

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 JANUARY 2013

Present: Councillors: Mrs C Binns, Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillor: I Sanders

Apologies: District Councillors Mrs Drysdale and Kirkpatrick.

269. APOLOGIES FOR ABSENCE AND WELCOME

Apologies were accepted. The Chairman wished all present a Happy New Year and welcomed the nominees for the Community Hero Award together with members of the Community Hero Working Party. He also welcomed Jayne Venables to her first meeting in the role of Responsible Financial Officer/Assistant Clerk.

270. DECLARATIONS OF INTEREST

None.

271. COMMUNITY HERO AWARDS

As Chair of the Hero Working Party, Councillor Daniels said the members had been most impressed with the interest shown in the award scheme for 2012. It had therefore been agreed to award certificates to all the nominees. The Council Chairman then presented certificates to the nominees and gave the Community Hero Award 2012 to Cynthia and Len Binns in recognition of their support for the community through the Hall Green Community Association.

Resolved: That a press release be issued in respect of the 2012 Community Hero Award presentation.

272. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

None.

273. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4 DECEMBER 2012

Resolved: That the minutes of the meeting held on 4 December 2012 be approved as a correct record.

274. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Further to Min 259 (2012/13), the Clerk noted that she had booked training sessions for Councillors Crompton, Mrs Binns and Daniels.

275. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 23.

276. POLICE REPORT

PCSO Flanagan circulated a report which showed that 12 hours had been worked on the Safe Scheme in December. Police officers had worked 9 hours and PCSOs 3 hours. A total of 26 incidents had been recorded compared with 43 in November. The areas worst affected by crime had been Crigglestone and Newmillerdam.

There were three house burglaries in Chapelthorpe, Durkar and Crigglestone, and two other burglaries in Durkar and Crigglestone. Four thefts from vehicles were reported in Newmillerdam, Chapelthorpe, Crigglestone and Durkar: two of these involved taking integrated sat nav units. Two damage offences were recorded in Newmillerdam (one person charged) and Crigglestone. A medium sized cannabis farm was found at a house on Denby Dale Road East but no offenders

were located. The farm was dismantled and the cannabis taken away for destruction. There were seven other thefts including two from a shop, one on a bus and one theft of flagstones. Anti-social behaviour calls were limited to five calls in December, four alcohol related and one youth related.

Councillor Mrs Platten drew attention to litter bins which had been set on fire in Betty Eastwood Park and other 'bonfire' activities at the Crigglestone Industrial Estate

Priorities for January would be speeding at Barnsley Road and Denby Dale Road, together with security at St James' School where there had been lead thefts and cars for sale on footways.

Resolved: That the Parish Council thank PCSO Flanagan for her report and the good policing of the area.

Councillor Mrs Craven left the meeting (7.30pm).

277. AGENDA ORDER

Resolved: That agenda item 20 be taken next.

278. TO CONSIDER REQUEST FOR SUPPORT FOR PROPOSALS FOR EAST LODGE, NEWMILLERDAM

Gill Sykes and William Taylor gave details of proposals to refurbish the existing lodge building and to create a new meeting room and café. Grant funding for the project was being sought. Whilst the Lodge was not within the parish, Members felt that local parishioners would benefit from the proposal and they therefore welcomed the project.

Resolved: That a letter of support be sent to the Pennine Community.

279. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The Clerk referred to Councillor Platten's earlier remarks regarding the burnt out litter bins. She had been informed that Wakefield Council could not replace the bins: The Parks and Open Spaces Committee would consider what action to take. She also noted that Digley Associates had carried out an annual inspection of the BMX track although this had not been specifically ordered.

Resolved: (1) That the report be noted.

(2) That Digley Associates' report be accepted and the invoice of £60 be approved for payment.

280. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

There was nothing to report.

281. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

There was nothing to report.

282. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Binns reported that the Christmas Tree switch-on event had been a great success. Further to previous minutes regarding electrical works, Councillor Binns informed Members that a quote for an energy efficient package for the Centre had been received. The Association was prepared to fund the proposal but nevertheless, Members felt the Association would be well advised to obtain further quotes.

Resolved: That the report be noted.

283. VILLAGE INSTITUTE CHARITY COMMITTEE: TO RECEIVE ANY URGENT ITEMS FROM THE COMMITTEE

The Committee had met before the Council meeting and had discussed various repairs and improvements to the Institute. Decorating the hall was a high priority and it was hoped to do this in the Easter holiday period.

Resolved: That the report be noted.

284. TO RECEIVE THE CLERK'S REPORT

The Clerk had circulated a report detailing matters addressed during December.

Resolved: (1) That the report be noted.
(2) That the Clerk pursue issues as discussed.

285. CODE OF CONDUCT: TO CONSIDER DISPENSATIONS AND OTHER MATTERS

Further to Min 252 (2012/13) the Clerk tabled documents relating to dispensation procedures and noted that the Code of Conduct applied to committee co-optees and appointees.

Resolved: (1) That dispensations be considered at the February meeting.
(2) That Councillor Mrs Craven be asked to meet the Clerk to discuss this matter.
(3) That the appointee to the Parks and Open Spaces Committee be asked to submit a register of interests form.

286. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	451.70
Responsible Financial Officer - salary	241.01
YLCA – training courses	140.00
CS Shutters	48.00
Xerox	19.36
HMRC - PAYE	510.13
Digley Associates	60.00
Cllr Craven – former RFO gift reimbursement	29.00

Resolved: That the accounts be approved for payment.

287. FINANCIAL MATTERS: TO RECEIVE AND APPROVE QUARTERLY ACCOUNTS TO DECEMBER 2012

The Responsible Financial Officer presented the balance sheet for the period 15 September to 15 December 2012.

Resolved: That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

288. FINANCIAL MATTERS: TO RECEIVE QUARTERLY BUDGET OUTTURN REPORT

The Responsible Financial Officer presented a budget report to 15 December 2012.

Resolved: That the budget report be noted and signed by the Chairman.

289. FINANCIAL MATTERS: TO APPROVE VIREMENTS

The budget report highlighted possible virements to reflect the current financial position.

Resolved: That the proposed virements be approved by the Council.

290. CORRESPONDENCE

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| 1. | SLCC | Email – News bulletin: Council Tax Base changes, Tree safety, Community right to bid |
| 2. | CPRE | Email – Say no to development sprawl, road building as a last resort |

3.	LCR online	Email - Newsletter
4.	LCR online	Email – Newsletter
5.	YLCA	Email – Localising Council Tax support
6.	LCR	Magazine
7.	CPRE	Field Work magazine
8.	Navigus Planning	Email – Neighbourhood Planning
9.	YLCA	Email - Info note: Council tax, playing fields, parks HLF
10.	WMDC	Email – Agenda for Council meeting
11.	YLCA	Email – Training programme Fri 15 March Employment and/or Freedom of Information at Cedar Court Wfd £35
12.	YLCA	Email – E bulletin – E Pickles loves parish people, Right to bid, Flood Resilience, Community Assets
13.	Electroville	Email – Get the most from social media - training £12.50 + booking fee Huddersfield, York, Rotherham
14.	LCR online	Email - Newsletter
15.	WMDC	Email – National Council Tax Benefit Scheme
16.	Act Now Training	Email – Online training The Freedom of Information Act 2000: An Introduction –20 Dec The Data Protection Act 1998: An Introduction 21 Jan, Handling a Subject Access Request 21 Jan. All £30 plus vat
17.	SLCC	Email – News bulletin: Council tax base, neighbourhood plans, tree roots
18.	SLCC	Email - Parish and town councils not to be capped
19.	WMDC	Email - 354- 360 Denby Dale Road, Durkar – hearing held 11 Dec, decision within 5 weeks
20.	YLCA	Email - Information bulletin: neighbourhood plans, NALC team, events – Community Rights
21.	The Hepworth	Email – Invitation to two exhibitions, tour + lunch Friday 25 Jan 10.30am to 1pm
22.	YLCA	Email – Response re non-councillor member of committee + members' previously unregistered interests to be registered with monitoring officer
23.	YLCA	Email – Councils not to be capped in 2013/14
24.	YLCA	Email - Consultation: Local Government Pension Scheme (LGPS)
25.	Fit4Funding	Email – 6 Steps to Fundraising: 3 day course 17, 24, 31 Jan Leeds £180/£285
26.	WMDC	Email – re Wakefield Council apprenticeship scheme
27.	YLCA	Email – Unauthorised gypsy sites consultation, proposals for reducing signage clutter, real time PAYE reminder, devolution conference, Plunkett Foundation grants
28.	YLCA	Email – reminder re training
29.	Fit4Funding	Email – Crowdfunding course 16 January Bradford

Resolved: (1) That the Clerk attend the Freedom of Information training course and Councillor Mrs Craven (if available) attend the Employment training course both on 15 March (11).

(2) That Councillor Mrs Binns attend the tour of The Hepworth on 25 January (21).

(3) That the remaining correspondence be noted.

Councillor Mrs Craven rejoined the meeting (8.33pm).

291. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members noted the schedule of applications and decisions which had been circulated together with an update from the Clerk.

292. TO CONSIDER IMPLICATIONS OF WIND FARM AT WOOLLEY

The Clerk noted that the permission granted for two wind turbines at Woolley was subject to conditions regarding access routes for construction traffic. Members were concerned that construction vehicles could well cause traffic problems in Durkar and other areas of Crigglestone parish.

Resolved: That support be offered to Woolley Parish Council especially with regard to the traffic implications of the project.

293. TO DISCUSS FLOODING MATTERS AT HOLLINGTHORPE LANE

Councillor Wainwright reported that the highway drains had been pressure flushed but the road still flooded when there was heavy rain.

Resolved: That the Clerk pursue the matter with Graham West.

294. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Sanders noted that whilst local schools were achieving well, they did not score highly in recent national league tables. This was thought to be due to a change in the focus of reporting.

Resolved: That Councillor Sanders be thanked for his report.

295. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

296. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

297. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the December 2012 Parish Council minutes be placed on the website.

298. TO CONSIDER INPUT FOR THE SPRING NEWSLETTER

Members suggested items which might feature in the spring newsletter.

Resolved: That the Responsible Financial Officer draft the spring newsletter for approval at the February meeting.

299. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on 5 February 2013.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 8 January 2013

No members of the public attended for this session.