

CRIGGLESTONE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 1 JUNE 2010

Present: Councillors: Mrs J Craven, P Crompton, J Garthwaite, Mrs C Norris, J Peebles (Chairman), Mrs C Platten, A Roe, Mrs M Skinner, K Wainwright.

District Councillors: B Denson

Apologies: Councillor P Daniels and District Councillor Colley

55. APOLOGIES FOR ABSENCE

Apologies were accepted.

56. DECLARATIONS OF INTEREST

None.

57. TO RECEIVE SUCH ITEMS THAT THE CHAIRMAN MAY WISH TO LAY BEFORE THE COUNCIL

The Chairman noted that he had agreed to make a payment of £25 from his allowance in memory of Don Froggett whose death had been announced at the previous meeting.

58. TO CONFIRM THE MINUTES OF THE MEETING HELD ON 4 MAY 2010

Resolved: That the minutes be approved as a correct record.

59. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

Further to minute 12 (10/11), District Councillor Denson updated members regarding the footpath from Stoney Lane to Chapelthorpe which a resident was keen to see gated. The resident had been advised to take the matter up with the WMDC Chief Executive. The Clerk noted that the group of Members reviewing standing orders had met again and the document would soon be finalised for presentation to the Council.

60. TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

Resolved: That members of the press and public be excluded from the meeting following agenda item 23.

61. POLICE REPORT

P S Day noted that 23 crimes had been recorded in May and some 21 Safe Scheme hours had been spent in the Parish in the month. PS Day noted a letter received regarding HGVs using Hollin Lane and attempting to turn left on to High Street: officers would continue to monitor and act on the issue. Signs advising of parking restrictions on Denby Dale Road East and Newsholme Lane would be erected soon. The police had spoken to nearby businesses and would issue warning notices in respect of illegally parked vehicles for the first week, and thereafter penalty notices would be given.

Damage to motor vehicles at Painthorpe Lane was being dealt with expeditiously and some 10 fixed penalty tickets for speeding had been issued at various sites in the parish. A number of vehicles were checked at Newmillerdam car park and drivers warned about their manner of driving. The golden river survey requested at Barnsley Road was still awaited.

Patrols had been carried out in Betty Eastwood Park, Stoney Lane and Durkar Low Lane and police teams had followed up 25 calls regarding nuisance youths across the parish. At a recent PACT meeting, Hall Lane and Painthorpe Lane had been identified as local priorities for the month and would be patrolled regularly. Nuisance motor cycle riding had also been reported to a lesser extent but over a wider area than before. Operation Delhi officers were still visiting the area. Pubs and clubs had been visited to gauge the impact of the World Cup but major problems

were not envisaged. PS Day drew attention to a number of thefts of farm equipment and mentioned Rural Watch where police and farmers met three times a year. The Parish Council asked for similar issues to be prioritised in June.

Resolved: That the Parish Council thank PS Day for his report and the good policing of the area.

62. TO RECEIVE REPORT FROM THE PARKS AND OPEN SPACES COMMITTEE

The Committee had met immediately before the Parish Council meeting and had appointed Councillor Mrs Platten as Chair and Councillor Mrs Skinner as Vice Chair. Raph Taylor from the Pennine Community had attended and suggested ways in which Pennine students might contribute to activities in Betty Eastwood Park. It was proposed to seek a further risk assessment of the BMX track from Digleys who had carried out the assessment in 2009. The Clerk noted that 52 hanging baskets had been ordered, 26 of which were sponsored. The Committee had received quotes for a survey of trees for which the Council was responsible and this would be covered in private under item 24.

Resolved: That the report be noted.

63. TO RECEIVE REPORT FROM THE HEALTH AND SAFETY COMMITTEE

Minutes of the meeting held on 4 May had been circulated.

Resolved: That the minutes be noted.

64. TO RECEIVE REPORT FROM THE RIGHTS OF WAY COMMITTEE

Councillor Wainwright reported that he attended a meeting of the WMDC Public Access Forum and had raised the condition of Footpath no 27 at Newmillerdam: this was listed for repair in the current financial year.

Resolved: That the report be noted.

65. TO DISCUSS HALL GREEN COMMUNITY CENTRE

Councillor Wainwright noted that the Community Association had held an Open Day on 22 May and public interest in the Centre was to be assessed through a local questionnaire. One issue to emerge from the Open Day was that of youths congregating around the bus shelter: this intimidated older people and discouraged them from attending the Centre. Conveyance documents showed that the shelter was on Parish Council land and it was agreed to confirm this with Metro. It was suggested that the shelter might be moved or the seats removed to deter anti-social behaviour.

Resolved: (1) That the Clerk contact Metro regarding possibility of moving the bus shelter.
(2) That the report be noted.

66. TO DISCUSS MATTERS REGARDING THE SCOUT HUT

Councillor Wainwright noted that, further to minute 13 (10/11), the Clerk had obtained a copy of the Trust Deed which provided for the scout hut to become vested in the Parish Council upon any disbandment of the Scout Group. Legal advice had been sought and it was understood that the provisions of the deed would stand if the trustees were replaced. Councillor Wainwright had contacted three of the four current trustees and they were happy to relinquish their appointments provided one of the new trustees appointed was a parish councillor.

Resolved: (1) That the provisions of the trust deed as detailed above be noted.
(2) That the trustees be informed that, bearing in mind the interest the Parish Council has demonstrated in the property through the award of grant aid in 1982 and insuring the building since, the Parish Council requests that a Parish Councillor be appointed as a trustee of the scout group.
(3) That this decision be conveyed to the current chairman of the scout group.
(4) That, subject to (2) above being agreed, Councillor Mrs J Craven be nominated as a trustee.
(5) That Councillor Wainwright and the Clerk be thanked for their input on this matter.

67. VILLAGE INSTITUTE MATTERS

Village Institute Trustees' minutes dated 4 May 2010 had been circulated.

Resolved: That the minutes be accepted as a true record.

68. FEEDBACK FROM MEETINGS

The Chairman reported on the visit to the Pennine Camphill Community at Wood Lane. Those who attended were interested to see various workshops, the Riding for the Disabled Centre and progress with the new Rural Craft Centre. It was hoped to pursue links between the Parish Council and the Community especially in respect of work in Betty Eastwood Park.

Resolved: That the report be noted.

69. TO RECEIVE UPDATE ON CASUAL VACANCY

The Clerk reported that the District Council had received no requests to fill the vacancy by election and the Parish Council could therefore fill the vacancy by co-option.

Resolved: (1) That the vacancy be filled by co-option.

(2) That the vacancy be advertised with a closing date of 25 June 2010.

(3) That applicants be invited to speak before the Parish Council meeting on 6 July 2010.

70. FINANCIAL MATTERS: TO APPROVE PAYMENT OF ACCOUNTS

The Responsible Financial Officer presented the following for payment:

	£
Clerk salary + expenses	444.32
Responsible Financial Officer salary + expenses	140.03
Martin McHale - VI Roof	90.00
XMA Ltd - Ink Cartridges	41.30
AON Ltd - Insurance CPC	3,191.00
AON Ltd - Insurance VI	931.31
Rural Action Yorkshire - subscription	35.00
Eric F Box Funeral Director	25.00

Resolved: That the accounts be approved for payment.

71. FINANCIAL MATTERS: TO RECEIVE INTERNAL AUDIT REPORT

Chairman welcomed Mr Ian Thompson the internal auditor to the meeting. Mr Thompson said he had used the ten recommended audit points together with Appendix 9 of 'Governance and Accountability for Local Councils – a Practitioners Guide' and found all documents to be in order. He was therefore happy to sign off the accounts.

Resolved: (1) That the auditor's fee of £175 be approved.

(2) That the Council thank Mr Thompson together with the Responsible Financial Officer and Clerk.

72. CORRESPONDENCE

1.	CPRE	Email - Donate to London BUPA run, election campaigning, members' guide to places to visit
2.	YLCA	White Rose Update
3.	YLCA	Wakefield branch annual meeting
4.	SLCC	The Clerk journal
5.	Record RSS	Publicity re play equipment
6.	Waterfront	Email - Local food project for community and village shops
	Conference Company	
7.	Civic Pride UK Limited	Email - In Bloom Services, Street Furniture, Litter Bins, Benches, Notice Boards, Signs & Planters
8.	SLCC	Email - Course on charities – York 5 July

9.	Vodafone via Cllr Colley	Email - Proposed base station installation at Wade Environmental, High Street, Crigglestone
10.	Westminster Briefing	Email - The Third Sector In 2010: Current Challenges, Future Opportunities. Course London November £225
11.	WMDC	Email - Agenda for Council meeting 20 May
12.	WMDC	Email - Highway Network – programme of works+ attendance at PC meeting
13.	CE Electric	Community Update
14.	Sandal & Chevet Guides	Thank you for support towards event
15.	Crigglestone Four Corners N Watch	Re lorries making left turn from Hollin Lane into High Street
16.	WYPTE	Email - My journey strategy – outline document for Local Transport Plan
17.	Sandal and Chevet Ranger Group	Thank you for grant towards stampede trip
18.	WMDC	Email – Agenda for Standards Committee
19.	WMDC	Promotion of Wakefield District Families Information Service
20.	Rural Action Yorkshire	Newsletter + subs due
21.	VAWD	Funding and income generation workshop 15 June Wakefield
22.	Sandal and Chevet Girl Guiding	Invitation to Centenary Celebration Pugneys 3pm 26 June
23.	WMDC	Riverside Housing Association - Family fun day on 1 June
24.	Cllr Box	Email - Response re drainage at J39
25.	WY Archive Service	Re deposit of PC minutes
26.	NALC	Courses – Shrewsbury, Bristol, Coventry, York (Localism), London, Cheltenham
27.	WMDC	Re grounds maintenance service

In respect of (24) above it was reported that the slip road drain had been cleared and the grass adjoining the approach roads cut.

Resolved: (1) That the Responsible Financial Officer attend the SLCC course on charities at York at a cost of £95 + VAT (8).

(2) That a WMDC officer be asked to make a presentation on highway matters (12).

(3) That Councillor Mrs Craven attend the VAWD funding workshop on 15 June (21)

(4) That Councillor Mrs Craven attend the Guiding Centenary Celebration at Pugneys (22)

(5) That thanks be conveyed in respect of the work completed at junction 39 (24).

(6) That the remaining items be noted.

73. TO DISCUSS PLANNING MATTERS

The Parish Council noted the planning applications before them together with notification of an appeal into an application in the conservation area at Chapelthorpe.

74. TO RECEIVE UPDATE FROM DISTRICT COUNCILLORS

District Councillor Denson noted that the drainage works at the Fishponds estate would proceed in the near future. With regard to the Local Development Framework and its proposals for new housing in the parish, he was seeking further information which he would pass on to the Parish Council. He informed Members that Councillor Colley would be attending Crigglestone Parish Council meetings in future.

Resolved: That District Councillor Denson be thanked for his contribution to this and previous meetings.

75. UPDATE ON PARISH MATTERS

The Clerk had circulated the Parish Matters register and updated members on progress.

76. PARISH MATTERS

The following items were brought to the attention of the Parish Council:

- (a) A service would be held at St James Church on 4 July to commemorate the lives of Lance Corporal David Kirkness and Corporal Jonathan Beynon-Fisher, both of whom had given their lives last year.
- (b) Bus drivers were no longer using the lay-by on Stoney Lane, but parking near the end of Hollingthorpe Lane instead.
- (c) A meeting to give details of proposals for works to the dam at Newmillerdam would be held on 3 June at the Scout Hut.

Resolved: (1) That the bus parking issue be pursued at the forthcoming meeting with Arriva.
(2) That the other matters be noted.

77. PRESS REPORTS – ITEMS FOR PUBLICATION

Resolved: That the Clerk contact Dr Chowcat to update parish items for the press.

78. TO CONSIDER INPUT FOR PARISH LINK MAGAZINE

Resolved: That the Responsible Financial Officer prepare the Parish Council insert for the next Parish Link.

79. TO APPROVE ITEMS FOR THE PARISH COUNCIL WEB SITE

Resolved: That the May 2010 Parish Council minutes be placed on the website.

80. TO CONSIDER NEXT NEWSLETTER

The Responsible Financial Officer tabled a draft newsletter and members were reminded of their decision in January to increase the distribution to 4,300 to include dwellings and businesses in the parish.

Resolved: That the draft newsletter be approved.

81. DATE, TIME AND PLACE OF THE NEXT MEETING

Resolved: That the next meeting of the Parish Council be held in the Village Institute, High Street, Crigglestone at 7.00pm on Tuesday 6 July 2010.

IN PRIVATE

82. TO CONSIDER QUOTES FOR TREE SURVEYS

At their earlier meeting, the Parks and Open Spaces Committee had considered three quotes for a risk assessment survey of trees on land maintained by the Parish Council. They recommended acceptance of the quote from Arbolution of Hebden Bridge.

Resolved: That Arbolution's quote in the sum of £695 + VAT for a risk assessment of trees at Betty Eastwood Park, Durkar Lane and Willow Garth be approved.

SIGNED _____
CHAIRMAN

DATE _____

**CRIGGLESTONE PARISH COUNCIL
PUBLIC PARTICIPATION SESSION**

7.00 pm Crigglestone Village Institute, Tuesday 1 June 2010

No members of the public were present.