

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29 MAY 2012

**Present:** Councillors: Mrs C Binns, Mrs J Craven, P Crompton, Mrs D Margrave, J Peebles, Mrs C Platten, A Roe, Mrs M Skinner and K Wainwright.

**District Councillor:** Mrs Drysdale

**Apologies:** Councillors P Daniels and J Garthwaite

**59. APOLOGIES FOR ABSENCE**

Apologies were accepted.

**60. DECLARATIONS OF INTEREST**

None.

**61. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

The Chairman proposed that consideration of the newsletter be taken after item 15 to allow the Responsible Financial Officer to leave early.

**62. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1 MAY 2012**

**Resolved:** That the minutes of the meeting held on 1 May 2012 be approved as a correct record.

**63. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

The Clerk noted (Min 18) that the meeting to review standing orders and other documents had been arranged for 19 June. She also noted dates suggested for a meeting with Crigglestone Sports Club (Min 39): it was agreed that Councillors Peebles and Mrs Craven together with the Responsible Financial Officer attend a meeting on 6 June.

**64. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following item 21.

**65. POLICE REPORT**

PC Dean circulated a report which showed that 29.7 hours had been worked on the Safe Scheme in May. Police officers had worked 23 hours and PCSOs 6.7 hours in the month. A total of 36 incidents had been recorded, a substantial increase on April.

Speeding checks had been conducted on Durkar Low Lane and Fishponds Lane resulting in two speeding tickets, seven speed awareness tickets and four verbal warnings. The public are invited to suggest locations for speed checks: at PACT meetings, on facebook or by ringing 101.

Recorded crimes included three house burglaries in Hall Green, Crigglestone and Chapelthorpe. Yet again there were instances of car keys being located and cars taken from outside the house. There were four 'other burglaries' in Crigglestone, Newmillerdam, Hall Green and Durkar, and two drug offences.

There were four crimes of damage, three to vehicles and one to a house door, and four thefts from vehicles including an instance of siphoning diesel fuel. Seven 'other thefts' were recorded including theft from lockers at Cedar Court Hotel and Pugneys, and a tree from a garden centre

There was a total of seven calls about anti-social behaviour, three relating to nuisance youths, three about vehicles and one about youths drinking alcohol at Pugneys.

Priorities for June would be speeding at Calder Grove and Barnsley Road, and patrols in Betty Eastwood Park. The possibility of police participation in an event to promote the resurfacing of the BMX track was discussed.

**Resolved:** That the Parish Council thank PC Dean for his report and the good policing of the area.

**66. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

A verbal report of the meeting held on 23 May was given. It was noted that the resurfacing of the BMX track was complete and it was hoped it might be promoted in some way. Details were given of path upgrading and drainage matters in the Park. It was proposed to seek a review of the tree risk assessment carried out in 2010.

**Resolved:** That the report be noted.

**67. TO RECEIVE REPORT FROM THE HEALTH & SAFETY AND FINANCE COMMITTEE**

None.

**68. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS**

Councillor Wainwright gave details of a meeting held with WMDC officers at Newton Bar. A date for a meeting of the Committee would be arranged at the end of this meeting.

**69. TO DISCUSS HALL GREEN COMMUNITY CENTRE**

Councillor Mrs Binns noted a PACT meeting scheduled for 6 June and events for the Jubilee on 5 June. She said attendance at the inaugural meeting of the senior youth club had been disappointing.

**Resolved:** That the report be noted.

**70. VILLAGE INSTITUTE CHARITY COMMITTEE: TO SIGN CHEQUE**

The Responsible Financial Officer presented the following for payment:

A Gordon – salary	£ 331.38
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**Resolved:** That the accounts be approved for payment.

**71. TO DISCUSS REDEDICATION OF THE MINERS PAINTING**

Canon Ian Gaskell would rededicate the painting at 3.00pm on Saturday 8 September. An exhibition of photographs would be open on 8<sup>th</sup> and 9<sup>th</sup> September from 2.00 to 6.00pm. The Clerk suggested that the event would be a good opportunity to 'sign off' the Community Plan, providing residents with details of the actions achieved by the Plan.

**Resolved:** (1) That the arrangements be noted.

(2) That the Community Plan be signed off at the event.

**72. TO RECEIVE THE CLERK'S REPORT**

The Clerk had circulated a report detailing matters addressed during the month.

**Resolved:** That the report be noted.

**73. TO RECEIVE FEEDBACK FROM MEETINGS**

Councillors Wainwright and Daniels had met representatives of Peel regarding Calder Park and received an update on proposals for the site including a nursery school and restaurant development and a petrol filling station/shop/coffee shop development. Councillors requested more signage for the wetlands nature area.

Councillors Wainwright, Crompton and Mrs Craven together with a local resident had met a representative of Yorkshire Water who described the existing drainage system in the Durkar area

and explained the conditions they had suggested be imposed on any grant of planning permission for the site of St James Way.

**Resolved:** That the reports be noted.

**74. TO DISCUSS COMMUNITY-LED PLAN MATTERS**

The Clerk reported on the Committee meeting held on 24 May and noted a meeting held with planning and highways officers at WMDC, details of a craft summer school at Pennine Camphill Community, a new appointment system at Chapelthorpe Medical Centre and a Ring a Ride project initiated by Re-Connect. A number of matters were still to be pursued with WMDC but it was hoped to sign the Plan off at the event on 8 September. The Steering Group would meet on 19 June.

**Resolved:** That the report be noted.

**75. TO CONSIDER DRAFT NEWSLETTER**

The draft newsletter was tabled. An item in respect of Chapelthorpe Medical Centre was awaited. It was explained that Re-Connect had been funded by Metro to run a Ring & Ride project and they were printing a leaflet to be distributed across the parish. Re-Connect had offered to distribute the Parish Newsletter together with a leaflet produced by Chapelthorpe Medical Centre describing their new Doctor First scheme.

**Resolved:** (1) That newsletter be printed by DC Print at a cost of £236.

(2) That the newsletter be distributed by Re-Connect at a cost of £300.

(3) That the Parish Council apply for membership of Re-Connect and the Clerk sign the application form.

**Cllr Mrs Binns left the room (8.45pm)**

**76. FINANCIAL MATTERS: TO APPROVE THE PAYMENT OF ACCOUNTS**

The Responsible Financial Officer presented the following for payment:

	£
Clerk – salary + expenses	487.31
Responsible Financial Officer - salary + expenses	347.43
Ian Thompson - auditor	175.00
G Milner – roof repairs	680.00
Carthy Contracting	1,843.20
AON VI Insurance	1,126.48
AON CPC Insurance	1,554.43

**Resolved:** That the accounts be approved for payment.

**Cllr Mrs Binns rejoined the meeting (8.49pm)**

**Cllr Mrs Margrave left the room (8.50)**

**77. FINANCIAL MATTERS: TO RECEIVE THE REPORT OF THE INTERNAL AUDITOR**

The Responsible Financial Officer tabled the report of the internal auditor and noted that the auditor was happy to sign off the internal audit with no issues.

**Resolved:** That the Responsible Financial Officer and Clerk be thanked for their involvement.

**Cllr Mrs Margrave rejoined the meeting (8.52)**

**78. FINANCIAL MATTERS: TO CONSIDER FUNDING OF PROPOSED BUILDING WORKS AT THE VILLAGE INSTITUTE**

The Responsible Financial Officer reported that a quote had been received to remove the chimneybreast in the office and to widen the internal doorway. It was suggested that another

quote be obtained but this would not allow the work to be undertaken before the proposed redecoration works.

**Resolved:** That the proposed redecoration works proceed in the main hall and foyer only.

**79. FINANCIAL MATTERS: TO CONSIDER AUDIT COMMISSIONS PROPOSALS TO APPOINT LITTLEJOHN LLP TO AUDIT THE ANNUAL RETURN**

The Responsible Financial Officer noted a letter received from the Audit Commission.

**Resolved:** That no objection be raised to the appointment of Littlejohn LLP to audit the annual return for five years from 2012/13.

***The Responsible Financial Officer left the meeting (9.07pm)***

**80. CORRESPONDENCE**

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| 1.  | Smart Wheelie                        | Email - Smart wheelie bin sticker offers Speed kills. Please slow down.   |
| 2.  | CPRE                                 | Email - Newsletter  |
| 3.  | Speedwatch                           | Email – Signs for use with speed watch projects   |
| 4.  | WYPTE                                | Email – Help shape transport in West Yorkshire Public Drop in session Thurs 21 June 2pm – 7pm Wakefield Town Hall                 |
| 5.  | Mary Creagh MP                       | Email - Newsletter  |
| 6.  | WMDC                                 | Email – Agenda for Council meeting 17 May   |
| 7.  | CPRE                                 | Magazine  |
| 8.  | SLCC                                 | Magazine  |
| 9.  | YLCA                                 | Email – Policy Briefing re Queen's Speech   |
| 10. | YLCA                                 | Email – Info note   |
| 11. | Sandal and Chevet Guides             | Email – Thanks for grant for Brownies   |
| 12. | Summit4 Ltd                          | 'Local-eyes' advertising directory including town/parish council newsletter in centre pages                                       |
| 13. | YLCA                                 | Email - Wakefield Branch meeting at South Kirkby 14 June  |
| 14. | WY Police Authority                  | Email – Invitation to Local Policing committee meeting on Friday 8 June at 10 am at Keighley                                      |
| 15. | YLCA                                 | Email – Training programme - General Power of Competence S Kirkby 7pm 21 June   |
| 16. | Friends of Newmillerdam Country Park | Email – Newsletter Lawns Dyke Theme Trail update  |
| 17. | WMDC                                 | Email - <i>Love Where You Live</i> Wakefield Walk Anglers Country Park 14 July  |
| 18. | VAWD                                 | Event: <i>Support and sustain your community building</i> Thursday 14 June St Catherine's Church Centre Wakefield 10am – 2pm Free |
| 19. | Dr Robson-Capps                      | Various emails concerning issues on her land.   |
| 20. | YLCA                                 | Email – DEFRA consultation on 'Improvements to the policy and legal framework for public rights of way'. Closing date 6 August.   |
| 21. | Mary Creagh                          | Email – Newsletter  |
| 22. | YLCA                                 | Email – Proposed Model code of Conduct  |
| 23. | LCR Online                           | Email – Newsletter  |
| 24. | WMDC                                 | Email – Re NALC Code of Conduct   |
| 25. | WMDC                                 | Email – Wakefield Rural Area Forum 26 June Sandal Rugby Club  |

**Resolved:** (1) That Cllr Daniels and Mrs Craven attend the WYPTE event on 21 June (4).

(2) That the remaining correspondence be noted.

**81. TO DISCUSS PLANNING APPLICATIONS/DECISIONS**

A schedule of applications and decisions had been circulated.

**Resolved:** (1) That the schedule of applications be noted.

(2) That objections be submitted in respect of application no 12/00892 Calder Park and application no 2012/62/91131/EO Denby Dale Road (Kirklees MC) on the grounds discussed.

**Resolved: That standing orders be suspended (9.25pm)**

**82. TO DISCUSS RECENT DEVELOPMENTS REGARDING THE DURKAR LANE SITE**

It was noted that the planning application had been further advertised.

**Resolved:** That the Council's previous objection to application no 10/02367 be reiterated.

**83. TO DISCUSS RESPONSES TO CORRESPONDENCE**

The Clerk gave details of responses received from Dr Furber, Mr Thomson and the Dept of Health.

**Resolved:** That the responses be noted.

**84. TO DISCUSS COMPLAINT TO PLANNING INSPECTORATE RE LDF PROCEDURES**

A draft letter had been circulated detailing concerns regarding the hearing procedures for the LDF.

**Resolved:** That the letter be approved and sent.

**85. TO DISCUSS MAJOR INFRASTRUCTURE PLANNING REGIME CONSULTATION**

NALC had advised that the Communities and Local Government Dept was consulting on the major infrastructure planning regime.

**Resolved:** That views be sought from the CPRE.

**86. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

Councillor Mrs Drysdale confirmed that an appeal had been lodged in respect of 354 – 360 Denby Dale Road. She also noted that police stations would operate reduced hours and that a Rural Farm Watch scheme was proving successful.

**Resolved:** That Cllr Mrs Drysdale be thanked for her report.

**87. PRESS REPORTS – ITEMS FOR PUBLICATION**

**Resolved:** That the Clerk update parish items for the press.

**88. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

**Resolved:** That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

**89. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the 1 May 2012 Parish Council minutes be placed on the website.

**90. DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 3 July 2012.

**IN PRIVATE**

None.

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

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## **CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION**

**7.00 pm Tuesday 29 May 2012**

No members of the public were present.