

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 JUNE 2013

Present: Councillors: Mrs C Binns, Mrs J Craven, P Daniels, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillor: I Sanders

Apologies: Councillors P Crompton and J Garthwaite, District Councillors Mrs J Drysdale and L Kirkpatrick

56. APOLOGIES FOR ABSENCE

Apologies were accepted.

57. DECLARATIONS OF INTEREST

None.

58. TO CONSIDER REQUESTS FOR DISPENSATIONS UNDER S33 OF THE LOCALISM ACT 2011

None received.

59. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

None.

60. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 7 MAY 2013

Resolved: That the minutes of the meeting held on 7 May 2013 be approved as a correct record.

61. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk reported that District Councillor Mrs Drysdale was enquiring about a new litter bin on Durkar Lane.

62. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 23.

63. POLICE REPORT

APS Heron and PC Bailey attended and circulated a report which showed that 12 hours had been worked on the Safe Scheme in May. Police officers had worked 8 hours and PCSOs 4 hours. A total of 32 incidents had been recorded compared with 49 in April. There was a significant decrease in anti-social behaviour.

A number of patrols had been conducted mainly late evening and early morning throughout the area. Activities included a number of traffic stops and as a result, eight tickets were issued for speeding on Cliff Road and Denby Dale Road.

There were two house burglaries at Hall Green and Painthorpe and two other burglaries at Hall Green and Durkar. One attempted theft from a motor vehicle was recorded and three thefts of motor vehicles at Crigglestone, Durkar and Newmillerdam together with 18 further offences of theft from a shop, houses, garden, driveway, garden centre and public house. There were two damage offences to motor vehicles, at Crigglestone and Durkar.

Ten instances of anti-social behaviour were reported. These included nuisance youths on skate boards, paintballing of a house, damage to fencing and one nuisance motorbike.

Priorities for June would be site deliveries to the Pipers Green building site, parking at a bus layby on Denby Dale Road and speeding at Wood Lane, Denby Dale Road, Stoney Lane, Barnsley Road and High Street.

Resolved: That the Parish Council thank the police for the report and the good policing of the area.

64. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

There had been no meeting. It was reported that the hanging baskets would be in place soon.

Resolved: That the report be noted.

65. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

The Clerk report that following the annual inspection at the Village Institute, she had asked WMDC Streetscene for advice about the trees to the rear of car park. A survey could be carried out at a cost of £45 + vat.

Resolved: That the above survey be approved in the sum of £45.00.

66. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

The Clerk noted a message from a resident, listed under correspondence, regarding anti-social behaviour at footpath 24 off Hall Lane. This had been referred to in the Police report.

Resolved: That the resident be informed that the Council believe the Police are the best authority to address the problem.

67. TO DISCUSS HALL GREEN COMMUNITY CENTRE MATTERS

Councillor Mrs Binns reported that the Association were still researching improvements to the heating system. She gave details of the Hall Green Community Gala which would be held on 18 August in conjunction with Crigglestone Sports and Social Club. The Touchstones skills sessions were now being held on the third Wednesday of each month.

Resolved: That the report be noted.

68. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUE

The Responsible Financial Officer presented the following for payment:

A Gordon – salary	£ 349.20
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Resolved: That the accounts be approved for payment.

69. TO CONSIDER VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS

Further quotes were required for the redecoration of the foyer, office, toilets and kitchen before a decision could be made. The Clerk noted that a former user of the hall wished to hire the hall on a Tuesday night.

Resolved: That the hall be made available on a Tuesday night, except the first Tuesday of the month and that the Council reserve the right to hold occasional meetings on Tuesdays.

70. TO RECEIVE THE CLERK'S REPORT

The Clerk had circulated a report detailing matters addressed during May.

Resolved: (1) That the report be noted.

(2) That the Clerk apply to attend website training at Cultrix in Barnsley.

(3) That the Clerk pursue other issues as discussed.

71. TO RATIFY DECISION REGARDING INSURANCE PROVIDER

The Responsible Financial Officer reported that further to Min 27 (2013/14), she had researched alternative insurance companies and had obtained a significant saving with the existing insurer, Aon. This quote was for a combined policy for the Parish Council and Village Institute Trust. She recommended that further consideration be given to the level of contents cover.

Resolved: That the quote of £1,184.16 from Aon be ratified.

72. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	492.42
Responsible Financial Officer - salary + expenses	265.80
HMRC – PAYE return	125.83
Aon	1,184.16
WMDC chipper hire	180.00
D Brown- internal auditor	150.00

The Responsible Financial Officer further noted that the internal auditor had been unable to attend to present her report. The Responsible Financial Officer would present it in July.

Resolved: That the accounts be approved for payment.

73. FINANCIAL MATTERS: TO CONSIDER PURCHASE AND INSTALLATION OF ROADSIDE BENCHES

A report had been circulated and the Clerk tabled prices for comparable benches. It was suggested that Pennine Community might also supply similar items.

Resolved: (1) That enquiries be made at the Pennine Community.
(2) That the proposed locations be approved.

74. CORRESPONDENCE

1. CPRE WY Branch Email – Notice of AGM 18/05 and visit to Stanley Ferry
2. Mary Creagh Email - Newsletter
3. YLCA Email - Government Consultation – Community Infrastructure Levy Further Reforms
4. YLCA Email - Result of YLCA Social Media Survey, Government re-think on its home extension plans, Funding News – QE11 Fields & Princes Countryside Funds, Latest NALC Briefings Latest advertisements for Council Clerks
5. WYPTE Email - Consultation on the West Yorkshire LTP Implementation Plan 2 Closing date 5 July
6. WMDC Email – Love Where You Live event Wednesday 29th May, 11am to 2pm at Crigglestone All Blacks ground.
7. Mary Creagh Email - Newsletter
8. RAY Email - Our latest e-bulletin: Neighbourhood Planning and sustainable communities
9. SLCC Email – Regional conference 3 July Harrogate £69 +vat
10. LCR Online Email - News
11. SLCC Email – News bulletin
12. YLCA Email – Wakefield branch meeting 27 June S Kirkby
13. YLCA Email – Planning training 28 June Wakefield All day £115

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| 14. | YLCA | Email – Chairmanship training 8 June York, 18 June Wakefield All day £115 |
| 15. | Cllr Mrs Drysdale | Email – Shanks Waste Management Open day on Wednesday 5 June between 10am and 7pm at Langthwaite House, Langthwaite Road, South Kirkby |
| 16. | Ian Kirton | Email - Charity fun day at Knottingley RUFC ground on June 15 th Promote your own groups |
| 17. | Friends of Newmillerdam | Email – Invitation to opening of Lawns Dyke Trail Friday 7 June 12 noon |
| 18. | WMDC | Email - Wakefield Speaks, Changing Policing Landscape - Monday 10 June 1:30pm - 4:00pm Wfd Town Hall |
| 19. | Mary Creagh | Email - Newsletter |
| 20. | NALC | Email - NALC Chairman's update on meeting with DCLG Minister |
| 21. | YLCA | Email - Mobile connectivity in England - Simplifying the planning process |
| 22. | Highways Agency | Email - M62 J25 to J30 Managed Motorway Scheme: First Section J27 to J28 Fully Operational |
| 23. | YLCA | Email – Info note |
| 24. | LCR Online | Email - News |
| 25. | Fit4Funding | Email - Funding for Community groups on line course |
| 26. | YLCA | Email - Letter from Councillor Ken Browse, Chairman of the National Association of Local Councils (NALC): Update on meeting with Department for Communities and Local Government Minister |
| 27. | YLCA | Email – Info note: NALC Chairman meets with DCLG Minister, New Community Infrastructure Levy comes into Effect, Parish Council Quashes District Council's Planning Document, New Edition of Arnold-Baker on Local Administration, Funding News |
| 28. | YLCA | Email – Info note: Growth and Infrastructure Bill – effect on village greens, Disclosure and Barring Service Scheme (previously CRB), Local Councils Insurance Discount, Latest Clerk Vacancies |
| 29. | Dr Robson Capps | Email – Concerns re damage to fences and bench |
| 30. | NALC | Email – Conference: NALC Putting Communities First Conferences – Sheffield 11 July |
| 31. | Mary Creagh | Email – Newsletter |

Resolved: (1) That the Clerk attend the SLCC training event at Harrogate at a cost of £69 plus vat ⁽⁹⁾.

(2) That Councillor Mrs Binns attend the YLCA Planning training at the Cedar Court hotel at a cost of £115 ⁽¹³⁾.

(3) That the remaining correspondence be noted.

75. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members noted the schedule of applications and decisions which had been circulated together with an update from the Clerk.

76. TO RECEIVE UPDATE ON M1 NOISE ISSUES

The Clerk reported that Councillors Daniels, Mrs Craven, Roe and Crompton had met representatives of the Highways Agency and Wakefield Council together with a local resident. A letter had then been sent to the Highways Agency requesting clarification of a number of points. To date no response had been received.

Resolved: That subject to the clarification of matters by the Highways Agency, the Clerk, in consultation with Councillors Daniels, Mrs Craven and Roe, write to the Ministers for Transport and for the Environment requesting action to mitigate the motorway noise currently experienced by residents of areas near the M1, with copies to Mary Creagh MP and District Councillors.

77. TO RECEIVE ANY UPDATE RE FLOODING MATTERS AT HOLLINGTHORPE LANE

Councillor Wainwright was awaiting an update from Wakefield Council.

78. TO CONSIDER THE FUTURE OF THE RING AND RIDE SERVICE

Metro had indicated that they could not renew their support for the parish service. Councillor Mrs Margrave had made enquiries about alternative funding and would continue to do so.

Resolved: That the report be noted.

79. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Sanders noted the quashing of planning permission for a wind farm in Woolley. He had attended the PACT meeting at Riverside and he noted a 'smiley' screen which identified drivers breaking the 30mph speed limit. These could be borrowed from the police.

Resolved: (1) That District Councillor Sanders be thanked for his report.

(2) That the Council consider potential 'smiley' screen locations.

80. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

81. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

Cllr Roe left the meeting (9.10pm)

82. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the May 2013 Parish Council minutes be placed on the website.

Cllr Roe rejoined the meeting (9.15pm)

83. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 2 July 2013.

IN PRIVATE

84. TO CONSIDER THE SUMMER NEWSLETTER

A draft newsletter was tabled and further suggestions made including currently embargoed news.

Resolved: That the summer newsletter be approved as suggested.

85. TO RECEIVE THE REPORT OF THE PERSONNEL COMMITTEE

The minutes of the meetings of the Personnel Committee meeting held on 21 and 23 May were tabled together with a log of the Clerk's hours in May.

The Clerk left the room during the discussion of the above item (9.30 – 9.35)

Resolved: (1) That the Clerk be reimbursed for 20 additional hours worked in May.

(2) That Councillor Mrs Craven conduct an appraisal of the Clerk and the other posts be reviewed/appraised.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 4 June 2013

One observer attended the meeting.