

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 JUNE 2011

Present: Councillors: Mrs J Craven, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles (Chairman), Mrs C Platten, A Roe, Mrs M Skinner, K Wainwright

District Councillor: J Colley

Apologies: Councillor Mrs C Binns and P Crompton. District Councillor Colley would be late.

57. APOLOGIES FOR ABSENCE

Apologies were accepted.

58. DECLARATIONS OF INTEREST

None.

59. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

None.

60. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 10 MAY 2011

Resolved: That the minutes of the meeting held on 10 May 2011 be approved as a correct record.

Councillor Mrs Platten arrived (7.15pm)

61. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk noted that (minute 16 2011/12) Cath Devlin did not wish to join the Community Hero Committee. Councillor Wainwright would approach Kevin Barker as a possible committee member. With regard to Denby Dale Road East (public session 6 June 2011), WMDC proposed to install new fencing which would prevent rat runs for the main road. They would also look at a permit holders scheme.

62. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

None.

PS Day arrived (7.20pm)

63. POLICE REPORT

PS Day circulated a report which showed that 16 hours had been worked on the Safe Scheme in May. Police officers had worked 14 hours and PCSOs 2 hours. A total of 42 incidents had been recorded in the month, a welcome decrease from the high April count. As requested patrols, had addressed issues at St John's Church area, Denby Dale Road, Denby Dale Road East and Dennington Lane.

Crimes included nine burglaries (two from houses and others from sheds and commercial premises), one theft from a vehicle and a theft of a JCB digger. There were five damage reports including houses and vehicles. There were 20 calls about anti-social behaviour including 11 in the Crigglestone area.

Priorities for June would be speeding on Denby Dale Road at Durkar and Calder Grove, Stoney Lane and Wood Lane; HGVs using High Street, Crigglestone; motor bikes speeding at Newmillerdam and parking issues at Dane Royd School. The police would also follow up a report of gunshot pellets falling on a walker near Bullcliff Wood.

Resolved: That the Parish Council thank PS Day and his team for his report and the good policing of the area.

Councillor Garthwaite declared an interest in the report regarding the incident at Bullcliff Wood.

64. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

There was no update regarding the gating order for footpath 24.

65. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The Clerk reported on the meeting held on the previous day.

Resolved: (1) That the quote from T & D Contractors of £60 to spray stumps and £50 to level paths be approved.

(2) That the WMDC proposal to resurface the BMX track be welcomed.

(3) That the Clerk seek alternative litter pickers from YPO or order two from WMDC.

66. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

None.

67. TO DISCUSS HALL GREEN COMMUNITY CENTRE

The drain across the frontage had been cleared by Batemans. It appeared that the drain might be the responsibility of all users, ie the Parish Council, UK Pizzas and Batemans. The resurfacing work was still to be carried out. The RFO had investigated the requirements for a music licence and there was a period of grace until the end of the year. She hoped to receive advice from Rural Action Yorkshire regarding making an application for a premises licence.

Resolved: (1) That Councillor Wainwright consult the deeds of the Centre regarding responsibility for the drains.

(2) That premises licence procedures be considered at the next meeting.

68. VILLAGE INSTITUTE MATTERS

Village Institute Trustees' minutes dated 10 May 2011 had been circulated.

Resolved: That the minutes be accepted as a correct record.

69. TO REVIEW TERMS OF REFERENCE FOR COMMITTEES

Amended terms of reference including the new Health & Safety and Finance Committee had been circulated and the Clerk noted the changes.

Resolved: That the revised terms of reference for committee be accepted.

70. TO REVIEW STANDING ORDERS

A paper had been circulated detailing a proposed amendment to the model standing orders received from NALC.

Resolved: That standing order 31 be amended to read as follows:

“Variation, revocation and suspension of standing orders

Any or every part of the standing orders, except those which are mandatory by law, may be suspended by resolution in relation to any specific item of business.

A motion to add to or vary or revoke one or more of the Council's standing orders, not mandatory by law, shall be proposed by a special motion, the written notice whereof bears the names of at least three councillors.”

71. TO CONSIDER COMPLAINT REGARDING FOOTPATH 24

Members considered a complaint submitted in respect of a report presented to the Council in April regarding footpath 24 Hall Lane to Stoney Lane. The author of the report considered the report to be accurate and the Council supported this view. The complaint was therefore not upheld.

Resolved: That the complainant be informed as above.

72. TO RECEIVE UPDATE ON THE COMMUNITY PLAN

The Clerk noted recent use of the photocopier and meeting room together with an administrative fee of £180.

Resolved: (1) That no charge be made for the photocopying or room hire.

(2) That an administrative fee of £180 less tax be paid to the Clerk and the Group recharged for the gross sum.

73. TO APPOINT A TRUSTEE TO THE CHARLESWORTH CHARITY

Resolved: That Councillor Mrs Debbie Margrave be appointed as a trustee to the Charlesworth Charity.

74. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk - salary +expenses + Community Plan payment	571.51
Responsible Financial Officer - salary + expenses	200.55
Ian Thompson – internal audit	175.00
NALC LCR subs	15.50
SLCC – conference	78.00
AON – VI insurance	1,039.20
Multivisuals – hanging basket plaques	31.50

Resolved: (1) That the accounts be approved for payment.

75. FINANCIAL MATTERS: TO RECEIVE INTERNAL AUDIT REPORT

The Clerk read the report of the internal auditor, Mr Ian Thompson. The report confirmed that Mr Thompson had undertaken the audit as defined in his appointment letter and he felt able to sign off the internal audit with no issues.

Resolved : That the Council thank Mr Thompson and the Responsible Financial Officer.

District Councillor Colley arrived (8.45pm)

76. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM TIME FOR US

Members gave further consideration to an application from Time for Us including information received from the applicant.

Resolved: (1)That a decision be deferred.

(2) That the applicant be invited to attend the public session of the July meeting to give further details of the beneficiaries of the grant sought.

77. CORRESPONDENCE

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|----|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | SLCC | WY Training Day on Tuesday 5 July at Bramhope 10.30
Localism, Q status, Parish plans, code of conduct £35 |
| 2. | Public Policy Exchange | Event 29 June Building the big society London £295 |
| 3. | WMDC | Email - Catalyst council events Castleford 25 May, Wakefield 1 June, S Kirkby 8 June |
| 4. | NALC | LCR Online Live - news feed on local (parish and town) councils
About neighbourhood planning; About the trend in parish precepts; How to create a council? Trends in parish precepts |
| 5. | Mary Creagh MP | Refounding Labour – consultation events
19 May 7.45pm Pudsey Civic Hall, 21 May 10.00am, Hull |
| 6. | SLCC | The Clerk magazine |

7.	Westminster briefing	Conference London Funding and Delivering the Big Society 5 July
8.	PS Events	Email - Public Sector Reform: Opening Up Services 29th September, London
9.	Sustainable Govt	Email - Public Service Efficiency News
10.	NALC	Email - Live news feed on local (parish and town) councils, The latest on the first 'parish' council in London, How Lottery helped Ferryhill Town Council, Local DVD helped encouraged communities to vote/stand at elections
11.	Gary Walker	Email - Newmillerdam Incredible Edible
12.	NALC	Email - Conference Sheffield 19 July £117
13.	Friends of Newmillerdam CP	Email - Project update
14.	VAWD	Email - Funding Fair for Community Groups 21 June Hall Green Community Centre
15.	Mary Creagh MP	Email - Update
16.	CPRE	Countryside Voice magazine
17.	PS Events	Email - Raising Public Sector Productivity Conference 22 Sept London
18.	WMDC	Email - Wakefield Together Partnership Area Forum - Rural - Thursday 7 th July 2011 - 6.30 pm to 8.30 pm Chevet Suite, Sandal Rugby Club, Standbridge Lane, Sandal
19.	Gary Walker	Email - Britain in Bloom report
20.	WMDC	Email - Code of conduct briefing Monday 13 June 6.00 The Grove, South Kirkby, or Thursday 16 June 6.00pm Kirkhamgate
21.	YLCA	Agenda for Wakefield branch meeting 9 June Havercroft
22.	Newmillerdam Methodist Church	Thank you card for grant
23.	WY Police	Email - List of grant funders
24.	WMDC	Email - Agenda for Standards Committee
25.	Sustainable government	Email - Public Service Efficiency news
26.	Mary Creagh MP	Email - update
27.	CPRE	Email - Planning reform, stars, high speed rail
28.	Sustainable gov	Email - Newsletter
29.	LCR Online	Email - Newsletter
30.	Historic Towns Forum	Email - Localism conference Chester 17 June
31.	Mary Creagh MP	Email - update
32.	WMDC	Invitation to Wakefield Green Living Day 26 June Anglers Country Park 11am to 4pm
33.	Jacqueline Robson	Memo re Cllr Wainwright's report on footpath 24
34.	YLCA	Data Protection - Councillors' registration
35.	YLCA	Consultation on relaxation of planning rules for change of use from commercial to residential use (C&LG Dept)

Resolved: (1) That Newmillerdam Community and Conservation Association be congratulated on their success to date in the Britain in Bloom competition (19).

(2) That Councillor Mrs Binns and the Clerk attend the Code of Conduct training (20).

(3) That the memorandum from Ms Robson be considered at the next meeting (33).

(4) That the other correspondence be noted.

Councillor Mrs Margrave left the room (8.55 – 8.59pm)

Councillor Roe left the room (8.58 – 8.59pm)

78. TO CONSIDER ATTENDANCE AT YHRTP/YLCA/ERNLLCA CONFERENCE

Resolved: That Councillors Mrs Craven and Mrs Binns attend the conference together with the Responsible Financial Officer at a cost of £1,080.

79. TO DISCUSS PLANNING APPLICATIONS

A schedule of applications and decisions had been circulated. The Clerk reported that following enquiries, Councillor Box had confirmed that action was being taken to remedy the situation

where a hedgerow had been removed on Denby Dale Road and that enforcement officers were investigating motor vehicle sales at 358 to 360 Denby Dale Road. It was understood that the application for housing off Durkar Lane would be considered at the Planning and Highways Committee in July and it was suggested that John Seacome might speak on behalf of the Parish Council.

Resolved: *That Standing Orders be suspended to allow the meeting to continue beyond 9.15pm.*

Resolved: (1) That an objection be submitted in respect of application no 11/00934, residential development at Moor View, Crigglestone on the grounds discussed.
(2) That John Seacome be asked to speak on behalf of the Parish Council as detailed above.

80. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

District Councillor Colley reiterated the progress made with the fence and signage at Denby Dale Road East. He noted that the District Council was querying Hampsons' use of their car park for containers and said an initiative from Dennington Lane residents was awaited regarding parking issues.

Resolved: (1) That District Councillor Colley be thanked for his report.

81. UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

82. TO RECEIVE PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- a) Yellow lines outside the Kingfisher Restaurant required repainting.
- b) A pelican crossing should be requested at Calder Grove near the Post Office
- c) Collapsed drain at M1 slip road junction 39.

Resolved: That the Clerk contact WMDC and the Highways Authority regarding these items.

83. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

84. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

85. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the May 2011 Parish Council minutes be placed on the website.

86. TO APPROVE NEXT NEWSLETTER

The Responsible Financial Officer tabled details of the summer newsletter.

Resolved: That the content of the newsletter be approved for printing.

87. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 5 July 2011.

IN PRIVATE

None.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

7.00 pm Tuesday 7 June 2011

Two members of the public attended to voice their objections to the planning application for three dwellings on the rear of Crigglestone Working Men's Club car park. They were concerned that the proposal would overlook their houses and cause additional traffic. Children used the end of cul-de-sac to play. They thought the loss of parking at the Club would cause problems as parents who used the car park at present would be forced to park on the highway. They had already sent letters of objection. They were informed that the matter would be considered later in the meeting and Clerk would inform them of the Council's decision.