

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 3 JANUARY 2012

**Present:** Councillors: Mrs C Binns, Mrs J Craven, P Crompton, Mrs Margrave, J Peebles, Mrs C Platten, K Wainwright

**District Councillor:** J Colley.

**Apologies:** Councillors P Daniels, A Roe and Mrs M Skinner

**Absent:** Councillor J Garthwaite

**267. APOLOGIES FOR ABSENCE**

Apologies were accepted.

**268. DECLARATIONS OF INTEREST**

None.

**269. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

The Chairman wished Members a Happy New Year.

**270. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 6 DECEMBER 2011**

**Resolved:** That the minutes of the meeting held on 6 December 2011 be approved as a correct record.

**271. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

Further to Minute 255 (2011/12) the Clerk said the Highways Agency would respond on matters regarding the M1 in the New Year. District Councillor Colley said the meeting regarding HGVs (Minute 243 2011/12) was likely to take place in late January.

**272. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

That members of the press and public be excluded from the meeting following item 21.

***In the absence of a Police representative Agenda Item 7 would be taken later.***

**273. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

The Committee had not met. Councillor Mrs Platten and the Clerk updated Members on matters including replacement trees at Willow Garth, the BMX track in Betty Eastwood Park and contracts sought for 2012/13.

**Resolved:** That the report be noted.

**274. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**

There was nothing to report: the next meeting was scheduled for 27 February.

**275. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS**

The Rights of Way Committee had met Andrew Balchin from Wakefield Council to discuss ways in which problems at Footpath 24 could be addressed. Mr Balchin would pursue the issues with his colleagues.

**Resolved:** That the report be noted.

## **276. TO DISCUSS HALL GREEN COMMUNITY CENTRE**

The Responsible Financial Officer reported that there was no further update regarding the premises licence. Cllr Wainwright had met a Yorkshire Water representative on site and Yorkshire Water now accepted that the forecourt drain was their responsibility. The drain had now been cleared and the resurfacing work previously agreed could be pursued.

**Resolved:** That the report be noted.

## **277. TO CONSIDER THE APPOINTMENT OF A COMMUNITY-LED PLAN COMMITTEE**

Further to Minute 242 (2011/12), Members reconsidered the appointment of a committee to implement the Community-Led Plan.

**Resolved:** (1) That a Community-Led Plan Committee be established.

(2) That Councillors Crompton, Garthwaite, Mrs Margrave, Peebles, Mrs Platten, Mrs Skinner, Roe and Wainwright be appointed to the Community-Led Plan Committee.

(3) That the first meeting of the Committee be held at 7.15pm on Thursday 12 January.

## ***PS Day arrived (7.25pm)***

## **278. POLICE REPORT**

PS Day circulated a report which showed that 57 hours had been worked on the Safe Scheme in December. Police officers had worked 43 hours and PCSOs 14 hours in the month. A total of 38 incidents had been recorded, an increase from November.

Recorded crimes included two house burglaries, in Painthorpe and Crigglestone and five other burglaries at Stoney Lane, Newmillerdam and Chapelthorpe. There was one theft from a vehicle in Chapelthorpe and five damages to vehicles. 'Other thefts' included thefts of lead flashing, cabling and garden items. Two drug crimes were recorded in Painthorpe. There were a number of calls about anti-social behaviour particularly related to seasonal parties.

Safe Scheme officers had patrolled on foot and in vehicles. The police had engaged with youths, and visited the rugby club and the Kingfisher Restaurant. Speed checks were undertaken on Durkar Low Lane. One speed awareness ticket was issued, together with four verbal warnings and four vehicle defect forms. One vehicle was seized for a non-speeding offence and one driver was reported for driving without due care and attention.

Two councillors reported on a meeting held with PS Day to address long term priorities for the Safe Scheme. As a result it was proposed to target certain key issues over a longer time span and to involve local parish councillors when specific areas were visited.

Priorities for January would be parking at the Kingfisher Restaurant and speeding on High Street, Denby Dale Road and Bull Lane.

**Resolved:** (1) That the Parish Council thank PS Day for his report and the good policing of the area.

(2) That Members work with police officers in local areas as discussed.

(3) That the Safe Scheme payment of £2,000 in respect of January, February and March 2012 be approved.

## **279. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS**

The Responsible Financial Officer presented the following for payment:

	£
Clerk - salary	408.91
Responsible Financial Officer - salary + expenses	220.87
HMRC	426.86
Xerox	29.47

**Resolved:** That the accounts be approved for payment.

**280. FINANCIAL MATTERS: TO RECEIVE AND APPROVE QUARTERLY ACCOUNTS TO DECEMBER 2011**

The Responsible Financial Officer presented the balance sheet for the period 15 September to 15 December 2011.

**Resolved:** That the balance sheet be agreed and signed as a correct record and that the bank statement be initialled by all Members present as a correct record of the Parish Council's financial position.

**281. FINANCIAL MATTERS: TO RECEIVE BUDGET STATEMENT**

The Responsible Financial Officer presented a budget report to 1 January 2012.

**Resolved:** That the budget report be noted and signed by the Chairman.

**282. FINANCIAL MATTERS: TO APPROVE VIREMENTS**

The budget report highlighted possible virements to reflect the current financial position.

**Resolved:** That the proposed virements be approved by the Council.

**283. CORRESPONDENCE**

- |     |                               |  |
|-----|-------------------------------|--|
| 1.  | CPRE                          | Email – Campaigns update   |
| 2.  | NALC                          | Email – LCR online newsletter  |
| 3.  | WMDC                          | Email – re Calder Grove traffic survey   |
| 4.  | WMDC                          | Email – Celebration of the Battle of Wakefield event on 31 <sup>st</sup> December  |
| 5.  | Mary Creagh MP                | Email – Update X 2   |
| 6.  | BTCV                          | Offer of project support   |
| 7.  | ICO                           | Confirmation of renewal of data protection registration  |
| 8.  | VAWD                          | Annual Report 2010/11  |
| 9.  | Wakefield Worldwide Magazines | Email – Invitation to contribute to a new community magazine that will cover the Wakefield area.   |
| 10. | Dr Robson-Capps               | Email – re person entering her garden over fence, reported to Police   |
| 11. | Historic Towns Forum          | Email - newsletter   |
| 12. | CPRE/NALC                     | Booklet: 'Planning Explained'  |
| 13. | CPRE                          | Fieldwork publication  |
| 14. | WMDC                          | Outcome of Gating Order report at Planning and Highways Committee  |
| 15. | P Ellis                       | Email – not happy with pruning work of Friends of Betty Eastwood Park  |
| 16. | B Reah                        | Email – very happy with work in BEP  |
| 17. | Marie Curie Cancer Care       | Email - Great Daffodil Appeal 2012   |
| 18. | Wakefield Together            | Email – Wakefield Poverty and Prosperity Commission Event Friday 27 January 1.30 – 4.00 Wakefield Town Hall 'Tackling Poverty and Growing Our Economy' |
| 19. | Roger Parkinson               | Email – Meeting of Wakefield District Tree Wardens 6.30pm 25 January   |

Councillor Mrs Platten gave details of the issues raised in regard to the Friends' work (15 & 16).

**Resolved:** (1) That the work undertaken by the Friends of Betty Eastwood Park be supported by the Parish Council.

(2) That Cllr Mrs Binns attend the Wakefield Together event (18).

(3) That Cllr Mrs Craven attend the Tree Wardens' meeting (19).

(4) That the remaining correspondence be noted.

**284. TO DISCUSS PLANNING APPLICATIONS/UNAUTHORISED USES**

A schedule of applications and decisions had been circulated. Councillor Colley reported that the unauthorised uses on Denby Dale Road were subject to legal process.

**Resolved:** That the reports be noted.

**285. TO RECEIVE UPDATE ON HEDGEROW MATTERS**

Councillor Colley reported that hedges at the Harratts and Sytner Audi sites had been trimmed to a permitted height of 1.5m, but District Council officers were still pursuing the issue of the hedge that had been removed at the Mercedes dealership.

**Resolved:** That the report be noted.

**286. TO RECEIVE UPDATE ON LDF HEARING SESSIONS**

The Clerk noted a revised schedule for the LDF sessions.

**287. TO CONSIDER RESPONSE TO CONSULTATION RE NEIGHBOURHOOD PLANNING**

Attention was drawn to information regarding Neighbourhood Planning Regulations in the recent White Rose Update. The proposals were the subject of a government consultation process. There were concerns about the lack of detail in the proposals and the relationship between neighbourhood planning and the LDF.

**Resolved:** (1) That a response be sent to the Department for Communities and Local Government as discussed.

(2) That YLCA be asked if a representative might attend a meeting and advise on this issue.

**288. TO RECEIVE UPDATE RE SIGNALISATION SCHEME AT J39**

As noted under Minute 271 above, a reply was awaited from the Highways Agency.

**289. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

Having covered various other matters earlier, District Councillor Colley informed Members of a proposed Tree Preservation Order at Haslegrave Park. He noted that District Councillor Mrs Drysdale would be attending the Parish Council meetings from February.

**Resolved:** That District Councillor Colley be thanked for this report and his contributions in 2011.

**290. UPDATE ON PARISH MATTERS**

The Clerk had circulated the Parish Matters register and updated members on progress.

**291. TO RECEIVE PARISH MATTERS**

The following items were brought to the attention of the Parish Council:

- a) A dog foul bin near the Station PH would be better if moved to High Street
- b) Hanging baskets at Dennington Lane still to be removed
- c) Continuing flooding problems at Haveroid Lane

**Resolved:** (1) That Cllr Mrs Margrave pursue (a)

(2) That the Clerk remind T&D about the hanging baskets

(3) That Cllr Colley pursue (c)

**292. PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk update parish items for the press.

**293. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

**Resolved:** That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

**294. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the December 2011 Parish Council minutes be placed on the website.

**295. TO DISCUSS DELIVERY OF NEXT NEWSLETTER**

Members were informed that Ben Parker would no longer be available to deliver the newsletter. Alternative options were discussed.

**Resolved:** That the Responsible Financial Officer and Members investigate alternative means of delivering the newsletter.

**296. DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 7 February 2012.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

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**CRIGGLESTONE PARISH COUNCIL  
PUBLIC PARTICIPATION SESSION**

**7.00 pm Tuesday 3 January 2012**

No members of the public present.