

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 JULY 2012

Present: Councillors: Mrs C Binns, Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

District Councillors: Mrs Drysdale and Kirkpatrick (part of meeting).

Apologies: None.

91. APOLOGIES FOR ABSENCE

District Councillor Kirkpatrick would be late.

92. DECLARATIONS OF INTEREST

None.

93. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chair proposed that District Councillor Mrs Drysdale speak early in the meeting to allow her to leave for another appointment.

94. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 29 MAY 2012

Resolved: That the minutes of the meeting held on 29 May 2012 be approved as a correct record.

95. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The proposed meeting with Crigglestone Sports Club arranged (Min 39) had not taken place. It was agreed to discuss this matter in private.

96. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following item 27.

A resident arrived and the public session was taken at this point (7.10pm)

97. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The minutes of the meeting held on 23 May had been circulated. A review of the tree risk assessment carried out in 2010 was being pursued. The Clerk reported that Wakefield Council hoped to arrange a photo call to mark the resurfacing of the BMX track in conjunction with the Parish Council and the police.

Resolved: That the report be noted.

98. TO RECEIVE UPDATE FROM DISTRICT COUNCILLOR MRS DRYSDALE

Councillor Mrs Drysdale reported that a litter bin had been installed near the Post Office on High Street and that the Newmillerdam Festival was proving successful. A Christmas tree was proposed for Copeworth Drive but funding was needed: the Council would consider on 4 September.

Resolved: That Cllr Mrs Drysdale be thanked for her report.

99. POLICE REPORT

Inspector Clare noted an agreement with Wakefield ASDA to share their facilities in the store with local NPT officers. This would allow for better contact opportunities between the public and the police including leaving messages for the local police and obtaining crime prevention leaflets.

District Cllr Mrs Drysdale left the meeting (7.30pm)

Insp Clare circulated a report which showed that 25.7 hours had been worked on the Safe Scheme in June. Police officers had worked 20 hours and PCSOs 5.7 hours in the month. A total of 42 incidents had been recorded, an increase on May.

Speeding checks had been conducted on Denby Dale Road resulting in ten speeding tickets, three speed awareness tickets and one other ticket. There had been early hour patrols and visits to Betty Eastwood Park and Painthorpe.

Recorded crimes included five house burglaries/attempted burglaries in Newmillerdam, Durkar and Chapelthorpe. There were three 'other burglaries' involving sheds and an outhouse. There were eight crimes of damage, including stone throwing and damage to fence panels. There were two motor vehicle offences at Durkar and Newmillerdam and nine 'other thefts' were recorded including thefts of scrap from a garden and plant machinery from a commercial yard. There were two thefts of vehicles both in Durkar.

There was a total of 13 calls about anti-social behaviour, six relating to nuisance motorcycles and seven youth related logs.

Inspector Clare noted a car number plate screw kit to combat the theft of number plates. Priorities for July would include burglaries especially at night.

Resolved: That the Parish Council thank Inspector Clare for his report and the good policing of the area.

District Councillor Kirkpatrick had arrived during the police report (7.48pm) and was welcomed to the meeting

100. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR KIRKPATRICK

Councillor Kirkpatrick reported that the Planning and Highways Committee had visited the Durkar Lane site on 19 June and the application might be considered in September. He noted Wakefield Council had objected to an opencast mining application in Kirklees. He also gave an update on highway matters and the Love Where You Live Awards.

Resolved: That Cllr Kirkpatrick be thanked for his report.

District Councillor Kirkpatrick left the meeting (8.32pm)

101. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE

None.

102. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

The minutes of a meeting held on 13 June had been circulated. It was proposed to inspect the 32 paths in the parish starting with footpaths 16 and 17 on 4 July.

Resolved: That the report be noted.

103. TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Mrs Binns reported that Yorkshire Water had dealt with overflowing drains in front of the Centre and would investigate the matter further. She gave details of new groups meeting at the Centre: karate and baby massage.

Resolved: That the report be noted.

104. TO DISCUSS VILLAGE INSTITUTE CHARITY COMMITTEE MATTERS/ REDEDICATION OF THE MINERS PAINTING

The Responsible Financial Officer noted that the Committee had met earlier and minutes would be available in September. It was confirmed that Canon Ian Gaskell would rededicate the painting at 3.00pm on Saturday 8 September. On 8 and 9 September there would be an exhibition of local photographs as well as displays relating to the Community Plan.

Resolved: (1) That the arrangements be noted.

(2) That the events be promoted in the community columns and via Sitlington Parish Council and Horbury Community Council and the NUM.

105. TO RECEIVE THE CLERK'S REPORT

The Clerk had circulated a report detailing matters addressed during the month.

Resolved: That the report be noted.

106. TO RECEIVE FEEDBACK FROM MEETINGS

Councillors Mrs Craven and Daniels had attended a Metro consultation event. They reported on the next steps in implementing a bus strategy as part of the third West Yorkshire Local Transport Plan. Councillors Mrs Craven and Mrs Binns had attended the Wakefield Area Forum and given a presentation on the Hall Green Youth Project.

Resolved: That the reports be noted.

107. TO DISCUSS COMMUNITY-LED PLAN MATTERS

The Clerk gave an update on progress with the Plan. As noted earlier, the Steering Group proposed to present a final report on the Community Plan at the event on 8 September.

Resolved: That the report be noted.

108. TO DISCUSS A NEW CODE OF CONDUCT

A draft Code of Conduct issued by NALC had been circulated and new forms to register Members' disclosable pecuniary interests were tabled.

Resolved: (1) That the revised Code of Conduct be adopted.

(2) That Members complete the register forms within 28 days.

109. TO RECEIVE RECOMMENDATIONS REGARDING STANDING ORDERS, COMPLAINTS PROCEDURE AND COMMITTEE TERMS OF REFERENCE

Councillors Mrs Craven, Mrs Binns and Daniels had met and their recommendations had been circulated.

Resolved: (1) That a new para 3c be added to the orders in respect of the Proper Officer as follows: *The Council's Proper Officer may address minor issues which are incidental to any of the functions of the Council.*

(2) That part of Minute 106 (2010/11) below, be incorporated as an Addendum to the Standing Orders.

(1) That the Parish Council continue to hold a public session prior to the start of the meeting for the exchange of information on any issue.

(2) That the public session shall not exceed 15 minutes.

(3) That each member of the public is entitled to speak once only and for not more than three minutes.

(4) That the Chairman may direct that a response to a question posed by a member of the public be referred to a councillor or to an employee for a written response.

(5) That a record of any public session shall be published.

(3) That a revised Complaints Procedure be adopted based on the SLCC model.

- (4) That a Complaints Committee be appointed to include the Chair and two other Members.
 (5) That no changes be made to the committee terms of reference except that in each case the inclusion of the Chair and Vice Chair be omitted.

110. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	940.04
Responsible Financial Officer - salary + expenses	379.34
WY Police	1,750.00
HMRC – Tax and insurance	415.40
SLCC - Conference	78.00
Cyan - bench	479.99
M Greenwood – VI toilets	68.70
Re-Connect – Newsletter delivery	300.00
DC Print - Newsletter	263.00
Xerox - photocopier	25.10

Resolved: That the accounts be approved for payment.

111. FINANCIAL MATTERS: TO CONSIDER WORKS AT THE VILLAGE INSTITUTE

The Responsible Financial Officer reported that at an earlier meeting the Village Institute Charity Committee had considered quotes for various works.

Resolved: (1) That the quote from J Bradley Electrical Limited for electrical work in the sum of £310 be approved.

(2) That a leaflet display system be purchased at a cost of £48.09.

(3) That a maximum cost of £850 for internal decoration be approved.

(4) That a maximum cost of £280 to replace the boiler room door be approved.

(5) That delegated authority is given to the Clerk to approve the contractor in respect of (3) and (4) above.

112. FINANCIAL MATTERS: TO RECEIVE AND APPROVE THE QUARTERLY ACCOUNTS

The Responsible Financial Officer presented the balance sheet for the period 1 April to 15 June 2012.

Resolved: That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

Cllr Mrs Margrave left the meeting (9.15pm)

113. CORRESPONDENCE

- | | | |
|----|-----------------|---|
| 1. | YLCA | Email - White Rose Update |
| 2. | WMDC | Email – Agenda for Standards Committee |
| 3. | SLCC | Email - newsletter |
| 4. | Dr Robson Capps | Emails – re stolen sign + excrement on footpath |
| 5. | LCR | Email – LCR Online |
| 6. | CPRE | Email - Local food comes out fighting |
| 7. | YLCA | Email – Training programme July + August 2012 |
| 8. | Mary Creagh | Email – Update x 2 |

- | | | |
|-----|-----------------------------|--|
| 9. | LCR | Magazine |
| 10. | The Mayor | Mayor's Civic Parade (10.30am) and Service (11am) Sat 7 July |
| 11. | Crigglestone Nursery School | Proposed federation of Crigglestone Nursery School and the Castle Nursery School. Invitation to meetings Tues 19 June |
| 12. | WMDC | Email – Agenda for Council 20 June |
| 13. | Vawd | Email – Posters for courses: Marketing 5 and 12 July, Community Centre workshops 17 July |
| 14. | Fit4Funding | Email – Courses - Applying to trusts 5 July, Bid writing 10 July |
| 15. | VAWD | Email – Wakefield Assembly Community Centre/Community Involvement network meeting on 12 July, 10.30am until 12.30pm, at Hall Green Community Centre. |
| 16. | LCR | Email – LCR newsletter x 3 |
| 17. | Newmillerdam CCA | Email - Music for a Summer's evening 28 June |
| 18. | WMDC | Email – Start Up your Business event 2 – 7pm 28 June Castleford |
| 19. | Navigus Planning | Email – Journal of Local Planning |
| 20. | YLCA | Email – Final version of Model Code of Conduct |
| 21. | SLCC WY | Email – Branch training Tuesday 4 September Keighley £35 Your town, your vision, your future |
| 22. | RAY | Email – Training on Participatory Budgeting 6.30pm 11 Sept at Crigglestone VI |
| 23. | WMDC | Email - Changing Health event 10 July 9.30 to 12.30 Wakefield Town Hall |
| 24. | Come dine with me | Email - Promotion |
| 25. | Dr Robson Capps | Email – Re vandalism, ASB and cycles on footpath |
| 26. | Mary Creagh MP | Email – Newsletter x 2 |
| 27. | Fit4Funding | Email – Training: Applying to Charitable trusts Wakefield 5 July |
| 28. | Fit4Funding | Email - Planning a fund raising strategy course 4 July Bradford |
| 29. | YLCA | Email – Poster for 10K walk at Castle Howard 4 Aug to fund raise for Marie Curie Cancer Care |
| 30. | Dr Robson Capps | Email – Re anti-social behaviour |
| 31. | YLCA | Email – Invitation to Joint Annual meeting 21 July Poppleton |
| 32. | Fit4Funding | Email – Re Bid Writing course 21 July |

Resolved: (1) That Councillors Mrs Binns and Craven attend the RAY training (22).
(2) That the remaining correspondence be noted.

114. TO CONSIDER INVOLVEMENT IN THE WAKEFIELD ASSEMBLY

Attention was drawn to Wakefield Assembly's development of a Voice for the Community and the forthcoming meeting at Hall Green Community Centre.

Resolved: That the report be noted.

Resolved: That standing orders be suspended (9.20pm)

115. TO DISCUSS PLANNING APPLICATIONS/DECISIONS

A schedule of applications and decisions had been circulated.

Resolved: (1) That the schedule of applications be noted.
(2) That an objection be submitted in respect of application no 12/01210/ENFAPP on the grounds discussed.

116. TO DISCUSS LDF INSPECTOR'S REPORT

The Inspector's report had been issued and an extract relating to site HS W42i had been circulated.

Resolved: (1) That the report be noted.

(2) That a letter be sent to the Secretary of State for Communities and Local Government indicating the Council's concerns regarding the LDF procedures and outcome.

Cllr Mrs Skinner left the room (9.30pm)

(3) That District Councillor Kirkpatrick be asked to convene a meeting for Parish Council representatives with Mary Creagh MP regarding the above concerns.

(4) That concerns regarding air quality be conveyed to the Environmental Audit Select Committee.

(5) That advice be sought from the CPRE regarding any options of appeal that may be available to the Council.

Cllr Mrs Skinner rejoined the meeting (9.32pm)

117. TO DISCUSS RECENT DEVELOPMENTS REGARDING THE DURKAR LANE SITE

It was noted that the Wakefield Council's Planning and Highways Committee had inspected the site on 19 June but it was unclear when the Committee would consider the application.

118. TO DISCUSS ANY RESPONSE TO COMPLAINT TO PLANNING INSPECTORATE RE LDF PROCEDURES

No response had been received.

119. TO DISCUSS MAJOR INFRASTRUCTURE PLANNING REGIME CONSULTATION

As noted in May, NALC had advised that the Department for Communities and Local Government was consulting on the major infrastructure planning regime.

Resolved: That a response be sent to the Department noting the Council's concerns regarding potential diminution in local democratic accountability.

120. TO DISCUSS ATTENDANCE AT REGIONAL TRAINING PARTNERSHIP CONFERENCE

The Clerk gave details of the Conference in September. No Members/staff wished to attend.

121. TO DISCUSS POSSIBLE ABOLITION OF THE WEST RIDING BATTALION

A draft letter of objection to this proposal had been circulated.

Resolved: That the letter be sent to the Prime Minister with copies to the Secretary of State for Defence, Mary Creagh MP and Councillor Box.

Cllr Mrs Craven left the room (9.46pm)

122. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

123. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

Cllr Mrs Craven rejoined the meeting (9.48pm)

124. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the 29 May 2012 Parish Council minutes be placed on the website.

125. TO DISCUSS DELEGATION DURING JULY/AUGUST

Resolved: That any issue arising during July/August that is an emergency be authorised by the Clerk in consultation with the Chairman and Vice Chairman and reported to the September meeting for ratification.

126. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on 4 September 2012.

IN PRIVATE

127. TO CONSIDER QUOTES FOR ELECTRICAL WORK AT HALL GREEN COMMUNITY CENTRE

The Responsible Financial Officer presented two quotes.

Resolved: That the quote from J Bradley Electrical Ltd in the sum of £255 + vat be approved.

128. TO CONSIDER MEETING WITH CRIGGLESTONE SPORTS CLUB

The proposed meeting with Crigglestone Sports Club had not taken place. It was agreed that further research into the details of the loan were needed.

Resolved: That the records be checked and a meeting be arranged.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

7.10 pm Tuesday 3 July 2012

One member of the public attended. He was concerned about the continuing use of 0844 numbers at Chapelthorpe Medical Centre. He was informed that the Centre was restricted by a contract until 2013 but they did intend to introduce a 01924 number in the near future. The matter had been addressed through the Community Plan and it was suggested any details should be taken up with the Centre itself.

It was confirmed that a decision regarding the planning application for housing off Durkar Lane was expected in August or September.