

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 OCTOBER 2010

Present: Councillors: Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs D Margrave, Mrs C Norris, J Peebles (Chairman), Mrs C Platten, A Roe, Mrs M Skinner.

District Councillors: None

Apologies: Councillor K Wainwright, District Councillors Mrs J Drysdale and B Denson.

156. APOLOGIES FOR ABSENCE

Apologies were accepted.

157. DECLARATIONS OF INTEREST

None.

158. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman noted that PS Day would be joining the meeting at about 7.30pm and the order of the agenda would be amended to accommodate this.

159. TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 7 and 17 SEPTEMBER 2010

Resolved: That, subject to the omission of the reference to a British Legion payment (minute 136 10/11), the minutes be approved as a correct record.

160. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk noted that there was no news of the lighting scheme for The Springs (minute 93 10/11). She had contacted the Huddersfield Bus Company (minute 135 10/11) and had been assured that the reliability problems of service 435/6 had been solved.

161. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

There were no private items.

162. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Minutes of the Committee's meeting on 29 September had been tabled. The Clerk drew attention to Councillor Mrs Norris' resignation from the Committee, a recently purchased tree to be replaced and further consideration of the tree risk assessment report from Arbolution. It was proposed to inspect the works recommended with the author of the report. The report recommended that a mature oak tree be further inspected and the Clerk had just received a quote for this detailed survey. Attention was also drawn to utility maintenance apparatus which had been stored on the Howard Crescent site without consent.

Resolved: (1) That the report be noted.

(2) That advice be sought regarding the detailed survey of the oak tree.

(3) That, subject to clarification of work recommended for trees at Willow Garth, Tree Preservation Order consent be sought for any work required.

(4) That WMDC ask the contractor to remove the apparatus at Howard Crescent and make good any damage.

163. TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE

Minutes of the meeting held on 7 September had been circulated.

Resolved: That the minutes be noted.

164. TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE

There was nothing to report.

165. TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Mrs Craven reported on a recent jumble sale which had raised some income for the Centre.

Resolved: That the report be noted.

166. TO DISCUSS MATTERS REGARDING THE SCOUT HUT

Notes of recent meetings with the Scout leaders and the current trustees had been tabled. It was noted that the Scout leaders thought the 1982 trust deed would inhibit any application for funding towards their proposed new building. At the meeting with the current trustees it was apparent that they were willing to stand down if the new trustees included a parish councillor. They would also conditionally support the Parish Council if it was prepared to revoke the trust deed.

Resolved: (1) That the Scout leaders be informed that the Parish Council is prepared to revoke the trust deed on condition that the property is then covenanted in favour of the Scout Association if the local group no longer needs it.

(2) That a Parish Councillor be appointed to the new board of trustees.

(3) That any legal arrangements be at no cost to the Parish Council.

PS Day joined the meeting (7.30pm)

167. POLICE REPORT

PS Day circulated a report which showed that 27 hours had been worked on the Safe Scheme in September. Police officers had worked 25 hours and PCSOs 5 hours. Some 74 crimes had been recorded in the month. There had been a notable single night of crime in the Painthorpe area when seven instances of damage to walls and fences were recorded. Durkar had suffered three house burglaries/car thefts and residents were warned not to leave their car keys where they were easy to find. Calls to the police about anti-social behaviour were again low except in Hall Green and Crigglestone, with the highest number of calls relating to nuisance youths and nuisance motorcycles. Officers had delivered 500 letters to local residents in relation to motorcycle nuisance and damage crimes.

Four drivers were required to produce their driving documents, 11 endorsable tickets were issued and one person would go to court as they already had 9 points on their licence. Youths were spoken to on a daily basis and 14 people had been stopped to account. PS Day gave details of the recent PACT meeting which had covered the Woodmoor estate incidents and anti-social behaviour on the footpath between Stoney Lane and Hall Green. He suggested that priority should be given to anti-social behaviour in the next month.

Members raised issues of pedal cyclists without lights, HGVs contravening restrictions at Bull Lane and other locations, speeding at Calder Grove and further instances of alcohol consumption by young people behind the Village Institute. PS Day said extra patrols would work at Halloween and on mischief night.

Resolved: (1) That the Parish Council thank PS Day for his report and the good policing of the area.

(2) That the Safe Scheme payment of £1,850 in respect of October, November and December 2010 be approved.

168. TO RECEIVE UPDATE FROM COMMUNITY PLAN STEERING GROUP

The Clerk reported that the Steering Group was preparing for a series of consultation events to be held at the Pennine Camphill Community and the Village Institute on 16 October and at Hall Green Community Centre and St John's Church Hall on 23 October. Members were encouraged to attend. She noted that items supplied by the Parish Council had included photocopying,

stationery and room hire, and that it would be helpful if the administration fee for her time could be recharged through the Parish Council.

Resolved: (1) That the report be noted.

(2) That no charge be made for the stationery items or room hire supplied by the Parish Council.

(3) That an administration fee of £160 less tax be paid to the Clerk and the Group recharged for this sum.

169. VILLAGE INSTITUTE MATTERS

Village Institute Trustees' minutes dated 7 September 2010 had been circulated.

Resolved: That the minutes be accepted as a correct record.

170. FEEDBACK FROM MEETING WITH HIGHWAYS OFFICER

Paul Platts, Group Engineer from Transportation & Highways Services, WMDC, had attended a meeting with Members on 4 October to give details of the current highway programme in the parish. He described the limited budget available and gave details of forthcoming highway maintenance and improvement works. Members raised a number of queries and Mr Platts undertook to provide a response.

Resolved: That Mr Platts be thanked for his presentation.

171. REPORT BACK FROM SCARBOROUGH CONFERENCE

The Responsible Financial Officer and Councillor Mrs Craven reported on the conference programme. They noted presentations and workshops on planning, standing orders, land issues, the Freedom of Information Act, managing finances, employment issues and sole trustee status.

Councillor Roe left the meeting (8.25 pm)

Resolved: (1) That the report be noted.

(2) That any Councillor be permitted to have access to the members' area of the YLCA website.

Councillor Roe rejoined the meeting (8.28 pm)

172. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk - salary +expenses + Community Plan fee	547.26
Responsible Financial Officer - salary + expenses	293.49
HMRC - Tax	436.56
SLCC - RFO subscription	61.00
RBL - Poppy wreaths	33.00
Digley Associates – BMX track inspection	52.88
Xerox - photocopier	12.01
YPO - stationery	50.57
GD Walker - VI leak	94.00
Mazars - external audit fee	470.00
T & D – hanging baskets and cutting back at park	5,164.12
Village Institute - rent	300.00

Resolved: That the accounts be approved for payment.

173. FINANCIAL MATTERS: TO RECEIVE EXTERNAL AUDITOR'S REPORT

The Responsible Financial Officer noted that the 2009/10 annual return had been completed by the external auditor, Mazars. She noted the auditor's opinion and recommendations. The Notice of Completion of Audit and Right to Inspect the Annual Return would be displayed on the Council's notice board along with the certified Annual Return.

Resolved: That the report be noted.

174. FINANCIAL MATTERS: TO RECEIVE AND APPROVE QUARTERLY ACCOUNTS

The Responsible Financial Officer presented the balance sheet for the period 15 June to 15 September 2010.

Resolved: That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

175. FINANCIAL MATTERS: TO RECEIVE SIX MONTHLY BUDGET REPORT

The Responsible Financial Officer presented a six monthly budget report and highlighted possible virements to reflect the current financial position.

Resolved: That the proposed virements be noted by the Council and the budget report signed by the Chairman.

176. CORRESPONDENCE

1.	YLCA	Email - Training events for councillors:
2.	YLCA	The Clerk magazine
3.	NHS Wakefield District	Email - Developing specialist hospital services for mid Yorkshire
4.	WMDC	Email - Agenda for Standards Committee 16 September
5.	YLCA	Email - Census Day 27 March 2011 – community/family benefit
6.	NALC	Email - Seminar Quality Local Councils, Berkshire; Larger Councils London
7.	CPRE	Email – bottle deposit refund scheme
8.	Westminster Briefing	Email – Third Sector Conference London
9.	NALC	Local Council Review
10.	WMDC	Email –HM Programme w/c 20 Sept
11.	Normanton TC	Email –Mayor's Ball 12 November 2010
12.	WMDC	Email - Minutes of Council meeting 8 Sept 2010
13.	Mid Yorks NHS Trust	Email - New hospitals briefing pack and magazine at http://www.midyorks.nhs.uk
14.	VAWD	Training courses
15.	WY Forget me not Trust	Newsletter
16.	Wakefield Hospice	Re art exhibition QEGS 23-24 Oct + Light up a Life at Wakefield Cathedral 5 December
17.	YLCA	Future of the Standards Board
18.	YLCA	Proposal to postpone elections 2011
19.	NALC	LCR Online September
20.	WY Police Authority	WYPA full committee meeting 10.15am on Friday 8 October at Ploughland House, Wakefield.
21.	WY Police	Potential funding streams Wakefield
22.	Arriva Yorkshire	Items further to meeting Cllr Daniels and Mr Featham

Resolved: (1) That the Clerk contact Metro to query the close running times of the Arriva 443 and the Tates 97 services (22).

(2) That the remaining correspondence be noted.

177. TO DISCUSS PLANNING APPLICATIONS

The Parish Council noted the planning applications before them. Members were informed that the provisional Tree Preservation Order for land to the west of Durkar Rise had been confirmed.

178. TO CONSIDER OUTCOME AND USE OF GOLDEN RIVER SURVEY

The survey requested at the previous meeting had been carried out and the results received by email.

Resolved: That the survey results be referred to Councillor Wainwright and be compared with the previous survey.

179. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

District Councillor Mrs Drysdale had sent her apologies.

180. UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

181. TO RECEIVE PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- (a) The stream at Wadhouse Lane needed clearing.
- (b) Highway repair required at Lee Crescent.
- (c) The hedge on Durkar Lane above Durkar Fields required cutting back.
- (d) Several of the stakes placed at Willow Garth to deter parking had been knocked down.
- (e) Is planning permission required for bus stops.
- (f) A hedge needs cutting back at the industrial estate: it had been reported to the contact centre.

Resolved: (1) That Cllr Mrs Craven pursue (b).

(2) That (d) be referred to the Parks and Open Spaces Committee.

(3) That (f) be noted.

(4) That the Clerk pursue the other items with the appropriate authorities.

182. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk contact Dr Chowcat to update parish items for the press.

183. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

184. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the September 2010 Parish Council minutes be placed on the website.

185. TO DISCUSS CONSIDER ITEMS FOR THE AUTUMN NEWSLETTER

A draft front page of the newsletter was tabled. The nomination form for the 2010 Community Hero would be on the back.

Resolved: That the newsletter be approved for printing.

186. TO CONSIDER ARRANGEMENTS FOR REMEMBRANCE DAY LAYING OF WREATHS

Resolved: That, subject to his availability, Councillor Daniels lay a wreath at the Newmillerdam Memorial at 10.00 am and that Councillor Peebles lay a wreath at St James Church, Chapelthorpe at 10.30 am on Sunday 14 November 2010.

187. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: (1) That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 2 November 2010.

(2) That, having regard to the date, Councillor Skinner be permitted to bring her dog to the meeting.

188. TO AGREE PERSONNEL AND FINANCE & AUDIT COMMITTEE DATES

Resolved: (1) That the Personnel Committee meet at 7.00pm on Tuesday 19 October.

(2) That the Finance and Audit Committee meet at 6.00pm on Tuesday 26 October.

IN PRIVATE

None.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

7.00 pm Crigglestone Village Institute, Tuesday 5 October 2010

No members of the public attended