

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4 DECEMBER 2012

Present: Councillors: Mrs J Craven, P Crompton, P Daniels, J Peebles, Mrs C Platten, A Roe and Mrs M Skinner.

District Councillors: Mrs Drysdale and Kirkpatrick

Apologies: Councillor Mrs C Binns, J Garthwaite, Mrs D Margrave, K Wainwright, District Councillor Sanders.

238. APOLOGIES FOR ABSENCE AND WELCOME

Apologies were accepted. The Council welcomed Jayne Venables, the newly appointed Responsible Financial Officer, to the meeting.

239. DECLARATIONS OF INTEREST

The Clerk drew attention to the need to grant a dispensation to take part in precept decisions. Members present requested such a dispensation on the grounds that otherwise their disclosable pecuniary interests would impede the transaction of business.

Resolved: That a dispensation to discuss the precept be granted.

240. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman made reference to the wreath laying ceremonies on Remembrance Day at Newmillerdam and the Crigglestone Memorial. The high number of young people in particular who had attended was noted.

241. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 6 NOVEMBER 2012

Resolved: That the minutes of the meeting held on 6 November 2012 be approved as a correct record.

242. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

None.

243. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 24.

244. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Minutes from the meeting held on 19 November had been circulated.

Resolved: That the minutes be noted.

245. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

There was nothing to report.

246. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

There was nothing to report.

247. TO DISCUSS HALL GREEN COMMUNITY CENTRE

It was noted that the electrical works were still deferred. The drainage problems had been investigated by Yorkshire Water and the situation appeared satisfactory at present. A quote for servicing the roller shutters was tabled.

Resolved: (1) That the roller shutters be serviced by CS Shutters at a cost of £40 +vat.
(2) That the servicing be carried out annually.

248. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUES

The Responsible Financial Officer presented the following for payment:

	£
A Gordon – salary	382.41
K Stocks - salary	40.00
YPO	84.36

Resolved: That the account be approved for payment.

249. TO RECEIVE FEEDBACK FROM MEETING

Councillor Mrs Craven gave details of the Area Forum that she and Councillor Mrs Binns had attended.

Resolved: That the report be noted.

250. TO RECEIVE THE CLERK'S REPORT

The Clerk had circulated a report detailing matters addressed during November.

Resolved: (1) That the report be noted.
(2) That Councillors Mrs Drysdale and Daniels meet Virginia Moulton to inspect Footpath 9.
(3) That the Clerk pursue issues as discussed.

251. TO CONSIDER SUSPENSION OF STANDING ORDER 11 (RESCISSION OF PREVIOUS RESOLUTIONS)

Resolved: That standing order 11 be suspended to allow item 16 to be considered.

252. CODE OF CONDUCT: TO CONSIDER THE POSSIBLE ADOPTION OF AN ALTERNATIVE CODE

Further to Min 223 (2012/13) the Clerk recalled that copies of the Leeds City Council Code of Conduct had been tabled at the previous meeting. She informed Members that the template suggested by NALC and adopted by the Council in July had been amended and she tabled the revised version.

Resolved: That the previously adopted version of the Code of Conduct be replaced by the Leeds City Council template, suitably amended.

(Councillor Mrs Craven abstained)

253. TO RECEIVE UPDATE FROM THE COMMUNITY HERO WORKING PARTY

Councillor Daniels reported that the Working Party had met earlier that evening and was pleased to note a much improved response to the initiative with 12 forms received nominating nine people. The Working Party recommended that a joint Community Hero award be made to Cynthia and Len Binns. It was suggested that the award be announced by the Chairman at the Hall Green Christmas Fayre.

Resolved: (1) That Cynthia and Len Binns jointly receive the Community Hero Award for 2012.
(2) That an award certificate be prepared and framed as in previous years.
(3) That the other nominees be presented with unframed certificates.
(4) That a presentation take place at the Parish Council meeting on 8 January 2013 when members of the Working Party would be invited, together with the other nominees.
(5) That a press release be issued in January 2013.
(6) That the Working Party be thanked for its work.

254. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	520.32
Responsible Financial Officer JAF- salary + expenses	391.02
Responsible Financial Officer SJV - salary	93.00
YPO	35.64
Re-Connect – newsletter delivery	300.00
SLCC	100.00
OPCC – Safe Scheme	1,750.00
YLCA – training course	35.00

Resolved: That the accounts be approved for payment.

Inspector Clare arrived (8.00pm)

255. FINANCIAL MATTERS: TO APPROVE THE PRECEPT FOR 2013/14

The Responsible Financial Officer recalled that a proposal for a precept of £49,000 had been agreed in principle at the November meeting. She drew attention to advice received regarding the calculation of the Council Tax base following the introduction of the localising support for council tax schemes, but recommended that the precept be approved as it was unlikely that any adjustment in tax base would result in an increase in precept greater than any cap imposed on parish councils.

Resolved: (1) That the precept for 2013/14 be confirmed at £49,000.

(2) That the Responsible Financial Officer submit the precept application to the District Council.

256. FINANCIAL MATTERS: TO APPROVE THE TRANSFER OF ACCESS RIGHTS FROM THE OUTGOING TO THE INCOMING RESPONSIBLE FINANCIAL OFFICER

Resolved: That the transfer of access rights to online bank accounts, HMRC, Charity Commission and YPO from the outgoing Responsible Financial Officer to the incoming Responsible Financial Officer be approved.

257 INTRODUCTION OF LOCAL COUNCIL TAX SUPPORT

The outgoing Responsible Financial Officer explained the implications of Wakefield Council's proposed local Council Tax Support scheme.

Resolved: That the report be noted.

258. POLICE REPORT

Inspector Clare circulated a report which showed that 50.6 hours had been worked on the Safe Scheme in November. Police officers had worked 26 hours and PCSOs 24.6 hours. A total of 43 incidents had been recorded compared with 30 in October.

Speeding checks had been conducted on Durkar Lane resulting in three speed awareness and four verbal warning tickets. Offices had patrolled the parish area in the afternoon and evening and, in responding to a complaint about parking on Denby Dale Road West, 12 fixed penalty tickets had been issued.

Recorded crimes included five crimes of arson at various times at one address in Painthorpe. The problem had stopped following a multi- agency intervention by the police, housing association and ASB team.

There were three house burglaries in Newmillerdam and Durkar, and 12 other burglaries, in Durkar, Newmillerdam, Chapelthorpe, Crigglestone and Hall Green: many of these targeted sheds and garages. Six damage offences were reported in Painthorpe, Newmillerdam, Hall

Green and Crigglestone. In one of these an HGV was taken from an industrial park, smashing through gates to get away. Two drugs offences were recorded, one on Denby Dale Road (driver stopped for drink driving offence) and one on Painthorpe Lane (possession of cannabis).

There were five thefts from vehicles at Newmillerdam, Calder Park and Crigglestone: in two instances car stereos were taken. Five other thefts were reported including a handbag taken from a pub and money taken from a card intercepted in the post. Anti-social behaviour showed a decrease with five calls in November.

Inspector Clare advised residents to report the registration numbers of HGVs disregarding weight restrictions: these could then be reported to the company managers. He also noted Police Drop-In sessions to be held every Monday evening at Riverside Community House, Painthorpe between 6pm and 7pm.

Priorities for December would be speeding at Durkar Low Lane, Barnsley Road, the Red Kite roundabout and Fairbrook Road, together with cars parked with headlights on near the One Stop Shop.

Resolved: That the Parish Council thank Inspector Clare for his report and the good policing of the area.

259. CORRESPONDENCE

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| 1. | RAY | Email – E-bulletin |
| 2. | CPRE | Email – Newsletter: Green Belt, New roads threaten beauty spots, New tool helps promote local food |
| 3. | LCR online | Email - newsletter |
| 4. | YLCA | Email – Code of conduct training |
| 5. | YLCA | Email – White Rose Update, Predetermination, Updated code of conduct template
Training programme Dec to March, at Cedar Court Hotel
Tues 11 Dec Procedure and Law and/or Code of conduct
Weds 16 Jan Procedure and Law and/or Planning
Sat 16 Feb Chairmanship
Fri 15 March Employment and/or Freedom of Information |
| 6. | Denise Daykin | Email – Request for double yellow lines opposite One Stop Shop |
| 7. | WMDC | Email - Agenda for Council 21 November |
| 8. | SLCC | The Clerk magazine |
| 9. | NHS Y and H | Invitation to join and/or promote Dementia Action Alliance |
| 10. | Barnsley MBC | Acknowledgement of comments re Barnsley LDF |
| 11. | Smart Wheelie | Email – stickers for wheelie bins 30mph etc |
| 12. | YLCA | Email – Legal topic notes - LTN 80 – Members’ conduct and the registration and disclosure of their interests LTN 79 – Staff Pensions |
| 13. | WMDC | Email - Businesses are from Mars, Charities are from Venus event on Friday 7 December at 9:30 – 1:30, Kingswood Suite, Wakefield Town Hall. |
| 14. | WMDC
Wakefield Together | Consultation event on Monday 3rd December at All Saints Community Centre, Barnsley Road, South Kirkby WF9 3QE specifically for disabled citizens |
| 15. | YLCA | Email – Dept for Transport consultation on HGV speed limits on single carriageway roads |
| 16. | Fit4Funding | Email - 6 Steps to Fundraising Success Course Starting Thursday 17 th January 2013 |
| 17. | YLCA | Email – 1 Technical Reforms of Planning Appeals’
2 ‘Extending Permitted Development Rights for Homeowners and Businesses: Technical Consultation’. |

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| 18. | LCR online | Email - newsletter |
| 19. | YLCA | Email – information note - Local Enterprise Partnerships, Councils are better prepared for winter roads, DCLG: Flying Flags – a plain English Guide, Proposals to speed up planning, Joint LGA and NALC conference: Modelling devolution – Working together to deliver local services, <i>Revision of Legal Topic Notes by NALC</i> , Enhancing Communities Programme – SITA Trust |
| 20. | CPRE | Email – Re Growth and Infrastructure Bill |
| 21. | L Brown | Email – Query re playground on Hollin Lane |

District Councillor Mrs Drysdale undertook to follow up the queries raised at points 6 and 21.

Resolved: (1) That Councillors Crompton and Mrs Binns attend the Procedure and Law course and Councillors Daniels and Mrs Craven attend the Planning course on 16 January at a cost of £35 per person(5).

(2) That a response be sent to the DCLG's consultation on Technical Reforms of Planning Appeals (17).

(3) That the remaining correspondence be noted.

Councillor Mrs Craven left (8.58pm) and rejoined (9.00pm) the meeting during the above item.

260. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

Members noted the schedule of applications and decisions which had been circulated together with an update from the Clerk.

261. TO DISCUSS FLOODING MATTERS AT HOLLINGTHORPE LANE

Councillor Mrs Drysdale reported that Wakefield Council officers had inspected the site and the problem of the silted up culvert was to be addressed. Officers had also dealt with flooding issues at Wood Lane.

Resolved: That the report be noted.

262. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

Councillor Kirkpatrick informed Members that Crigglestone Post Office was subject of a modernisation programme and the sub-postmaster wished to leave if a another operator could be found. There were no plans to close the Post Office. He also spoke about the possible traffic implications for Crigglestone of the approval of a wind farm at Woolley and noted matters related to the restoration of the former British Oak NCB site. Councillor Mrs Drysdale reported on arrangements for the switch-on of the Christmas tree lights at Hall Green on the following Friday.

Resolved: (1) That Councillors Mrs Drysdale and Kirkpatrick be thanked for their reports.

(2) That the Clerk contact the Clerk to Woolley PC for information about the wind farm application.

263. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

264. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the incoming Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

265. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the November 2012 Parish Council minutes be placed on the website.

266. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on 8 January 2013.

267. PRESENTATION

Julia Ford, the outgoing Responsible Financial Officer was thanked for her contribution to the work of the Parish Council over the last four years and the Chairman presented her with a gift in appreciation.

268. CHRISTMAS GREETINGS

The Chairman conveyed his best wishes for Christmas and the New Year to all those present.

IN PRIVATE

None.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

Tuesday 4 December 2012

Two members of the public attended, representing Pennine Camphill Community. They described plans for the refurbishment of the East Lodge at Newmillerdam and said they were seeking funding from a number of sources. Further details would be presented at the next meeting.