

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 SEPTEMBER 2011

**Present:** Councillors: P Crompton, J Garthwaite, Mrs D Margrave, Mrs C Platten, A Roe, Mrs M Skinner, K Wainwright

**District Councillor:** Mrs J Drysdale

**Apologies:** Councillor Mrs C Binns, Mrs J Craven, P Daniels, J Peebles and District Councillor J Colley

### **126. APPOINTMENT OF CHAIR**

**Resolved:** That, in the absence of Councillors Peebles and Daniels, Councillor P Crompton be appointed as Chair for the meeting.

### **127. APOLOGIES FOR ABSENCE**

Apologies were accepted.

### **128. DECLARATIONS OF INTEREST**

Councillors Mrs Skinner and Mrs Platten declared personal interests in Item 17 (v) Friends of Betty Eastwood Park.

### **129. TO RATIFY ITEMS DEALT WITH IN JULY AND AUGUST**

One matter had been dealt with and would be reported under Item 13, Village Institute.

### **130. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

None.

### **131. TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 5 JULY AND 22 AUGUST 2011**

**Resolved:** That the minutes of the meetings held on 5 July and 22 August 2011 be approved as a correct record.

### **132. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

The Clerk noted that the cheque discontinuance issue was no longer a concern (Minute 109 2010/11).

### **133. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

None.

### **134. POLICE REPORT**

PS Day and PCs Finley and Robinson were in attendance. PS Day circulated a report which showed that 17 hours had been worked on the Safe Scheme in July and 14 hours in August. Police officers had worked 25 hours and PCSOs six hours in the two months. A total of 52 incidents had been recorded in July and 61 in August. Despite the schools being closed, anti-social behaviour calls had been slightly lower than usual.

Patrols had been carried out in Betty Eastwood Park, Painthorpe Lane, St John's Church and other potential youth nuisance hotspots. Recorded crimes included 11 house burglaries/attempted burglaries (in Crigglestone, Durkar and elsewhere) and a resurgence, seen county wide, of car keys taken from property to access vehicles parked on driveways. Entry to houses is often effected by damaging europrofile locks on conservatories and back doors. There had been 11 thefts from vehicles over the last two months, including four in Crigglestone. One vehicle had its mirrors stolen and in other cases sat navs and laptops were taken. One vehicle was stolen from Newmillerdam.

Damage related crimes had been very low, four to vehicles and seven to other property. Two drugs offences were recorded. There were 17 reports of 'other' thefts which included items taken from gardens and large amounts of wire, and number of thefts at Calder Park.

Three tickets for speeding had been issued on Barnsley Road and two on Denby Dale Road and PS Day noted that all the team were now trained to use laser speed equipment. Bearing in mind the rise in house burglaries, residents were warned against leaving ladders in conspicuous locations.

Priorities for September would be anti-social behaviour at the All Blacks Club, domestic burglary and theft from vehicles.

**Resolved:** That the Parish Council thank the police representatives for the report and the good policing of the area.

**135. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

The minutes of the meeting held on 26 July had been circulated and the Clerk gave a verbal report on a further meeting held on 5 September. It was still hoped the District Council might fund the resurfacing of the BMX track but if this was not possible in the short term a risk assessment of the track would be arranged at a cost of up to £60. Good progress was being made with the Friends of Betty Eastwood Park and it was proposed to purchase £100 of bulbs to be planted by the Friends.

**Resolved:** (1) That the Friends of Betty Eastwood Park be asked to send copies of their minutes to the Clerk.

(2) That the Clerk clarify terms of reference for the Friends.

(3) That the report be noted.

**136. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**

None.

*District Councillor Mrs Drysdale left the room (7.47pm)*

**137. RIGHTS OF WAY MATTERS: TO NOTE AMENDMENT TO GATING ORDER NO 1 2011 FOOTPATH 24**

Members were informed that the Gating Order proposal had been subject to an amendment to the position of one of the gates.

**Resolved:** That report be noted.

**138. RIGHTS OF WAY MATTERS: TO DISCUSS EMAIL FROM DR ROBSON-CAPPS**

An email had been circulated which indicated the writer's concerns about the Council's treatment of matters relating to Gating Order No 1 2011.

**Resolved:** That the writer be informed that the Council had no intention to alter any deed or to discriminate against any residents, and that, in any case, anti-social behaviour was mainly an issue for the Police.

**139. RIGHTS OF WAY MATTERS: TO DISCUSS LETTER FROM MS J ROBSON**

A letter had been circulated indicating the writer's concerns that the Council had not shown an appropriate duty of care to local residents when considering anti-social behaviour issues at Hall Lane, Chapelthorpe.

**Resolved:** That the writer be informed that the Council considered the matter had been referred to the relevant bodies and that it had acted appropriately in addressing the interests of the residents of Hall Lane and the legitimate users of the footpath.

*District Councillor Mrs Drysdale rejoined the meeting (8.15pm)*

**140. TO DISCUSS HALL GREEN COMMUNITY CENTRE**

Following the last meeting, the Responsible Financial Officer said she was still awaiting advice from Rural Action Yorkshire regarding the process to apply for a premises licence. A quote for the rear guttering was noted. The resurfacing of the frontage was still to be arranged.

**Resolved:** (1) That a second quote for replacement guttering be sought.  
(2) That a letter be sent to Kay Reid regarding responsibility for the drainage of the front yard.  
(3) That the report be noted.

**141. VILLAGE INSTITUTE MATTERS**

Village Institute Trustees' minutes dated 5 July 2011 had been circulated.

**Resolved:** That the minutes be accepted as a correct record.

**142. TO RECEIVE FEEDBACK FROM MEETINGS**

The Clerk reported on the Wakefield Together Area Forum session held in July. Presentations had been made by representatives of Wakefield Council, the Police and the Friends of Newmillerdam Country Park.

**Resolved:** That the report be noted

**143. TO AGREE A DATE FOR A MEETING OF THE COMMUNITY HERO COMMITTEE**

**Resolved:** That the Clerk consult the Members of the Committee to arrange a suitable date.

**144. TO RECEIVE UPDATE FROM THE COMMUNITY PLAN STEERING GROUP**

The Clerk informed Members that the Plan and Summary documents were being printed and should be available for presentation at the Parish Council's October meeting. The Clerk noted recent use of the photocopier and meeting room together with an administrative fee of £400.

**Resolved:** (1) That no charge be made for the photocopying or room hire.  
(2) That an administrative fee of £400 less tax be paid to the Clerk and the Group recharged for the gross sum.  
(3) That the Group and Amanda Kent from Rural Action Yorkshire be thanked for their work on the Plan.

**145. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The Responsible Financial Officer presented the following for payment:

	£
Clerk - salary + expenses + Community Plan payment	787.84
Responsible Financial Officer - salary + expenses	174.27
Printforms - Newsletters	320.00
Ben Parker - Delivery	193.50
T & D Contractors	132.00
ADT - VI Alarm	187.74
Wakefield Council - VI extinguishers	57.38
K Wainwright – Reimbursement	18.36

**Resolved:** That the accounts be approved for payment.

**146. FINANCIAL MATTERS: TO CONSIDER COMMENTS FROM THE EXTERNAL AUDITOR**

Mazars had not followed up their phone call.

**147. FINANCIAL MATTERS: TO RECEIVE UPDATE ON DISCONTINUANCE OF CHEQUE PAYMENT SYSTEM**

It was noted that the cheque payment system was to continue.

**148. REMEMBRANCE DAY WREATH**

**Resolved:** That the cost of wreaths with a Parish Council logo be sought.

**149. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM FRIENDS OF BETTY EASTWOOD PARK**

Members considered an application for funding from the newly formed Friends of Betty Eastwood Park.

**Resolved:** That the Council in accordance with its powers under Section 137 of the Local Government Act 1972 as amended, should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.

Grant towards insurance and equipment costs	<b>Award</b>	<b>£538.75</b>
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**150. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM COMMUNITY PLAN STEERING GROUP**

Members considered an application for financial support from Crigglestone Community Plan Steering Group.

**Resolved:** That the Council in accordance with its powers under Section 137 of the Local Government Act 1972 as amended, should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.

Grant towards printing and administration costs	<b>Award</b>	<b>£500</b>
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**Resolved: That Standing Orders be suspended to allow the meeting to continue beyond 9.15pm.**

**151. CORRESPONDENCE**

- |     |                        |   |
|-----|------------------------|---|
| 1.  | NALC                   | Email - Communities in Action Conference<br>22 Sept Sheffield                   |
| 2.  | CPRE                   | Email - Campaigns update – planning policies, forests, high speed rail ink      |
| 3.  | YLCA                   | Email – training courses August   |
| 4.  | LCR                    | Email – Online newsletter   |
| 5.  | YLCA                   | The Clerk magazine  |
| 6.  | YLCA                   | White Rose Update, training and development programme, website development      |
| 7.  | Historic Towns Forum   | Email - Update  |
| 8.  | Sustainable Gov        | Email - Public Service Efficiency Update  |
| 9.  | Cultrix                | Email - Training, free support, vouchers and access to everything from anywhere |
| 10. | Wakey Bus (Reconnect)  | Email – Details of services offered   |
| 11. | YLCA                   | Email – Invitation to retirement party for Ian Strong                           |
| 12. | Mary Creagh MP         | Email - Update  |
| 13. | WMDC                   | Email – Library review update Further consultation Sep to Nov 2011              |
| 14. | Flexicare, Calder Park | Email – Information re new company on Park                                      |
| 15. | WMDC                   | Email – Agenda for Council meeting 27 July                                      |
| 16. | DC Print               | Email – design and print service  |

17.	Unlock Democracy	Email – Re Leiston-cum-Sizewell proposal to empower local councils
18.	LCR Newsletter	Email - Newsletter
19.	Leah Parr	Email – re boards advertising Notton Gala installed at end of Durkar Low Lane and not collected
20.	SLCC	Email – forthcoming courses
21.	Mary Creagh MP	Email - Update
22.	Sustainable Gov	Email - Latest Public Service News
23.	YLCA	Email – Training courses
24.	Sport England	Email - Sport England Inspired Facilities Programme - Information Circular To Town , Parish And Community Councils
25.	PS Events	Email – Managing change course, London
26.	WY Police	Email – Funding opportunities
27.	WMDC	Notice regarding review of polling districts and polling places
28.	CPRE	Fieldwork newsletter
29.	CPRE	Email – incl National Planning Policy Framework
30.	Airedale Partnership	Email - Sustainable Urban Fringes newsletter
31.	SLCC	Email – National Conference at Reading
32.	Royal Horticultural Society	Benefits of joining Britain in Bloom campaign
33.	Fields in Trust	Email – Invitation for nominations for the Queen Elizabeth II Fields Challenge which aims to safeguard hundreds of outdoor recreational spaces in perpetuity
34.	Navigus Planning	Email – National Planning Policy Framework and Neighbourhood planning
35.	Voluntary Action Wakefield District	Poster for drop in sessions for digital switchover
36.	WYPTE	Email – Wakefield bus services review - Friday 9 September in the Old Court Room, Wakefield Town Hall. 1.30 pm to 5.30 pm
37.	The Mayor, Wakefield Council	Invitation to Craft Fayre at Outwood Memorial Hall on Saturday 17 Sept 10am to 4pm
38.	CPRE	Countryside Voice Newsletter summer 2011
39.	Cllr Colley	Email – invitation to watch WY Police Authority meeting on Friday 9 Sept at Pudsey Civic Hall
40.	Historic Towns Forum	Email - Newsletter
41.	Park Leisure	Email – Outdoor gym equipment
42.	Landscape & Amenity	Product update
43.	Wakefield MDC	Invitation to Mayor's Civic Parade and Service 10.30 24 Sept 2011 Wakefield Cathedral
44.	Clerks and Councils Direct	Newsletter
45.	Wakefield MDC	Email - Agenda for Council meeting 7 September
46.	Sustainable Gov	Email - Newsletter
47.	Mary Creagh MP	Email - Update
48.	Alastair McGregor	Email - Dennington Lane
49.	SLCC	Notice of AGM Reading 15 Oct
50.	Licensees of Bay Horse	Request for support for memorial garden

**Resolved:** (1) That Cllr Daniels or the Clerk attend the bus service review (36).

(2) That District Councillor Drysdale respond to Mr McGregor (48).

(3) That the memorial garden be considered at the October meeting (50).

(4) That the other correspondence be noted.

## 152. TO DISCUSS PLANNING APPLICATIONS

A schedule of applications and decisions had been circulated together with a notification of appeal (580 – 582 Denby Dale Road) and amendments to application no 10/02367 (land off

Durkar Lane). The Clerk noted that a retrospective application for change of use at 423 Denby Dale Road East had been approved but there was no update on other unauthorised uses.

**Resolved:** (1) That an observation be submitted regarding application no 11/01723, change of use at 22 Durkar Low Lane, citing possible road safety concerns.

(2) That a further objection be submitted in respect of the amendments to application no 10/02367 on the grounds discussed.

(3) That the other applications and decisions be noted.

**153. TO DISCUSS DRAFT NATIONAL PLANNING POLICY FRAMEWORK**

Members discussed a summary of the Draft National Planning Policy Framework which had been circulated, together with a criticism of the Framework.

**Resolved:** That the comments discussed be submitted to the Department for Communities and Local Government.

**154. TO DISCUSS ATTENDANCE AND OTHER MATTERS RELATING TO THE LDF HEARING SESSIONS**

Members were informed that a planning inspector, Shelagh Bussey, had been appointed to conduct a Public Examination into Wakefield Council's Sites Specific Proposals. A series of hearings would commence on 14 November.

**Resolved:** That the Parish Council participate at the hearings in respect of sites at Durkar Lane, Barnsley Road and Calder Grove.

**155. TO DISCUSS PARTICIPATION IN FLOOD WARDEN SCHEMES**

This matter was deferred to the October meeting.

**156. TO DISCUSS CONTINUING USE OF 0844 TELEPHONE NUMBERS AT CHAPELTHORPE MEDICAL CENTRE**

**Resolved:** That the Clerk write to the Department of Health asking why 0844 numbers had not been withdrawn as promised in a letter of November 2009.

**157. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

District Councillor Mrs Drysdale informed the Council that the bus service review proposed cuts to the 443 service to Woolley. She also drew attention to the District Council's library review and Members agreed to make this an agenda item in October. Councillor Drysdale noted the upgrade of the toilets at Newmillerdam and described progress made with the replacement of hedges on Denby Dale Road.

**Resolved:** That District Councillor Mrs Drysdale be thanked for her report.

**158. UPDATE ON PARISH MATTERS**

The Clerk had circulated the Parish Matters register and updated members on progress.

**159. TO RECEIVE PARISH MATTERS**

The following item was brought to the attention of the Parish Council:

- a) HGVs were using Haveroid Lane.

**Resolved:** That the Clerk contact Wakefield Council regarding this issue.

**160. PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk update parish items for the press.

**161. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

**Resolved:** That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

**162. TO CONSIDER ITEMS FOR THE AUTUMN NEWSLETTER**

**Resolved:** That the autumn newsletter contain the Community Hero nomination form together with items regarding the Community Plan, Friends of Betty Eastwood Park, the LDF and fire prevention.

**163. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the July 2011 Parish Council minutes be placed on the website.

**164. TO DISCUSS THE REDESIGN OF THE WEB SITE**

**Resolved:** That a redesign of the web site be considered at the next meeting.

**165. DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 4 October 2011.

**IN PRIVATE**

None.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

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**CRIGGLESTONE PARISH COUNCIL  
PUBLIC PARTICIPATION SESSION**

**7.00 pm Tuesday 6 September 2011**

A number of members of the public attended.

A representative of Crigglestone Working Men's Club reminded those present that the Club currently allowed teachers, parents dropping off children for local schools and others to use their car park without charge. The Club felt some recompense was due to recognise what was a useful community service, such as a reduction in Council Tax. It was pointed out that the Parish Council had no powers in this matter but would do what they could to support the Club.

A representative of the Crigglestone All Blacks gave details of recent vandalism at their ground and a lack of contact from the Police. The building and flood lights had been damaged. PS Day said he was not aware of the incidents but would follow the matter up. The Club was invited to make a grant application for repair works.

Mike Tivenan spoke on behalf of the Friends of Betty Eastwood Park. Funding was required for insurance before further work could proceed. He described the Group's activities to date.

Janet Mitchell spoke on behalf of the Crigglestone Community Plan Steering Group describing the nearly completed plan which would be presented to the next meeting.