

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 SEPTEMBER 2012

Present: Councillors: Mrs C Binns, P Crompton, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillors: Mrs Drysdale, Kirkpatrick and Sanders

Apologies: Councillors Mrs Craven and Daniels.

129. APOLOGIES FOR ABSENCE

Apologies were accepted.

130. DECLARATIONS OF INTEREST

None.

131. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

None.

132. TO RATIFY ACTIONS DURING JULY AND AUGUST

None.

133. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 3 JULY 2012

Resolved: That the minutes of the meeting held on 3 July 2012 be approved as a correct record.

134. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk had contacted Metro regarding the bus strategy (Min 106) and the Parish Council would be included in any consultation. The Jubilee bench had been fitted (Min 110). The Clerk had not written regarding the West Riding Battalion since the Battalion was not to be abolished (Min 121).

135. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 27.

136. POLICE REPORT

Inspector Clare attended together with PC Ashley. He noted that total crime was down 27% across the Wakefield Division including a big drop in burglaries. He nevertheless advised continuing vigilance in locking houses and cars.

District Councillor Kirkpatrick joined the meeting (7.12pm)

Inspector Clare circulated a report which showed that 27 hours had been worked on the Safe Scheme in July and 15.18 in August. Police officers had worked 23 hours and PCSOs 4 hours in July and PCSOs had worked all the 15.18 hours in August. A total of 30 incidents had been recorded in July and 42 in August.

Speeding checks had been conducted on Denby Dale Road, Wood Lane Durkar Lane resulting in a total of 12 speeding tickets, nine speed awareness tickets and 22 verbal warning tickets. In both months there were early hour patrols and visits to Betty Eastwood Park, St John's Church.

Recorded crimes included a single house burglary in Durkar in August and five 'other burglaries' in Crigglestone, Chapelthorpe, Daw Green and Hall Green. There were six reports of damage in July and eight in August, including paint thrown over a bus shelter, stone throwing and scratches

to vehicles. Thefts were reported in Crigglestone, Durkar, Calder Grove and Hall Green in July and Newmillerdam, Durkar and Crigglestone in August. These varied from shed thefts, hotel room theft, to the theft of a hanging basket.

There were 17 calls about anti-social behaviour in July and 11 in August. These included nuisance vehicles, scooter and motorcycle riding, and alcohol related issues. Youth related logs included drinking, throwing stones, throwing eggs, bins emptied and bottles smashed.

Inspector Clare also confirmed that he had responded to a query regarding disturbance caused by deliveries to the One Stop Shop.

Priorities for the month would be speeding and anti-social behaviour.

Resolved: That the Parish Council thank Inspector Clare for his report and the good policing of the area.

137. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The minutes of the meeting held on 25 July had been circulated. The success of the event to mark the resurfacing of the BMX track was noted. The Committee had authorised a further tree risk assessment to follow up to that carried out in 2010.

Resolved: That the report be noted.

138. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

None.

139. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

Councillor Wainwright confirmed that it was proposed to inspect the 32 paths in the parish. A start had been made with footpaths 16 and 17 on 4 July when it had been established that the paths were not passable.

Resolved: That the report be noted.

140. TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Mrs Binns reported that the quotes received for the repair of storeroom ceiling were not comparable so a further quote was needed. Councillor Wainwright reported that the drains to the side of the Centre needed urgent attention.

Resolved: (1) That the report be noted.

(2) That another quote be obtained for the storeroom ceiling.

(3) That Councillor Mrs Binns arrange for a CCTV examination of the drains as a matter of urgency.

141. TO NOTE VILLAGE INSTITUTE CHARITY COMMITTEE MINUTES

The Responsible Financial Officer tabled the minutes of the meeting held on 3 July and drew attention to difficulties in finding a contractor to redecorate the hall.

Resolved: That the minutes be noted.

142. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary	331.38
YPO – materials	83.39

Resolved: That the accounts be approved for payment.

- 143. TO DISCUSS ARRANGEMENTS FOR REDEDICATION/COMMUNITY PLAN EVENT**
Councillor Wainwright noted the dates and timing of the event on Saturday 8th and Sunday 9th September when the memorial painting would be rededicated and an exhibition mounted of colliery photographs. The Clerk gave details of the proposed Community Plan update and the displays which would be available as well.
- Resolved:** That the report be noted.
- 144. TO RECEIVE THE CLERK'S REPORT**
The Clerk had circulated a report detailing matters addressed during July and August.
- Resolved:** (1) That the report be noted.
(2) That the Clerk pursue issues as discussed.
- 145. TO RECEIVE FEEDBACK FROM MEETINGS**
The Clerk had attended the Town and Parish Councils Liaison Group meeting and reported on matters discussed.
- Resolved:** That the report be noted.
- 146. TO DISCUSS COMMUNITY-LED PLAN MATTERS**
The minutes of the Steering Group meeting held on 6 August had been circulated.
- Resolved:** That the minutes be noted.
- 147. CODE OF CONDUCT: TO ADOPT AMENDMENT TO THE NEW CODE**
Councillor Crompton was concerned that the demands of the new register of interests were excessive and possibly contrary to Data Protection legislation. The Clerk had circulated details of a minor revision to the NALC Code of Conduct.
- Resolved:** (1) That the Clerk query the new register template with Wakefield Council officers.
(2) That the revision to the Code of Conduct be adopted.
- 148. CODE OF CONDUCT: TO NOTE DCLG GUIDE**
The Clerk had circulated 'Openness and Transparency on Personal Interest' a guide for councillors published by the Department for Communities and Local Government.
- Resolved:** That the Guide be noted.
- 149. CODE OF CONDUCT: TO CONSIDER NEW STANDING ORDER**
The Clerk had circulated advice from YLCA concerning the actions of councillors who have an interest in an item on the agenda.
- Resolved:** That the additional standing order proposed by YLCA be adopted.
- 150. TO APPOINT A COMPLAINTS COMMITTEE**
That the Chair, Cllrs Mrs Craven and Wainwright be appointed to the Complaints Committee with Cllr Mrs Binns as substitute member.
- 151. TO ADOPT TERMS OF REFERENCE FOR THE COMPLAINTS COMMITTEE**
Draft terms of reference and standing orders for the Complaints Committee had been circulated.
- Resolved:** That the terms of reference and standing orders be approved.
- 152. TO AGREE A DATE FOR THE COMMUNITY HERO WORKING PARTY MEETING**
It was noted that Kevin Barker was prepared to continue on the Working Party.
- Resolved:** That the Working Party meet at 5.30pm on 2 October 2012.

153. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	437.62
Responsible Financial Officer - salary + expenses	250.37
WY Police Safe Scheme	1,750.00
ADT Fire & Security	196.74
Mazars – audit	480.00
YPO – stationery	9.48
Job Earnshaw	288.00
RBL Poppy Appeal	34.00
VI –Rent	300.00
Wakefield Council – Fire extinguishers	36.73
Cllr Crompton - expenses	13.43

Resolved: That the accounts be approved for payment.

154. FINANCIAL MATTERS: TO CONSIDER BUILDING WORKS AT THE VILLAGE INSTITUTE

The Responsible Financial Officer noted that Members were unclear what action, if any, they might take to improve the office accommodation.

Councillor Mrs Platten left (8.35pm) and rejoined (8.40pm) the meeting during the above item.

155. FINANCIAL MATTERS: TO DISCUSS CONTRIBUTION TO CHRISTMAS TREE AT HALL GREEN

District Councillor Mrs Drysdale had advised the Clerk that a new Christmas tree to be located near Hall Green Community Centre would cost £3,074. This included building and electrical works, lighting strings and a tree. It was proposed to seek funding from other sources and a contribution was requested from the Parish Council.

Councillor Mrs Margrave left (9.06pm) and rejoined (9.08pm) the meeting during the above discussion.

Resolved: That £1,000 be allocated towards the Christmas tree at Hall Green.

156. CORRESPONDENCE

1. CPRE Newsletter
2. VAWD Email –Re Wakefield Assembly Community Centre/Community Involvement network meeting 12 July
3. WMDC Email – Agenda for Council 18 July
4. Clerks and Councils Direct Magazine
5. SLCC Magazine
6. CPRE Email – Summer newsletter
7. Mid Yorks Hospitals Trust Email - proposals cover ophthalmology (eye care) and orthopaedic services provided by Mid Yorkshire Hospitals + neuro-rehabilitation
8. YLCA Email - Government consultation: payments by parish and community councils and charter trustees – use of electronic payments
9. Fit4Funding Email – re course Future of Community Buildings 6 Sept Free Bradford
10. YLCA Email – In the Chair – Training course 28 July

11.	Barnsley Council	Email - Barnsley Local Development Framework Consultation – Development Sites and Places and Town Centre Area Action Plan
12.	SLCC	Email –News update
13.	WMDC	Email - DCLG consults on changing statutory rule for signing cheques by parish and community councils
14.	YLCA	Email – Training courses in August: New General Power of Competence, In the chair, Meeting procedures, good employer
15.	RAY	Email - Ebulletin
16.	Parliament: Select Committee	Email – Response re air quality – no current plans to re-examine this issue
17.	YLCA	Email – Register of interests online – redaction of signatures
18.	Mid Yorks Hospitals Trust	Email – Mid Yorkshire Hospitals - public meetings on proposed service changes for Ophthalmology, Orthopaedics and Neuro-rehabilitation 8 August – Pontefract– 9 August - Wakefield
19.	Don Earley	Email – Queen Elizabeth II Fields Challenge
20.	Sharon Box	Email – Re drainage problems at Durkar Lane
21.	CPRE	Email - Newsletter
22.	YLCA	Email – re pecuniary interests
23.	YLCA	Email – Training: Meeting Procedures and Standing Orders: Getting it Right! Cedar Court Hotel 4 Sept
24.	SLCC	Email – News bulletin: Openness and transparency on personal interests: A guide for councillors. Cheque signing. National conference. Grants available to PCs. Council tax benefit review
25.	Smart Wheelie	Email – Wheelie bin stickers
26.	WMDC Mayor	Charity Clay Shoot 23 Sept, Gunthwaite
27.	Rural Action Yorkshire	Training DVD – Community Led Planning
28.	Historic Towns Forum	Email – Events: London, Leicester, Oxford
29.	YLCA	Email – Training Programme Oct 2012
30.	Location Maps	Plan printing
31.	WMDC	Consultation on Cycle Strategy. Closing date 28 Sept
32.	SLCC	Notice of AGM 13 October, Bristol
33.	SLCC	Email – LCR Online newsletter
34.	19 th Wakefield Brownies	Email – Update on progress with new group. (grant award of £100 May 2012)
35.	WMDC	Email – Council meeting 12 September
36.	Fit4Funding	Email – Courses: Bid writing, Applying to Trusts

Resolved: That the correspondence be noted.

Resolved: That standing orders be suspended (9.30pm).

157. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members noted the schedule of applications and decisions which had been circulated.

158. TO DISCUSS RECENT DEVELOPMENTS RE DURKAR LANE SITE

The position regarding the deferral of the planning application was described and noted.

159. TO RECEIVE RESPONSES FROM THE PLANNING INSPECTORATE AND DCLG

Responses from the Planning Inspectorate and the Department for Communities and Local Government regarding the LDF hearing sessions had been circulated.

Resolved: That the responses be noted.

160. TO DISCUSS FLOODING MATTERS AT HOLLINGTHORPE LANE

Councillor Wainwright distributed photographs of highway flooding at Hollingthorpe Lane. Councillor Mrs Drysdale undertook to bring the matter to the attention of Council officers.

161. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Kirkpatrick congratulated all involved in the re-launch of the BMX track and drew attention to attempts to improve the safety of Blacker Lane. He suggested that local groups should respond to the Council's proposed Cycle Strategy. Councillor Mrs Drysdale noted the opening of Wakefield One, the new building housing the planning and highways departments. She mentioned a successful Rural Watch meeting and the recent Newmillerdam Festival. Councillor Sanders tabled details of changes to the mobile library's opening times.

Resolved: That Cllrs Kirkpatrick, Sanders and Mrs Drysdale be thanked for their reports.

162. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

163. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

164. TO CONSIDER ITEMS FOR AUTUMN NEWSLETTER

It was noted that the autumn newsletter would carry the Community Hero form on one side. Other items might include the rededication weekend, Community Plan update and the Jubilee bench.

165. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the 3 July 2012 Parish Council minutes be placed on the website.

166. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on 2 October 2012.

IN PRIVATE

167. TO CONSIDER PERSONNEL MATTERS

The Clerk reported that the Responsible Financial Officer had tendered her resignation.

Resolved: That the Personnel Committee review the job description and recruit to the post.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 4 September 2012

No members of the public attended.