

# CRIGGLESTONE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 2 FEBRUARY 2010

**Present:** Councillors: Mrs J Craven, P Daniels, J Garthwaite, Mrs C Norris, J Peebles (Chairman), Mrs C Platten, A Roe, Mrs M Skinner, K Wainwright.

**District Councillor:** B Denson

**Apologies:** Councillor P Crompton.

### **267. APOLOGIES FOR ABSENCE AND WELCOME**

Apologies were accepted. The Chairman welcomed Janet Flynn and students from the Pennine Camphill Community to the meeting.

### **268. DECLARATIONS OF INTEREST**

Councillor Peebles declared an interest in Item 17, war memorial inscriptions.

### **269. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL**

None.

### **270. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 12 JANUARY 2010**

**Resolved:** That the minutes be approved as a correct record.

### **271. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

The Clerk noted press coverage of the Community Hero Award, and said that dates of meetings regarding a play area at Betty Eastwood Park and with Arriva had yet to be confirmed.

### **272. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC**

**Resolved:** That members of the press and public be excluded from the meeting following agenda item 23.

### **273. POLICE REPORT**

PC Laybourne noted that 20 crimes had been recorded in January of which five were due to damage to property from ice balls. 28 Safe Scheme hours had been spent in the Parish in the month. Officers had continued to give priority to HGVs contravening weight restrictions on Durkar Lane and Hollin Lane, having had further correspondence with businesses on Crigglestone Industrial Estate. PC Laybourne had also written to the transport manager of the One Stop Shop on Durkar Lane regarding concerns about the timing of deliveries and the size of delivery vehicles.

Other work had included attendance outside St James School to advise parents about indiscriminate parking. They had also warned motorists about parking at the Kingfisher Restaurant and the Hall Green Co-op. Attention had been paid to youths congregating at the bus shelter area at Painthorpe Lane/Copeworth Drive and three youths from Painthorpe were ejected from a bus for inappropriate conduct. With regard to speeding matters, a total of 20 endorsable fixed penalty tickets had been issued to drivers on Denby Dale Road, Wood Lane and Durkar Lane. Nine further vehicles had been stopped and checked and four vehicle defect forms had been issued.

Priorities for February would be anti-social behaviour at Hall Green and speeding on Barnsley Road, Wood Lane and Denby Dale Road at Durkar and Calder Grove.

**Resolved:** That the Parish Council thank PCs Laybourne and McMahon for the good policing of the area.

**274. TO RECEIVE PRESENTATION FROM PENNINE CAMPBILL COMMUNITY**

Janet Flynn described the work of the Community, a specialist college of further education with 25 residential students and 10 day students. Based at Boyne Hill House in Chapelthorpe, the Community provided a learning environment including a 36 acre farm producing organic food. Members of the Community wanted to make the Parish Council more aware of their activities which included a bakery, craft workshops, horticultural unit and a riding school. They were also undertaking projects in the wider community such as litter picking and drystone walling. They invited the Parish Council to suggest areas where they could get involved in community activities. Members thought the students might participate in environmental work in Betty Eastwood Park.

**Resolved:** That the representatives of the Pennine Camphill Community be thanked for their presentation.

**275. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE**

Two meetings had been held on 24 January and 1 February: copies of the minutes were tabled. Councillor Platten noted the possible use of a Community Payback team to improve footpaths in Betty Eastwood Park and proposals for two Woodland Care Days in March. Contracts for 2010/11 had been discussed and would be considered at the end of the agenda, and a licence application would be submitted for the 2010 hanging basket scheme.

**Resolved:** That the report be noted.

**276. TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE**

Minutes of the meeting held on 12 January had been circulated.

**Resolved:** That the minutes be noted.

**277. TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE**

Councillor Wainwright reported on progress with the resurfacing of the Intake path near Newmillerdam and the realignment of the Hole path at Dennington. On the Midland path at Woodmoor, three benches were being installed.

**Resolved:** That the report be noted.

**278. TO DISCUSS HALL GREEN COMMUNITY CENTRE**

Councillor Wainwright reported that two groups had not yet returned. He also gave details of two fundraising activities following concerns regarding the Association's funding levels.

**Resolved:** That the report be noted.

**279. FEEDBACK FROM MEETINGS**

Neither the Chairman or Clerk had been able to attend the Town and Parish Councils Liaison Group meeting, but the Clerk noted information received regarding grants available from the WYPTE and a fact sheet about the Strategic Housing Delivery Team.

**Resolved:** That the report be noted.

**280. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS**

The Responsible Financial Officer presented the following for payment:

	£
Clerk salary + expenses	417.19
Responsible Financial Officer salary + expenses	176.01
M Greenwood – VI replacement toilet	220.00
YPO stationery and litter picker	44.59
Martin McHale VI roof works	230.00

**Resolved:** That the accounts be approved for payment.

**281. FINANCIAL MATTERS: TO CONSIDER VIREMENT OF THE 2009/10 BUDGET**

The Responsible Financial Officer tabled a budget report on the year to date and recommended virements to reflect the current financial position.

**Resolved:** That the proposed virements be approved by the Council and signed by the Chairman.

**282. FINANCIAL MATTERS: TO CONSIDER ANY UPDATE RECEIVED FROM CRIGGLESTONE SPORTS CLUB**

The Clerk referred to the request from the Club for a meeting but reported that there was no further contact from the Club. The Responsible Financial Officer tabled details of the existing loan and repayments made to date.

**Resolved:** That the report be noted.

**283. FINANCIAL MATTERS: TO AGREE ANNUAL GRANT TO THE VILLAGE INSTITUTE**

**Resolved:** That a grant of £3,500 to the Village Institute be agreed.

**284. FINANCIAL MATTERS: TO REVIEW ARRANGEMENTS FOR INPUT TO THE PARISH LINK**

The Clerk noted that reported that the Parish Council had now provided two pages of copy for the St James Church Link Magazine for three years.

**Resolved:** (1) That the Parish Council continue to provide two pages of copy for the Parish Link magazine and make a donation of £300.

(2) That the arrangement be reviewed in February 2011.

**285. VILLAGE INSTITUTE MATTERS**

Village Institute Trustees' minutes dated 12 January 2010 had been circulated.

**Resolved:** That the minutes be accepted as a true record.

**286. CORRESPONDENCE**

- |     |                                |  |
|-----|--------------------------------|--|
| 1.  | WMDC                           | Email Standards Committee 27 January   |
| 2.  | Wakefield Magistrates          | Email - Possible attendance at Parish Council meeting                                  |
| 3.  | Rural Action Yorkshire         | Country Air magazine   |
| 4.  | Arriva                         | Bus timetables – 153,443,444,446,X41,52,59,96,97                                       |
| 5.  | Unlock Democracy               | Email re Sustainable Communities Act Amendment Bill                                    |
| 6.  | Sutton Transport               | Copy letter sent to PC Laybourne re HGV use of routes with weight restriction          |
| 7.  | Licensing Project Officer WMDC | Email - Gambling Act Statement of Principles Review: Comments invited by 31 March 2010 |
| 8.  | WYPTE Peter Coello             | Email - Grants to improve access to employment and training                            |
| 9.  | WMDC Family Services           | Activities for Young People aged 13 -19  |
| 10. | NALC                           | Email NALC leadership academies  |
| 11. | WMDC                           | Email - Service update re bin collection rescheduling                                  |
| 12. | WMDC                           | Email – Inclusive play – booklet from Sutcliffe Play                                   |
| 13. | WY Police                      | Views sought on policing priorities  |

**Resolved:** (1) That the Wakefield Magistrates be asked if a meeting could be arranged for several Parish Councils (2)

(2) That WMDC be informed that some residents have received no notification of any bin collection dates for 2010 (11).

- (3) That the Police form be completed and submitted as agreed (13).
- (4) That the remaining items be noted.

***The Chairman, Councillor Peebles, declared a prejudicial interest in the next item and left the room. Councillor Daniels took the Chair (8.26pm)***

**287. TO DISCUSS NEW WAR MEMORIAL INSCRIPTIONS**

Councillor Wainwright gave details of a request from the father of the late Cpl G H Fisher of Durkar for his son's name to be inscribed on the war memorials in St James Church and at the Cemetery. Cpl Fisher had been killed in July 2009 whilst training with his unit prior to leaving for Afghanistan. Reference was also made to the late Lance Cpl David Kirkness formerly of Hall Green who had been killed in action. Councillor Wainwright was enquiring if the family wished his name also to be inscribed at Crigglestone.

***Resolved:*** That the costs of inscriptions be obtained.

***Councillor Peebles rejoined the meeting and took the chair (8.30pm)***

**288. PLANNING APPLICATIONS**

A letter confirming the District Council's adoption of the LDF Waste Management Plan was received. The Parish Council noted the planning applications before them.

***Councillor Mrs Craven left the meeting (8.38pm)***

Councillor Denson gave further details of the housing proposals by the Riverside Group at Painthorpe. Since it appeared that local residents had not been fully consulted, he undertook to arrange a further meeting.

***Councillor Mrs Craven rejoined the meeting (8.41pm)***

Councillors Daniels and Mrs Craven would be invited to the meeting.

***Resolved:*** That comments/objections to the applications in respect of Well Head Mews and Harratts car dealership be submitted on the grounds discussed.

**289. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS**

Councillor Denson reiterated the situation whereby waste collection services had been rescheduled due to adverse weather conditions. In answer to a query regarding flooding at Junction 39, he undertook to investigate the situation.

***Resolved:*** That Councillor Denson be thanked for his input.

**290. UPDATE ON PARISH MATTERS**

The Clerk had circulated the Parish Matters register and updated members on progress.

**291. PARISH MATTERS**

The following items were brought to the attention of the Parish Council:

- (a) Durkar Low Lane should be restricted to 30mph
- (b) Potholes on Church Lane and Stoney Lane
- (c) Branch Road should be 30mph due to vibration caused by HGVs
- (d) Litter in ginnel at One Stop Shop
- (e) Paper left on road after waste collection
- (f) Haveroid Lane should be 30mph

***Resolved:*** (1) That litter/refuse collection be pursued through the call centre.  
(2) That the Clerk pursue other matters with WMDC.

**292. PRESS REPORTS – ITEMS FOR PUBLICATION**

***Resolved:*** That the Clerk contact Dr Chowcat to update parish items for the press.

**293. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE**

**Resolved:** That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

**294. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE**

**Resolved:** That the January 2010 Parish Council minutes be placed on the website.

**295. DATE, TIME AND PLACE OF THE NEXT MEETING**

**Resolved:** That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 2 March 2010.

**Councillor Mrs Platten left (9.08pm) and rejoined (9.11pm) the meeting. No business was conducted.**

**IN PRIVATE**

**296. TO RECEIVE UPDATE ON PERSONNEL MATTERS**

The minutes of the Personnel Committee held on 25 January had been tabled. The Committee had revised the caretaker's job description and had made various recommendations regarding aspects of the post. These would be held in abeyance during the caretaker's current medical treatment. Security matters were also discussed.

**Resolved:** That a Yale type lock be purchased and fitted on the front door at a cost of approximately £30.

**297. TO CONSIDER RECOMMENDATIONS FROM THE PARKS AND OPEN SPACES COMMITTEE REGARDING CONTRACTS FOR 2010/11**

Councillor Mrs Platten gave details of the tendering process and the Committee's recommendations.

**Resolved:** (1) That, in respect of Betty Eastwood Park maintenance, the quotation received from T&D in the sum of £1,550 plus £10 per hour inspection charge and £15 per hour for work to the pond, watercourses and boundaries be accepted.

(2) That, in respect of general maintenance works and subject to confirmation of the work to be undertaken, the quotation received from Wakefield MDC in the sum of £402 be accepted.

(3) That, in respect of hanging baskets, the quotation from T & D in the sum of £85 per basket for existing sites and £100 for new sites plus the cost of new plaques be accepted.

**During the discussion of sponsorship charges, Councillors Mrs Platten and Peebles declared personal interests and left the room (9.25pm). Councillor Daniels took the Chair during discussion of this item**

**298. TO DISCUSS SPONSORSHIP CHARGES FOR HANGING BASKETS 2010**

**Resolved:** (1) That sponsorship levels be agreed at £60 for existing sponsors and £99 for new sponsors.

**Councillors Mrs Platten and Peebles returned to the meeting (9.33pm)**

(2) That a decision regarding the number of baskets to be sponsored by Parish Council be deferred.

SIGNED \_\_\_\_\_

CHAIRMAN

CPC 02 02 10

DATE \_\_\_\_\_

# CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

**7.00 pm Crigglestone Village Institute, Tuesday 2 February 2010**

Three members of the public attended. They owned houses at Painthorpe and were concerned that they had not been involved in the consultation process regarding the Riverside housing development. They felt the proposals would affect rights of way and there would be no play area for children. District Councillor Denson had been involved in the consultation exercises and he said that responses had been generally favourable. He undertook to take the matter up with representatives of the Riverside Group.