUAL RETURN**

The Clerk reported that the external auditors, Mazars, had requested amendments to the Annual Return 2008/09. The amendments had been effected and initialled by the Chair and former Responsible Financial Officer, and copies were tabled for Members' information.

**Resolved:** That the amended annual return for 2008/09 be noted.

**127. VILLAGE INSTITUTE MATTERS**

Village Institute Trustees' minutes dated 7 July 2009 had been circulated.

**Resolved:** That the minutes be accepted as a true record.

**128. CORRESPONDENCE**

- |                      |   |
|----------------------|---|
| 1. YLCA              | BBC VILLAGE SOS Initiative email                            |
| 2. YLCA              | E-bulletin for County Associations and National Council     |
| 3. YLCA              | NALC has re-launched its Local Council Awards email         |
| 4. Wakefield Hospice | Sponsored walk 20 Sept                                      |
| 5. SLCC              | Conference 8 September 2009 Cedar Court Hotel               |
| 6. Cllr Drysdale     | Police PACT meetings  |
| 7. YLCA              | Defra biodiversity survey email                             |
| 8. YLCA              | Public Service Delivery in rural England email              |
| 9. YLCA              | 'Rural Matters' email from Y&H Rural Affairs Forum          |
| 10. NALC via YLCA    | Strengthening local democracy consultation – email          |
| 11. Local Govt Y & H | Regional Spatial Strategy Review, Integrated Reg'l Strategy |

12.	Mencap	Request for donation
13.	WMDC	LDF Central Wakefield Area Action Plan – Notice of adoption
14.	WMDC	August Bulletin
15.	Hall Green United Juniors	Photos of fence now erected at sports ground
16.	WY Police	Community Grant scheme 2009
17.	WMDC	Traffic Regulation Order: Pugneys Access Road
18.	Crofton PC	Query re Wakefield District Housing housing allocation
19.	YLCA	NALC Local Council Awards – email
20.	YLCA	E-bulletin for County Associations and Member Councils of County Associations (31 July 2009)
21.	CPRE	RE climate change and environmental issues – email
22.	NALC	Direct Information Service – email
23.	WMDC	Public Path Creation Order, High Street to Hollin Drive
24.	Rural Action Yorkshire	Country Air + notice of AGM 21 November
25.	Shaw's/SLCC	Catalogues
26.	SLCC	Courses for clerks and councillors at Morley Health and Safety 10 Sept Cemetery Management 16 Sept
27.	C Knowles	Thanks for cul-de-sac sign at Barkers Rd + proposal for TPO on land off Durkar Lane
28.	G Maguinness	Re Hollin Lane playground
29.	VOX	Update on current situation
30.	YLCA	Local Councils and VAT Workshops
31.	Cllr Colley	Re air quality in Durkar/Crigglestone area
32.	YLCA	WMDC Standards Committee vacancy
33.	Groundwork Wakefield	2008-09 report
34.	The Mayor	Invitation to At Home Sat 12 Sept 1.00 – 5.00pm
35.	'Concerned ratepayer'	Graffiti in parish
36.	CPRE	Fieldwork magazine
37.	Metro	New programme: Rural Access to Opportunities
38.	David Talbot	Nudemillerdam calendar – on sale soon
39.	Unlock Democracy	Re Sustainable Communities Act Amendment Bill
40.	WMDC Neighbourhoods	Trees and Woodlands Forestry Certification

**Resolved:** (1) That the Clerk attend the SLCC conference at a cost of £49 + VAT (5).

(2) That Crofton Parish Council be informed that Crigglestone Parish Council would not wish to be consulted regarding WDH housing allocation (18).

(3) That the Clerk attend the SLCC Health and Safety course at Morley at a cost of £95 + VAT (26)

(4) That Councillor Platten attend the Mayor's At Home (34)

(5) That the Sustainable Communities Amendment Bill be on the October agenda (38)

(6) That the letter from WMDC Neighbourhoods be referred to the Parks and Open Spaces Committee (40)

(7) That the remaining correspondence be noted.

## 129. PLANNING APPLICATIONS

The Parish Council noted the planning applications before them.

**Resolved:** That the Clerk submit objections in respect of application no 09/01590 for an aerial at 1 Howard Crescent and application nos 09/01416, 09/01417 and 09/01418 for illuminated advertisements on bus shelters at Calder Grove, on the grounds discussed.

**130. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

District Councillor Colley reported on the meetings held by representatives of UK Drainage Protocol with regard to drainage matters on the Fishponds estate. Residents were encouraged to take up the offer of a free survey. Councillor Colley had met Highways Agency representatives and reported on air quality issues. He drew attention to a meeting at Newmillerdam to address flooding matters and gave details of the Community Payback scheme. He said proposals for traffic lights at J39 were at the planning stage and noted problems with manhole covers at the industrial estate.

***At this point it was resolved to suspend Standing Orders to allow Members to further deal with a disturbance to the rear of the building 9.07 – 9.12pm***

**131. UPDATE ON PARISH MATTERS**

The Clerk had circulated the Parish Matters register and updated members on progress.

**132. PARISH MATTERS**

The following items were brought to the attention of the Parish Council:

- (a) Highway gully clearance requested at Howard Crescent, Durkar Lane and Denby Dale Road East, Denby Dale Road, The Close and adjoining the M1.
  - (b) Cost of speed check requested for Durkar Lane.
  - (c) To note that bus service 443 is reduced to two hourly during the day.
  - (d) When refuse bins are collected, rubbish is dropped and left on the street.
- District Councillor Colley noted that new recycling bins were proposed for paper and plastic. He also informed Members that Councillor Denson would provide the District Council update in future.

**Resolved:** (1) That items (a), (b) and (d) be pursued with Wakefield MDC.

(2) That Councillor Colley be thanked for his contributions to the Parish Council's meetings.

**133. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

**Resolved:** That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

**134. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the July 2009 Parish Council minutes be placed on the website.

**135. PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk contact Dr Chowcat to update parish matters for the press.

**136. DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 6 October 2009.

**IN PRIVATE**

**137. STAFF ISSUES FOR CONSIDERATION BY THE PERSONNEL COMMITTEE**

The Clerk appraised Members of staffing items to be considered by the Personnel Committee.

**Resolved:** That the Personnel Committee meet at 6.30pm on Monday 28 September.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

# CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

**7.00 pm Crigglestone Village Institute, Tuesday 1 September 2009**

One member of the public spoke about the site off St James Way where he had suggested to Wakefield MDC that a number of oak trees might be the subject of a Tree Preservation Order. He also hoped to install nesting boxes and to visit the school to talk about local nature resources. Members agreed to support his TPO application. Another member of the public was concerned about the state of the play area on Hollin Lane. She thought it should be repaired and that another playground for older children should be provided in the area. Members recalled problems with earlier proposals where local residents had opposed further play areas but they undertook to approach the District Council about the existing facility.