

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 6 APRIL 2010

Present: Councillors: Mrs J Craven, P Daniels, J Garthwaite, Mrs C Norris, J Peebles (Chairman), Mrs C Platten, A Roe, Mrs M Skinner, K Wainwright.

District Councillor: B Denson.

Apologies: Councillor P Crompton

330. APOLOGIES FOR ABSENCE AND WELCOME

Apologies were accepted. Police Sergeant Jonathan Day was welcomed to the meeting.

331. DECLARATIONS OF INTEREST

Councillor Mrs Craven declared an interest in Item 14 (ii), grant application from Ranger group.

332. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman noted that he had agreed to make a payment of £25 from his allowance to Diabetes UK in memory of Janet Stocks, the former caretaker.

333. AGENDA ORDER

Resolved: That item 17 be taken after item 11 and the subsections reordered as (i), (iii) and (ii).

334. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 2 MARCH 2010

Resolved: That the minutes be approved as a correct record.

335. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Responsible Financial Officer reported that she was continuing to investigate VAT issues.

336. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following agenda item 25.

337. POLICE REPORT

PS Day noted that 45 crimes had been recorded in March, a significant increase on previous months. A total of 20 Safe Scheme hours had been spent in the Parish in the month. Discussions had continued with the Logistics Manager for the One Stop Shop chain resulting in an agreement to arrange deliveries as near 6.00am as possible. Delivery staff had been advised not to reverse into The Close or Howard Crescent but Councillor Craven noted that this was still happening. The police had visited Harratts in relation to staff parking on residential streets, in preparation for the introduction of a new traffic regulation order on Denby Dale Road East and Newsholme Lane. PC Laybourne had demonstrated to Nursery School staff the difficulties of using a laser speed detection device on High Street and the Headteacher would contact Wakefield MDC regarding electronic speed signs.

Some 33 fixed penalty tickets for speeding had been issued and ten people had been stopped and required to account during the month. Officers had visited the Industrial Estate following reports of food wrapping material strewn across the Park. Burnt out thinners containers were also reported found in the Park.

Members considered the proposed Safe Scheme arrangements as circulated and Sgt Day answered queries about the use of PCSOs. Sgt Day wished to introduce the use of PCSOs for limited hours each month. Members preferred constables to be used as first priority and wished to trial the new arrangements over a three month period.

Priorities for April would be anti social behaviour at Betty Eastwood Park and Durkar Low Lane, off road biking Durkar Low Lane to Durkar Lane, speeding on Denby Dale Road and monitoring of off sales premises. Information regarding a golden river survey carried out at Barnsley Road, Newmillerdam was requested.

Resolved: (1) That the Parish Council thank Sgt Day for his report and the good policing of the area.

(2) That new arrangements for the Safe Scheme including the use of PCSOs be trialled over the April to June period, and Sgt Day report back at the July meeting.

(3) That the Safe Scheme payment of £2,500 in respect of April, May and June 2010 be approved.

338. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Draft minutes of the meeting held in Betty Eastwood Park on 21 March had been circulated and the Clerk noted the likelihood of fewer hanging basket sponsors in 2010 and the outcome of the health and safety inspection in the park. She described the two woodland care days undertaken by Tom Handley. It was hoped that Pennine Community students might help with litter picking and habitat building work.

Resolved: That the report be noted.

339. TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE

The Clerk, Cllr Mrs Craven and Cllr Mrs Norris gave details of the Health and Safety checks carried out at Betty Eastwood Park, Hall Green Community Centre and Howard Crescent/Willow Garth/Baptist Hill. Any work at the Community Centre would be held in abeyance pending a decision regarding the future of the Community Association. Laurel bushes at Howard Crescent required cutting back.

Resolved: (1) That the report be noted.

(2) That the Clerk arrange the work requested at Howard Crescent.

340. TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE

Councillor Wainwright had no update regarding the path at Dennington. District Councillor Denson noted pressure to create a gating order on the path from Stoney Lane to Hall Lane where there had been anti social behaviour. The path was well used and Members felt the gating procedure would be undesirable. Councillor Mrs Craven referred to the proposed street lights at the Springs path at Calder Grove.

Resolved: (1) That the report be noted.

(2) That the Clerk seek progress regarding the proposed street lights at the Springs, Calder Grove.

341. TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Wainwright gave details of the Community Association's AGM when severe concerns had been expressed regarding the financial situation. With income currently from only two user groups, it was clear that unless other users could be found, the Centre would have to close. A special meeting to determine the future of the Centre would be held on 19 April and Parish and District Councillors were encouraged to attend.

Resolved: That the report be noted.

342. VILLAGE INSTITUTE MATTERS

Village Institute Trustees' minutes dated 2 March 2010 had been circulated.

Resolved: That the minutes be accepted as a true record.

343. DECLARATION OF CASUAL VACANCY

Further to Minute 329 (2009/10) the Clerk confirmed that Councillor Dianne Pimm had not attended a Parish Council/Committee meeting for over six months and had therefore ceased to be a Member of the Council.

Resolved: That a casual vacancy be declared and the District Council be informed.

344. TO DISCUSS REVIEW OF STANDING ORDERS

The Clerk noted that the Council's standing orders had not been reviewed since 2007 and new set of model standing orders had recently been made available via the YLCA. She suggested that a group of Members meet to look through the new document and report back to the Council.

Resolved: That Councillors Peebles, Daniels and Mrs Craven, together with the Clerk, meet at 10.00 am on 19 April to discuss revised standing orders.

345. TO NOTE PROCEDURE TO APPOINT NON COUNCILLORS TO A COMMITTEE

Following an enquiry regarding the Parks and Open Spaces Committee, the Clerk confirmed that non-councillors could be appointed to committees, and indeed that Committee's terms of reference provided for such appointments to be made. She therefore suggested that she would contact the prospective appointees to ask them to express their interest and they could be considered when the new committees are appointed at the May meeting.

Resolved: That the report be noted.

346. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk salary + expenses	427.09
Responsible Financial Officer salary + expenses	195.81
HMRC - tax	282.60
T& D Contractors – 2009/10 contracts	2,696.62
Tom Handley	370.00
West Yorkshire Drain Care – VI drains	76.38
YLCA postage	3.00
Xerox - photocopier	17.34
WMDC BEP lease	25.00

Resolved: That the accounts be approved for payment.

347. FINANCIAL MATTERS: TO CONSIDER GRANT AID APPLICATION FROM SANDAL AND CHEVET RANGER GROUP

Further to Minute 313 (2009/10) further information had been circulated confirming the dates of the proposed stampede trip and the Group's fundraising efforts to date, together with clarification of the relevant legislation. The Group had submitted an updated budget for the trip.

Resolved: (1) That the Council in accordance with its powers under Section 137 of the Local Government Act 1972 as amended, should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.

Grant towards European Stampede costs	Award	£100
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(2) That feedback on the outcome of the project be presented to the Council.

(3) That the Council reserve the right to request the return of the grant, should the trip not take place.

348. FINANCIAL MATTERS: TO CONSIDER GRANT AID APPLICATION FROM DURKAR CRICKET CLUB

Members considered an application from Durkar Cricket Club for funding towards a tea/meeting pavilion.

Grant towards cost of tea/meeting pavilion	Award	£200
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(3) That the Council reserve the right to request the return of the grant, should the proposed pavilion not be progressed.

The Clerk recalled that the Finance and Audit Committee had discussed revised financial regulations which the RFO and Clerk had now amended. The revised document had been circulated and attention was drawn to new delegation and contract arrangements.

350. CORRESPONDENCE

- 4

26.	Cllr Colley	Email – Newmillerdam C & C A minutes + litter at Painthorpe Lane
27.	Cultrix	Email – additional website services
28.	Micropower council	Email – request to support the microgeneration manifesto
29.	Metro	Local Accessibility Plan for Wakefield Rural Ward
30.	Cllr Colley	Email - Re Fishponds drainage project. UKDP want site for cabin
31.	NALC	Email - Localism in Action – NALC Conference and Exhibition York £90 + VAT 9 Sept
32.	Zurich, Local Council Advisory Service	Email - Health & Safety seminars £60 + VAT South Kirkby 23 June
33.	WMDC	Email - Neighbourhood Action Programme Crigglestone/Chapelthorpe May 2010
34.	WMDC	Re TPO works at Willow Garth
35.	CPRE	Fieldwork magazine
36.	Mrs Nolan	Re pig farm Hollingthorpe Lane
37.	Canon Ian Gaskell	Thanks for donation to Parish Link magazine

Resolved: (1) That the Village Institute be suggested as a venue for YLCA courses (2)
(2) That a visit to the Pennine Community be arranged, preferably early evening. (5).
(3) That interest be indicated in Code of Conduct training (20).
(4) That Members suggest issues for the Metro questionnaire for consideration at the next meeting (29).
(5) That items for the Neighbourhood Action Programme be suggested as follows: clean up around Hall Green Community Centre, removal of litter and fly tipping at Castle View sports field, removal of den in Betty Eastwood Park (33).
(6) That the Clerk respond to WMDC regarding the tree works at Willow Garth. (34).
(7) That the remaining items be noted.

351. TO DISCUSS NEW WAR MEMORIAL INSCRIPTIONS

Further to Minute 319 (09/10), Councillor Wainwright noted that the inscriptions to Cpl Benyon-Fisher and L/Cpl Kirkness had been added to the Memorial in St James Church. Two quotes had now been obtained for engraving work at the Crigglestone Cemetery Memorial.

Resolved: (1) That payment of £80 to Camponi Signs in respect of the work at St James' Church be approved.
(2) That the inscription on the Cemetery memorial by Oxley's be approved in the sum of £180.

352. TO DISCUSS PLANNING MATTERS

The Parish Council noted the planning applications before them. District Councillor Denson updated Members on the Environment Agency's recent consideration of a licence for the pig farm at Willow Farm, Hollingthorpe Lane. He also drew attention to the application from Riverside Housing Association at Painthorpe with regard to water supply matters and the re-siting of the playground.

Resolved: That the report be noted.

353. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Denson was continuing to pursue flooding issues at J39.

Resolved: That Councillor Denson be thanked for his input.

354. UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

355. PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- (a) Timing of next newsletter.
- (b) There was a lack of litter bins especially on the High Street near the Post Office.
- (c) Potholes at Durkar.

Resolved: (1) That a draft newsletter be prepared in the near future.

(2) That the Clerk pursue other matters with WMDC officers.

356. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk contact Dr Chowcat to update parish items for the press.

357. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

358. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the March 2010 Parish Council minutes be placed on the website.

359. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the Annual meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 4 May 2010.

Councillor Mrs Craven and the RFO left (9.30pm) and rejoined (9.35pm) the meeting. No business was conducted.

IN PRIVATE

360. TO CONSIDER CARETAKER POST

Further to Minute 328 (09/10) the Chairman, the Clerk and the Responsible Financial Officer had met Amanda Gordon and Keith Stocks to discuss the caretaker post as a job share. A report of the meeting with recommendations had been circulated.

Resolved: (1) That Amanda Gordon and Keith Stocks be appointed as caretakers for the Village Institute on a job share basis as recommended in the report.

(2) That the need for any medical clearance be investigated and any costs be met by the Parish Council.

(3) That the post holders deputise for each other as necessary.

361. TO CONSIDER QUOTES FOR TREE SURVEYS

The Clerk had received two quotes for a risk assessment of trees in areas maintained by the Parish Council. She was seeking further advice and information.

Resolved: That the report be noted.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

7.00 pm Crigglestone Village Institute, Tuesday 6 April 2010

No members of the public attended.