

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 MARCH 2011

Present: Councillors: Mrs J Craven, P Crompton, P Daniels, J Garthwaite, Mrs D Margrave, J Peebles (Chairman), Mrs C Platten, Mrs M Skinner, K Wainwright

District Councillor Mrs J Drysdale

Apologies: Councillors Mrs C Norris and A Roe.

317. APOLOGIES FOR ABSENCE

Apologies were accepted.

318. DECLARATIONS OF INTEREST

None.

319. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman noted the death of Albert Barlow, former District Councillor for the Wakefield Rural Ward. He paid tribute to Mr Barlow, a well-respected 'true gentleman' who would be sadly missed in Netherton and the Wakefield area.

Resolved: That a letter of condolence be sent to Mrs Barlow.

320. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 1 FEBRUARY 2011

Resolved: That the minutes of the meeting held on 1 February 2011 be approved as a correct record.

321. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

The Clerk noted that following a query regarding the future of the 45th Durkar Scouts hut she was writing to the Scout trustees to confirm the Council's decision in October 2010.

322. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following agenda item 23.

323. POLICE REPORT

PS Day and two officers attended the meeting. A report was circulated which showed that 39 hours had been worked on the Safe Scheme in February. Police officers had worked 35 hours and PCSOs 4 hours. A total of 40 incidents had been recorded in the month, this being similar to the January figures.

Crimes included four burglaries (including entry by using a blowtorch on a uPVC doorlock), five thefts from vehicles, one stolen vehicle and one arson. Anti-social behaviour had decreased from the previous month with further calls about nuisance motorcycles at Crigglestone All Blacks Rugby Club. A small amount of alcohol had been seized and disposed of from a group of youths. The area around St John's Church had been checked, together with Betty Eastwood Park where a youth had been riding a motorcycle. A total of 19 youths had been stopped during the month and three people had been searched under drugs legislation. Some 20 speeding tickets had been issued on Denby Dale Road and Wood Lane on the SAFE scheme and three vehicle defect forms were issued.

Priorities for March would be a speed camera at Barnsley Road/Almshouse Lane (both directions), graffiti on walls and bus shelters in Durkar, anti-social behaviour at The Close,

speeding on Denby Dale Road, off-road/BMX bikes at Hollin Drive and vehicles joining the Red Kite roundabout not giving way to vehicles on the roundabout.

Members were reminded about the meeting arranged with Inspector Carlson at 7.00pm on 10 March at Hall Green Community Centre.

Resolved: That the Parish Council thank PS Day and his team for his report and the good policing of the area.

324. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

Minutes of the meetings held on 31 January and 14 February had been circulated. Committee members and volunteers had been thinning small trees in Betty Eastwood Park and the Committee recommended that a chain saw be purchased to assist in this work. Members discussed at length the risk and insurance implications of using power tools. The Clerk presented advice received from the YLCA.

Resolved: (1) That the minutes be noted.

(2) That the volunteers be authorised to purchase good quality hand tools and stump treatment up to a maximum of £100 to be reimbursed by the Parish Council.

(3) That the insurance implications of using a chain saw be further investigated.

325. TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE

The Committee had met that evening and the Councillor Daniels reported that they had updated the risk assessment and made arrangements for annual health and safety checks.

Resolved: That the report be noted.

326. TO RECEIVE REPORT ON RIGHTS OF WAY MATTERS

There was nothing to report.

327. TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Wainwright had received one quote in respect of the resurfacing work required in front of the Centre but it was felt another quote should be sought. He noted that emergency work to repair a door lock had been carried out. District Councillor Mrs Drysdale noted that she had contacted Batemans regarding replacement of the damaged bollard. A jumble sale would be held on 12 March at the Centre and a rededication ceremony on 2 April 2011.

Councillor Mrs Margrave left the meeting during discussion of the above item (8.17 to 8.19 pm)

Resolved: That Councillor Wainwright seek another quote for the resurfacing work and approach Batemans regarding joint works for the frontage area.

328. VILLAGE INSTITUTE MATTERS

Village Institute Trustees' minutes dated 1 February 2011 had been circulated.

Resolved: That the minutes be accepted as a correct record.

329. TO RECEIVE FEEDBACK FROM MEETING

No-one had been able to attend the WMDC stakeholder event.

330. FINANCIAL MATTERS: TO CONSIDER COMMUNITY PLAN COSTS

It was agreed to take item 14 (iii) at this point. The Clerk noted recent use of the photocopier and meeting room together with an administrative fee of £190.

Resolved: (1) That no charge be made for the photocopying or room hire.

(2) That an administrative fee of £190 less tax be paid to the Clerk and the Group recharged for the gross sum.

331. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk - salary +expenses	618.85
Responsible Financial Officer - salary + expenses	149.27
YLCA postage	2.00
Hall Green Community Association (door lock)	120.00
Hall Green Community Association (earth cable and test)	85.00
YPO stationery	16.19

The Clerk noted that she proposed to order further letterheads as a matter of urgency at a cost of £295.

Resolved: That the accounts be approved for payment.

332. FINANCIAL MATTERS: TO CONSIDER THE RECOMMENDATIONS OF THE FINANCE AND AUDIT COMMITTEE

The minutes of the Committee meeting held on 22 February were tabled and Councillor Daniels noted a number of recommendations.

Resolved: (1) That the Council's insurance policies be renewed as for 2010/11 with the exception of the Scout Hut.

(2) That the amended financial checklist be approved.

(3) That the financial regulations as revised in 2010 be approved.

(4) That the internal audit plan be approved.

(5) That Ian Thompson be appointed as internal auditor.

(6) That the risk assessment be approved.

(7) That the Responsible Financial Officer be thanked for her work for the Committee.

333. CORRESPONDENCE

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| 1. | VAWD | E-bulletin |
| 2. | WYPTE | Email - MyJourney West Yorkshire Local Transport Plan 2011-26 Consultation events Feb 2011 |
| 3. | CPRE | Email – star count, forests, planning reform |
| 4. | Local Works | Email – Sustainable communities |
| 5. | WMDC | Email - The Royal Wedding and the Queen's Diamond Jubilee: please give Highways advance notice of street parties etc |
| 6. | Cllr Mrs Drysdale | Email - Update re containers at Haveroid Lane: possible enforcement action |
| 7. | WMDC | Email - Stakeholder event 22 February re implications of budget proposals |
| 8. | WMDC | Email - Agenda for full council meeting 16 Feb 2011 |
| 9. | NALC | Email – Climate week, connecting with residents, flooding |
| 10. | SLCC | Email - WY Branch newsletter |
| 11. | NALC | Email - Councillors' and Clerks' networking lunches |
| 12. | YLCA | White Rose Update Training programme, advice note – elections |
| 13. | CPRE | Email - WY newsletter |
| 14. | YLCA | Wakefield Branch meeting 10 March |
| 15. | YLCA | Email - Election timetable |
| 16. | Coxley News | Email - Request to put link on CPC web site to www.coxleynews.com . |
| 17. | Cllr Drysdale | Email – Application for hairdressers at the Pump House Durkar Lane, appeal dismissed |
| 18. | Rural Action Yorkshire | Email - Village Halls Training: East Keswick:, 7 March and Barnburgh: 17 March |

19.	LCR online	Email - Rural Big Society Renewable energy guide for local councils. How local councils are being encouraged to plant more trees? What to do if flooding comes to your community
20.	WMDC	Email - Agenda for Council meeting 1 March
21.	WMDC	Email - Comprehensive Impact Assessment relating to the Revenue Budget online
22.	Switalskis	Invitation to launch of Wakefield Community Legal Advice Service 3 March Town Hall
23.	WMDC	Email - Consultation: Sites Submission Sustainability Appraisal + Site Specific Proposals Submission Deadline 6 April 2011
24.	Aone+ Integrated highways services	Email - Pier protection works at J39 7 th March 2011 for approximately 4 weeks. Will involve lane closures.
25.	WMDC	Email – Site Specific Proposals document Flyer and exhibition list
26.	Mid Yorkshire Hospitals NHS Trust	News of new Pinderfields and Pontefract Hospitals – A & E depts. Poster
27.	Reconnect Wakefield	Email – Introduction to Wakeybus, the community transport arm of Reconnect.
28.	YLCA	Email – Training re internal and external audit 14 March 2011 Tadcaster £45
29.	Clerks and Councils Direct	Publication
30.	Seventeen Creative Communication	Email – Localism and Neighbourhood Planning
31.	Journal of Local Planning	Email –Subscribe to Journal
32.	English Heritage	Email – Caring for Places of Worship: free practical guide
33.	J Robson	Letter re footpath Hall Lane to Stoney Lane

Resolved: (1) That a link to Coxley News be added to the Council website (16).

(2) That the Responsible Financial Officer and any other interested parties attend a session of the Village Hall training at a cost of £10 (18).

(3) That Cllr Mrs Craven attend the launch of the Wakefield Community Legal Advice Service (22).

(4) That the letter from Ms Robson be noted and considered at the next meeting (33)

(5) That the other correspondence be noted.

334. TO DISCUSS PLANNING APPLICATIONS

A schedule of applications and decisions had been circulated. In respect of properties on Denby Dale Road East and Denby Dale Road, Councillor Mrs Drysdale confirmed that both premises were rated for business use. She would check on their planning status.

Resolved: (1) That the schedule of planning applications be noted.

(2) That an objection be submitted to a retrospective application for two flats at Calder Grove (no 10/02464) on the grounds discussed.

335. TO NOTE LDF EXHIBITION AT THE VILLAGE INSTITUTE 10 MARCH

Members noted that an exhibition in respect of the Site Specific Proposals submission document would be held at the Village Institute from 3pm to 7pm on 10 March 2011.

336. TO DISCUSS APPLICATION TO VARY PREMISES LICENCE AT 3 PAINTHORPE LANE

Members noted that a hearing into the above application would be held on 14 March at Wakefield Town Hall.

Resolved: That Councillor Daniels represent the views of the Council at the hearing.

337. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

District Councillor Mrs Drysdale updated Members regarding the land off Haveroid Lane where a garage structure and container had been removed but some boulders had now been dumped. The enforcement exercise would continue.

Resolved: That District Councillor Mrs Drysdale be thanked for her report.

338. UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

Resolved: That WMDC be requested to move the salt bin from Hall Lane to footpath no 9 off High Street.

339. TO RECEIVE PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- a) More potholes at Red Kite roundabout
- b) Collapsed drain at Denby Dale Road East near One Stop Shop.

Resolved: That the Clerk contact WMDC re (a) and Cllr Mrs Drysdale pursue (b).

340. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk update parish items for the press.

341. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

342. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the February 2011 Parish Council minutes be placed on the website.

343. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.05pm on Tuesday 5 April 2011, following the Annual Parish Meeting.

IN PRIVATE

344. TO CONSIDER STAFF MATTERS

The Clerk noted that one of the caretakers was to undergo medical treatment in March.

The Clerk had had been asked if she wished to be considered for employment beyond normal retirement age. The Clerk confirmed that she wished to continue to work for a period, at her discretion.

Resolved: (1) That the other caretaker cover for and be paid in respect of the period of medical treatment mentioned above.

(2) That the Clerk's request to continue working be approved.

SIGNED _____
CHAIRMAN

DATE _____

CRIGGLESTONE PARISH COUNCIL PUBLIC PARTICIPATION SESSION

7.00 pm Tuesday 1 March 2011

Three members of the public attended. One resident drew attention to the barriers on the footpath from High Street to Hollin Lane: these were not adequate as bicycles and motorbikes could ride round the outside of them. He also mentioned further problems with HGVs attempting to turn left at the top of Hollin Lane and Cllr Daniels suggested that residents should ring the police to record all such incidents. It was agreed to request an 'Unsuitable for HGVs' sign at the bottom of the hill. A resident from Dennington Lane noted that parked vehicles often had their mirrors damaged by speeding trucks. They had therefore parked on the footway and had received penalty tickets for this. PS Day suggested that the narrowness of the lane created the impression of speeding but he would ask a traffic officer to visit the location. WMDC Highways would be asked for advice.