

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 NOVEMBER 2012

Present: Councillors: Mrs C Binns, Mrs J Craven, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillors: Mrs Drysdale.

Apologies: Councillor P Crompton, District Councillors Kirkpatrick and Sanders.

207. APOLOGIES FOR ABSENCE

Apologies were accepted.

208. DECLARATIONS OF INTEREST

The Clerk drew attention to the need to grant a dispensation to take part in precept decisions. Members present requested such a dispensation on the grounds that otherwise their disclosable pecuniary interests would impede the transaction of business.

Resolved: That a dispensation be granted.

209. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman stressed the need to avoid lengthy discussions on items.

210. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 2 OCTOBER 2012

Resolved: That, subject to the amendment of Min179 to include 'infrastructure' after 'Christmas tree', the minutes of the meeting held on 2 October 2012 be approved as a correct record.

211. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk reported she had submitted concerns in respect of industrial proposals to the Barnsley LDF (Min 198 12/13).

212. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 24.

213. POLICE REPORT

PCSO Flanagan circulated a report which showed that 33.37 hours had been worked on the Safe Scheme in October. Police officers had worked 20 hours and PCSOs 13.37 hours. A total of 30 incidents had been recorded compared with 24 in September.

Speeding checks had been conducted on Denby Dale Road and Fishponds Lane resulting in a total of five speeding ticket, four speed awareness tickets, one non endorsable ticket and 10 verbal warning tickets. Offices patrolling the parish area had spoken to youths, identified fly tipping and advised motorists parking on yellow lines at the Kingfisher in Calder Grove.

Recorded crimes included two house burglaries in Painthorpe and Crigglestone. There were three other burglaries, one where a boiler was taken from a kitchen. Five damage offences were reported, some involving the firing of air rifles. Trade plates were taken from a vehicle in Crigglestone, and at Newmillerdam a vehicle was taken from a secure compound smashing through gates on its way. There were seven other thefts: a bicycle, one theft from shop, two from houses, one theft of lead from a roof, theft at a workplace and at a pub.

Anti-social behaviour showed an increase with eight youth related calls in October in Painthorpe. PCSO Flanagan explained that they had carried out a Street PACT with residents and they were

talking to the Housing Association to address problems in this area. Cllr Mrs Binns drew attention to the drop in sessions for young people at Hall Green Community Centre on Friday evenings. Other members mentioned fires at the stoneyard in Crigglestone and rubbish burning at Painthorpe Lane. Cars for sale parked on footways were queried: at the very least they should allow a pushchair to pass.

Priorities for November would be speeding at Denby Dale Road, Barnsley Road and Fairbrook Road, together with cars parked with headlights on at the One Stop Shop.

Resolved: That the Parish Council thank PCSO Flanagan for her report and the good policing of the area.

214. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The Clerk noted that the outcome of the tree risk review was expected in the near future.

Resolved: That the report be noted.

215. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

The minutes of the meeting held on 30 October were tabled. Attention was drawn to the updated risk assessment, the need for a new internal auditor and proposals for reserves/contingencies in 2013/14.

Resolved: That reserves totalling £41,800 be set aside in 2013/14.

216. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Councillor Wainwright reported that the poor condition of a path at Calder Grove had been noted on the parish boundary walk. He had reported it to Virginia Moulton.

Resolved: That the report be noted.

217. TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Mrs Binns reported that the electrical works had been deferred pending the installation of the Christmas tree. The drainage problems had been investigated by Yorkshire Water and Wakefield Council and Councillor Mrs Drysdale undertook to pursue Environmental Health officers. Councillor Mrs Binns reported that the Hall Green Youth Project was nominated in the Love Where You live Awards.

Resolved: That the report be noted.

218. TO NOTE THE VILLAGE INSTITUTE CHARITY COMMITTEE MINUTES

The minutes of the meeting held on 2 October were tabled. Councillor Wainwright suggested wording for the proposed plaque to accompany the miners' painting.

Resolved: (1) That the minutes be noted.

(2) That the Responsible Financial Officer pursue options for the plaque.

219. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES

The Responsible Financial Officer presented the following for payment:

A Gordon – salary	£ 338.58
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Resolved: That the account be approved for payment.

220. TO RECEIVE FEEDBACK FROM MEETING

The Chairman and the Clerk gave details of a meeting of the Town and Parish Councils Liaison Group which they had attended.

Resolved: That the report be noted.

221. TO RECEIVE THE CLERK'S REPORT

The Clerk had circulated a report detailing matters addressed during October.

Resolved: (1) That the report be noted.
(2) That the Clerk pursue issues as discussed.

222. COMMUNITY-LED PLAN: TO RECEIVE REPORT FROM STEERING GROUP

The minutes of the final meeting of the Steering Group had been circulated. Having completed the Plan, the Group had now disbanded. It was recommended that the Group be permitted to donate the funds remaining to the Hall Green Youth Project.

Resolved: (1) That the Steering Group be permitted to donate their remaining funds as suggested.
(2) That thanks be conveyed to all involved in the Community Plan, particularly Marilyn Wood and the Clerk.

223. CODE OF CONDUCT: TO RECEIVE ADVICE FROM THE CLERK

Further to Min 183 (2012/13) the Clerk said that YLCA advised that an earlier decision could be rescinded if standing orders were suspended. It would be possible for the Council to adopt whichever code it wished or it could write its own. As had been requested the code adopted by Leeds City Council was tabled for Members' information.

Resolved: That the adoption of an alternative code of conduct be considered at the December meeting.

224. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	594.82
Responsible Financial Officer - salary + expenses	258.99
Cultrix – web redesign	937.50
Cultrix – hosting	70.80
G Milner - boiler room door	280.00
VI rent	300.00
Xerox - photocopier	27.85
DC Print – newsletter	380.00
GD Walker – Gascare	165.00

Resolved: That the accounts be approved for payment.

225. FINANCIAL MATTERS: TO CONFIRM PAYMENT TO HALL GREEN COMMUNITY ASSOCIATION TOWARDS CHRISTMAS TREE INFRASTRUCTURE COSTS

Other funding had been confirmed from WDH and the Community Chest and it was noted that the tree would be covered by the District Council's public liability insurance. The tree lights would be switched on on 7 December.

Resolved: That payment of £1,000 to Hall Green Community Association be approved.

226. FINANCIAL MATTERS: TO DISCUSS BUDGETS AND ESTIMATES

The Responsible Financial Officer referred to the minutes of the Health & Safety and Finance Committee. She tabled a schedule of budgets and estimates for 2013/14 and recommended a precept of £49,000.

Resolved: (1) That the budget report be accepted.
(2) That the precept be formally proposed at the December meeting.
(3) That the RFO be thanked for her work on the budgets and estimates.

227. CORRESPONDENCE

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| 1. | CPRE | Email - Newsletter |
| 2. | YLCA | Email – Training courses October |
| 3. | YLCA | Email – Training courses November: What Cllrs need to know, General power of competence, New code of conduct, Council as employer |
| 4. | LCR | Email - update |
| 5. | Rural Action Yorkshire | Annual report and accounts 2011/12 |
| 6. | The Mayor | Invitation to Remembrance Service at St John's church Friday 9 Nov 6.45 for 7pm |
| 7. | YLCA | Email – Agenda for Wakefield branch meeting 8 November Havercroft |
| 8. | NALC | Email – LCR online |
| 9. | VAWD | Email - Community Involvement Network update |
| 10. | WYPTE | Email - New Plans Published to Support the Local Transport Plan |
| 11. | Mary Creagh | Email - Update |
| 12. | The Mayor | Remembrance Festival at St John's Church, Wakefield Friday 9 Nov |
| 13. | Patrick Burns | Email – re Durkar Lane housing site |
| 14. | Re-Connect | Email – Re-Connect have received the Duke of York's Community Initiative Award. The Award recognises excellence in projects based in Yorkshire, owned, developed and led by the people they serve and are of real value to the community, well run and an inspiration to others. |
| 15. | LCR | Email - update |
| 16. | Clerk to Sandal Charities | Email – Harrison's Almshouses and Sandal Magna accounts 2010 and 2011 |
| 17. | YLCA | Email - Over to you – you decide what you need advice and training in! Weetwood Hall, Leeds Thurs 29 Nov 7pm |
| 18. | Fit4Funding | Email – Workshop Applying for small grants Wakefield |
| 19. | SLCC | Email – News Bulletin including 'Councillors (in England) need DPI Dispensations to take part in Precept decisions' |
| 20. | Clerks and Councils Direct | Magazine |
| 21. | Wakefield Together | Area Forum Walton Village Hall 6.30pm Thursday 29 Nov |
| 22. | Wfd Council | Email - Speak Out in Wakefield event Tues 20 November Town Hall 1pm to 4pm |
| 23. | YLCA | Email - Code of Conduct - Dispensations to take part in precept decisions |
| 24. | CPRE | Countryside Voice magazine |
| 25. | Cllr Binns | Email – Love where you live awards |

Resolved: (1) That the Clerk attend the Code of Conduct training at a cost of £35 (3)
(2) That the remaining correspondence be noted.

***Councillor Mrs Craven left (8.23pm) and rejoined (8.27pm) the meeting during the above item.
Councillor Roe left (8.27pm) and rejoined (8.29pm) the meeting during the above item.***

228. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members noted the schedule of applications and decisions which had been circulated. It was noted that a S106 agreement was awaited in respect of application no 10/02567 (Durkar Lane) and District Councillor Mrs Drysdale undertook to pursue the matter.

Resolved: (1) That concerns be registered with regard to application no 12/01977 (housing at Lord Nelson) and application no 12/01982 (extension at 354 Denby Dale Road).
(2) That an objection be submitted in respect of application no 12/02125 (dwelling at 422 Denby Dale Road East) on the grounds discussed.

229. TO DISCUSS FLOODING MATTERS AT HOLLINGTHORPE LANE

Councillor Mrs Drysdale reported that she had spoken to Paul Platts about the problem following a meeting with Graham West. She had no further update.

Resolved: That Mary Creagh MP be asked to pursue the matter as shadow environment minister.

230. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Mrs Drysdale reported on advice given to a resident of Wood Lane with regard to flooding issues and noted progress with the Christmas tree switch on at Hall Green. She noted activities at Newmillerdam including the newly cleaned war memorial, and issues with bus parking at Dane Royd School.

The Clerk noted the content of a report forwarded by Councillor Kirkpatrick. He had made reference to the almost completed Red Kite roadworks, potential traffic problems from wind turbine proposals at Woolley, Kirklees LDF proposals at Clayton West, free loft and cavity wall insulation on offer and likely spending cuts at Wakefield Council.

Resolved: That Councillors Mrs Drysdale and Kirkpatrick be thanked for their reports.

231. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

232. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

233. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the October 2012 Parish Council minutes be placed on the website.

234. TO CONFIRM ARRANGEMENTS FOR REMEMBRANCE DAY 11 NOVEMBER

Resolved: That Councillor Daniels lay a wreath at the Newmillerdam Memorial at 10.00 am and that Councillor Peebles lay a wreath at St James Church, Chapelthorpe at 10.30 am on Sunday 11 November 2012.

235. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meetings of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on 4 December 2012 and 8 January 2013.

IN PRIVATE

236. TO RECEIVE THE MINUTES OF THE PERSONNEL COMMITTEE

The minutes of the meeting held on 23 October had been circulated. Members noted that Jayne Venables had been offered the post of Responsible Financial Officer/Assistant Clerk for 22 hours a month on SCP 20. Miss Venables had agreed a start date of 19 November 2012.

237. TO CONSIDER OTHER PERSONNEL MATTERS

It was noted that Mr Keith Stocks was currently retained as job share caretaker but no longer wished to continue his employment. Members also discussed the staff Christmas bonuses.

Resolved: (1) That Mr Stocks' retirement be noted and he be thanked for his contribution to the maintenance of the Institute.

(2) That the Clerk and Responsible Financial Officer be paid a bonus of £100 each and the caretakers be paid £50 each.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 6 November 2012

No members of the public attended.