

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 MARCH 2013

**Present:** Councillors: Mrs C Binns, Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

**District Councillor:** I Sanders.

**Apologies:** District Councillors Mrs Drysdale and Kirkpatrick.

**336. APOLOGIES FOR ABSENCE**

Apologies were accepted.

**337. DECLARATIONS OF INTEREST**

None.

**338. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER S33 OF THE LOCALISM ACT 2011**

None received.

**339. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

None.

**340. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 5 FEBRUARY 2013**

**Resolved:** That the minutes of the meeting held on 5 February 2013 be approved as a correct record.

**341. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

Councillor Wainwright reported that he had suggested alternative evacuation venues to the Nursery School (Min 316 2012/13) and the Clerk asked Members to fix a date for a Personnel Committee meeting (Min 323 2012/13).

**342. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following item 23.

**343. POLICE REPORT**

Sergeant Day attended together with PC May. A report was circulated which showed that 25.5 hours had been worked on the Safe Scheme in February. Police officers had worked 19.5 hours and PCSOs 6 hours. A total of 32 incidents had been recorded compared with 46 in January.

Speeding checks had been carried out on Denby Dale Road at Calder Grove, Barnsley Road and Durkar Lane resulting in eight tickets, seven verbal warnings and two speed awareness courses. Foot patrols had been conducted in Durkar, Painthorpe, Hall Green and Crigglestone. No issues were identified.

There was one house burglary in Hall Green and one burglary of a shed at Cliff Road where a pedal cycle was taken. There was a general increase in pedal cycle thefts in the area. There were two thefts from vehicles in Newmillerdam and Durkar and three damages to vehicles. One drug offence was reported on Denby Dale Road. There were three further offences of theft including a parcel taken from a doorstep and an arson offence recorded at a portacabin at Crigglestone Sports Club.

Anti-social behaviour calls included youths throwing eggs at Hall Green, throwing snowballs in Crigglestone and skateboarding on the road at Calder Grove, a neighbour dispute at Hall Green and a call regarding a tent pitched off Denby Dale Road in inclement weather.

Priorities for March would be speeding at Cliff Road and Fishponds Lane/Bull Lane. The police were also asked to look into the recent spate of fly tipping in Betty Eastwood Park.

The Clerk noted that she had received a letter from the Police regarding the 2013/14 Safe Scheme.

**Resolved:** (1) That the Parish Council thank Sergeant Day and PC May for their reports and the good policing of the area.

(2) That issues regarding the 2013/14 Safe Scheme be considered at the April meeting.

**344. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

Councillor Mrs Platten reported on the meeting held before the Parish Council meeting. She noted items discussed including an application to the Big Lottery to provide better access within Betty Eastwood Park.

**Resolved:** That the report be noted.

**345. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**

Draft minutes of the meeting held on 26 February had been tabled and Councillor Daniels gave a verbal report. The Committee had discussed health and safety checks, risk assessments, the asset register, financial controls and internal audit.

**Resolved:** (1) That the amended financial control checklist be approved.

(2) That Diane Brown be appointed as internal auditor.

(3) That the revised letter of appointment and internal audit plan be approved.

**346. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS**

There was nothing to report.

**347. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS**

Councillor Binns reported on progress made with energy issues at the Centre. She also noted the Touchstone project for bereaved people over 50 would operate from the Centre from April 2013, and that a village gala was proposed for August. Further vermin problems at the Centre were being investigated.

**Resolved:** That the report be noted.

**348. FEEDBACK FROM MEETINGS**

Councillors Crompton and Daniels had attended a planning training session arranged by YLCA. Councillors from other councils had suggested a meeting to discuss mutual planning issues.

**Resolved:** That the Clerk enquire if Crofton PC had taken any action.

**349. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES**

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary	336.62
HMRC - PAYE	253.80
J Bradley – kitchen boiler	96.00

**Resolved:** That the accounts be approved for payment.

**350. VILLAGE INSTITUTE CHARITY COMMITTEE: TO NOTE CONTRACT WITH NEW ENERGY SUPPLIER**

The Responsible Financial Officer had sought alternative energy suppliers and secured a major saving with EON.

**Resolved:** That the switch to EON be noted.

**351. TO RECEIVE THE CLERK'S REPORT**

The Clerk had circulated a report detailing matters addressed during February.

**Resolved:** (1) That the report be noted.  
(2) That the Clerk pursue issues as discussed.

**352. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS**

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	458.00
Responsible Financial Officer - salary + expenses	234.01
HMRC PAYE	293.40
Cultrix – domain name	26.40
WMDC – grounds maintenance	494.40
Police and Crime Commissioner – SAFE Scheme	1,750.00
Village Institute Trust - grant	300.00

**Resolved:** That the accounts be approved for payment.

**353. CORRESPONDENCE**

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| 1.  | Fit4Funding                          | Email – Funding for Community Groups online course starts 25 Feb. Advising Groups on Funding Issues On-line course starts Mon 4 March                                |
| 2.  | Post Office                          | Proposal to move Crigglestone Post Office from High Street to Singh & Booze, Painthorpe Lane   |
| 3.  | CPRE Campaigns                       | Email – Star count 8 and 16 Feb, Growth and Infrastructure Bill, supermarkets/local produce  |
| 4.  | Friends of Newmillerdam Country Park | Email – Lawns Dike Theme Trail Newsletter  |
| 5.  | WMDC                                 | Email – Future involvement in Spatial Strategy   |
| 6.  | SLCC                                 | Email – DCLG says dispensation not needed to consider precept, changes to planning system, Localising Council Tax Support – 2013/14 Budget Implications, LG pensions |
| 7.  | Fields in Trust                      | Email - Ezine  |
| 8.  | SLCC                                 | Training opportunities   |
| 9.  | YLCA                                 | Email – Info note: - Ministerial Statement – Local Government Finance, New models of devolution, Funding News, NALC Briefings  |
| 10. | Ombudsman                            | Response to CPC complaint saying that the Ombudsman cannot look at complaints from parish councils   |
| 11. | NALC                                 | Email Conferences – Putting Communities First: Connecting Power to Local People<br>London, Sheffield and Bristol   |
| 12. | J Hopewell                           | Email – Re walk through Betty Eastwood Park  |
| 13. | F4F                                  | Email – Half day workshop Applying for small grants<br>S Kirkby 5 March Free to vol groups in Wakefield  |

14.	YLCA	Email – E-information bulletin – Consultation on strategic road network North Yorkshire Mineral and Waste Plan Campaign for King Richard III to be re-interred in York Minster Yorkshire Healthwatch seeking volunteers NALC consultations and responses
15.	CAIP	Email - Proposed base station upgrade at land adjacent to Former Community Centre, Cliff Road, Crigglestone,
16.	CPRE Campaigns	Email – Star counts
17.	Shanks	Email – Leaflet re Improvements to your Household Waste Recycling Centres
18.	Mary Creagh MP	Email – Newsletter
19.	YLCA	Email – Training 15 March Employment and Freedom of Information
20.	WMDC	Email – Agenda for Council meeting 27 Feb.
21.	WMDC	Email – Training for clerks on Council Tax Base 16 April
22.	Mary Creagh	Letter enclosing copy of letter from the Ombudsman as above
23.	WMDC	Email – Wakefield Rural Area Forum 6.30pm 28 March Trinity Methodist Church, Netherton
24.	Diane Malley	Email – Payroll Services for Town and Parish Councils
25.	Mary Creagh	Email – News update
26.	Barnsley BMC	Email – Adult and Family Learning Childcare Discussion Topics consultation period 22/05 to 29/07
27.	LCR	Email – LCR Online
28.	Galloway Estates	Email – Existing Radio Tower, Wade Environment, Crigglestone - Alterations to antenna on tower
29.	F4F	Email - Introduction to Social Return on Investments (SROI) training 13 March Lightwaves
30.	Cultrix	Email – Website support after 8 October 2013 – annual cover for bug fixing and email/telephone support
31.	WMDC	Email – Dog fouling campaign 2013
32.	Cllr Box	Email – Would be helpful if PCs inform residents of details of 13/14 budgets and WMDC would like to see details too
33.	David Lodge	Email - Any update on noise issues raised with Mary Creagh in 2012?
34.	West Yorkshire Police	Safe Scheme – carry over and confirmation of funding for 2013/14
35.	Clerks and Councils Direct	Magazine
36.	The Mayor	Charity events: March, April and May
37.	Mr Goldthorpe	Concerns re litter in Crigglestone particularly opposite the Lord Nelson and under the motorway bridge on Hollin Lane.
38.	Cllr Drysdale	Email – Welcome signs for routes into Wakefield – J 39
39.	Mary Creagh MP	Email - Newsletter
40.	LCR	Email - LCR Online
41.	Cultrix	Email – Website/email back-up service
42.	SLCC	Clerk magazine

**Resolved:** (1) That an objection be submitted to the Post Office (2) on highway danger grounds.  
(2) That the Clerk or Responsible Financial Officer attend the Council Tax Base training (19).  
(3) That the issue of noise be included on the April agenda (33).  
(4) That concerns about litter be referred to Wakefield Council (37).

(5) That the remaining correspondence be noted.

**354. TO DISCUSS PLANNING APPLICATIONS/DECISIONS**

Members noted the schedule of applications and decisions which had been circulated together with an update from the Clerk.

**355. TO CONSIDER A LETTER FROM THE OMBUDSMAN**

A letter from the Ombudsman had been circulated. Members noted that the Ombudsman's office has advised that they could not look at complaints from public bodies including parish councils.

**356. TO DISCUSS FLOODING MATTERS AT HOLLINGTHORPE LANE**

The matter would be pursued with Wakefield Council in the next financial year.

**357. TO CONSIDER PROPOSAL FOR HANDRAIL AT FOOTPATH 9**

The Clerk recalled that this matter had been raised by a resident in 2009. Wakefield Council was unable to prioritise any funding for it and it was noted that the Parish Council had no authority to implement such works.

**Resolved:** That, with regret, the matter be closed.

**358. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

Councillor Sanders gave details of Wakefield Council's district-wide initiative on dog fouling. This campaign aimed to change the behaviour of irresponsible dog owners and to encourage the public to support the Council in tackling the problem. He noted the wind farm proposal at Woolley was not going ahead and said Mackie Hill School had received a glowing OFSTED report. Wakefield Council had unanimously agreed a budget for 2013/14 and Community Chest monies were still available, he said. The Clerk noted Councillor Kirkpatrick had sent a report which gave news of enforcement action at Haslegrave Park, the arson at Crigglestone Sports Club, Council Tax details for Crigglestone Parish, progress with Wakefield stations, employment issues in the district and the refurbishment of the Springs, Wakefield.

**Resolved:** That the District Councillors be thanked for their reports.

**359. PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk update parish items for the press.

**360. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

**Resolved:** That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

**361. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the February 2013 Parish Council minutes be placed on the website.

**362. DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.05pm on Tuesday 9 April 2013, following the Annual Parish Meeting.

**IN PRIVATE**

**363. TO DISCUSS VILLAGE INSTITUTE HIRING MATTERS**

The Responsible Financial Officer noted that it was hoped to conclude the matter before the end of March 2013.

**364. TO CONSIDER QUOTATIONS FOR REDECORATION OF THE HALL**

The Responsible Financial Officer presented quotations for the redecoration of the Village Institute hall.

**Resolved:** (1) That the quotation from Darren Megson in the sum of £365.00 be accepted and the work be carried out in the week of 2 April 2013.  
(2) That the cost of cleaning the curtains be investigated.

**365. TO CONSIDER QUOTATIONS FOR TREE WORKS IN BETTY EASTWOOD PARK**

The Clerk presented the recommendation of the Parks and Open Spaces Committee.

**Resolved:** That the quotation from T and D Contractors in the sum of £180.00 be accepted.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

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**CRIGGLESTONE PARISH COUNCIL  
PUBLIC PARTICIPATION SESSION  
Tuesday 5 March 2013**

No members of the public attended for this session.