

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 JULY 2011

Present: Councillors: Mrs C Binns, Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles (Chairman), Mrs C Platten, A Roe, K Wainwright

District Councillors: J Colley and I Sanders

Apologies: Councillor Mrs M Skinner

88. APOLOGIES FOR ABSENCE

Apologies were accepted.

89. DECLARATIONS OF INTEREST

Councillors Mrs Binns, Mrs Craven and Wainwright declared personal interests in Item 11 Hall Green Community Association.

90. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman made reference to the recent road traffic incident in which a young boy had been killed just outside the parish boundary on Fishpond Lane. He proposed to make donations totalling £25 to two nominated charities in memory of Owen Wightman.

91. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 7 JUNE 2011

Resolved: That the minutes of the meeting held on 7 June 2011 be approved as a correct record.

92. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk noted that the course on the Code of Conduct (minute 77 (2) 2011/12) had been postponed.

93. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

None.

94. POLICE REPORT

Inspector Carlson, PC Robinson and PCSO Kinsella were in attendance. PC Robinson circulated a report which showed that 26 hours had been worked on the Safe Scheme in June. Police officers had worked 18 hours and PCSOs 8 hours. A total of 52 incidents had been recorded in the month. As requested, patrols had addressed issues of parking at Mackie Hill and Dane Royd Schools and PS Day had contacted the highway authority to ensure the repainting of yellow lines outside the Kingfisher Restaurant. The issue regarding gunshot pellets had been resolved.

Crimes included five burglaries (two from houses in Durkar and Crigglestone and others from a shop, a school shed and a car workshop), five damage reports and three thefts of vehicles (one recovered). There were five reports of drug offences at Denby Dale Road, Chapelthorpe and Crigglestone. There were 17 calls about anti-social behaviour, many in the Painthorpe area related to a new building site.

Priorities for July and August would be speeding and HGVs on Howard Crescent and speeding on Denby Dale Road and Stoney Lane.

Resolved: (1) That the Parish Council thank the police representatives for the report and the good policing of the area.

(2) That the Safe Scheme payment of £2,000 in respect of July, August and September 2011 be approved.

Councillor Mrs Platten left the meeting (7.38 – 7.40pm)

95. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The minutes of the meeting held on 6 June had been circulated and the Clerk reported that a quote of £60 from T & D to cut back bushes at Howard Crescent had been agreed. A proposal to resurface the BMX track had been discussed with Wakefield MDC who hoped to use Sect 106 monies for the project. Members were informed that it was hoped to launch a Friends of Betty Eastwood Park group at the end of July.

Resolved: (1) That the Parks and Open Spaces Committee be authorised to accept any Sect 106 contribution to the BMX track works.

(2) That the report be noted.

96. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

None.

97. RIGHTS OF WAY MATTERS: TO DISCUSS PROPOSED GATING ORDER AT FOOTPATH 24

Members were informed that a formal proposal to gate Footpath 24 together with the link path from Micklethwaite Road had been received from Wakefield MDC. Members discussed the history of the paths, the anti-social behaviour experienced in the area and the usage of the paths particularly by schoolchildren. Doubts were raised about the potential effectiveness of the proposed gating.

Resolved: (1) That an objection to Gating Order No12011 be submitted on the grounds discussed together with survey information, photographs and a plan.

(2) That Councillor Wainwright be thanked for his work on the matter.

98. RIGHTS OF WAY MATTERS: TO DISCUSS MEMORANDUM FROM MS J ROBSON

At their June meeting Members had received a memorandum from Ms J Robson enclosing a review of the report regarding Footpath 24 tabled on 5 April 2011 (Min 352 2010/11).

Resolved: That the contents of the memorandum be noted.

99. RIGHTS OF WAY MATTERS: TO DISCUSS COMPLAINT FROM DR ROBSON-CAPPS

E-mail messages from Dr Robson-Capps had been circulated regarding the content of the report noted in the preceding minute. The complainant felt the final paragraph of the report should be withdrawn.

Resolved: That, as the matter of the existence of an agricultural right of way along a section of Footpath 24 was now being pursued by a Chapelthorpe resident, the Parish Council was willing to withdraw the final paragraph of the report for the time being to avoid any form of conflict with that resident's action.

100. RIGHTS OF WAY MATTERS: TO DISCUSS LETTER FROM LEVI SOLICITORS

A letter concerning Footpath 24 together with a copy conveyance dated 1903 had been circulated. This raised the same matter as noted in Minute 99 above.

Resolved: That Messrs Levi Solicitors be informed of the preceding resolution.

101. STANDING ORDERS: FURTHER POLICE REPORT

Resolved: That standing orders be suspended to allow Inspector Carlson to speak to the Council (8.28pm).

Inspector Carlson noted that investigations were continuing into the road traffic incident which resulted in the death of Owen Wightman. He announced that he would no longer be leading Wakefield Rural Neighbourhood Policing Team as Inspector Helen Brear was returning to her post. Members thanked Inspector Carlson for his contribution to the good policing of the area. Inspector Carlson responded to queries about traffic matters on Durkar Lane.

Resolved: That standing orders be reinstated (8.38pm)

102. TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Mrs Binns gave an update on recent events at the Centre including a RAY funding fair, the Arthritis Support Group and the Toddler Group. It was hoped to set up a new youth club and a History Weekend would be held from 5 to 9 August. Following the last meeting, the Responsible Financial Officer said she was still awaiting advice from Rural Action Yorkshire regarding the process to apply for a premises licence. A quote for the rear guttering was noted. The resurfacing of the frontage was still to be arranged.

Councillor Mrs Margrave left the meeting (8.44pm)

Resolved: (1) That the reports be noted.

(2) That a further quote be obtained for the guttering and the lower of the quotes be accepted.

Councillor Mrs Margrave rejoined the meeting (8.46pm)

103. VILLAGE INSTITUTE MATTERS

Village Institute Trustees' minutes dated 7 June 2011 had been circulated.

Resolved: That the minutes be accepted as a correct record.

104. TO RECEIVE FEEDBACK FROM MEETINGS

Councillor Daniels reported on a fruitful meeting at Wadhouse Lane regarding Durkar Drain. It was hoped that the ditch could be cleared out in the autumn with funding from Peel Holdings and WMDC.

Resolved: (1) That Mark Cropley be thanked for his assistance.

(2) That flood warden schemes be an agenda item for the next meeting.

105. TO CONSIDER APPOINTMENT TO COMMUNITY HERO COMMITTEE

The Clerk said that Mr Kevin Barker who was involved in a number of sports clubs in the area was willing to join the Committee.

Resolved: That Mr Kevin Barker be appointed to the Community Hero Committee.

106. FINANCIAL MATTERS: TO RECEIVE AND APPROVE QUARTERLY ACCOUNTS

The Responsible Financial Officer presented the balance sheet for the period 1 April to 15 June 2011.

Resolved: That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

107. FINANCIAL MATTERS: TO APPROVE WRITE OFF OF UNCASHED CHEQUES

The Responsible Financial Officer noted two uncashed cheques which were no longer valid.

Resolved: (1) That the uncashed cheque to the former RFO be written off.

(2) That the cheque issued as a donation in memory of Tom Depledge be reissued.

108. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk - salary + expenses + Community Plan payment	839.99
Responsible Financial Officer - salary + expenses	348.74
HMRC - Tax	346.30
Xerox - Photocopier	27.34
YPO - Stationery	35.64

G Milner - VI Roof repairs etc	432.00
VI - Rent	300.00

Resolved: That the accounts be approved for payment.

108. FINANCIAL MATTERS: TO CONSIDER BUDGET REPORT 2011/12

The Responsible Financial Officer had circulated the budget report as at 30 June 2011.

Resolved: (1) That the report be approved and signed by the Chairman.
(2) That the Responsible Financial Officer be thanked for her input.

109. FINANCIAL MATTERS: TO DISCUSS DISCONTINUANCE OF CHEQUE PAYMENT SYSTEM

Members were concerned about the proposed discontinuance of the cheque payment system which was particularly detrimental for charity and not-for-profit groups.

Resolved: That representations be made to the Treasury Select Committee and Mary Creagh MP.

110. FINANCIAL MATTERS: TO CONSIDER GRANT APPLICATION FROM TIME FOR US

Members gave further consideration to an application from Time for Us including information received from the applicant in the public session.

Resolved: That the Council in accordance with its powers under Section 137 of the Local Government Act 1972 as amended, should incur the following expenditure, which in the opinion of the Council is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure of the amount set out below.

Grant towards rent and publicity costs	Award	£130
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Resolved: That Standing Orders be suspended to allow the meeting to continue beyond 9.15pm.

111. FINANCIAL MATTERS: TO CONSIDER ADOPTION OF GRANT AID POLICY

The Responsible Financial Officer had circulated a report and draft grant aid policy.

Resolved: That the policy be amended and approved as discussed.

112. CORRESPONDENCE

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| 1. | Public Policy Exchange | Email – Building the Big Society: Working in Partnership |
| 2. | Sustainable Gov Ltd | Email - Weekly update |
| 3. | NALC | Email - NALC's Communities in Action Conference Sheffield |
| 4. | Local Works | Email - Proposal to require developers to make a presentation to Parish and Town Councils and to pay for an independent investigation of the application |
| 5. | YLCA | Email - Development control seminars, 2 and 16 July Rawcliffe |
| 6. | LCR online | Email - Live news feed on local councils, Interview with Andrew Stunell MP, More funding for neighbourhood plan trials, Could Preston have its first local council? , How to put allotments at the heart of the community , New blog on London and very localism |
| 7. | Mary Creagh MP | Email - update |
| 8. | Westminster Briefing | Email - The Third Sector in 2011 Conference 5 July London |
| 9. | Dept for Communities and Local Government | Email - Eric Pickles MP not able to accept invitation to visit Crigglestone |
| 10. | LCR | Magazine |
| 11. | Sustainable Gov | Email - Newsletter |
| 12. | YLCA | Email – Power of Well Being training offered to councils |

13.	Historic Towns Forum	Email - Newsletter
14.	Mary Creagh MP	Email - Update
15.	YLCA	Email – Training & Development Programme 2011
16.	NHS Wakefield District	Email – Invitation to Annual Meeting 11.00 am Tuesday 19 July at St Catherine's Church, Doncaster Road, Wakefield
17.	LCR Online	Email - newsletter
18.	WMDC Wakefield Together Partnership	Email - Rural Area Forum meeting on 7 th July 2011 at Sandal Rugby Club
19.	CPRE	Email – WY Branch newsletter
20.	Mary Creagh MP	Email - update
21.	Clerks and Councils Direct	Magazine
22.	WMDC	Email – Minutes of Council meeting 15 June 20
23.	VAWD	Free Event – Celebrate & develop your community building 19 July St Mary's Community Centre, Pontefract
24.	YLCA	Joint annual meeting 23 July Poppleton
25.	Unlock democracy	Email – requests support for new planning guidance to major developers
26.	Coalfields Regen	Email - grants of £500 to £5,000 available. www.coalfields-regen.org.uk/docs/225.pdf

It was noted that Councillor Mrs Binns had arranged to attend the Community Building event (23).

Resolved: (1) That Councillors Mrs Craven and Mrs Binns together with the Clerk attend the Rural Area Forum (18).

(2) That the other correspondence be noted.

113. TO DISCUSS PLANNING APPLICATIONS

A schedule of applications and decisions had been circulated. The Clerk noted that planning enforcement officers were pursuing unauthorised developments at 356 – 360 Denby Dale Road and 433 Denby Dale Road East. It was noted that the managers of Crigglestone Working Men's Club had asked if the objection to their housing proposal could be withdrawn but it was pointed out that recent decisions could not be rescinded.

Resolved: (1) That an objection be submitted in respect of application No 11/01314 for retrospective change of use at 423 Denby Dale Road on the grounds discussed.

(2) That the other applications and decisions be noted.

114. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

District Councillor Colley updated Members on progress with signage and the replacement fence at the end of Denby Dale Road East. He said there would be a new bus shelter at Dennington Lane and gave details of the current position regarding the housing application at Durkar Lane.

Resolved: That District Councillor Colley be thanked for his report and assistance with issues at Durkar and Crigglestone.

115. UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

116. TO RECEIVE PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- Request for traffic lights at Hollin Lane/Denby Dale Road junction
- Slow sign requested at Hollingthorpe Lane
- The Parish Council's notice board at the former optician's shop should be retrieved.
- Details of PACT meetings, local amenities and events should be placed on the Parish Council website.

Councillor Crompton left the meeting (10.03pm)

Resolved: That the Clerk contact WMDC regarding items (a) and (b) and deal with the other items directly.

117. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

118. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

119. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: (1) That the June 2011 Parish Council minutes be placed on the website.
(2) That a redesign of the web site be considered at the next meeting.

120. TO DISCUSS DELEGATION DURING JULY/AUGUST

Resolved: That any issue arising during July/August that is an emergency be authorised by the Clerk in consultation with the Chairman and Vice Chairman and reported to the September meeting for ratification.

121. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 6 September 2011.

IN PRIVATE

None.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

7.00 pm Tuesday 5 July 2011

A number of members of the public attended.

A representative of Time for Us parents and toddlers group gave further details of the grant request she had submitted and responded to Members' queries.

A resident of Howard Crescent spoke of residents' concerns at speeding vehicles including HGVs. This might have been encouraged when traffic was rerouted along Howard Crescent during road works. The police were asked to pursue the issue.

The licensee of the Bay Horse PH on Stoney Lane enquired about the proposed gating of Footpath 24 which adjoined their premises. She noted that pub customers used the footpath to come through from Kettlethorpe, especially as the Jolly Miller PH had shut. She was informed that the gating order would be advertised shortly and representations could be submitted.

Norah Keeny-Corr explained that Crigglestone Community Centre on Cliff Lane had been declared surplus to requirements by Wakefield MDC, and interest in a community asset transfer was sought. She suggested a meeting might be held at the Village Institute to gauge any local interest. She assured Members that any items of historical interest in the Centre could be transferred to the Institute.